# **Report on Canvas, Online Education Initiative Participation and COOL**

# **Planning and Resource Council (PaRC)**

# **Wednesday, November 18, 2015**

**Canvas**

* Canvas Migration Planning Group convened to provide ongoing input regarding Canvas implementation process and decisions
* Canvas Implementation Timetable (see http://www.foothill.edu/senate/documents/2015-16/FALL\_15/CanvasImplemTimetableDraft.pdf)
  + Developed by Canvas Migration Planning Group and reviewed by COOL
  + Approved by Academic Senate on Oct. 26, 2015
    - **Winter 2016** - Start: Voluntary use of Canvas for scheduled classes
    - **Fall 2016** - Target: Online and hybrid classes use Canvas
    - **Spring 2017** – Last quarter to use Etudes for scheduled classes
* Canvas integrated with Banner to allow single sign-on and real-time roster synchronization (see http://www.foothill.edu/fga/canvasinfo.php)
* Canvas Service Cloud help desk set up and operational
* Canvas Question and Answer session conducted on Foothill College Opening Day
* Canvas Student Orientation course site and in-person sessions set up and in use (see http://www.foothill.edu/fga/canvas\_oncampus\_orientation.php)
* Foothill College Canvas Certification (see http://foothill.edu/fga/canvastraining.php)
  + Process for awarding of Canvas Certification based on training and/or prior experience developed and implemented
    - 20 awarded
  + Training in Canvas basic skills conducted via online course and in-person workshops
    - 104 registered for online training course
    - 18 registered for one of two in-person workshops held in Oct.
    - 55 registered for in-person workshops scheduled in Nov. & Dec.
    - 7 applied for Canvas Certification based on prior experience
* Foothill College Canvas Users Group set up and operational for those with Canvas Certification (20 participants)
* Live Canvas sites for scheduled classes
  + Sites can be set up immediately by faculty request via MyPortal
  + 18 live Canvas sites set up for 2016 Winter Quarter (9 faculty members)
* Guides, checklists and resources for faculty developed; bugs identified and Canvas Service Cloud notified
* Canvas FAQ webpage updated (see http://www.foothill.edu/fga/canvas\_faq.php)
* EvaluationKIT services purchased to administer course evaluation surveys for students enrolled in online classes in Canvas
  + EvaluationKit integration with Canvas is underway
* Etudes to Canvas Migration Tool - availability of tool for faculty is scheduled for Dec. 9, 2015

**Online Education Initiative Participation**

* Three Foothill College employees participated in OEI selection of common CMS
* 6 sections of online courses (3 faculty members) for the Online Education Initiative pilot project scheduled and delivered using Canvas in 2015 Fall Quarter

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| --- | --- | --- | --- | --- |
| Instructor | Section | Course Title | CRN | Enrollment |
| Patricia Gibbs | SOC 001.01W | Intro to Sociology | 20521 | 41 |
| Patricia Gibbs | SOC 001.05W | Intro to Sociology | 20345 | 41 |
| Allison Meezan | GEOG 001.03W | Physical Geography | 20185 | 22 |
| Allison Meezan | GEOG 001.04W | Physical Geography | 20685 | 22 |
| Mark Bauermeister | SOC 010.02W | Research Methods | 20624 | 17 |
| Mark Bauermeister | PSYC 010.02W | Research Methods | 21683 | 20 |

* OEI services for online tutoring (NetTutor) and basic skills (Readiness Tutorial and SmarterMeasure readiness assessment) integrated with online courses in pilot project
* OEI Consortium meeting and OEI committee meetings attended by Judy Baker as Foothill College representative
* Assistance to OEI and Canvas Instructure engineers for development and quality assurance of Etudes to Canvas Migration Tool provided by Judy Baker
* One Foothill College faculty member, Kate Jordahl, trained as an OEI course evaluator for OEI and has evaluated a number of classes for the course exchange

**COOL (Committee on Online Learning)**

* 2015-16 membership includes 22 faculty members representing all divisions; 10 "friends" who receive COOL communication and are welcome to the meetings; and 4 support staff from Online Learning.
* Two meetings held in 2015 Fall Quarter and chaired by Kathryn Maurer (see minutes at http://www.foothill.edu/fga/DEACmtg.php)
* Goals and priority tasks for 2015-16 established
  + Advance support and action for implementation of Canvas as the college-wide course management system, and the migration from Etudes to Canvas
  + Promote online course quality standards.
  + Address ongoing accessibility questions.
  + Clarify hybrid course requirements and guidelines.
  + Survey online faculty to identify their principal needs and challenges
  + Explore the capacity of Canvas to support and/or integrate SLO assessments.
  + Provide input to the new Distance Ed Plan.
* Review of “Resolution for the Academic Senate Responsibility for Development of Online Course Standards" under discussion
* Revisions to “Guidelines for Documentation of Hybrid Course Hours” to allow more flexibility for “flipped” classes under discussion