

Foothill College
Petition for Excess Unit Limit (including PE and Labs)
(20.0 Units for Fall, Winter and Spring Quarters; 12.0 units for Summer Quarter)

Quarter/Year _____ Date of Petition _____

Last Name First Name Student ID Number

Email Address

The following are the minimum requirements to exceed 20.0 units or 12 units in the summer:

In the preceding quarters you must have: *(please check the appropriate boxes)*

Completed a minimum of 30.0 units. (You may submit transcript from other institution to verify completion of 30.0 units.)

An Educational Plan is required for all requests of 23.0 quarter units or more and 12 quarter units or more for Summer.

Must submit progress report for current quarter if petitioning for 23.0 quarter units or more and 12 quarter units or more for Summer.

Must have successfully completed 18.0 or more units in a single quarter.

Must have cumulative GPA of 3.00 or above.

Major _____

Number of quarters that you have completed more than 18.0 units: _____

Number of units completed last quarter: _____

Number of units currently enrolled in: _____

Grade Point Average (GPA) last quarter: _____ Overall Grade Point Average (GPA): _____

List the courses, with units, you plan to take this quarter: _____

Total number of units requested (including excess): _____ Number of hours of work per week: _____

Explain your reasons for wishing to exceed the unit limit (use reverse of sheet if necessary): _____

Student Signature _____

Verified that above requirements have been met:

Counselor or Student Success Specialist

Print Name: _____ Signature: _____

OR Referred for appeal:

Counselor or Student Success Specialist

Print Name: _____ Signature: _____

Office use only: _____ **APPROVED** _____ **DENIED** _____ **OTHER**

Print Name: _____ Signature: _____ Date: _____

Notes: _____
