**Proposal to PaRC on the Organization of the**

**Accreditation Self Study Teams**

April 14, 2016

Draft for PaRC Discussion

1. Accreditation Steering Committee
	1. A total of 4 members
	2. Academic Senate, Classified Senate, AOL, Marketing and Communications (Carolyn, Erin, Andrew, Andrea)
	3. Act as leads for each of the 4 self-study teams
	4. Work to develop consistency across teams – training, approach to data analysis, approach to dividing up the work, similar due dates
	5. Meet weekly or bi-weekly as needed starting spring 2016
	6. Other issues for Steering Committee discussion
		1. Quality Focused Essay
		2. District Standards
		3. Accreditation Survey
		4. District / College Functional Map
		5. Development of timeline for teams
		6. Communications
2. Self-Study Teams
	1. Volunteers needed!
	2. Previous experience not required!
	3. Not necessary to contribute as a writer – discussion and input is key
	4. Steering Committee members will act as “leads” – (no tri-chairs)
	5. Meet 2 times in spring 2016 and then more often (as necessary) in fall 2016 and winter 2017