Budget Commission

**Associated Students of Foothill College**

**Tuesday, February 4, 2014**

**Council Chambers (2018)**

**2:11 PM**

**Minutes**

##### Call to Order and Roll Call

##### Jason Rusli VP of Finance (Chair)

 Lauren Wilson ASFC Secretary

 Adiel Velasquez ASFC President

Pierre Okoko Council Representative

Jack Jacoby Business Operation Specialists

 Farid Waziri Budget Analyst

 Nadia Rusli Budget Analyst

 Nikki Ashayer Budget Analyst

 Hannah Teter Council Representative

 Jack Kai Budget At-Large

 Daniel Typkin Budget At-Large

 Daphne Small ASFC Advisor

##### II. Approval of Minutes

 2.1 Approval of Minutes for January 28, 2013 and January 21. Disc. /Act.

**Approved.**

##### III. Open Forum

*This agenda item is for any person who wishes to speak on an item not on the agenda or for the public to make announcements about activities on campus or in the surrounding communities. Please limit your comments to five minutes or less.*

 **-None.**

**IV. Appointment and Resignations**

 ***All Items Info. /Disc. /Act.***

4.1Resignation(s)

 -None.

##### V. Old Business

 ***All Items Info. /Disc. /Act.***

 -None.

**VI.** **Hearings**

*All Items Info./Disc. /Act.*

 **Regional Business Plan:**

-If there is any money that is not used then the group gives it back to Foothill

 -Website: fhfec.com

 -hundreds of applicants apply and some money does come from the government however it is different every year.

 -Event is held on Foothill campus

 -Every year donations are given from banks who fund the prizes that are given to the best proposal

: $500: Gift for Judges and other Expenses

 : $500 Food Charges for Meeting Incubator/ FEC/ BP Discussion

 : $3,000 Guest charges for Food for the several workshops and main event including participants, judge guests

 : $1,000 Supplies for promotional material using ASFC Marketing and possible outside source

 **Food Bank:**

 **Request: $5,000**

 Program is designed to help students who are in need.

 **Foothill Medical Brigade:**

-This money goes towards helping the quality of life in underprivileged communities throughout the world.

 -23 students and 2 faculty members will go to Honduras for one week (August 18-24).

 -On this brigade you get the hands own experience that you cant receive in the states.

 -Distribute flyers and give presentations to classes to market the club.

 -Request:

 -**Total:** $16,000

 -$2,500: Brigade Box for medicines that are required

 -$6,000 will go towards the Blessing Box: approximately 45% of the rest of the required medicines

 -$7,500 will go towards the $250 down payment required by each brigader to reserve tickets and for room and board that must be paid.

 **Library:**

 **-**This funding will be for textbooks that will be put on the reserved shelves for students who need to check out books and cannot purchase the books themselves.

 -These books are requested by students not by professor so that they are meeting the needs of the students rather than the professor.

 -one of the longest standing programs

 -at least 100 students come every Friday to check out textbooks for the weekend.

 -Additional $1,000 compared to last year when they requested for the Fiscal Year of 2013-2014.

 -Would love $13,000.

 -Must have an OwlCard to borrow a book.

 -Damage fee is charged if book is brought back damaged.

 -**Total: $**11,000

 -Purchase 110 textbooks.

 **MYF:**

-Program does not discriminate and is there to outreach to students.

 -Students are on site so that they can better guide the students through college.

 -Focus on students who are first generation, under represented, or undocumented students who do not consider college as part of their future.

 -Supports the none credited English courses to students where English is their second language.

 -There hope is that this will encourage these students who attend these courses to take more class at Foothill.

 -Located at the Middlefield Campus

 -Academy: 100

 -SUENA: 15-20 students consistently coming.

 -state is mandating that college outreach to groups of people and foothill has created the group of students who take the NCEL courses.

 **Request:** $3,000

 -Student field trips to four-year universities

 -Materials for MYF events and SUENA workshops

 -Snackas and refreshments for student events in both SUENA and MYF

 -T-Shirts for SUENA students and My Action Plan (MAP) Peer Advisors

 **Family Engagement Institiute:**

-Large Formatting Printer

 -Will be sharing the printer with other programs on campus (Veterans).

 -Cost prohibited to go through the smartshop.

 -Possibility to receive coupons for the Smart Shop to be used.

 **Request: $5,500**

 -Printer as well as paper and ink

 Veteran

**VII. New Business**

 ***All Items Info. /Disc. /Act.***

7.1 Women History Month 2014: Fund Request

-March 3: Documentary will donate to library.

 -$100

-3/4 Author Series: $150

-3/5 Violinist Gabi Holzwarth

 -$700

-3.6 Girl Rising screening, Food (milk tea, finger food)

 -$820

-3/6 Flower Distribution

 -$300

-3/6 Middlefield Extravaganza

 -$320

-3/11 Speaker Nadine Watson

 -$450

-3/11 Rocelle Diver

 -$600

-3/12 Screening and speaker

 -$600

-3/14 Artist lecture

 -$250

-Design Center:

 -$1,550.

**Request:**

(Jacoby, Rusli) Move to allocate $5,800 to the Women History Month coming from Culture Events.

**Approved.**

 7.2 UN Study tour in New York: Fund Request

 -This is the second year that they went on this trip to New York during their spring break.

 -Last year they took 9 students and one advisor to New York for 7 days.

 -there is an application process to select students

 -Members visited the UN Headquarters for a tour talked to UN Economist and HR department.

 -There are different exhibits that you can visit as well.

 -All this information is given out in a presentation format back on Foothills Campus.

 -This year some topics and areas of interest are

 -Missio Visits

 -Programs of the Un

 -Organizations

 -Community Service

 -This is a way that Foothill can be represented nationally and internationally.

 **Request:**

 -Flights: $400-$450

 -Room and Board: $690 (a night) x 6

 -Food: $50 (per Day) x 7 x 12

 -Transportation

 -$30 ( subway pass) x 12 Shuttle vans: $400

 -Admission to the UN: $50 x 12

 -Total for (12 students): $1,210/ cost per student

 :12 x $1,210

 :$14,520

 -Personal Contributions from Students: $6,550

 **Total: $7,950**

 **Advisor cost: $1,550**

 **Total Fund Request: $9,500**

(Rusli, Jacoby) Move to allocate $9,500 to the UC Study Tour in New York from Unallocated Reserves.

**Approved.**

 7.4 ASFC Laptop Rental Program: Fund Request

 -ASFC Senate board wants to purchase Laptops to rent out to students and the bookstore is wiling to help manage the program.

 **Request:**

 -$20,000 for 15 Macbooks.

 -Safety deposit will be put down $20 for one week, $50 for one month and $80 for a month.

 -The goal is to have the program be a self sustaining program.

(Rusli, Jacoby) move to table the ASFC Laptop Rental Program till next week.

**Approved.**

 7.5 Anthropology Club

**VIII. Reports**

 7.1 Finance Report

 -None

##### IV. Announcements (1 minute per item)

 -Set priorities for things that are an emergency of the budget.

**X. Commendations**

Jack commends everyone who got through this meeting.

**XI. Adjournment**

 Adjourned at 4:39 pm.

 Prepared by,

 Lauren Wilson

 ASFC Secretary

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