

**College Curriculum Committee
Meeting Minutes
Tuesday, April 7, 2009
1:30 p.m. - 3:00 p.m.
Toyon Room**

<u>Item</u>	<u>Discussion</u>
1. Minutes: March 3, 2009	<p>Speaker: Carolyn Holcroft-Burns The Course Outline of Record is being carefully tracked by Sacramento. Suggested that we follow the COR text produced by the Academic Senate of California. A version will soon be available to all faculty. It was suggested that a “perfect” course outline should be made available as an exemplar. Carolyn stated that there would be training available in the near future. Minutes from 3.3.09: Correction for page 2: Lifelong Understanding-Remove sentence that begins “Some directors..” Approved as amended. Motion to approve by Kathleen with four abstentions.</p>
2. Removing Area II-English from GE	<p>Speaker: Uyeda reported back that Area II could be removed as long as it was integrated into some part of the document. Francisco felt that there should be consistency with English and Math. Day was concerned about adding units to the GE section which would be a hardship for students. Points were made that it is ridiculous that students can test out of math, but not out of English, so should both English and Math be required sections of the GE pattern? But, is our goal to make students take classes or to produce well-rounded students when they move on. Duncan felt that all students should take a college-level math course to graduate. Duncan-ENGL 1A was chosen because it was a “portal” course to more advanced classes. Serna- regardless of our decision, we must keep transfer students in mind. But...many of our programs are not for transfer students, but serve vocational students. Day- We must be clear in our language so as not to confuse students. It is helpful for students to see the English section so they know exactly what to take and can plan accordingly. (Several)-Many of our students would not be challenged by MATH 105 and ENGL 1A, so we should give them the opportunity to be flexible in the classes they select. It was decided that there should be a fuller discussion around this issue (Duncan and Serna) and perhaps minimum proficiencies should be at the top of any document we give the students. This item will be tabled for the future.</p>
3. Regular & Effective Contact	<p>Speaker: Carolyn Holcroft-Burns Solicited feedback from divisions on the document discussed on 3/3. Francisco-text-box section is messy and does not make sense. Holcroft-Burns clarified issue and suggested amendment to original document, specifically to do with methods of contact. This is part of our general effort to improve our online course outlines and all courses must be revised before our next accreditation visit. Arca-wouldn't it be nice to have a checklist for our course outlines so we could easily change and improve our outlines. Vote on clarification for selected methods: (M/S/C Francisco, Duncan), no abstentions.</p>

<p>4. New Popular Culture Certificate</p>	<p>Speaker: Kay Thornton New certificate in Popular Culture. All are UC/CSU approved with the exception of BUSI 57/ADVT 57. Questions were asked about prerequisites (Serna). Serna encouraged considering listing all prerequisite courses so that ESL students would have a better sense of what to expect and be adequately prepared. Thornton-this program will be marketed toward the au pair program. It will be brought back with proficiencies listed.</p>
<p>5. General Ed List for 09-10</p>	<p>Speaker: Carolyn Holcroft-Burns Nunez would like us to review the GE list and take it back to our divisions. Any changes should be brought to Nunez's attention. Area VI should be corrected to read "US Cultures and Communities", not American, etc.</p>
<p>6. Lifelong Understanding GE</p>	<p>Speaker: It was agreed that this area is Lifelong Learning, not Lifelong Understanding. Serna-Should we remove the reference to CSU standards? Perhaps we should paraphrase the CSU requirements and not specifically mention CSU? Serna-will ask a PE instructor to rewrite the statement. Thomas-Is L4 important? Should it be an alternate requirement? O'neal-This is important and it is vital. Serna-Classes change their courses to meet the criteria and movement is critical. Motion: To accept with revised paragraph. (M/S/C Balducci, Serna), one abstention.</p>
<p>7. Natural Science GE</p>	<p>Francisco moved to approve. Unanimous approval. Hurrah! Hurrah!</p>
<p>8. GE Breadth Statement - 1st read</p>	<p>Speaker: Carolyn Holcroft-Burns This statement is more of a philosophical statement of the value of GE. Francisco-concerned that GE courses should be general in scope (breadth). How can all Five Core Competencies be incorporated in ALL classes? Holcroft-Burns-looking at the GE courses...are there any classes that do not have the breadth? Should we add an additional paragraph that would discuss breadth at the course level? Day-Yes, how would an Art History course require a student to demonstrate basic Math skills. All-We know that students should take their basic prerequisites as soon as they begin Foothill, but they do not. Serna-should we have advisories on all our classes? Holcroft-Burns-yes, we are doing a big disservice to our students if we don't. Thomas agreed. Murray-how do students demonstrate a minimum proficiency in ENGL 1A? We gave up on advisories, as students did not take the advice. To be compliant, all GE classes must have advisories to be included on the list. Holcroft-Burns-take these ideas back to the division level and solicit feedback. We must bring this before the College Academic Senate ASAP.</p>