

**FOOTHILL COLLEGE**  
**Cooperative Education Program**  
**CWE**  
**Grading Sheet**

\_\_\_\_\_  
 Students Name                                      Quarter, Year                                      Instructor's Signature      Date

<b>Assignments</b>	<b>Max Allowed</b>	<b>Points Earned</b>
1. Job Description Assignment	2	_____
2. Learning Objectives Assignment	12	_____
3. Student Calls/E-mails to Coordinator	2	_____
4. Time Cards (Must be submitted to receive credit)	6	_____
5. Required Project (approved by Coordinator)		
• Career Portfolio/E-Portfolio		
• Service Learning Project		
• Training Seminar Paper		
• Resume		
• Extra Learning Objective		
• Career Planning Assignment		
• Informational Interview Assignment		
• Journaling (weekly)		
	13	_____
6. Self Evaluation Essay (Must be submitted for final grade)	20	_____
7. Learning Objectives:		
_____ 1 - Outstanding	41-45	
_____ 2 - Good	36-40	
_____ 3 - Average	30-35	
_____ 4 - Fair	1-29	
_____ Not done/No progress	0	
Average points earned (Divide by total number of objectives)	45	_____
<b>TOTAL POINTS</b>		_____
<b>FINAL GRADE</b>		_____

GRADE: 91-100= <b>A</b> 81-90= <b>B</b> 71-80= <b>C</b> 61-70= <b>D</b> 59 or less= <b>F</b>
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