

**College Curriculum Committee
Meeting Minutes
Tuesday, May 8, 2018
2:00 p.m. – 3:30 p.m.
President’s Conference Room**

Item	Discussion
1. Minutes: April 24, 2018	Approved by consensus.
2. Report Out from Division Reps	<p>Speaker: All BSS: Working on Title 5 courses and supplemental forms.</p> <p>Bio Health: Working on Title 5 courses; end-of-year curriculum.</p> <p>Counseling: FYE (First Year Experience) has been put on hold for 2018-19, due to AB 705. May revisit for 2019-20.</p> <p>PSME: No updates.</p> <p>Fine Arts: No updates.</p> <p>Language Arts: Rep asked if new Distance Ed forms will be required for courses going through Title 5 review—Campbell advised reps to follow current process of not requiring new form (unless form on file needs updated). Developing new Gothic Lit course, which will replace current Vampire Lit course (ENGL 18A). English and ESLL depts. continue to work to address AB 705; will likely implement changes no earlier than fall 2019. Armerding officially announced his candidacy for CCC co-chair.</p> <p>Library: No updates.</p> <p>Kinesiology: No updates.</p> <p>Campbell noted upcoming ASCCC regional curriculum meeting, which will focus on AB 705: Friday, May 18th at San Jose City College. Please attend if you are interested.</p>
3. Announcements a. New Course Proposals	<p>Speaker: Rachelle Campbell The following proposals were presented: BIOL 81; HORT 400A, 400B, 400C, 401A, 401B, 401C, 401D, 401E, 401F; LINC 401, 402; MATH 180, 248A; R T 61A, 201, 202. Please share with your constituents.</p> <p>PSME rep asked about noncredit categories and how HORT courses fit—there are 10 categories; HORT courses will use Short-term Vocational. Starer noted that a noncredit course must fit one of the 10 categories. Counseling rep asked for clarification regarding noncredit subject codes—last year, CCC did not approve proposal to require noncredit to use “NC” subject codes; depts. have option to use one code for both credit and noncredit. PSME rep asked if catalog makes clear when a course is noncredit—yes, there is a notation on the course, and the Course Numbering System specifies 400-level as noncredit. Campbell noted that HORT 401 series courses are noncredit versions of new landscape certification credit courses. Campbell asked if students working in MakerSpace will be required to take these LINC courses before they may use tools/machines—yes, per BSS. Day asked if LINC courses fit Short-term Vocational category—</p>

<p>b. Apprenticeship GE Mapping</p> <p>c. ASSIST Update</p>	<p>unlikely; could fit Workforce Preparation category. Campbell noted that faculty might not realize noncredit courses must fit a category; better communication might be necessary. Note that MATH 180 will be 4 hours lecture + 1 hour lab (proposal states 5 hours lecture).</p> <p>Paul Starer presented topic. Next step in Apprenticeship division's efforts to determine if GE credit can be given to apprentices for work they are already doing within their existing apprenticeship curriculum: Office of Instruction will work with discipline faculty at Foothill to map curriculum. Following this, discussion will occur at CCC regarding next steps. Day asked if conceivable that a student could receive an associate degree without taking, for example, a MATH course, if it is determined that the skills are gained within the apprenticeship curriculum—yes.</p> <p>Bernie Day presented topic. ASSIST software being upgraded, and information on the public site is outdated. Students and faculty cannot see articulation of new courses. Might not be fixed until fall. Day will be publishing a list online to communicate new approvals; please help get the word out.</p>
<p>4. Removal of CRWR 25A from Foothill GE Area II—English</p>	<p>Speaker: Rachelle Campbell CRWR 25A was approved to be added to Area II—English for 2018-19. The English dept. discussed the addition and determined that the course does not satisfy enough of the Area II requirements and should not be added.</p> <p>Motion to approve M/S (Serna, Armerding). Approved.</p>
<p>5. Foothill CLEP Policy</p>	<p>Speaker: Bernie Day Nazy Galoyan and Kent McGee present for discussion. Second read of document, which includes new language for 2018-19 catalog (outlining current Foothill policy to pass-along CLEP credit toward CSU GE certification), as well as proposal to award CLEP credit locally, for students who use Foothill GE pattern. Reminder that this would not grant a student course-to-course credit, just general credit for the applicable GE area.</p> <p>McGee noted recent spike in CLEP scores. Galoyan noted CLEP helps low income students, veterans, and other under-represented groups. CLEP would provide another pathway for a student who exhausts attempts to take a course (due to repeatability rules). PSME rep asked how policy would change prerequisite waiver process—no change; student would still need to use waiver process, even if CLEP accepted for Foothill GE.</p> <p>Motion to approve M/S (Serna, Armerding). Approved. 1 abstention.</p>
<p>6. Stand Alone Approval Request: THTR 25C</p>	<p>Speaker: Rachelle Campbell First read of Stand Alone Approval Request for THTR 25C. Course is being removed from the curriculum sheet for the Theatre Arts AA degree for 2018-19, prompting need for Stand Alone approval.</p> <p>Second read and possible action will occur at next meeting.</p>
<p>7. Stand Alone Approval Request: THTR 40B</p>	<p>Speaker: Rachelle Campbell First read of Stand Alone Approval Request for THTR 40B. Being removed from the curriculum sheet for the Theatre Arts AA degree for 2018-19, prompting need for Stand Alone approval.</p>

	Second read and possible action will occur at next meeting.
8. Stand Alone Approval Request: THTR 45C	<p>Speaker: Rachelle Campbell First read of Stand Alone Approval Request for THTR 45C. Being removed from the curriculum sheet for the Theatre Arts and Theatre Technology AA degrees for 2018-19, prompting need for Stand Alone approval.</p> <p>Second read and possible action will occur at next meeting.</p>
9. Stand Alone Approval Request: THTR 45D	<p>Speaker: Rachelle Campbell First read of Stand Alone Approval Request for THTR 45D. Being removed from the curriculum sheet for the Theatre Arts AA degree for 2018-19, prompting need for Stand Alone approval.</p> <p>Second read and possible action will occur at next meeting.</p>
10. Stand Alone Approval Request: THTR 46A	<p>Speaker: Rachelle Campbell First read of Stand Alone Approval Request for THTR 46A. Being removed from the curriculum sheet for the Theatre Arts AA degree for 2018-19, prompting need for Stand Alone approval.</p> <p>Second read and possible action will occur at next meeting.</p>
11. Stand Alone Approval Request: THTR 46B	<p>Speaker: Rachelle Campbell First read of Stand Alone Approval Request for THTR 46B. Being removed from the curriculum sheet for the Theatre Arts AA degree for 2018-19, prompting need for Stand Alone approval.</p> <p>Second read and possible action will occur at next meeting.</p>
12. Stand Alone Approval Request: THTR 49B	<p>Speaker: Rachelle Campbell First read of Stand Alone Approval Request for THTR 49B. Being removed from the curriculum sheet for the Theatre Arts AA degree for 2018-19, prompting need for Stand Alone approval.</p> <p>Second read and possible action will occur at next meeting.</p>
13. Stand Alone Approval Request: THTR 49C	<p>Speaker: Rachelle Campbell First read of Stand Alone Approval Request for THTR 49C. Being removed from the curriculum sheet for the Theatre Arts AA degree for 2018-19, prompting need for Stand Alone approval.</p> <p>Second read and possible action will occur at next meeting.</p>
14. Stand Alone Approval Request: THTR 49D	<p>Speaker: Rachelle Campbell First read of Stand Alone Approval Request for THTR 49D. Being removed from the curriculum sheet for the Theatre Arts AA degree for 2018-19, prompting need for Stand Alone approval.</p> <p>Second read and possible action will occur at next meeting.</p>
15. Programs and Federal Financial Aid	<p>Speaker: Mary Vanatta, Paul Starer, Bernie Day Continuing discussion from previous meeting. Vanatta consulted curriculum specialist colleague on state-wide curriculum committee (5C) who advised on process used at her college to update legacy programs in CCCCCO's system. Vanatta spoke with CCCCCO reviewer for Foothill, who approved the proposed plan— updates to legacy programs may be submitted with just one required attachment, Item 3 (Program Requirements) of the Narrative (which lists the core/support courses). Any available historical documents should also be attached; Vanatta has scanned all relevant documents from her paper files. Next steps are to verify the new deadline given to us by the feds and prioritize list of programs for submission to the state. Vanatta will follow up with divisions if any additional information needed.</p>

	<p>Day noted that the above does not include ADTs; we are still required to resubmit full ADT documents. Has heard from many faculty already to set up meetings for review.</p>
<p>16. AB 705-related Changes in Math</p>	<p>Speakers: Zachary Cembellin, Marnie Francisco, Anand Venkataraman (PSME reps) (Topic moved to top of the agenda.) Patrick Morriss, Jennifer Sinclair, and Ram Subramaniam present for discussion. Attachment outlines Math dept. plan to comply with AB 705, effective fall 2018. Will no longer offer Math My Way sequence (MATH 235/230/230J) or MATH 220; still discussing noncredit courses. Higher-level students will continue to place normally; changes affect those who place into lower-level courses. Any student will be able to take MATH 48A with a corequisite support course, or place into 48A (without corequisite) using multiple measures. MATH 105 will still be offered and serve as prerequisite to 48A. MATH 10 will have embedded tutor in every section. Cohort model for 48A (students who take w/ corequisite will all be in same section(s)). STATWAY (MATH 217/17) will still be offered. MATH 44 will be same model as 10 (embedded support). MATH 42 will likely become more popular when Elementary Teacher Education ADT approved. Developing new course in quantitative reasoning (MATH 180)—hope is it will be approved to meet minimum proficiency requirement for AA/AS degree, like 105. Designed as a culturally-relevant alternative to 105. Will not serve as a prerequisite for other MATH courses. AB 705 data shows group of students coming out of high school with GPAs around 2.3 and lower, when put directly into statistics course with support, performed much better as a group than when starting in lower-level course, but still only a 40% achievement rate. Faculty took this group into account when developing 180 curriculum. Also considering integrating services, such as Financial Aid and Counseling, into course content. Dept. planning a lot of professional development for faculty.</p> <p>Day asked if MATH 10 will have a change in prereq—not changing from current (MATH 105 or appropriate placement). MATH 48A requisite language is a new situation for Foothill, as some students will be required to take the corequisite but some will not (by satisfying prerequisite)—Day waiting for feedback from UC regarding language faculty used on COR submission. Day asked if a student may self-place into MATH 17—still must take MATH 217 first. Subramaniam will recommend STATWAY for students who feel they need more time with statistics. Campbell asked if multiple measures piece ready— Subramaniam stated is being finalized; conversations with Galoyan and others are ongoing. Counseling rep asked about communication with Allied Health programs that have 105 as prerequisite, and would MATH 180 meet that requirement— Subramaniam stated that for the moment it will remain just 105; awaiting response from the state regarding allowing 180 to meet the same requirement. Day asked if any discussion with BSS regarding PSYC 7/SOC 7 and potential for supplemental instruction for those students (similar to support being added to MATH 10)— Subramaniam noted MATH 10 support will be embedded within existing course, not additional. Noted that AB 705 doesn't cover PSYC or SOC, so nothing is mandated for those courses.</p> <p>Counseling asked what is being communicated to students</p>

	<p>currently going through Math My Way, and what will be the process—MMW faculty have already done multiple measures placement for every MMW student and have had conversations with them; some MMW students chose to remain in MMW even when given opportunity to place into higher level. In the fall, any remaining MMW students will need to move to MATH 48A (likely with the corequisite) or MATH 180. Students were not told that this will be the last quarter of MMW, because at the time this was not known, but faculty were clear to students that they would likely need to move out of MMW.</p> <p>Sinclair asked about process to get MATH 180 approved as math proficiency requirement for AA/AS—PSME rep noted that previous addition of MATH 17 was voted on at CCC. Campbell stated same process may be used for 180.</p>
<p>17. Budget, Roadblocks, Curriculum—Oh, My!</p>	<p>Speakers: Rachelle Campbell, Bernie Day, Paul Starer, Mary Vanatta (CCC Team)</p> <p>Starer presented on the budget. Currently our funding determined by enrollment; in a “bad budget” year we focus on productivity, and end up cancelling courses with low enrollment. Current budget crisis somewhat different than the previous—more a local crisis than state-wide; neighboring colleges aren’t necessarily also in crisis. In terms of curriculum, district under pressure to assess programs with fiscal impacts at the forefront. Recent focus on noncredit. As ramifications settle and impact curriculum, may be important to include budgetary considerations when discussing new programs, and topics like AB 705.</p> <p>PSME rep asked why noncredit appealing during budget crisis—faculty paid less for noncredit, so if we receive the same apportionment (for noncredit courses in a state-approved program) but pay faculty less, that’s positive financially. Noncredit are repeatable. Bio Health rep asked how faculty are paid for courses that combine credit and noncredit students (e.g., EMT)—Campbell noted no way to differentiate between the students, in terms of determining load for faculty.</p> <p>Starer imagined a situation in which CCC recommends approval of a program but district vetoes. Campbell noted possible discussions at district regarding moving programs to/from De Anza (or consolidating programs that both colleges currently offer independently)—PSME rep noted Geology and other programs lost to De Anza during a previous budget crisis. Bio Health rep asked about potential of funding model changing—Starer does not have specific details with him, but proposed new models involve many different factors. Some colleges throughout CA have spoken out against drastic and sudden changes to funding model.</p> <p>Starer stressed importance of curriculum decisions (including deactivating courses) being made in the best interest of students. Campbell noted that CCC needs to revive topic of addressing non-transcriptable certificates that could be changed to certificates of achievement. Kinesiology rep asked about timeliness of discussions at CCC, due to the timeline of our curriculum process and the bulk of budget reductions targeting 2019-20—Starer noted that we will likely need to include budgetary considerations in discussions soon, for this reason.</p>
<p>18. Spring Plenary Resolutions</p>	<p>Speaker: Rachelle Campbell</p> <p>Campbell forwarded approved resolutions packet with agenda.</p>

Approved, June 19, 2018

	Noted concerns brought by faculty state-wide at plenary session: general agreement to oppose the creation of a proposed 115th CA community college; feeling a lack of (or not enough) collegial consultation from the CCCCCO with ASCCC (e.g., 115th college, AB 705, performance-based funding). Some colleges have passed votes of no confidence about Chancellor Oakley, related to these concerns.
19. Good of the Order	
20. Adjournment	3:30 PM

Attendees: Micaela Agyare (LIBR), Ben Armerding (LA), Rachelle Campbell (Faculty Co-Chair), Zachary Cembellin (PSME), Sara Cooper (BH), Bernie Day (Articulation Officer), Marnie Francisco (PSME), Evan Gilstrap (CNSL), Brenda Hanning (BH), Nazy Galyoan (guest—Dean of Enrollment Services), Eric Kuehl (FA), Kent McGee (Evaluations), Patrick Morriss (guest—PSME), Rosa Nguyen (PSME), Tiffany Rideaux (BSS), Katy Ripp (KA), Lety Serna (CNSL), Jennifer Sinclair (guest—PSME), Paul Starer (Dean, LA, Administrator Co-Chair), Ram Subramaniam (guest—Dean, PSME), Mary Vanatta (Curriculum Coordinator), Anand Venkataraman (PSME)

Minutes Recorded by: M. Vanatta