College Curriculum Committee Meeting Minutes Tuesday, October 8, 2019 2:00 p.m. – 3:30 p.m. President's Conference Room

Item Discussion

Itelli	Discussion
1. CCC Orientation	Speaker: Eric Kuehnl Kuehnl provided overview of CCC and the responsibilities given to the division CCs and reps. PSME rep asked for clarification regarding voting rights of new STEM division, which combines Bio Health & PSME—for the purposes of CCC, Bio Health & PSME still considered separate divisions and have separate votes.
2. Minutes: June 18, 2019	Approved by consensus.
3. Report Out from Division Reps	Speaker: All BSS: Working on new certificate in partnership with Facebook; working on new BUSI courses. Language Arts: SPAN courses being approved for credit by exam; ESLL dept. finalizing coreq course for ENGL 1A (related to AB 705)—will be a credit course; plan to offer one section to support all ENGL 1A sections.
	Counseling: No updates to report.
	Kinesiology: Working on new courses in women's badminton.
	PSME: C S dept. offering courses related to Cloud Computing certificate (in development); working on additional new certificates.
	Fine Arts: ART dept. working with Gilstrap to update Studio Arts ADT.
	Library: Updates to LIBR 10 being finalized to align with outside accrediting body.
	APPR: Dean Chris Allen provided update. Convened division CC over the summer.
	Armerding provided Guided Pathways announcement—focus for this year will be on program mapping and meta majors; contact him if interested in participating.
Announcements a. GE Subcommittee Membership	Speaker: Eric Kuehnl Kuehnl asked reps to reach out to their constituents for faculty to serve on GE subcommittees for this year.
b. CCC Priorities for 2019-20	List of topics based on discussion at final CCC meeting of 2018-19, incl.: new program creation process still being worked on; Bernie Day (former Articulation Officer) had suggested continuing credit for prior learning discussion, updating Distance Ed application, providing training for new reps; Armerding had suggested creating handbook or Canvas site for reps; PSME reps had suggested continuing discussion of Honors prereqs, discussing ongoing issue of prereq recency, especially concerning lab courses (noted that topic has been of concern in division for many years and have requested discussion at CCC); training for new curriculum system. Starer encouraged group to suggest additional topics—none suggested.
c. Notification of Proposed Requisites	New requisites for DMS 50B, ENGR 37, R T 71 & V T 93, all effective summer 2020 quarter. Also listed are ongoing requisites, for which a

d. CourseLeaf Update

Content Review form was not on file. Please share with your constituents.

Starer provided update. CourseLeaf will be our new curriculum system; the company has delayed our initial training, which is now scheduled to occur next week. Plan is that by the end of fall quarter the new system will be presented, followed by training. PSME rep asked about timeline for next curriculum deadline and which system we will be using—ideally, we will be transitioning over for submissions for the next deadline, but it depends on how smooth the transition will be. Noted that De Anza has decided to select a completely different vendor to replace their curriculum system.

5. Consent Calendar

a. Streamlined Certificates of Achievement

b. GE Application

Speaker: Eric Kuehnl

The following certificate applications were presented: Veterinary Assisting (Bio Health); Acting, Game Design, Garment Printing, Graphic Design, Illustration, Web Design and Development (Fine Arts). These certificates were submitted using the streamlined process CCC approved last fall; all are currently non-transcriptable certificates and will be submitted to the CCCCO as certificates of achievement if approved. Vanatta noted that per the streamlined process, these certificates are on the Consent Calendar rather than presented as first/second reads like new programs.

The following GE application was presented: Area II—Plumbing Technology Apprenticeship Program. Would approve GE Area II for students who complete the full program, not one individual course. Similar to previous approvals for Foothill GE for this program. Stephanie Chan and Paul Glanting from ENGL dept. worked with Apprenticeship faculty on application—present for discussion. PSME rep noted issue brought up last year by former Articulation Officer Bernie Day regarding GE reciprocity with other colleges and possible ramifications. Expressed concern that issue was not discussed last year. Gilstrap confirmed that if a student completes an associate degree at Foothill they can take their degree to a different community college (e.g., West Valley) and that college will not require them to complete GE; concern is that a college will not consider this type of GE credit to be actual completion of GE. Suggested a notation be listed on student's transcript when GE completed via this process. Also noted that this type of GE will not qualify for transfer. Starer asked how reciprocity enforced and enacted—per Gilstrap, determined by the college the student is applying to. PSME rep noted that transcript for a student completing this Apprenticeship program will not look the same as others, in terms of showing courses in ENGL, MATH, etc. Counseling rep agreed that issue could come up for counselors reviewing transcripts. Language Arts rep stressed importance of making clear to Apprenticeship students the possible implications of this type of GE. BSS rep asked if CCCCO has expressed any approval/concern—unsure. Gilstrap asked how this will affect students who have already completed program; Language Arts rep asked how retroactive GE works for regular courses—Gilstrap confirmed that GE is not retroactively awarded. Starer asked for group to consider today's application on its merit, and committed to continue larger discussion at a future meeting.

Regarding application, Language Arts rep expressed positive comments. Noted word count is not specified; wondered if students are writing more than 6000 words (per first page of application). Chan/Glanting noted that 6000 words is roughly 24 pages; program is five years, so students likely achieving word count over that period of time. PSME rep mentioned associate degree minimum proficiency requirement of ENGL 1A (or 1AH or 1S + 1T)—different than the English GE area, but still an important point.

Kuehnl asked if group wants to pull the application. Gilstrap again expressed concern with reciprocity and how the student's transcript will

Approved, October 22, 2019	
	look; in full favor of awarding Apprenticeship students associate degrees but concerned with how this could affect students in the future. Fine Arts rep asked if other colleges doing a similar process, nationally—Starer noted that certain states offer a third category of associate degree (e.g., Industrial Arts). Vanatta noted GE approval would be effective winter 2020 quarter.
	Motion to approve M/S (Armerding, Venkataraman). Approved. 2 abstentions.
6. Stand Alone Approval Request: BUSI 59C	Speaker: Eric Kuehnl First read of Stand Alone Approval Request for BUSI 59C. Will be temporarily Stand Alone—included in new Digital Marketing certificate of achievement. No comments.
	Second read and possible action will occur at next meeting.
7. Stand Alone Approval Request: BUSI 59D	Speaker: Eric Kuehnl First read of Stand Alone Approval Request for BUSI 59D. Will be temporarily Stand Alone—included in new Digital Marketing certificate of achievement. No comments.
8. Stand Alone Approval Request: BUSI 59E	Second read and possible action will occur at next meeting. Speaker: Eric Kuehnl First read of Stand Alone Approval Request for BUSI 59E. Will be temporarily Stand Alone—included in new Digital Marketing certificate of
	achievement. No comments.
9. Stand Alone Approval Request: MUS 38A	Second read and possible action will occur at next meeting. Speaker: Eric Kuehnl First read of Stand Alone Approval Request for MUS 38A. Will be temporarily Stand Alone—included in Music ADT, which will be developed at some point in the future. Note that this is not a new course; was previously part of the Music AA degree but removed for 2019-20. No comments.
	Second read and possible action will occur at next meeting.
10. Stand Alone Approval Request: MUS 38B	Speaker: Eric Kuehnl First read of Stand Alone Approval Request for MUS 38B. Will be temporarily Stand Alone—included in Music ADT, which will be developed at some point in the future. Note that this is not a new course; was previously part of the Music AA degree but removed for 2019-20. No comments.
44 Obsard Alexa Angressel December	Second read and possible action will occur at next meeting.
11. Stand Alone Approval Request: MUS 38C	Speaker: Eric Kuehnl First read of Stand Alone Approval Request for MUS 38C. Will be temporarily Stand Alone—included in Music ADT, which will be developed at some point in the future. Note that this is not a new course; was previously part of the Music AA degree but removed for 2019-20. No comments.
	Second read and possible action will occur at next meeting.
12. Stand Alone Approval Request: PHT 58	Speaker: Eric Kuehnl First read of Stand Alone Approval Request for PHT 58. Will be permanently Stand Alone. Note that this is not a new course; being renumbered from BIOL 58. Gilstrap asked why course is Stand Alone, as it's on the Dental Hygiene bachelor degree—Vanatta noted it is included as a program prereq, which is different than a core/support course and does not qualify as Program Applicable.

	Second read and possible action will occur at next meeting.
13. Cross-List Request: ART 15A &	Speaker: Eric Kuehnl
GID 32A	Cross-Listed Course Approval Request for ART 15A (existing course) & GID 32A (new course for 2020-21). [Note that the following discussion applies to item 14, as well.] Fine Arts rep noted that creation of GID 32A/B should result in more enrollment. However, recent meeting with Gilstrap revealed that ART 15A/B not currently listed on Studio Arts ADT and possibly can add them, which in itself could boost enrollment. Rep expressed concern with creation of GID versions; concerned that ART dept. not very involved in discussion (rep is from ART dept.). PSME rep expressed concern that the Fine Arts CC approved cross-listings without including opinions of all involved. Kuehnl served as Fine Arts rep last year—agreed that there are many issues with division's process, including that many faculty teach online only and are not on campus to attend division CC meetings. Fine Arts rep expressed concern with possible differences in how the two offerings might be taught. BSS rep asked what the benefit would be in cross-listing these—Kuehnl noted ART 15A/B currently taught by two different instructors, one of whom would teach GID versions. Vanatta noted that CCC rejection of cross-listing apps would not necessarily prevent GID versions from being created, just from being cross-listed. PSME rep pointed out issue of creating GID versions without their being cross-listed; if they are the same courses, we cannot offer overlapping curriculum. Vanatta agreed, noting that CCC has not recently rejected any cross-listing requests—would need to figure out how to handle new GID versions if requests rejected.
	BSS rep moved that both applications be returned to the Fine Arts division CC for further discussion, to be brought back to CCC if they decide to move forward with the creation of the GID versions. PSME rep seconded. Approved.
14. Cross-List Request: ART 15B &	Speaker: Eric Kuehnl
GID 32B	Cross-Listed Course Approval Request for ART 15B (existing course) &
	GID 32B (new course for 2020-21).
	See item 13 for comments and motion/approval details.
15. Good of the Order	Starer mentioned email that was just sent by district regarding possible
	PG&E outage tomorrow and Thursday.
16. Adjournment	3:16 PM

Attendees: Micaela Agyare (LIBR), Chris Allen (guest—Dean, APPR), Ben Armerding (LA), Stephanie Chan (LA), Valerie Fong (Acting Dean, LA), Marnie Francisco (PSME), Evan Gilstrap (Articulation Officer), Paul Glanting (guest—LA), Hilary Gomes (FA), Kurt Hueg (Dean, BSS), Eric Kuehnl (Faculty Co-Chair), Dokesha Meacham (CNSL), Allison Meezan (BSS), Ché Meneses (FA), Ron Painter (PSME), Matt Stanley (KA), Paul Starer (Administrator Co-Chair), Nick Tuttle (BSS), Mary Vanatta (Curriculum Coordinator), Anand Venkataraman (PSME)

Minutes Recorded by: M. Vanatta