



Date/Time: Tuesday, 2pm, 1/9/18

Location: Toyon Room

Inter Club Council

1. **Roll Call and Establishing Quorum**
2. Clubs will be marked as PRESENT if they are present from roll call to adjournment. Three absences results in a suspension. A club is marked *1/2 absent* if they are present but miss roll call. Please let us know if you need to leave early.
3. **Approval of Minutes**
 - 3.1. Approval of previous meeting's minutes (11/28/17)
4. **Open Forum (3 minutes per announcement)**
 - 4.1. Reserved for anyone in the public who wishes to speak on any item in the agenda or anything ICC-related. Please limit announcements to 3 minutes. Open forum is NOT for club business or questions.
5. **Tutoring Volunteering Opportunity (EPATT)**
6. **ASFC and Inter Club Council Executive Report (5 minutes)**

Given by ICC Executive or Advisor

 - 6.1 Introduction to ICC
 - 6.3. Club Day Preparation
7. **ICC Outreach Director Report (5 minutes) - Matthew Schurz mschurz24@gmail.com**
8. **ICC Student Involvement Coordinator (3 minutes) - Xinyi Hu sissi201711@gmail.com**
9. **ICC Finance Director (3 minutes)- Grant Baum grantinator@gmail.com**
10. **Activity Petitions**
 - 10.1. To hold an event, clubs must submit an activity petition **1- 4** weeks before the date of the event. Activity Petition forms can be found in the ICC handbook or online.
11. **Fund Requests**
 - 11.1. Clubs are eligible for \$50 (One time seed money for brand new clubs), \$200 (Annual Grant for general use, form required), \$500 (Special Activities Fund per year for on-campus events, must include minutes, expense list, fund request and activity petition form), and \$1000 (ICC Project Fund for any large events, requires



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4 weeks advanced notice and include cost list, minutes, form required). Fund Request forms can be found in the ICC handbook or online.

- 11.2.** Contact Kamara Tramble, Student Accounts Manager, for old and new account details

Email: tramblekamara@foothill.edu

Phone: (650) 949-7280

Office: Campus Center, Room 2005

12. Club Reports / Open Discussion Forum (1 minute per report)

- 12.1.** All ICC members reporting on agenda items or club-related business can report during this time.

13. Advisor Report (5 minutes w/ Q and A)

- 13.1.** ASFC advisor present will give updates on district related information and ICC reminders

14. Adjournment

- 14.1.** Meeting will be adjourned by chair

Prepared By,
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