



# FOOTHILL COLLEGE

12345 El Monte Road ■ Los Altos Hills, CA ■ 94022-4599

[www.foothill.edu](http://www.foothill.edu)

Upgrade. Advance.

Testing Center

## iTEP Testing Instructions

All our iTEP exams are done by appointment. Please follow the instructions below for making your appointment.

Please go to our ServiceBuzz Self Scheduler to make an appointment for the iTEP exam at the web address below. Either click or paste this address into your internet browser.  
<http://www.servicebuzz.com/selfscheduler/1309739351>

Click on Select Activity and select "ITEP", then click on any white square for date and time slot.

Scroll down to New User Sign Up Here!

Then enter your personal information: First Name, Last Name, Email Address, ZIP (postal code)

On The Next Screen, enter Phone Number, Service: Private Proctored Exam, Select Test Duration.

### **iTEP Preparation information:**

**The iTEP Prep Guide is available as a free digital download from the "Downloads" section on our website: [www.iTEPexam.com](http://www.iTEPexam.com)**

The testing office is located in Building 8200 (Student Services) on the 2nd floor. Enter through 8202 and proceed to Room 8213. The nearest parking is in Lot 8. Please bring 8 quarters to purchase a parking permit.

**Payment of the proctor fee of \$75 (cash only please) is due before you begin the exam.**

Please do not bring anything to the testing room except your photo identification (government issued id such as a passport or driver's license). The testing rooms are fragrance-free so please do not wear colognes or perfumes.

Thank you for selecting Foothill College as your exam location.