

## College Curriculum Committee Meeting Agenda

Tuesday, March 21, 2023

2:00 p.m. – 3:30 p.m.

**Administrative Conference Room 1901; virtual option via Zoom**

**Masks required for all in-person attendees**

Item	Time*	Action	Attachment(s)	Presenter(s)
1. Minutes: March 7, 2023	2:00	Action	#3/21/23-1	Kuehnl
2. Report Out from Division Reps	2:02	Discussion		All
3. Public Comment on Items Not on Agenda (CCC cannot discuss or take action)	2:12	Information		
4. Announcements a. New Course Proposals b. Spring Plenary Resolutions c. New Certificate Approvals by CCCCCO: Accounting Ethics CA, Community Health Worker CA, CPA Exam Preparation - Financial Accounting Reporting CA, Tax Specialist CA	2:17	Information	#3/21/23-2-6 #3/21/23-7	CCC Team
5. Equity in the COR	2:22	2nd Read/ Action	#3/21/23-8	Kuehnl
6. Course Deactivation Exemption Requests	2:32	Action	#3/21/23-9-10	Kuehnl
7. Process for Implementing Equity Updates to CORs	2:47	Discussion		Kuehnl
8. Zero Textbook Cost (ZTC) Grant Phase I	3:17	Discussion	#3/21/23-11- 12	Holcroft
9. Good of the Order	3:27			Kuehnl
10. Adjournment	3:30			Kuehnl

*\*Times listed are approximate*

### **Attachments:**

#3/21/23-1 Draft Minutes: March 7, 2023

#3/21/23-2-6 New Course Proposals: [ANTH 5H](#), [BUSI 11H](#), [GLST 1H](#), [HUMN 12H](#),  
[MDIA 12H](#)

#3/21/23-7 ASCCC Spring 2023 Resolutions Packet (for Area Meetings)

#3/21/23-8 Guiding Principles for Equitable CORs—draft (updated)

#3/21/23-9 Courses not Taught in Four Years - 2023 list

#3/21/23-10 Course Deactivation Exemption Requests: ALLD 402; ALTW 431; ANTH 2B,  
(zip file) 67B; APPT 126, 128; APSM 123, 130, 131, 132, 133, 134, 155B; BUSI 19,  
90A; CHLD 54A, 54C, 54D, 73; C S 20A, 50C, 52A, 52B, 56B, 80A, 81A, 84B;  
EMS 200; ENGL 49; ESLL 248; GEOG 11; GID 46, 47; HIST 3B, 18; HORT  
60G, 90E, 90L, 90M; JRNL 53A, 53B, 60, 61, 62, 64; KINS 54; LIBR 10H;  
MATH 1BH, 1BHP; MDIA 4, 7, 31, 52; MTEC 66A, 70G, 80B, 80C, 84A; MUS  
3D, 38A, 38B, 38C; NCEL 403A, 403B; PHDA 24; PHED 15C, 20B, 21D, 24C,  
24D, 25B, 43A; PHIL 11; PHOT 22, 57B, 68E, 78B, 78C, 78D; PSE 20; PSYC  
54H; R T 71; SOC 54H; THTR 7, 26

#3/21/23-11 CCCCCO Memo ESS 23-04 Zero Textbook Cost Program Updates

#3/21/23-12 Foothill College Zero Textbook Cost (ZTC) Program

**2022-2023 Curriculum Committee Meetings:**

<u>Fall 2022 Quarter</u>	<u>Winter 2023 Quarter</u>	<u>Spring 2023 Quarter</u>
<del>10/4/22</del>	<del>1/24/23</del>	4/25/23
<del>10/18/22</del>	<del>2/7/23</del>	5/9/23
<del>11/1/22</del>	<del>2/21/23</del>	5/23/23
<del>11/15/22</del>	<del>3/7/23</del>	6/6/23
<del>11/29/22</del>	3/21/23	6/20/23

*Standing reminder: Items for inclusion on the CCC agenda are due no later than one week before the meeting.*

**2022-2023 Curriculum Deadlines:**

- ~~12/1/22~~ Deadline to submit courses to CSU for CSU GE approval (Articulation Office).
- ~~12/1/22~~ Deadline to submit courses to UC/CSU for IGETC approval (Articulation Office).
- 4/21/23 Deadline to submit curriculum sheet updates for 2023-24 catalog (Faculty/Divisions).
- 6/1/23 Deadline to submit new/revised courses to UCOP for UC transferability (Articulation Office).
- 6/23/23 Deadline to submit course updates and local GE applications for 2024-25 catalog (Faculty/Divisions).
- Ongoing Submission of courses for C-ID approval and course-to-course articulation with individual colleges and universities (Articulation Office).

**Distribution:**

Micaela Agyare (LRC), Chris Allen (Dean, APPR), Ben Armerding (LA), Jeff Bissell (KA), Rachelle Campbell (HSH), Anthony Cervantes (Dean, Enrollment Services), Valerie Fong (Dean, LA), Evan Gilstrap (Articulation Officer), Hilary Gomes (FA), Tom Gough (FA), Kurt Hueg (Interim VP Instruction), Julie Jenkins (BSS), Ben Kaupp (SRC), Eric Kuehnl (Faculty Co-Chair), Andy Lee (CNSL), Don Mac Neil (KA), Ana Maravilla (CNSL), Allison Meezan (BSS), Patrick Morriss (STEM), Brian Murphy (APPR), Tim Myres (APPR), Teresa Ong (AVP Workforce), Ron Painter (STEM), Sarah Parikh (STEM), Chrissy Penate (LRC), Amy Sarver (LA), Lisa Schultheis (STEM), JP Schumacher (Dean, SRC), Shaelyn St. Onge-Cole (HSH), Ram Subramaniam (Administrator Co-Chair), Mary Vanatta (Curriculum Coordinator), Voltaire Villanueva (AS President)

CC: Interpreters

## COLLEGE CURRICULUM COMMITTEE

Committee Members – 2022-23

Meeting Date: 3/21/23Co-Chairs (2)

<u>✓*</u>	Eric Kuehnl	7479	Vice President, Academic Senate (tiebreaker vote only)	kuehneric@fhda.edu
_____	Ram Subramaniam	7179	Acting Associate Vice President of Instruction	subramaniamram@fhda.edu

Voting Membership (1 vote per division)

<u>✓</u>	Micaela Agyare	7086	LRC	agyaremicaela@fhda.edu
<u>✓</u>	Ben Armerding	7453	LA	armerdingbenjamin@fhda.edu
<u>✓</u>	Jeff Bissell	7663	KA	bisselljeff@fhda.edu
_____	Rachelle Campbell	7469	HSH	campbellrachelle@fhda.edu
<u>✓*</u>	Valerie Fong	7135	Dean—LA	fongvalerie@fhda.edu
_____	Evan Gilstrap	7675	Articulation	gilstrapevan@fhda.edu
<u>✓</u>	Hilary Gomes	7585	FA	gomeshilary@fhda.edu
<u>✓*</u>	Tom Gough	7130	FA	goughtom@fhda.edu
<u>✓*</u>	Julie Jenkins		BSS	jenkinsjulie@fhda.edu
<u>✓*</u>	Ben Kaupp		SRC	kauppben@fhda.edu
<u>✓*</u>	Andy Lee	7783	CNSL	leeandrew@fhda.edu
<u>✓</u>	Don Mac Neil	7248	KA	macneildon@fhda.edu
_____	Ana Maravilla		CNSL	maravillaana@fhda.edu
<u>✓*</u>	Allison Meezan	7166	BSS	meezankaren@fhda.edu
<u>✓*</u>	Patrick Morriss	7548	STEM	morrisspatrick@fhda.edu
_____	Brian Murphy		APPR	brian@pttc.edu
_____	Tim Myres		APPR	timm@smw104jatc.org
_____	Ron Painter		STEM	painterron@fhda.edu
<u>✓*</u>	Sarah Parikh	7748	STEM	parikhsarah@fhda.edu
<u>✓*</u>	Chrissy Penate		LRC	penatechrisanthony@fhda.edu
<u>✓</u>	Amy Sarver	7459	LA	sarveramy@fhda.edu
_____	Lisa Schultheis	7780	STEM	schultheislisa@fhda.edu
<u>✓*</u>	JP Schumacher	7549	Dean—SRC	schumacherjp@fhda.edu
<u>✓*</u>	Shaelyn St. Onge-Cole	7818	HSH	stonge-coleshaelyn@fhda.edu

Non-Voting Membership (4)

_____			ASFC Rep.	
<u>✓*</u>	Mary Vanatta	7439	Curr. Coordinator	vanattamary@fhda.edu
_____			Evaluations	
_____			SLO Coordinator	

Visitors


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Chris Allen, Carolyn Holcroft\*, Tiffany Rideaux\*, Maia ten Brink

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\* Indicates in-person attendance

**College Curriculum Committee  
Meeting Minutes  
Tuesday, March 7, 2023  
2:00 p.m. – 3:30 p.m.  
Administrative Conference Room 1901; virtual option via Zoom**

Item	Discussion
1. Minutes: February 21, 2023	<p>Ben Kaupp filling in for Eric Kuehnl as Faculty Co-Chair and facilitator of today's meeting.</p> <p><b>Approved by consensus.</b></p>
2. Report Out from Division Reps	<p><b>Speaker: All</b> Apprenticeship: No updates to report.</p> <p>BSS: No updates to report.</p> <p>Counseling: No updates to report.</p> <p>HSH: No updates to report.</p> <p>Fine Arts: No updates to report.</p> <p>Kinesiology: No updates to report.</p> <p>Language Arts: Sarver shared Spanish dept. working on new course; mentioned division retreat is tomorrow!</p> <p>LRC: No updates to report.</p> <p>SRC: No updates to report.</p> <p>STEM: Painter shared division CC met today to discuss deactivation exemption requests and curriculum sheet updates.</p> <p>Vanatta shared CourseLeaf CAT should be ready tomorrow for faculty to begin working on curriculum sheets; currently working with CourseLeaf support to address an issue. Also mentioned will soon create Outlook events for spring quarter CCC meetings, and asked if any changes being made to curriculum reps for spring quarter.</p>
3. Public Comment on Items Not on Agenda	<p>No comments.</p>
4. Addition to Course Family—Fine Arts & Communication	<p><b>Speaker: Ben Kaupp</b> Fine Arts &amp; Communication is adding the following new course to an existing family, eff. 2023-24: ART 19G Outdoor Landscape Painting. No comments.</p> <p>Motion to approve <b>M/S</b> (St. Onge-Cole, Gough). <b>Approved.</b></p>
5. New Certificate Proposal: Non-Destructive Testing	<p><b>Speaker: Ben Kaupp</b> Proposal for new Non-Destructive Testing Certificate of Achievement. No comments.</p> <p>Motion to approve <b>M/S</b> (Morriss, Bissell). <b>Approved.</b></p>
6. New Certificate Application: Research, Design and Development for Global Good	<p><b>Speaker: Ben Kaupp</b> Third read of new Research, Design and Development for Global Good Certificate of Achievement. Vanatta noted narrative has been updated since second read. Pereira (cert. author) met with Parikh to discuss concerns about similarities between cert. and ENGR 10 course; cert. is</p>

	<p>more asynchronous, whereas ENGR 10 is very collaborative. Parikh noted ENGR 10 involves more teamwork and communication than cert. Parikh still concerned that LMI suggests cert. could help students progress toward an engineering position. Vanatta noted LMI is not created by Foothill; we must use LMI supplied by a specific group, which is required for submission to BACCC. Asked if AVP Workforce Teresa Ong has requested updated LMI—Parikh unsure. Pereira noted new LMI requests take 3-6 months; Vanatta noted cert. would need to be resubmitted to BACCC if new LMI requested. Pereira believes it is role of BACCC to review LMI. Jenkins asked what happens if BACCC has concerns re: LMI for cert.—Pereira responded, BACCC has option to not approve, noting they have already approved cert w/ this LMI. Subramaniam agreed that if BACCC found any issues with viability of cert. they would not approve. Meezan asked if LMI gets submitted with cert. to CCCC—yes. Kaupp asked what would be the more appropriate job/role to include on LMI—Parikh would like to see LMI include jobs directly related to this cert. Discussion occurred about types of jobs included (and not included) on current LMI.</p> <p>Subramaniam asked for clarification re: cert. intended for dual-enrollment students, not necessarily for students with goal of transfer—Pereira and Parikh agreed, cert. has different audience than ENGR 10. Discussion occurred about other situations in which certain courses (e.g., introductory, support) might not directly relate to LMI created for full program. Parikh concerned LMI doesn't relate to intended audience for cert. and asked for clarification on CCC's role in evaluating LMI. Morriss believes unlikely an interested high school student would find this LMI and read it; possibly a high school counselor might see it. Discussion occurred about why LMI is required for new certs.; Vanatta shared it's required by CCCC for degrees/certs. with vocational/CTE TOP Codes. Gough asked if any consequences, down the line, if cert. approved using this LMI (e.g., could it be deactivated for LMI not matching)—Subramaniam responded, no. Pereira noted courses in cert. already active and being offered; cert. packages them into award for students to earn and have listed on their transcript. Discussion occurred about folks' previous experiences with LMI.</p> <p>Motion to approve <b>M/S</b> (Meezan, St. Onge-Cole). <b>Approved.</b></p>
<p>7. Degree Deactivation: Business Administration ADT</p>	<p><b>Speaker: Ben Kaupp</b> Second read of deactivation of Business Administration ADT, which has been replaced by new 2.0 version. No comments.</p> <p>Motion to approve <b>M/S</b> (Lee, Bissell). <b>Approved.</b></p>
<p>8. Addition to Credit by Examination List: APPT 143A</p>	<p><b>Speaker: Mary Vanatta</b> Apprenticeship has approved this new course as available for credit by examination; the course will be included in the spring 2023 catalog addendum.</p>
<p>9. Equity in the COR</p>	<p><b>Speaker: Ben Kaupp</b> First read of Guiding Principles for Equitable CORs document. Vanatta noted updates to document since previous meeting: Introduction section—added link to Strategic Vision for Equity underneath quotation in red text, language quoted from Equity Action Plan (EAP) formatted in bold and footnote reference numbers added (to refer to EAP info at end of document); Course Content section—added bullet; Representative Texts/Materials section—updated/added Library-related details, per suggestion from rep.</p> <p>Vanatta mentioned bullet in Methods of Evaluation section highlighted in red, due to concern brought by a rep after previous meeting.</p>

Subramaniam noted make-up exams and revisions fall under umbrella of academic freedom and suggested this bullet not be included in document; more appropriate for syllabus. Morriss mentioned Foothill Owl Scholars group studied two policies associated with racially-predictable failure, one of which was students not having opportunity to recover from grading setback. Parikh suggested listing that students are “given multiple opportunities to demonstrate competencies.” Gomes noted support for existing bullet but proposed removing “make-up,” which could suggest late work is accepted; allowing students to revise work is the norm in many disciplines. Sarver suggested “revise and/or resubmit” (and agreed with removing “make-up”). Both Gomes and Sarver agreed this info might be more appropriate for syllabus vs. COR.

Meezan agreed students should have opportunity to revise work, but unsure if info appropriate for the COR; suggested perhaps a companion document be created to provide guidelines for syllabus. Kaupp recalled discussion at previous meeting about intent of this document, to serve as guide for faculty (vs. requirement). St. Onge-Cole believes info could be appropriate, as it may prompt faculty to consider allowing revisions for their sections. Meezan noted that if item listed on COR all faculty teaching the course required to use it—a few folks responded, this is not the case; items not required, but a list of suggested options. Sarver noted allowing revisions very applicable to Language Arts courses and believes could be appropriate to include on COR. Murphy suggested “does the syllabus reflect the opportunity to revise work.” Jenkins re-emphasized Methods of Evaluation and Methods of Instruction list possibilities for faculty teaching the course, and are not required/ prescriptive; need to ensure all faculty clear about this, across campus. Morriss noted the word “make-up” can be a trigger/roadblock and suggested removing it; agreed with Sarver’s language suggestion. Parikh believes mentioning syllabus on document could be confusing.

Vanatta clarified bullet will be updated to “Are students given the opportunity to revise and resubmit work?”—yes.

Parikh mentioned email to Kuehnl with changes to Types/Examples of ... Assignments section (Vanatta noted Kuehnl didn’t share w/ CCC Team, so not reflected in updated draft). Suggested changes: one new bullet and rearrangement of some existing bullets. Gomes extremely supportive of adding new bullet and mentioned a similar idea came up in recent discussion of SLOs. Believes new bullet is very student-centered. Kaupp commented on “Are students asked” language— Parikh believes important to encourage faculty to ask students where they’re coming from (vs. making assumptions). Subramaniam sees value in new bullet and wants to make sure it’s included in the correct section of document, thinking perhaps this question would be asked at the start of the term—Parikh believes this is the correct section because it implies that knowledge in class comes from the students.

Subramaniam mentioned Definitions section, which is unchanged from previous draft and mostly copied from Glendale CC document. Ideally, definitions would be more specific to Foothill; CCC Team has reached out to Office of Equity, who plan to provide revisions. Revisions won’t be ready for second read but will be applied to document before it goes to Academic Senate for final approval. Kaupp asked if CCC will have opportunity to see revised definitions—yes.

Second read and possible action will occur at next meeting.

<p>10. Process for Implementing Equity Updates to CORs</p>	<p><b>Speaker: Ram Subramaniam</b>                  Now that document in final stages of approval, need to discuss how it will be used across campus; we have yet to come up with a process. Kaupp commented against using a checkbox (e.g., accessibility question on DL Addendum). Gomes noted C3MS included help menu examples for each COR section, which were very helpful. Suggested reps share document with faculty when sending out Title 5 lists. Vanatta mentioned CourseLeaf has similar help pop-ups for almost every field on COR; could add details from document. Cautioned that adding too many details to pop-ups could result in “wall of text;” on the other hand, simply adding a link to full document in pop-up might not be sufficient and would require faculty to locate related info on document each time. Discussion occurred about other ways to mention/link to document in CourseLeaf. Vanatta happy to explore CourseLeaf-related ideas and work w/ others to determine how to best incorporate info on COR form.</p> <p>Subramaniam agreed with Gomes’ suggestion to distribute document during Title 5 process. St. Onge-Cole suggested topic/document be part of Opening Day event; suggested forcing pop-up on COR form in CourseLeaf to force faculty to certify they’ve reviewed COR with equity in mind each time COR is updated—Vanatta responded, actual pop-up alert not possible in CourseLeaf, but could add required checkbox at bottom of form which would “refresh” each time COR is submitted (meaning previously checked box would be cleared out).</p> <p>Parikh agreed with suggestion to include equity review as part of Title 5 process; Subramaniam believes this is exactly the time for faculty to be applying these principles, but need to determine who will be ensuring equity work on CORs is being done (e.g., CCC, division CC, some sort of subcommittee). Noted about 500 CORs edited/created each year, which needs to be considered when figuring out a process.</p> <p>Sarver unsure we need a system to enforce such work, as document meant to be guiding principles and not hard requirements for faculty. Agreed checkbox not ideal but could be helpful and prompt faculty to use guidelines. Gough supported idea of featuring document as a campus-wide part of Opening Day (vs. just a breakout session); cautioned against putting onus on reps to interpret equity updates on CORs. Gomes mentioned GE application form and suggested similar type of form be used for faculty to demonstrate COR is equity-minded. Strongly suggested equity review be done early in COR approval workflow, as many faculty wait until last minute to submit CORs; reps are final approval step, so could be big issue if they have to send CORs back to faculty at the last minute.</p> <p>Subramaniam asked group to bring topic back to constituents to discuss and gather feedback/suggestions, to discuss at next meeting.</p>
<p>11. Good of the Order</p>	<p>The group thanked Kaupp for filling in for Kuehn!</p>
<p>12. Adjournment</p>	<p><b>3:17 PM</b></p>

**Attendees:** Micaela Agyare (LRC), Jeff Bissell\* (KA), Hilary Gomes (FA), Tom Gough\* (FA), Julie Jenkins\* (BSS), Ben Kaupp\* (SRC), Gay Krause\* (KCI), Andy Lee\* (CNSL), Don Mac Neil (KA), Allison Meezan\* (BSS), Patrick Morriss\* (STEM), Brian Murphy (APPR), Tim Myres (APPR), Ron Painter\* (STEM), Sarah Parikh\* (STEM), Chrissy Penate\* (LRC), Kas Pereira\* (BSS), Amy Sarver (LA), JP Schumacher (Dean, SRC), Shaelyn St. Onge-Cole\* (HSH), Ram Subramaniam\* (Administrator Co-Chair), Mary Vanatta\* (Curriculum Coordinator)

\* Indicates in-person attendance

**Minutes Recorded by:** M. Vanatta

# Course Change Request

## New Course Proposal

Date Submitted: 03/09/23 6:33 am

Viewing: **ANTH F005H : HONORS MAGIC, SCIENCE & RELIGION**

Last edit: 03/15/23 1:15 pm

Changes proposed by: Kathryn Maurer (20033042)

### In Workflow

- 1SS Curriculum Rep
- Curriculum Coordinator
- Activation

### Course Proposal Form

Faculty Author	Kathryn Maurer		
Effective Term	Summer 2024		
Subject	Anthropology (ANTH)	Course Number	F005H
Department	Anthropology (ANTH)		
Division	Business and Social Sciences (1SS)		
Units	4		
Hours	4 hours lecture		
Course Title	HONORS MAGIC, SCIENCE & RELIGION		
Short Title	HONORS MAGIC SCIENCE & RELIGIO		

### Approval Path

- 03/15/23 12:20 pm  
Julie Jenkins (jenkinsjulie):  
Approved for 1SS Curriculum Rep

Proposed Transferability UC/CSU

Proposed Description and Requisites: An introduction to the anthropological study of religion and belief systems. This course is a cross-cultural exploration into the ways humans around the world and through time have conceptualized their relationship between their natural and social worlds and the supernatural, beginning with prehistoric times and concluding with modern day society and the contemporary world. Cross-cultural study of the beliefs about the nature of reality, spirituality, death, magic, science and healing. As an honors course, it is a full thematic seminar with advanced teaching methods focusing on major writing, reading, and research assignments, student class lectures, group discussions and interactions.

Proposed Discipline Anthropology

To which Degree(s) or Certificate(s) would this course potentially be added?

- AA in Anthropology
- ADT in Anthropology
- Certificate of Proficiency in Medical Anthropology
- Certificate of Proficiency in Cultural Anthropology

Are there any other departments that may be impacted from the addition of this course?

No

Comments & Other Relevant Information for Discussion:

ANTH 5 is already an active course, and popular with students. We are just proposing adding an Honors option.

Reviewer Comments



# Course Change Request

## New Course Proposal

Date Submitted: 02/27/23 11:27 am

Viewing: **BUSI F011H : HONORS INTRODUCTION TO INFORMATION SYSTEMS**

Last edit: 03/16/23 10:55 am

Changes proposed by: Laurence Lew (10949943)

### In Workflow

- 1SS Curriculum Rep
- Curriculum Coordinator
- Activation

### Approval Path

- 03/15/23 12:20 pm  
Julie Jenkins (jenkinsjulie):  
Approved for 1SS Curriculum Rep

#### Course Proposal Form

Faculty Author	Laurence Lew		
Effective Term	Summer 2024		
Subject	Business (BUSI)	Course Number	F011H
Department	Business (BUSI)		
Division	Business and Social Sciences (1SS)		
Units	5		
Hours	5 lecture, 10 out of class		
Course Title	HONORS INTRODUCTION TO INFORMATION SYSTEMS		
Short Title	HONRS INTRO INFORMATION SYSTM		

Proposed Transferability UC/CSU

Proposed Description and Requisites: Introduction to the concepts of management and information systems especially as used in business and similar organizations. Covers the need for information, how computers are used in business and other organizations to provide information, elements of computer hardware and software, software development, data storage and communication, and the social impact of computers. Hands-on introduction to personal productivity software such as word processing, spreadsheet, database, and presentation applications. As an honors course, this course will use advanced teaching methods and current real-world business situations to enhance and deepen student learning of critical information systems concepts and frameworks. With an emphasis on research and analysis, students will apply critical thinking skills and business concepts to develop their knowledge of how businesses apply information systems within today's ever-changing business environment.

Proposed Discipline Business

To which Degree(s) or Certificate(s) would this course potentially be added?  
AA Degree  
Certificate of Achievement  
AS-T Degree

Are there any other departments that may be impacted from the addition of this course?

No

Comments & Other Relevant Information for Discussion:  
NA

Reviewer  
Comments

# Course Change Request

## New Course Proposal

Date Submitted: 03/09/23 11:19 am

Viewing: **GLST F001H : HONORS INTRODUCTION TO GLOBAL STUDIES**

Last edit: 03/15/23 2:07 pm

Changes proposed by: Julie Jenkins (20461838)

### In Workflow

1. 1SS Curriculum Rep
2. Curriculum Coordinator
3. Activation

### Approval Path

1. 03/15/23 12:21 pm  
Julie Jenkins (jenkinsjulie):  
Approved for 1SS Curriculum Rep

#### Course Proposal Form

Faculty Author Julie Jenkins

Effective Term Summer 2024

Subject Global Studies (GLST) Course Number F001H

Department Global Studies (GLST)

Division Business and Social Sciences (1SS)

Units 4

Hours 4 lecture

Course Title HONORS INTRODUCTION TO GLOBAL STUDIES

Short Title HONORS INTRO TO GLOBAL STUDIES

Proposed UC/CSU

Transferability

Proposed Description and Requisites: This course provides students with an introduction to Global Studies. Students are offered an interdisciplinary view of globalization and its impacts through an examination of social, cultural, political, economic, and environmental contexts. The course emphasizes the interdependence and connections between global institutions, populations, and individuals. This honors course will be a full thematic seminar with advanced teaching methods focused on major writing, reading, and research assignments; student-led class lectures, group discussions, and interactions.

Proposed Discipline Social Science OR Interdisciplinary Studies

To which Degree(s) or Certificate(s) would this course potentially be added?  
ADT in Global Studies, or other degrees that include GLST 1

Are there any other departments that may be impacted from the addition of this course?

No

Comments & Other Relevant Information for Discussion:  
Would like to make available for the 2023-2024 academic year.

Reviewer  
Comments

# Course Change Request

## New Course Proposal

Date Submitted: 11/09/22 10:03 am

Viewing: **HUMN F012H : HONORS POPULAR CULTURE & UNITED STATES HISTORY**

Last edit: 03/15/23 7:49 am

Changes proposed by: Kay Thornton (10535149)

### In Workflow

- 1SS Curriculum Rep
- Curriculum Coordinator
- Activation

### Approval Path

- 03/02/23 1:56 pm  
K. Allison Meezan (meezankaren):  
Approved for 1SS Curriculum Rep

#### Course Proposal Form

Faculty Author	Kay Thornton		
Effective Term	Summer 2024		
Subject	Humanities (HUMN)	Course Number	F012H
Department	Humanities (HUMN)		
Division	Business and Social Sciences (1SS)		
Units	4		
Hours	4 hours lecture, 1 hour lab		
Course Title	HONORS POPULAR CULTURE & UNITED STATES HISTORY		
Short Title			

Proposed Transferability UC/CSU

Proposed Description and Requisites: Interdisciplinary overview of popular culture as a window for understanding American history and society. Theories and methods of analyzing the artifacts of popular culture. Overarching themes: 1) the interpretation of American history via popular culture media; 2) interaction between American historical events and trends, and popular culture. The honors section offers deeper theoretical content, assignments that require more sophisticated cognition/critical thinking, more rigorous assessment, and an additional summative project.

Proposed Discipline Music or Humanities

To which Degree(s) or Certificate(s) would this course potentially be added?  
ADT in Film, Television, and Electronic Media  
Certificate of Achievement in Film, Television, and Electronic Media

Are there any other departments that may be impacted from the addition of this course?

Yes

What Department(s)?

Other Department	Effect on Department
Media Studies	crosslisting

Comments & Other Relevant Information for Discussion:

This proposed course is to be crosslisted with an existing course, MDIA 12H.

Reviewer Comments **Mary Vanatta (vanattamary) (03/15/23 7:49 am):** Fine Arts & Communication division approved Music discipline 3/14/23

# Course Change Request

## New Course Proposal

Date Submitted: 11/09/22 10:01 am

Viewing: **MDIA F012H : HONORS POPULAR CULTURE & UNITED STATES HISTORY**

Last edit: 03/15/23 7:47 am

Changes proposed by: Kay Thornton (10535149)

### In Workflow

- 1FA Curriculum Rep
- Curriculum Coordinator
- Activation

### Approval Path

- 12/09/22 10:48 am  
Hilary Gomes (gomeshilary):  
Approved for 1FA Curriculum Rep

#### Course Proposal Form

Faculty Author	Kay Thornton		
Effective Term	Summer 2024		
Subject	Media Studies (MDIA)	Course Number	F012H
Department	Media Studies (MDIA)		
Division	Fine Arts and Communication (1FA)		
Units	4		
Hours	4 hours lecture, 1 hour lab		
Course Title	HONORS POPULAR CULTURE & UNITED STATES HISTORY		
Short Title			

Proposed Transferability UC/CSU

Proposed Description and Requisites: Interdisciplinary overview of popular culture as a window for understanding American history and society. Theories and methods of analyzing the artifacts of popular culture. Overarching themes: 1) the interpretation of American history via popular culture media; 2) interaction between American historical events and trends, and popular culture. The honors section offers deeper theoretical content, assignments that require more sophisticated cognition/critical thinking, more rigorous assessment, and an additional summative project.

Proposed Discipline Music or Humanities

To which Degree(s) or Certificate(s) would this course potentially be added?  
AS-T Film, Television, and Electronic Media  
Certificate of Achievement Film, Television, and Electronic Media

Are there any other departments that may be impacted from the addition of this course?

Yes

What Department(s)?

Other Department	Effect on Department
Humanities	Cross-listed with HUMN 12H

Comments & Other Relevant Information for Discussion:  
N/A

Reviewer Comments **Mary Vanatta (vanattamary) (03/15/23 7:47 am):** BSS division approved Humanities discipline 3/3/23



**ACADEMIC SENATE**  
**for California Community Colleges**  
LEADERSHIP • EMPOWERMENT • VOICE

## 2023 Spring Plenary Session Resolutions

For Discussion at AREA MEETINGS  
March 24/25, 2023

### Resolutions Committee

Michelle Velasquez Bean, ASCCC Resolutions Chair

Juan Arzola, ASCCC Resolutions Second Chair

Kim Dozier, College of the Desert, Area D

Peter Fulks, Cerro Coso College, Area A

Mark Edward Osea, Mendocino College, Area B

Michael Stewart, Calbright College, Area A

Disclaimer: The enclosed resolutions do not reflect the position of the Academic Senate for California Community Colleges, its Executive Committee, or standing committees. They are presented for the purpose of discussion by the field and are to be debated and voted on by academic senate delegates at the Academic Senate Spring Plenary Session held on April 22, 2023, in Anaheim, CA.

## PLENARY RESOLUTIONS PROCESS

In order to ensure that deliberations are organized, effective, and meaningful, the Academic Senate for California Community Colleges uses the following resolution procedure:

- Pre-session resolutions are developed by the Executive Committee (through its committees) and submitted to the pre-session Area meetings for review.
- Amendments and new pre-session resolutions are generated in the Area meetings.
- The Resolutions Committee meets to review all pre-session resolutions and combine, reword, append, or render moot these resolutions as necessary.
- Resolutions and amendments must be submitted to the Resolutions Committee using the online form before the posted deadlines each day.
- New resolutions submitted on the second day of the plenary session are held to the next session unless the resolution is declared urgent by the Executive Committee.
- The resolutions are debated and voted upon in the general sessions on the last day of the plenary session by the delegates.
- All resources and appendices are available on the [ASCCC website](#).

Prior to plenary session, it is each attendee's responsibility to read the following documents:

- Senate Delegate Roles and Responsibilities (found in [Local Senates Handbook](#))
- Resolution Procedures (Part II in [Resolutions Handbook](#))
- Resolution Writing and General Advice (Part III in [Resolutions Handbook](#))

## CONSENT CALENDAR

Resolutions may be placed on the Consent Calendar by the Resolutions Committee for any of the following criteria: 1) believed noncontroversial, 2) do not potentially reverse a previous position of the Academic Senate, 3) do not compete with another proposed plenary session resolution. Resolutions and any subsequent clarifying amendments that meet these criteria have been included on the Consent Calendar. If an amendment is submitted that proposes to substantially change a resolution on the Consent Calendar, that resolution will be removed from the Consent Calendar.

To remove a resolution from the Consent Calendar, please see the Consent Calendar section of the Resolutions Procedures for the plenary session. Reasons for removing a resolution from the Consent Calendar may include moving of a substantial amendment, a desire to debate the resolution, a desire to divide the motion, a desire to vote against the resolution, or even a desire to move for the adoption by the body by acclamation.

The following legend has been used to identify consent calendar items, new resolutions, and new amendments:

- Consent Calendar resolutions and amendments are marked with \*
- Resolutions and amendments submitted at Area Meetings are marked with +
- Resolutions and amendments submitted during the plenary session are marked with #

\*1.02 S23 Adopt the 2023–2026 ASCCC Strategic Goals

\*1.03 S23 Flexible Area Meetings

\*6.01 S23 Support AB 607 (Kalra, 2023), If Amended

\*7.01 S23 Destigmatize Academic Probation Language and Processes

\*7.02 S23 Replace TOP Code with CIP Code

\*10.01 S23 Disciplines List–Ethnic Studies

\*12.01 S23 Assert the Value of the Work Done by the Online Network of Educators (@ONE)

\*13.01 S23 Low Textbook Cost Designation and Search in CVC Online Course Finder

\*13.02 S23 Adopt “Enrollment Management Revisited Again: Post Pandemic” Paper

\*13.03 S23 Adopt “Effective and Equitable Online Education: A Faculty Perspective” Paper

\*13.04 S23 Define Academic Freedom in Title 5

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## 1.0 Academic Senate

### 1.01 S23 Add a Designated At-Large Part-Time Representative to the Executive Committee

Whereas, The Academic Senate for California Community Colleges (ASCCC) has had a long-standing commitment to participation of part-time faculty as demonstrated in resolutions<sup>1</sup> and papers, as they bring vital and unique authentic voices and experiences to discussions of academic and professional matters in alignment with the Inclusion, Diversity, Equity, Antiracism and Accessibility commitment of the ASCCC;

Whereas, Resolution S96 01.05<sup>2</sup> called for the Academic Senate for California Community Colleges to develop a proposal to ensure participation of part-time faculty on the Executive Committee and a paper titled "Participation of Part-time Faculty on the Executive Committee of the Academic Senate for California Community Colleges" was developed in 1998 with recommendations to support the opportunity for part-time faculty inclusion, the paper recommended several bylaws changes to make it possible for part-time faculty to run for election, yet the paper fell short of "assuring participation on the Executive Committee"<sup>3</sup>;

Whereas, Since the 1998 paper "Participation of Part-time Faculty on the Executive Committee of the Academic Senate for California Community Colleges" only one known part-time faculty member has successfully run for a seat on the Academic Senate for California Community Colleges (ASCCC) Executive Committee, showing that changes to the bylaws alone will not assure that there will be a part-time faculty voice on the ASCCC Executive Committee and there are still significant barriers to part-time faculty running for election including the qualification requirements; and

Whereas, According to the California Community Colleges Datamart Dashboard, in Fall 2022 part-time faculty (labeled as "academic, temporary" in Dashboard) made up approximately 67% of the faculty workforce encompassing over half of the faculty in the California Community College system,<sup>4</sup> and part-time faculty are important voices that are currently not represented on the Academic Senate for California Community Colleges Executive Committee;

Resolved, That the Academic Senate for California Community Colleges revise its bylaws to create a fifteenth elected member of the Executive Committee as a designated at-large part-time faculty member and review policies to support part-time faculty's ability to run and that these changes be brought back to the body by 2024 Spring Plenary;

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<sup>1</sup> Resolution F95 17.02 Part-time Faculty Involvement in Local Senates: <https://www.asccc.org/resolutions/part-time-faculty-involvement-local-senates>.

<sup>2</sup> Resolution S96 01.05 Participation of Part-time Faculty on the Executive Committee: <https://www.asccc.org/resolutions/participation-part-time-faculty-executive-committee>.

<sup>3</sup> "Participation of Part-time Faculty on the Executive Committee of the Academic Senate for California Community Colleges" (1998) found at <https://www.asccc.org/papers/participation-part-time-faculty-executive-committee-academic-senate-california-Community>.

<sup>4</sup> California Community Colleges Chancellor's Office. *Management Information Systems Datamart*. Faculty & Staff Demographics Report. Retrieved March 10, 2023, from [https://datamart.cccco.edu/Faculty-Staff/Staff\\_Demo.aspx](https://datamart.cccco.edu/Faculty-Staff/Staff_Demo.aspx).

Resolved, That the Academic Senate for California Community Colleges (ASCCC) review its eligibility requirements for Executive Committee members and support equitable opportunities for part-time faculty to run for the ASCCC Executive Committee; and

Resolved, That the Academic Senate for California Community Colleges provide professional development opportunities for part-time faculty on the role of the Executive Committee and opportunities for participation to encourage part-time faculty to run for any position for which they qualify.

Contact: Anastasia Zavodny, Reedley College, Part-time Faculty Committee

### **\*1.02 S23 Adopt the 2023–2026 ASCCC Strategic Goals**

Whereas, Strategic planning is a critical component of successful organizations, which provides clear direction and stability and ensures that the organization’s leadership is responsive to its members;

Whereas, Since the 2018–2023 Strategic Plan<sup>5</sup> of the Academic Senate for California Community Colleges (ASCCC) is set to expire in 2023, the ASCCC Executive Committee engaged in comprehensive and public strategic planning sessions from December 2022 through February 2023;<sup>6</sup>

Whereas, The Academic Senate for California Community Colleges (ASCCC) Executive Committee considered ASCCC’s mission and vision, resolutions, recommendations from the periodic reviews, as well as current issues impacting academic and professional matters to guide the planning; and

Whereas, The Academic Senate for California Community Colleges (ASCCC) Executive Committee has proposed the 2023–2026 Strategic Goals<sup>7</sup> for consideration and adoption by the delegates of the ASCCC to be actualized annually through a planning process;

Resolved, That the Academic Senate for California Community Colleges adopt the 2023–2026 ASCCC Strategic Goals.

Contact: Ginni May, Executive Committee

### **\*1.03 S23 Flexible Area Meetings**

Whereas, The Academic Senate for California Community Colleges Area A and Area B meetings have been consistently held on a Friday, and the Area C and Area D meetings have been consistently held on a Saturday, which is often outside of the traditional work week;

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<sup>5</sup> 2018—2023 Strategic Plan can be found at [https://www.asccc.org/sites/default/files/ASCCC\\_Strategic\\_Plan\\_2018-2023\\_final.pdf](https://www.asccc.org/sites/default/files/ASCCC_Strategic_Plan_2018-2023_final.pdf).

<sup>6</sup> “Reimagining with Purpose: ASCCC Strategic Planning Session December 2022 to February 2023.” (Power Point) may be found at <https://asccc.org/sites/default/files/2023-02/ASCCC%20Strategic%20Planning%20Process%202023-2026.pdf>.

<sup>7</sup> 2023—2026 ASCCC Strategic Goals can be found at <https://asccc.org/sites/default/files/2023-02/23-26%20Strategic%20Plan%20Directions%20ASCCC.pdf>.

Resolved, That the Academic Senate for California Community Colleges (ASCCC) explore options for Area meetings that align with the needs and best interest of each individual Area while also balancing logistical considerations of the ASCCC Executive Committee and ASCCC office team starting with the Fall 2023 Area meetings.

Contact: Pablo Martin, San Diego Miramar College, Standards and Practices Committee

## 6.0 State and Legislative Issues

### **\*6.01 S23 Support AB 607 (Kalra, 2023), If Amended**

Whereas, AB 607 (Kalra, as of February 17, 2023)<sup>8</sup> proposes to modify California Education Code §66406.9<sup>9</sup> by adding the requirement that the California Community Colleges “prominently display, by means that may include a link to a separate internet web page, the estimated costs for each course of all required course materials and fees directly related to those materials, for no less than 75 percent of the total number of courses on the online campus course schedule. 'Course materials' as used in this paragraph includes digital or physical textbooks, devices such as calculators and remote attendance platforms, and software subscriptions”;

Whereas, California Education Code §66406.9<sup>10</sup> currently uses the term “course materials” and “digital course materials” to refer to course resources that are exclusive of devices and supplies such as calculators;

Whereas, Resolution F20 20.02 Ensure Course Cost Transparency for Students encourages “local academic senates to advocate for the implementation of a process for consistent, clear, and transparent messaging to students prior to registration regarding all material and supply costs in appropriate locations including the schedule of classes and the bookstore”<sup>11</sup>; and

Whereas, California Code of Regulations, title 5 §59402<sup>12</sup> states that required instructional materials “means any materials which a student must procure or possess as a condition of registration, enrollment or entry into a class; or any such material which is necessary to achieve the required objectives of a course,” establishing “instructional materials” as inclusive of textbooks, supplemental materials, and course supplies;

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<sup>8</sup> AB 607 (Kalra): [https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill\\_id=202320240AB607](https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202320240AB607).

<sup>9</sup> California Education Code §66406.9: <https://codes.findlaw.com/ca/education-code/edc-sect-66406-9.html>.

<sup>10</sup> Ibid.

<sup>11</sup> Resolution F20 20.02 Ensure Course Cost Transparency for Students: <https://www.asccc.org/resolutions/ensure-course-cost-transparency-students>.

<sup>12</sup> California Code of Regulations, title 5, §59402: <https://casetext.com/regulation/california-code-of-regulations/title-5-education/division-6-california-community-colleges/chapter-10-community-college-administration/subchapter-7-instructional-materials/section-59402-definitions>.

Resolved, That the Academic Senate for California Community Colleges support AB 607 (Kalra, as of February 17, 2023), if amended: amend “course materials” to “instructional materials” to ensure that definitions within California Education Code §66406.9<sup>13</sup> are consistent to prevent the introduction of a definition into law that is inconsistent with a definition that is presently in regulation.

Contact: Michelle Pilati, Open Educational Resources Initiative

## **7.0 Consultation with the Chancellor’s Office**

### **\*7.01 S23 Destigmatize Academic Probation Language and Processes**

Whereas, Current California Code of Regulations, title 5, §55031 Standards for Probation<sup>14</sup> requires colleges to place students on Academic or Progress Probation if they fall below Grade Point Average (GPA) or successful course completion standards;

Whereas, The term “probation” is a deficit-minded principle that is associated with criminal activity and this term and current practices are perpetuating trauma for students who identify as Black, Indigenous, People of Color (BIPOC) as well as justice-impacted students;<sup>15</sup>

Whereas, Studies such as the Research and Planning Group's *The African American Transfer Tipping Point: Identifying the Factors that Impact Transfer Among African American/Black Community College Students* (2022) show that being put on academic probation “presents a significant barrier to making it near the transfer gate for students of all races/ethnicities”<sup>16</sup>; and

Whereas, The Research and Planning Group study also showed that practices like putting students on academic and/or progress probation disproportionately impacted Black students as they found that 41% of Black students were placed on probation versus 24% of white students in California Community Colleges from 2011 and 2016;<sup>17</sup>

Resolved, That the Academic Senate for California Community Colleges work with the California Community Colleges Chancellor’s Office to overhaul the title 5 language on probation including a name change and updating the language and processes to be asset-minded, not punitive; and

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<sup>13</sup> California Education Code §66406.9: <https://codes.findlaw.com/ca/education-code/edc-sect-66406-9.html>.

<sup>14</sup> California Code of Regulations, title 5, §55031 Standards for Probation: <https://casetext.com/regulation/california-code-of-regulations/title-5-education/division-6-california-community-colleges/chapter-6-curriculum-and-instruction/subchapter-1-programs-courses-and-classes/article-3-probation-and-dismissal/section-55031-standards-for-probation#:~:text=A%20student%20who%20has%20attempted,system%20described%20in%20section%2055023>.

<sup>15</sup> *The African American Tipping Point: Identifying the Factors that Impact Transfer Among African American/Black Community College Students Brief 1 of 3* may be found at [https://rpggroup.org/Portals/0/Documents/Projects/African\\_American\\_Transfer\\_Tipping\\_Point-\(AATTP\)-Study/AATTP\\_Brief1\\_Fall2022.pdf](https://rpggroup.org/Portals/0/Documents/Projects/African_American_Transfer_Tipping_Point-(AATTP)-Study/AATTP_Brief1_Fall2022.pdf).

<sup>16</sup> Ibid.

<sup>17</sup> Ibid.

Resolved, That the Academic Senate for California Community Colleges support local academic senates with professional development and resources to encourage reviewing local policies and practices with an aim of mitigating local processes that may negatively impact students who are on academic and/or progress probation while title 5 changes are in progress.

Contact: Stephanie Curry, Executive Committee, Transfer, Articulation, and Student Services Committee

**\*7.02 S23 Replace TOP Code with CIP Code**

Whereas, The California Community Colleges system has made numerous unsuccessful efforts in the past decade to move the system of identifying programs/courses with the Taxonomy of Programs (TOP) codes to Classification of Instructional Programs (CIP) codes<sup>18</sup>;

Whereas, The 2004 Taxonomy of Programs (TOP) manual is outdated and not aligned with the *Program and Course Approval Handbook* (PCAH) and converting to the Classification of Instructional Programs (CIP) codes will align California Community Colleges with other educational partners and employment data outcomes, while eliminating the issues with the PCAH, such as Career Technical Education (CTE) limited TOP codes, incongruence with non-CTE degree or certificate outcomes, and mismatched terminology; and

Whereas, The California Community College Curriculum Committee in conjunction with West Ed and the Centers for Excellence and other system stakeholders have already been in discussions regarding the steps and factors that would be necessary to convert from the use of Taxonomy of Programs code to Classification of Instructional Programs code in the California community colleges and have made significant progress but not with all colleges/districts and programs;

Resolved, that the Academic Senate for California Community Colleges work with the California Community Colleges Chancellor's Office to develop a strategy, work plan, and timeline for switching course and award codes from Taxonomy of Programs (TOP) code to Classification of Instructional Programs code while considering how this change will affect Guided Pathways-related program mapping, Chancellor's Office Curriculum Inventory specifications, local and statewide Management Information System structures, technical assistance requirements, and implications of TOP code conversion for other use; and

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<sup>18</sup> Classification of Instructional Programs (CIP) codes are used nationally by the US Department of Education and only required of California community colleges in contexts such as IPEDs and accreditation. Resolution F10 09.02: Examining Conversion from TOP to CIP asked for the work to begin and to "provide communication and implementation strategies if a greater conversion of TOP to CIP codes is inaugurated": <https://asccc.org/resolutions/examining-conversion-top-cip>.

Resolved, That the Academic Senate for California Community Colleges recommend the California Community Colleges Chancellor's Office create a taskforce to finalize the plan of action<sup>19</sup> by fall of 2024 and set a completion date for discontinuing Taxonomy of Programs code and convert to Classification of Instructional Programs codes.

Contact: Carrie Roberson, Executive Committee, CTE Leadership Committee

## **10.0 Disciplines List**

### **\*10.01 S23 Disciplines List–Ethnic Studies**

Whereas, Oral and written testimony given through the consultation process used for the review of *Minimum Qualifications for Faculty and Administrators in California Community Colleges*, also known as the Disciplines List, supported the following revision of the Ethnic Studies discipline:

Master's in African American Studies, Black Studies, Africana Studies, Latino Studies, La Raza Studies, Chicana/o Studies, Asian American Studies, Native American Studies, or American Indian Studies

OR

Master's in Ethnic Studies

OR the equivalent; and

Whereas, The Executive Committee of the Academic Senate for California Community Colleges has reviewed the proposal and deemed that the process outlined in the *Disciplines List Revision Handbook* was followed;

Resolved, That the Academic Senate for California Community Colleges recommend that the California Community Colleges Board of Governors adopt the proposed addition to the Disciplines List for Ethnic Studies.

Contact: Tamara Cheshire, Folsom Lake College, Standards and Practices Committee

## **12.0 Faculty Development**

### **\*12.01 S23 Assert the Value of the Work Done by the Online Network of Educators (@ONE)**

Whereas, The Online Network of Educators was established in conjunction with the California Virtual Campus-Online Education Initiative to provide free or low-cost robust and comprehensive innovative professional learning and development opportunities for California community college faculty, staff, and administrators to increase student engagement and success through the effective use of digital tools and platforms;

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<sup>19</sup> The TOP to CIP Plan of Action created by the initial California Community Colleges Curriculum Committee workgroup that began meeting in 2018 can be found at [https://docs.google.com/document/d/15mjK89tej0tnz-bmr6dhaBgK8pF02uFqNcT\\_sYWvGVw/edit?usp=sharing](https://docs.google.com/document/d/15mjK89tej0tnz-bmr6dhaBgK8pF02uFqNcT_sYWvGVw/edit?usp=sharing).

Whereas, the Online Network of Educators (@ONE) team of educators provides such innovative pedagogical and technical training that they are routinely called upon as experts in distance education pedagogy, setting the highest standard for the systematic delivery of professional development for online teaching, their catalog of courses and their delivery are instrumental in the delivery of distance education that many colleges have built their entire professional development plans around @ONE's continued offerings, and that @ONE's focus on equitable and culturally responsive distance education practices have supported individual faculty members and colleges to supplement local efforts, especially for smaller colleges that may not have the resources for full-time instructional designers;

Whereas, The Online Network of Educators' training and support to faculty have been pivotal in the development of Canvas trainings for faculty and colleges that aim to design and implement a local Peer Online Course Review (POCR) process and these trainings were, and continue to be, pivotal to helping faculty across the system pivot quickly to online teaching during the COVID-19 pandemic and continue to increase online learning accessibility and equity-minded online teaching practices, especially since many colleges do not have adequate distance education coordinators, specialists, or instructional designer support for faculty; and

Whereas, Funding for the Online Network of Educators has been provided through the California Community Colleges Chancellor's Office and managed by the Foothill-DeAnza Community College District but, as of March 14, 2023, has not been renewed by the California Community College Chancellor's Office for the 2023—2024 academic year, and there is no current plan to address the loss of these resources that are needed to support the increased online instruction that continues after the 2020 COVID-19 pandemic;

Resolved, That the Academic Senate for California Community Colleges assert the value of the work done by the Online Network of Educators around their student-centered and equity-driven approach to supporting the faculty of the California Community Colleges in creating, innovating, and enhancing online education as important foundational work for online accessibility and equity.

Contact: Amber Gillis, Executive Committee, Online Education Committee

### **13.0 General Concerns**

#### **\*13.01 S23 Low Textbook Cost Designation and Search in CVC Online Course Finder**

Whereas, Resolution F22 17.05, "Adopt Student Senate for California Community Colleges Low-Cost Recommendation" encourages local academic senates to adopt \$30 or less as their locally established cost threshold that must not be exceeded for a course to be considered low-cost for reporting purposes and designation in the class schedule;

Whereas, Establishing a low-cost definition is a local determination yet a single meaning of low-cost is necessary when students are provided the opportunity to select courses from different colleges since various definitions of low-cost at different institutions can be confusing and even misleading for students;

Whereas, The California Virtual Campus Exchange’s online Course Finder enables students to access online courses across the state and both designates when a section is Zero Textbook Cost (ZTC) with a symbol and enables students to limit their search to only those sections that are ZTC; and

Whereas, The Academic Senate for California Community Colleges has encouraged colleges to implement a mechanism for identifying course sections that employ low-cost course materials and recognizes that although reducing costs to zero may not be immediately possible, efforts to substantially decrease the costs of course materials should be recognized;

Resolved, That the Academic Senate for California Community Colleges request that the California Virtual Campus (CVC) add a Low Textbook Cost (LTC) symbol to recognize those sections that have a cost of textbooks and supplemental resources that do not exceed \$30 and include the LTC symbol in the search feature in the CVC’s online Course Finder.

Contact: Michelle Pilati, Open Educational Resources Initiative

**\*13.02 S23 Adopt “Enrollment Management Revisited Again: Post Pandemic” Paper**

Whereas, In Fall 2018, the Academic Senate for California Community Colleges adopted Resolution 17.01 Guided Pathways, Strategic Enrollment Management, and Program Planning,<sup>20</sup> which recognized the significant environmental changes that California community colleges find themselves operating in; and

Whereas, Faculty leaders, in 1999 and 2009, contributed their expertise on 10 + 1 academic and professional matters as they relate to enrollment management that subsequently resulted in the crafting of a paper titled the “Role of Academic Senates in Enrollment Management”<sup>21</sup> and a paper titled “Enrollment Management Revisited”<sup>22</sup>

Resolved, That the Academic Senate for California Community Colleges adopt the paper titled “Enrollment Management Revisited Again: Post Pandemic”<sup>23</sup> and disseminate the paper to local academic senates upon its adoption.

Contact: Carlos R. Guerrero, Los Angeles City College, Educational Policies Committee

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<sup>20</sup> Resolution F18 17.01 Guided Pathways, Strategic Enrollment Management, and Program Planning: <https://www.asccc.org/resolutions/guided-pathways-strategic-enrollment-management-and-program-planning>.

<sup>21</sup> “Role of Academic Senates in Enrollment Management” (1999) found at <https://www.asccc.org/papers/role-academic-senates-enrollment-management>.

<sup>22</sup> “Enrollment Management Revisited” (2009) found at <https://www.asccc.org/papers/enrollment-management-revisited>.

<sup>23</sup> “Enrollment Management Revisited Again: Post Pandemic” can be found at <https://www.asccc.org/sites/default/files/2023-03/Enrollment%20Management%20Revisited%20Again%20-%202023.17.23.pdf>



### **\*13.03 S23 Adopt “Effective and Equitable Online Education: A Faculty Perspective” Paper**

Whereas, In spring 2022, the Academic Senate for California Community Colleges (ASCCC) adopted Resolution S22 13.02 Faculty Responsibility for Equitable, Accessible Learning Environments,<sup>24</sup> which recognized the need to update the existing ASCCC position paper entitled, “Ensuring Effective Online Programs: A Faculty Perspective” to include current and clarifying information regarding accessibility in online learning environments related to Sections 504<sup>25</sup> and 508<sup>26</sup> of the Rehabilitation Act, as well as faculty responsibility in providing these accessible learning environments for students;

Resolved, That the Academic Senate for California Community Colleges adopt the paper titled "Effective and Equitable Online Education: A Faculty Perspective"<sup>27</sup> and disseminate the paper to local academic senates upon its adoption.

Contact: Amber Gillis, Executive Committee, Online Education Committee

### **\*13.04 S23 Define Academic Freedom in Title 5**

Whereas, In July 2021, the California State Senate passed Senate Resolution 45 (Min, 2021)<sup>28</sup> “recogniz[ing] the lack of consistent academic freedom policies across the state, [and] declar[ing] that academic freedom is essential for teaching and learning in California’s community colleges”<sup>29</sup>; and

Whereas, California Code of Regulations, title 5 §51023 mandates “the governing board of a community college district to adopt a policy statement on academic freedom and make the policy statement available to the faculty,”<sup>30</sup> yet there remains no statutory or regulatory language that defines academic freedom, which has left California community colleges operating with “inconsistent” and “insufficient” policies related to academic freedom<sup>31</sup>;

Resolved, That the Academic Senate for California Community Colleges work with the California Community Colleges Chancellor’s Office to revise California Code of Regulations, title 5 §51023

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<sup>24</sup> Resolution S22 13.02 Faculty Responsibility for Equitable, Accessible Learning Environments: <https://asccc.org/resolutions/faculty-responsibility-equitable-accessible-learning-environments>.

<sup>25</sup> “Protecting Students With Disabilities.” (10 January 2020). US Department of Education. <https://www2.ed.gov/about/offices/list/ocr/504faq.html>.

<sup>26</sup> “Section 508 Compliance” (2023). Level Access. <https://www.levelaccess.com/accessibility-regulations/section-508-rehabilitation-act/>.

<sup>27</sup> “Effective and Equitable Online Education: A Faculty Perspective” can be found at [https://asccc.org/sites/default/files/2023-03/Effective%20and%20Equitable%20Online%20Education\\_Final\\_03\\_16\\_2023.pdf](https://asccc.org/sites/default/files/2023-03/Effective%20and%20Equitable%20Online%20Education_Final_03_16_2023.pdf).

<sup>28</sup> SR 45 (Min, 2021): [https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill\\_id=202120220SR45](https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=202120220SR45)

<sup>29</sup> Senate Resolution 45 (Min). March 16, 2022: [https://sjud.senate.ca.gov/sites/sjud.senate.ca.gov/files/sr\\_45\\_min\\_sjud\\_analysis.pdf](https://sjud.senate.ca.gov/sites/sjud.senate.ca.gov/files/sr_45_min_sjud_analysis.pdf).

<sup>30</sup> California Code of Regulations, title 5, §51023: <https://casetext.com/regulation/california-code-of-regulations/title-5-education/division-6-california-community-colleges/chapter-2-community-college-standards/subchapter-1-minimum-conditions/section-51023-faculty>.

<sup>31</sup> Senate Resolution 45 (Min). March 16, 2022: [https://sjud.senate.ca.gov/sites/sjud.senate.ca.gov/files/sr\\_45\\_min\\_sjud\\_analysis.pdf](https://sjud.senate.ca.gov/sites/sjud.senate.ca.gov/files/sr_45_min_sjud_analysis.pdf).

to include a definition for academic freedom needed by California community colleges to establish a standard for their curriculum and classrooms.<sup>32</sup>

Contact: Juan Arzola, Executive Committee, Educational Policies Committee

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<sup>32</sup> Ibid.

# FOOTHILL COLLEGE

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By building and revising courses and programs through an equity lens, we can construct curriculum that meets the needs of all students and promotes student success. As you write new courses or revise your existing courses, look to incorporating the suggestions, below, which focus on specific sections of the COR. Also provided are before/after examples from Foothill CORs which have gone through the process of being updated using an equity lens.

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- Look beyond traditional textbooks—are there other types of “texts” relevant to the topic/field?
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2. "[Being Antiracist](#)". National Museum of African American History and Culture. 2019-10-01.

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  - Goal 3: Content and pedagogy are inclusive of and created with communities of color in mind.
  - Goal 4: The college creates an Ethnic Studies Division and hires demographically diverse faculty.

2. "[Being Antiracist](#)". National Museum of African American History and Culture. 2019-10-01.

Division	Course Code	Course Title	Extension granted in 2016/17/19/20	Extension granted last time - 2022	Notes
SRC	ALLD_F402.	ACADEMIC SKILLS			being renumbered to ALTW 403 for 2023-24
SRC	ALTW_F219.	USING THE INTERNET			
SRC	ALTW_F231.	INTRO TO PRESENTATION SKILLS			
SRC	ALTW_F431.	PUBLIC TRANSIT SKILLS			
BSS	ANTH_F002B	PATTERNS OF CULTURE			
BSS	ANTH_F067B	CULTURES OF THE WORLD: BELIZE	Yes - 2019	Approved 3/15; will be offered spring 2023	not on spring 2023 schedule
APPR	APCA_F105.	CULINARY MENU DEVELOPMENT			
APPR	APCA_F106.	SUSTAINBLTY IN FOOD SVC OPERAT			
APPR	APPT_F126.	RESID PIPING LAYOUT/INSTALL/FI	Yes - all four years	Approved 3/15; will be offered fall 2022	
APPR	APPT_F128.	RESIDENTIAL GAS INSTALL;SERV W	Yes - all four years	Approved 3/15; will be offered fall 2022	
APPR	APSM_F123.	SMQ-23 RESIDENTIAL SHEET METAL			
APPR	APSM_F130.	SMQ-30 ADVANCED WELDING	Yes - 2019, 2020	Approved 3/15; will be offered fall 2022	
APPR	APSM_F131.	SMQ-31 CAD DETAILING		Approved 3/15; will be offered fall 2022	
APPR	APSM_F132.	SMQ-32 INTERMEDIATE CAD DETAIL		Approved 3/15; will be offered fall 2022	
APPR	APSM_F133.	SMQ-33 ADVANCED ARCHITECTURAL		Approved 3/15; will be offered fall 2022	
APPR	APSM_F134.	SMQ-34 ADVANCED LAYOUT FABRICA	Yes - 2019, 2020	Approved 3/15; will be offered fall 2022	
APPR	APSM_F155B	AIR DISTRB & EFFICNT DUCT DSGN			
FA	ART_F073R	INDEPENDENT STUDY IN ART			
KA	ATHL_F044B	SPORT TECH/COND MEN'S TENNIS			
KA	ATHL_F071R	INDEPENDENT STUDY IN ATHLETICS			
KA	ATHL_F073R	INDEPENDENT STUDY IN ATHLETICS			
BSS	BUSI_F019.	BUSINESS LAW II		Approved 3/15; will be offered winter/spring 2023	not on spring 2023 schedule
BSS	BUSI_F053.	SURVEY OF INT'L BUSINESS		Approved 3/15; will be offered spring 2023	not on spring 2023 schedule
BSS	BUSI_F090A	PRINCIPLES OF MANAGEMENT		Approved 3/15; will be offered spring 2023	not on spring 2023 schedule
BSS	BUSI_F091L	INTRO TO BUSINESS INFO PROCESS			
BSS	CHLD_F054A	DEVL P HTHLY ORG CLIMATE IN ED			
BSS	CHLD_F054C	LEADERSHIP: EFFCT DIRECTORS		Approved 3/15; will be offered fall 2022	
BSS	CHLD_F054D	POWER OF REFLEC/SELF-AWARENESS			
BSS	CHLD_F073.	MUSIC & MOVEMENT EARLY YEARS			
CN	CNSL_F052.	COLLEGE & LIFE MANAGEMENT			
CN	CNSL_F088.	LEADERSHIP: THEORIES/STYLE/REA			
CN	CNSL_F089.	ADV LEADERSHIP REALITIES		Approved 3/15; will be offered winter/spring 2023	not on spring 2023 schedule
STEM	C S_F020A	PROGRAMMING IN C#			
STEM	C S_F026A	RUBY & FUNCTIONAL PROGRAMMING			
STEM	C S_F050C	SCALING LOCAL AREA NTWR (CCNA)			
STEM	C S_F050D	CONNECT NETWORKS WANS (CCNA)			
STEM	C S_F052A	ADV IP ROUTING PRTCLS/SRV CCNP			
STEM	C S_F052B	ADV SWITCH/CAMPUS LAN DESGN CC		Approved 3/15; will be offered in 2022-23 year	not on spring 2023 schedule
STEM	C S_F054B	VMWARE VSPHERE INSTALL/CONF/MN			
STEM	C S_F056B	IT ESSENTIALS			
STEM	C S_F080A	OPEN SOURCE CONTRIBUTION		Approved 3/15; will be offered fall 2022	
STEM	C S_F081A	3-D GRAPHICS PROGRAMMING			
STEM	C S_F082A	INTRO SOFTWARE QUALITY ASSURAN		Approved 3/15; will be offered in 2022-23 year	not on spring 2023 schedule
STEM	C S_F084B	DISTRIBUTED DATABASES		Approved 3/15; will be offered in 2022-23 year	not on spring 2023 schedule
KA	DANC_F006.	BEG COUNTRY-WESTERN LINE DANJI			
KA	DANC_F070R	INDEPENDENT STUDY IN DANCE			
KA	DANC_F071R	INDEPENDENT STUDY IN DANCE			
KA	DANC_F072R	INDEPENDENT STUDY IN DANCE			

KA	DANC_F073R	INDEPENDENT STUDY IN DANCE			
HSH	DH_F072R	INDEPENDENT STUDY DENTAL HYGIE			
HSH	DH_F073R	INDEPENDENT STUDY DENTAL HYGIE			
HSH	EMS_F200.	PARAMEDIC ACADEMY	Yes - 2020	Approved 3/15; will be offered summer 2022	
LA	ENGL_F049.	CALIFORNIA LITERATURE			
LA	ENGL_F072R	INDEPENDENT STUDY ENGLISH			
LA	ESLL_F248.	ADV GRAMMAR REVIEW			
BSS	GEOG_F011.	INTRO MAPPING & SPATIAL REASON	Yes - 2019, 2020	Approved 3/15; will be offered fall 2022	cross-listed w/ GIST 11 (regularly taught)
FA	GID_F045.	DIGITAL SOUND/VIDEO/ANIMATION			
FA	GID_F046.	SCREENPRINTING			
FA	GID_F047.	MOTION GRAPHICS			
BSS	HIST_F003B	WORLD HIST FROM 750 TO 1750 CE			
BSS	HIST_F17CH	HONORS HIST OF US 1914 TO PRES			
BSS	HIST_F018.	INTRO TO MID EASTERN CIV			
BSS	HIST_F019.	HISTORY OF ASIA:CHIN/JAP	Yes - 2019	Approved 3/15; will be offered spring 2023	not on spring 2023 schedule
HSH	HORT_F052E	HORT PRACT:GREENHSE/NURS MGMT			
HSH	HORT_F060G	LANDSCAPE DESIGN:INTERM COMPUT		Approved 3/15; quarter/year unknown (depends on ETS)	
HSH	HORT_F090A	CONTAINER PLANTING LANDSCAPING		Approved 3/15; no quarter/year specified	
HSH	HORT_F090E	HORT & LANDSCAPE PHOTOGRAPHY	Yes - 2019	Approved 3/15; no quarter/year specified	
HSH	HORT_F090L	PLANT PROPAGATION:BASIC SKILLS	Yes - 2019	Approved 3/15; quarter/year unknown (depends on new boiler installation)	
HSH	HORT_F090M	PLANT NUTRITION & FERTILIZATIO			
LA	JRNL_F053A	STUDENT MEDIA PRACTICUM I			
LA	JRNL_F053B	STUDENT MEDIA PRACTICUM II			
LA	JRNL_F060.	EDTRIAL LEADRSHP STD NEWS MDIA			
LA	JRNL_F061.	REPORTING FOR STDNT NEWS MEDIA			
LA	JRNL_F062.	DIGITAL PROD FOR STUDENT MEDIA			
LA	JRNL_F064.	PHOTOGRAPHY FOR STUDENT MEDIA			
LA	JRNL_F070R	INDEPENDENT STDY IN JOURNALISM			
LA	JRNL_F071R	INDEPENDENT STDY IN JOURNALISM			
LA	JRNL_F072R	INDEPENDENT STDY IN JOURNALISM			
LA	JRNL_F073R	INDEPENDENT STDY IN JOURNALISM			
APPR	JRYM_F100.	BUILD TRADES TEACH DEV			
APPR	JRYM_F153A	AIR BAL TEST EQUIP/INSTR-JRYM			
APPR	JRYM_F153B	TEMP MEAS INST/DUCT SYS JRYM			
KA	KINS_F054.	INTRO TO SPORTS MANAGEMENT			
KA	KINS_F072R	INDEPENDENT STUDY KINESIOLOGY			
KA	KINS_F073R	INDEPENDENT STUDY KINESIOLOGY			
LRC	LIBR_F010H	HONORS INTRO COLLEGE RSRCH			
BSS	LINC_F066.	INTRO TO THE INTERNET			
BSS	LINC_F068B	GOOGLE DOCS			
BSS	LINC_F076C	CREATNG CLOUD-BSD INSTRUC PROJ			
BSS	LINC_F081A	USING DIGITAL IMAGES I		Approved 3/15; will be offered fall 2022	
BSS	LINC_F083C	IMOVIE			
BSS	LINC_F086B	SCREENCASTING II			
BSS	LINC_F097B	TABLET COMPTR & MEDIA CREATION			
STEM	MATH_F01BH	HONORS CALCULUS II			
STEM	MATH_F1BHP	HONORS CALCULUS II SEMINAR			
FA	MDIA_F004.	EXPERIMENTAL FILM & VIDEO			

FA	MDIA_F007.	DOCUMENTARY FILM			
FA	MDIA_F031.	DIGITAL VIDEO EDITING II		Approved 3/15; will be offered spring 2023 or 2024	not on spring 2023 schedule
FA	MDIA_F052.	SCRIPTWRITING FOR FILM & VIDEO		Approved 3/15; will be offered in 2022-23 year	not on spring 2023 schedule
FA	MTEC_F066A	MUSIC VIDEO PRODUCTION		Approved 3/15; will be offered fall 2024	
FA	MTEC_F070G	PRO TOOLS 310P-AVID CERTIF		Approved 3/15; will be offered spring 2023	not on spring 2023 schedule
FA	MTEC_F080B	ENTERTAINMENT LAW & NEW MEDIA		Approved 3/15; will be offered fall 2024	
FA	MTEC_F080C	BASICS OF MUSIC PUBLISHING		Approved 3/15; will be offered fall 2024	
FA	MTEC_F082B	MARKETING YOUR MUSIC			
FA	MTEC_F084A	MUSIC & MEDICINE			
FA	MUS_F003D	THEORY & MUSICIANSHIP IV		Approved 3/15; no quarter/year specified	
FA	MUS_F011A	JAZZ & SWING			
FA	MUS_F038A	GUITAR ENSEMBLE I			
FA	MUS_F038B	GUITAR ENSEMBLE II			
FA	MUS_F038C	GUITAR ENSEMBLE III			
FA	MUS_F072R	INDEPENDENT STUDY MUS/MUS TECH			
FA	MUS_F073R	INDEPENDENT STUDY MUS/MUS TECH			
LA	NCEL_F403A	TRANSTN TO COLLEGE ESL PART I			
LA	NCEL_F403B	TRANSTN TO COLLEGE ESL PART II	Yes - 2019, 2020	Approved 3/15; hope to offer in 2022-23 year	not on spring 2023 schedule
LRC	NCLA_F407B	WRITING RESUMES/COVER LETTERS			
LRC	NCLA_F407C	WRITING UNDER TIME CONSTRAINTS			
LRC	NCLA_F408.	VOCAB ACROSS THE DISCIPLINES			
SRC	NCP_F401B	NURTUR HLTHY CHOICS II:ADOLESC			
SRC	PHDA_F024.	MODIFIED STRETCHING/FLEXIBILIT		Approved 3/15; will be offered winter/fall 2023	
KA	PHED_F015C	ADVANCED PICKLEBALL		Approved 3/15; will be offered fall 2022	
KA	PHED_F017A	BEGINNING KARATE			
KA	PHED_F017B	INTERMEDIATE KARATE			
KA	PHED_F019B	KICKBOXING FOR FITNESS			
KA	PHED_F019C	INT KICKBOXING FOR FITNESS			
KA	PHED_F019D	ADV KICKBOXING FOR FITNESS			
KA	PHED_F020B	INTERMEDIATE MAT PILATES			
KA	PHED_F021D	VINYASA FLOW YOGA		Approved 3/15; will be offered fall 2022	
KA	PHED_F021E	RESTORATIVE YOGA		Approved 3/15; will be offered fall 2023	
KA	PHED_F024C	INT GOLF COURSE PLAY			
KA	PHED_F024D	ADV GOLF COURSE PLAY			
KA	PHED_F025B	BEGINNING GOLF COURSE PLAY			
KA	PHED_F042.	BOWLING FOR FITNESS		Approved 3/15; will be offered fall 2022	
KA	PHED_F043A	ULTIMATE I			
KA	PHED_F071R	INDEPENDENT STUDY PHYSICAL EDU			
KA	PHED_F072R	INDEPENDENT STUDY PHYSICAL EDU			
KA	PHED_F073R	INDEPENDENT STUDY PHYSICAL EDU			
BSS	PHIL_F011.	INTRO TO PHIL OF ART & AESTHET			
FA	PHOT_F022.	PHOTOJOURNALISM			
FA	PHOT_F057B	PROFESSIONAL PRACTICES IN PHOT			
FA	PHOT_F068E	LECTURE TOPICS IN PHOTOGRAPHY		Approved 3/15; will be offered fall 2023	
FA	PHOT_F071R	INDEPENDENT STUDY IN PHOTOGRAP			
FA	PHOT_F072R	INDEPENDENT STUDY IN PHOTOGRAP			
FA	PHOT_F073R	INDEPENDENT STUDY IN PHOTOGRAP			
FA	PHOT_F078B	SOCIAL CONCERNS FIELD STUDY/PH		Approved 3/15; will be offered winter 2024	
FA	PHOT_F078C	DOCUMENTARY FIELD STUDY PHOT		Approved 3/15; will be offered fall 2023	

FA	PHOT_F078D	MUSEUM/GALLERY FIELD STUDY IN		Approved 3/15; will be offered winter 2024	
STEM	PSE_F020.	INTRO TO PHYSICAL SCIENCE			
BSS	PSYC_F054H	HONORS INSTITUTE SEMINAR PSYC		Approved 3/15; will be offered in 2022-23 year	not on spring 2023 schedule
HSH	R T_F071.	ADV CLINICAL EXPER:MRI	Yes - 2016, 2017, 2019	Approved 3/15; will be offered in next year	not on spring 2023 schedule
BSS	SOC_F054H	HONORS INSTITUTE SEMINAR SOC			
BSS	SOSC_F070R	INDEPENDENT STUDY SOCIAL SCIEN			
BSS	SOSC_F071R	INDEPENDENT STUDY SOCIAL SCIEN			
BSS	SOSC_F072R	INDEPENDENT STUDY SOCIAL SCIEN			
BSS	SOSC_F073R	INDEPENDENT STUDY SOCIAL SCIEN			
FA	THTR_F007.	INTRODUCTION TO DIRECTING		Approved 3/15; will be offered winter/spring 2023	not on spring 2023 schedule
FA	THTR_F026.	INTRO FASHION HIST/COSTM DES		Approved 3/15; will be offered winter/spring 2023	not on spring 2023 schedule
FA	THTR_F071R	INDEPENDENT STUDY THEATRE ARTS			
FA	THTR_F073R	INDEPENDENT STUDY THEATRE ARTS			
BSS	WMN_F070R	INDEPENDENT STUDY WMN'S STUDIE			
BSS	WMN_F071R	INDEPENDENT STUDY WMN'S STUDIE			
BSS	WMN_F072R	INDEPENDENT STUDY WMN'S STUDIE			
BSS	WMN_F073R	INDEPENDENT STUDY WMN'S STUDIE			

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** SRC

**Course Number:** ALLD F402

**Course Title:** Academic Skills

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

This course was in the now-defunct Allied Health department. It still has a place as a drop-in course for TTW students.

**Next quarter(s) in which the course will be scheduled:**

Fall '23 (proposed)

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

As part of the TTW program this class will have a consistent captive audience.

**Comments & other relevant information for discussion:**

Division Dean: *JP Schumacher*

Date: *2/14/23*

Division Curriculum Representative: *Benjamin Kaupp*

Date: *2/14/23*

Date of Approval by Division Curriculum Committee: *2/14/23*

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**Division:** SRC

**Course Number:** ALTW F431

**Course Title:** Public Transit Skills

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

TTW staffing has been temporary and inconsistent since 2018. With the hiring of a permanent instructor this will be remedied.

**Next quarter(s) in which the course will be scheduled:**

Spring '24 (proposed)

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

As part of the TTW program this class will have a consistent captive audience.

**Comments & other relevant information for discussion:**

Division Dean: *JP Schumacher*

Date: 2/14/23

Division Curriculum Representative: *Benjamin Kaupp*

Date: 2/14/23

Date of Approval by Division Curriculum Committee: 2/14/23



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**Division:** Business and Social Sciences

**Course Number:** ANTH 2B

**Course Title:** Patterns of Culture

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

As a course with a design of incorporating field work, this one has struggled getting agreement between faculty and admin on enrollment targets during the push for high-productivity, and then suffered during the pandemic. But the ANTH faculty and prior students who have taken this course LOVE it. So please keep it open for scheduling.

**Next quarter(s) in which the course will be scheduled:**

We'll put it on the books for Fall 2023.

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

The class will be offered more regularly once enrollment trends overall have increased, ideally at least once a year.

**Comments & other relevant information for discussion:**

Division Dean: Aaron Korngiebel

Date: 2/23/23

Division Curriculum Representative: K. Allison L. Meezan

Date: 2/28/23

Date of Approval by Division Curriculum Committee: 2/28/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Business and Social Sciences

**Course Number:** ANTH 67B

**Course Title:** Cultures of the World: Belize

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

The Anthropology Department is planning on returning to Belize/Mesoamerica for a field school, and that is where we would teach this course. If reactivation takes more than 1 year, then we need to keep this course on the books so it is available as a course to be taught as a part of the field school. Field schools are not typically planned more than a year out.

**Next quarter(s) in which the course will be scheduled:**

We are currently discussing a return to Belize in Summer 2024.

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

**Comments & other relevant information for discussion:**

Division Dean: Aaron Korngiebel

Date: 2/23/23

Division Curriculum Representative: K. Allison L. Meezan

Date: 2/28/23

Date of Approval by Division Curriculum Committee: 2/28/23

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**Division:** Apprenticeship

**Course Number:** APPT 126

**Course Title:** Residential Piping Layout & Installation; Residential Fixtures

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

The course needed updates and will be implemented again.

**Next quarter(s) in which the course will be scheduled:**

Spring 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

The training center will start to request this course to be scheduled after updates.

**Comments & other relevant information for discussion:**

Division Dean: Chris Allen

Date: 3/6/2023

Division Curriculum Representative: Brian Murphy

Date: 3/6/2023

Date of Approval by Division Curriculum Committee: 3/3/2023

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**Division:** Apprenticeship

**Course Number:** APPT 128

**Course Title:** Residential Gas Installations; Service Work & Backflow

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

This course was updated with new industry standards and will be implemented in the residential plumbing apprenticeship program.

**Next quarter(s) in which the course will be scheduled:**

Spring 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

The training center will start to request this course to be scheduled.

**Comments & other relevant information for discussion:**

Division Dean: Chris Allen

Date: 3/6/2023

Division Curriculum Representative: Brian Murphy

Date: 3/6/2023

Date of Approval by Division Curriculum Committee: 3/3/2023

**Foothill College**  
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**Division:** Apprenticeship

**Course Number:** APSM 123

**Course Title:** Residential Sheet Metal

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

The course was not being offered due to industry needs.

**Next quarter(s) in which the course will be scheduled:**

Spring 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

The training program will be evaluating if this course will be an elective and will request for it to be scheduled.

**Comments & other relevant information for discussion:**

Division Dean: Chris Allen

Date: 3/6/2023

Division Curriculum Representative: Tim Myres

Date: 3/6/2023

Date of Approval by Division Curriculum Committee: 3/3/2023

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**Division:** Apprenticeship

**Course Number:** APSM 130

**Course Title:** SMQ-30 ADVANCED WELDING

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

Class offered as an elective and a continuing education class 2020, 2021. Signup restricted due to pandemic.

**Next quarter(s) in which the course will be scheduled:**

Fall 2023

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

Class offered as an elective and a continuing education class 2020, 2021. Signup restricted due to pandemic.

**Comments & other relevant information for discussion:**

Division Dean: Chris Allen

Date: 3/6/23

Division Curriculum Representative: Tim Myres

Date: 3/6/23

Date of Approval by Division Curriculum Committee: 3/3/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Apprenticeship

**Course Number:** APSM 131

**Course Title:** SMQ-31 CAD DETAILING

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

Class offered as an elective and a continuing education class 2020, 2021. Signup restricted due to pandemic.

**Next quarter(s) in which the course will be scheduled:**

Fall 2023

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

Class offered in fall each year. Current push for CAD Detailers will require this class to continue.

**Comments & other relevant information for discussion:**

Division Dean: Chris Allen

Date: 3/6/23

Division Curriculum Representative: Tim Myres

Date: 3/6/23

Date of Approval by Division Curriculum Committee: 3/3/23

**Foothill College**  
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**Division:** Apprenticeship

**Course Number:** APSM 132

**Course Title:** SMQ-32 INTERMEDIATE CAD DETAIL

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

Class offered as an elective and a continuing education class 2020, 2021. Signup restricted due to pandemic.

**Next quarter(s) in which the course will be scheduled:**

Fall 2023

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

Class offered in fall each year. Current push for CAD Detailers will require this class to continue.

**Comments & other relevant information for discussion:**

Division Dean: Chris Allen

Date: 3/6/23

Division Curriculum Representative: Tim Myres

Date: 3/6/23

Date of Approval by Division Curriculum Committee: 3/3/23



**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Apprenticeship

**Course Number:** APSM 133

**Course Title:** SMQ-33 ADVANCED ARCHITECTURAL

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

Class offered as an elective and a continuing education class 2020, 2021. Signup restricted due to pandemic.

**Next quarter(s) in which the course will be scheduled:**

Fall 2023

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

Class offered in fall each year. Will emphasize topic to members.

**Comments & other relevant information for discussion:**

Division Dean: Chris Allen

Date: 3/6/23

Division Curriculum Representative: Tim Myres

Date: 3/6/23

Date of Approval by Division Curriculum Committee: 3/3/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Apprenticeship

**Course Number:** APSM 134

**Course Title:** SMQ-34 ADVANCED LAYOUT FABRICA

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

Class offered as an elective and a continuing education class 2020, 2021. Signup restricted due to pandemic.

**Next quarter(s) in which the course will be scheduled:**

Fall 2023

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

Class offered in fall each year. Will emphasize topic to members.

**Comments & other relevant information for discussion:**

Division Dean: Chris Allen

Date: 3/6/23

Division Curriculum Representative: Tim Myres

Date: 3/6/23

Date of Approval by Division Curriculum Committee: 3/3/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Apprenticeship

**Course Number:** APSM 155B

**Course Title:** AIR DISTRB & EFFICNT DUCT DSGN

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

Class offered as an elective and a continuing education class 2020, 2021. Signup restricted due to pandemic.

**Next quarter(s) in which the course will be scheduled:**

Fall 2023

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

Class offered in fall each year. Will emphasize topic to members.

**Comments & other relevant information for discussion:**

Division Dean: Chris Allen

Date: 3/6/23

Division Curriculum Representative: Tim Myres

Date: 3/6/23

Date of Approval by Division Curriculum Committee: 3/3/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** BSS

**Course Number:** BUSI 19

**Course Title:** Business Law II

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

BUSI 19 is the second half of the standard introduction to business law course offering at the semester level, of which the first half is BUSI 18. BUSI 18 builds upon the foundational knowledge in BUSI 18 and is crucial to ensuring that students have a comprehensive understanding of business law and are well-prepared to navigate the legal complexities of the business world.

This course was not taught in the prior four years because of lower enrollment due to the pandemic and we did not have the faculty to cover this course.

**Next quarter(s) in which the course will be scheduled:**

Winter 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

We intend to offer this course once per academic year beginning in Winter 2024.

The Business Department plans to focus on regularly updating course content to reflect current legal issues and trends, providing students with opportunities to engage with legal professionals and businesses through experiential learning, and thereby preparing them for success in the dynamic legal landscape of the current business world.

**Comments & other relevant information for discussion:**

N/A

Division Dean: 

Date: 3/2/2023

Division Curriculum Representative: K. Allison Lenkeit Meezan

Date: 2/28/23

Date of Approval by Division Curriculum Committee: 2/28/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** BSS

**Course Number:** BUSI 90A

**Course Title:** Principles of Management

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

BUSI 90A is a foundational course that provides students with a comprehensive understanding of the theories and practices of management. It is essential in preparing students for success in today's business environment.

This course was not taught in the prior four years because of lower enrollment due to the pandemic and we did not have the faculty to cover this course.

**Next quarter(s) in which the course will be scheduled:**

Spring 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

We intend to offer this course once per academic year beginning in Spring 2024.

The Business Department plans to align the course's student learning outcomes with clear input from industry partners to ensure that the students are equipped with the requisite skills for employment.

**Comments & other relevant information for discussion:**

N/A

Division Dean: 

Date: 3/2/2023

Division Curriculum Representative: K. Allison Lenkeit Meezan

Date: 2/28/23

Date of Approval by Division Curriculum Committee: 2/28/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** STEM

**Course Number:** C S 20A

**Course Title:** Programming in C#

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

The course is needed in developing a joint FAC/STEM Virtual Reality certificate. The goal is to enable students in Computer Science and students in Graphics and Interactive Design to utilize their concepts in building a multi-disciplinary project. The platform Unity VR utilizes C# programming language.

**Next quarter(s) in which the course will be scheduled:**

Spring 2024.

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

Once a year for VR Design or CS Certificate

**Comments & other relevant information for discussion:**

Division Dean: Zach Cembellin

Date: 3/1/23

Division Curriculum Representative: Ron Painter

Date: 03/07/2023

Date of Approval by Division Curriculum Committee: 03/07/2023

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** STEM

**Course Number:** C S 50C

**Course Title:** SCALING LOCAL AREA NETWORKS (CCNA)

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

The Course is required for the Certificate of Achievement in Network Computing. It has not been taught because of lack of staff.

**Next quarter(s) in which the course will be scheduled:**

Spring 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

It will be included in Guided Pathways and offered at least once per year.

**Comments & other relevant information for discussion:**

Division Dean: Zach Cembellin

Date: 3/3/23

Division Curriculum Representative: Ron Painter

Date: 03/07/2023

Date of Approval by Division Curriculum Committee: 03/07/2023

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** STEM

**Course Number:** C S 52A

**Course Title:** ADV IP ROUTING PRTCLS/SRV CCNP

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

The Course is required for the new Certificate of Achievement in Advanced Network Computing. It has not been taught because of lack of staff. The CS department will begin working on this new certificate soon.

**Next quarter(s) in which the course will be scheduled:**

Spring 2025

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

It will be included in Guided Pathways and offered at least once per year.

**Comments & other relevant information for discussion:**

Division Dean: Zach Cembellin

Date: 3/3/23

Division Curriculum Representative: Ron Painter

Date: 03/07/2023

Date of Approval by Division Curriculum Committee: 03/07/2023



**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** STEM

**Course Number:** C S 52B

**Course Title:** ADV SWITCH/CAMPUS LAN DESGN CCNP

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

The Course is required for the new Certificate of Achievement in Advanced Network Computing. It has not been taught because of lack of staff. The CS department will begin working on this new certificate soon.

**Next quarter(s) in which the course will be scheduled:**

Spring 2025 or Fall 2026

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

It will be included in Guided Pathways and offered at least once per year.

**Comments & other relevant information for discussion:**

Division Dean: Zach Cembellin

Date: 3/3/23

Division Curriculum Representative: Ron Painter

Date: 03/07/2023

Date of Approval by Division Curriculum Committee: 03/07/2023

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** STEM

**Course Number:** C S 56B

**Course Title:** IT ESSENTIALS

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

This course is required for the Certificate of Achievement in IT Support, it has not been taught because of lack of Lab facilities. Lab facilities are now available.

**Next quarter(s) in which the course will be scheduled:**

Spring 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

The course will be included in Guided Pathways and offered at least once per year.

**Comments & other relevant information for discussion:**

Division Dean: Zach Cembellin

Date: 3/3/23

Division Curriculum Representative: Ron Painter

Date: 03/07/2023

Date of Approval by Division Curriculum Committee: 03/07/2023

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** STEM

**Course Number:** C S 80A

**Course Title:** Open Source Distribution

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

The course covers topics that utilizes techniques that we are necessary for maintaining code. The course needs to be updated to incorporate open source projects for students to practice contributing and maintaining code as is expected in current industry. Our former adjunct has become unavailable to teach and evolve the course as discussed previously. The course is important in providing students avenues to grow beyond the personal assignments in their computer science courses. We are looking for alternate approach such as discussion with advisory board and potential new hire to enable us to offer this course.

**Next quarter(s) in which the course will be scheduled:**

Spring 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

Offering the course once a year. The course discusses development projects that are open to the public and a community effort. Discusses tools and techniques to enable students to become involved in development of open-source projects. Contribution to an open-source project will enable a student to gain experience in projects relevant to the community and highlight their resume for careers in software development.

Prior to 2020's approval of new certificates, almost all of our courses were not on a certificate program. If the value of a course is determined by whether it is on a certificate, then I would appreciate submitting a deactivation exemption for C S 80A so we can add the course to a certificate. That way our department can have time to discuss what certificate this course is appropriate for. (Our next meeting is on March 10, which is after today's deadline.)

**Comments & other relevant information for discussion:**

Division Dean: Zach Cembellin

Date: 3/1/23

Division Curriculum Representative: Ron Painter

Date: 03/07/2023

Date of Approval by Division Curriculum Committee: 03/07/2023

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** STEM

**Course Number:** C S 81A

**Course Title:** 3-D Graphics Programming

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

The course is needed in developing a joint FAC/STEM Virtual Reality certificate for students in the CS path. The goal is to create cross-disciplinary opportunities for students in Computer Science to learn and apply concepts in Graphics and Interactive Design in developing their projects. The programming language the discussed in the course needs to be updated as the OpenGL language is no longer being developed. The course needs to be updated with a language application programming interface (API) which is cross-platform for developing 2D and 3D graphics.

**Next quarter(s) in which the course will be scheduled:**

Spring 2025.

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

Once a year for VR Design or CS Certificate

**Comments & other relevant information for discussion:**

Division Dean: Zach Cembellin

Date: 3/3/23

Division Curriculum Representative: Ron Painter

Date: 03/07/2023

Date of Approval by Division Curriculum Committee: 03/07/2023

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** STEM

**Course Number:** C S 84B

**Course Title:** Distributed Databases

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

This course follows our popular C S 31A course on Introduction to Database Management Systems. students are what is to follow up for C S 31A. Our adjunct for C S 31A shared feedback that students ask regarding the follow up course for C S 31A. Our adjunct has requested to teach this course in the past, but due to requirement to reduce section by the college, we were not able to offer this course. During this time our department added Cloud Computing program. The technique of storage in the Cloud needs to be incorporated in the topic of databases. We will be discussing this with our June advisory board meeting.

**Next quarter(s) in which the course will be scheduled:**

Fall 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

Offering the course once every two years.

**Comments & other relevant information for discussion:**

Division Dean: Zach Cembellin

Date: 3/3/23

Division Curriculum Representative: Ron Painter

Date: 03/07/2023

Date of Approval by Division Curriculum Committee: 03/07/2023

**Foothill College**  
**College Curriculum Committee**  
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**Division:** Business and Social Sciences

**Course Number:** CHLD 54A

**Course Title:** Developing a Healthy Organizational Climate in Education

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

This course hasn't been offered as we don't have regular faculty to teach it. We're currently hiring a full time instructor (round 2 after a failed search last year) that could teach it.

**Next quarter(s) in which the course will be scheduled:**

Hopefully Fall 2023

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

Once a new faculty member is hired, we will offer two 54 series courses a year.

**Comments & other relevant information for discussion:**

Division Dean: 

Date: 3/2/2023

Division Curriculum Representative: 

Date: 2/28/23

Date of Approval by Division Curriculum Committee: 2/28/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Business and Social Sciences

**Course Number:** CHLD 54C

**Course Title:** LEADERSHIP IN ACTION: HOW EFFECTIVE DIRECTORS GET THINGS DONE

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

This course hasn't been offered as we don't have regular faculty to teach it. We're currently hiring a full time instructor (round 2 after a failed search last year) that could teach it.

**Next quarter(s) in which the course will be scheduled:**

Hopefully Winter 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

Once a new faculty member is hired, we hope to offer two 54 series courses a year.

**Comments & other relevant information for discussion:**

Division Dean: 

Date: 3/2/2023

Division Curriculum Representative: 

Date: 2/28/23

Date of Approval by Division Curriculum Committee: 2/28/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Business and Social Sciences

**Course Number:** CHLD 54D

**Course Title:** FROM THE INSIDE OUT: THE POWER OF REFLECTION & SELF-AWARENESS

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

This course hasn't been offered as we don't have regular faculty to teach it. We're currently hiring a full time instructor (round 2 after a failed search last year) that could teach it.

**Next quarter(s) in which the course will be scheduled:**

Hopefully Spring 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

Once a new faculty member is hired, we hope to offer two 54 series courses a year.

**Comments & other relevant information for discussion:**

Division Dean: 

Date: 3/2/2023

Division Curriculum Representative: 

Date: 2/28/23

Date of Approval by Division Curriculum Committee: 2/28/23



**Foothill College**  
**College Curriculum Committee**  
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**Division:** Business and Social Sciences

**Course Number:** CHLD 73

**Course Title:** MUSIC & MOVEMENT IN THE EARLY YEARS

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

This course hasn't been offered regularly as it's best done in person. We haven't yet seen the willingness to return to person for this course. We do hope to see a rebound soon. We have the faculty to do it.

**Next quarter(s) in which the course will be scheduled:**

Hopefully Spring 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

This is a support course for the degree and there is a bit of a competition to see what we plan when. That being said, this is an important class to offer at least every 2-3 years. We could make it a hybrid course, offering less in-person requirements.

**Comments & other relevant information for discussion:**

Division Dean: 

Date: 3/2/2023

Division Curriculum Representative: 

Date: 2/28/23

Date of Approval by Division Curriculum Committee: 2/28/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Health Science & Horticulture

**Course Number:** EMS 200

**Course Title:** PARAMEDIC ACADEMY

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

The purpose of this course was to provide course work to better prepare students that were interested in applying for the paramedic program. We haven't been able to offer it due not having enough staff to complete the development of the course and to have staff instruct it.

**Next quarter(s) in which the course will be scheduled:**

We want to offer the course in the fall quarter of 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

Our plan would be to offer this course in the fall prior to students to applying to the paramedic program in the winter spring timeframe.

**Comments & other relevant information for discussion:**

This course has been used in other paramedic programs and has been useful in preparing students for the program. The course is designed to help students and staff evaluate a student's ability to be successful in the program. Students that are better prepared are better prepared to be successful on the National Registry Exam.

Division Dean: Nancy Cheung

Date: 3/10/2023

Division Curriculum Representative: Shaelyn St. Onge-Cole

Date: 03/9/23

Date of Approval by Division Curriculum Committee: 03/10/2023

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Language Arts

**Course Number:** ENGL 49

**Course Title:** California Literature

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

The course was recently developed and has not been offered before. It is on the English Department's Literature Grid with a plan to offer it for the first time in Fall Quarter 2024.

**Next quarter(s) in which the course will be scheduled:**

Fall Quarter 2024.

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

English 49 is one of the literature courses offered by the English Department and is currently scheduled to be offered every other Fall Quarter, beginning in Fall 2024. A plan for future success includes marketing the course on the Foothill website and letting counselors know when it will be offered, so they can discuss it with prospective students.

**Comments & other relevant information for discussion:**

Scheduling of the class will depend on revision of literature grid and on strategic alignment with scheduling of synergistic ETHN classes. If not Fall 23, then Spring 24.

Division Dean: Valerie Fong

Date: 3/03/23

Division Curriculum Representative: Benjamin Armerding

Date: 3/06/23

Date of Approval by Division Curriculum Committee: 3/06/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Language Arts

**Course Number:** ESLL 248

**Course Title:** Advanced Grammar Review

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

For a time, no elective courses were being offered in the ESLL department due to budget/scheduling constraints and low enrollment. Now that we have seen some growth in the ESLL student population and course sections being offered, it would be a good time to begin reintroducing some of the elective courses (e.g., ESLL 248 Advanced Grammar Review). There are students who are re-taking what is currently the most advanced grammar course in our sequence to access additional practice and/or students who are requesting higher level grammar courses. Furthermore, this course would provide explicit intentional grammar support for students in reading and writing intensive or iterative discipline courses in addition to students in higher level English classes, such as ESLL 26, 125, 249, as well as ENGL 1A and 1B. This course is unlike the ENGL 1A co-req. and ESLL 201A co-req. in that it focuses on explicit iterative grammar instruction not on reading and writing support.

**Next quarter(s) in which the course will be scheduled:**

Fall 2023; potentially Spring 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

We intend to offer this course as a late start where instructors could refer students to take the course in the Fall when students might find themselves struggling to college-level writing tasks with grammatical accuracy. Recruiting students from disciplines across campus (providing support of faculty with reading and writing intensive/iterative discipline courses in addition to for ESLL 26, 125, 249 as well as ENGL 1A and 1B) would enhance the probability of future success. If the course does well once a year in Fall, we would increase offerings to twice per year in Fall and Spring.

**Comments & other relevant information for discussion:**

Division Dean: Valerie Fong

Date: 3/03/23

Division Curriculum Representative: Benjamin Armerding

Date: 3/06/23

Date of Approval by Division Curriculum Committee: 3/06/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Business and Social Sciences

**Course Number:** GEOG 11

**Course Title:** Introduction to Mapping and Spatial Reasoning

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

This course is cross listed with GIST 11. The course is taught in the Fall and Winter quarters of every year.

**Next quarter(s) in which the course will be scheduled:**

Fall 2023

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

This course is part of the Geospatial program. It is the same course as GIST 11. We will be cross listing it and split its load with GIST 11 next fall quarter.

**Comments & other relevant information for discussion:**

Division Dean: Aaron Korngiebel

Date: 2/22/23

Division Curriculum Representative: K. Allison L. Meezan

Date: 2/28/23

Date of Approval by Division Curriculum Committee: 2/28/23

**Foothill College**  
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**Division:** Fine Arts and Communication

**Course Number:** GID 46

**Course Title:** SCREEN PRINTING

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

There is interest to learn screen printing both as a small business profession, as well as professional best practices and practicum.

**Next quarter(s) in which the course will be scheduled:**

2023-24 Fall, Winter or Spring

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

Possibly offer during Winter and Spring Quarters and/or as Continuing Education class/program.

Yet to be determined. (Time between Fall 2023-2027)

**Comments & other relevant information for discussion:**

One of the last remaining screen-printing studios in the Bay Area.

Division Dean: Ron Herman

Date: 2/16/23

Division Curriculum Representative: Hilary Gomes

Date: 2/28/23

Date of Approval by Division Curriculum Committee: 2/28/23

**Foothill College**  
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**Division:** Fine Arts and Communication

**Course Number:** GID 47

**Course Title:** MOTION GRAPHICS

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

This is a seminal course within graphic design industry and profession. Course content and curriculum are integral skills graphic designers will need to know for their careers.

**Next quarter(s) in which the course will be scheduled:**

2023-24 Fall, Winter, or Spring

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

Possibly schedule on an alternating schedule. As an example, every other Spring Quarter GID 47 is offered. Yet to be determined. (Time between Fall 2023-2027)

**Comments & other relevant information for discussion:**

Division Dean: Ron Herman

Date: 2/16/23

Division Curriculum Representative: Hilary Gomes

Date: 2/28/23

Date of Approval by Division Curriculum Committee: 2/28/23

**Foothill College**  
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**Division:** Business and Social Sciences

**Course Number:** HIST 3B

**Course Title:** World Civilization

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

Course is a core course in History AA, AA-T, and ECE AA-T. Was offered but canceled for low enrollment.

**Next quarter(s) in which the course will be scheduled:**

Spring 2023; the department realized that the course had not been taught in several years and so are offering it next quarter.

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**


Course will be offered more consistently but cannot guarantee that it will reach numbers needed to have the course go forward. FT faculty who is able to teach the course is back and may help with enrollment. This class is the middle section of the World Civilization series and should be offered once a year, probably in winter quarter, for consistency.

**Comments & other relevant information for discussion:**

History has been paring back its offerings for several years, these courses (World Civ) are relatively new and should be retained.

Division Dean: 

Date: 3/2/2023

Division Curriculum Representative: 

Date: 2/28/23

Date of Approval by Division Curriculum Committee: 2/28/23



**Foothill College**  
**College Curriculum Committee**  
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**Division:** Business and Social Sciences

**Course Number:** HIST 18

**Course Title:** History of the Middle East

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

Course is a support course in History AA and AA-T, and is one of two non-Western classes that qualifies for transfer to the UC. Was offered in spring 2020 but canceled for low enrollment due to Covid.

**Next quarter(s) in which the course will be scheduled:**

Fall 2023 or Winter 2024

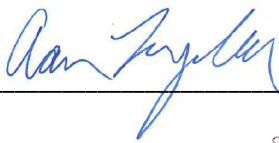
**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

Course was offered every other year prior to 2018, when the faculty member teaching the course was fully reassigned for statewide service. Course will be offered more consistently but cannot guarantee that it will reach numbers needed to have the course go forward. FT faculty who is able to teach the course is back and may help with enrollment.

**Comments & other relevant information for discussion:**

The history department has eliminated more than half of its support courses over the past ten years (History 9, 9H, 15, 16, 16H, 19, 23A, 24, 30, 34H, 35, 36, 54, 54H) in an attempt to streamline student pathways; at this time, there are only four support courses (History 8, 10, 18, and 20) that are offered regularly. Students must take at least two of the four to be eligible for an AA and at least one of those must be non-Western to be eligible for the UC Transfer Pathway curricula. We would appreciate support to retain History 18 as one of those two non-Western courses.

Division Dean: \_\_\_\_\_



Date: 3/2/2023

Division Curriculum Representative: \_\_\_\_\_



Date: 2/28/23

Date of Approval by Division Curriculum Committee: 2/28/23

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**Division:** Health Science & Horticulture

**Course Number:** HORT 60G

**Course Title:** Landscape design: Interim Computer Skills

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

The computers has not been upgraded for 5+ years. ETS just finished the upgrade to the computers in 8401 last quarter.

**Next quarter(s) in which the course will be scheduled:**

When all the computers are upgraded.

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

This class is usually offered every two years.

**Comments & other relevant information for discussion:**

Division Dean: Nancy Cheung

Date: 3/10/2023

Division Curriculum Representative: Shaelyn St. Onge-Cole

Date: 03/10/23

Date of Approval by Division Curriculum Committee: 03/10/2023

**Foothill College**  
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**Division:** Health Science & Horticulture

**Course Number:** HORT 90E

**Course Title:** Hort and Landscape Photography

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

We currently do not have an instructor from the photography department to teach this class. We need someone who knows plants and photography and the previous person retired.

**Next quarter(s) in which the course will be scheduled:**

When we can find a qualified instructor.

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

This class is usually offered every two years.

**Comments & other relevant information for discussion:**

Division Dean: Nancy Cheung

Date: 3/10/2023

Division Curriculum Representative: Shaelyn St. Onge-Cole

Date: 03/10/23

Date of Approval by Division Curriculum Committee: 03/10/2023

**Foothill College  
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**Division:** Health Science & Horticulture

**Course Number:** HORT 90L

**Course Title:** Plant Propagation: Basic Skills

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

Our greenhouse has been broken for 5+ years and I am in the process of repairing it.

**Next quarter(s) in which the course will be scheduled:**

When the greenhouse is repaired.

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

This class is usually offered every two years. This class is usually offered every two years. We are teaching at Elmwood and Blue Ridge and these are courses they want us to teach.

**Comments & other relevant information for discussion:**

Division Dean: Nancy Cheung

Date: 3/10/2023

Division Curriculum Representative: Shaelyn St. Onge-Cole

Date: 03/9/23

Date of Approval by Division Curriculum Committee: 03/10/2023

**Foothill College**  
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**Division:** Health Science & Horticulture

**Course Number:** HORT 90M

**Course Title:** PLANT NUTRITION & FERTILIZATIO

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

Our greenhouse has been broken for 5+ years and I am in the process of repairing it. During COVID the water was turned off for 7 months and \$12,000+ of our plants died. I am in the process of replacing them.

**Next quarter(s) in which the course will be scheduled:**

When the greenhouse is repaired and I have planted our area again.

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

This class is usually offered every two years.

**Comments & other relevant information for discussion:**

Division Dean: Nancy Cheung

Date: 3/10/2023

Division Curriculum Representative: Shaelyn St. Onge-Cole

Date: 03/9/23

Date of Approval by Division Curriculum Committee: 03/10/2023

**Foothill College**  
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**Division:** Language Arts

**Course Number:** JRNL 53A

**Course Title:** STUDENT MEDIA PRACTICUM I

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

Several courses, including this one, were created for the AA-T for transfer in Journalism; the journalism program is growing and would like an exemption while the Journalism program either develops or fades.

**Next quarter(s) in which the course will be scheduled:**

as soon as we have the students.

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

based on enrollment and demand.

**Comments & other relevant information for discussion:**

Please revisit this "Deactivation rule" because it's harmful for future possible use of coursework; how can we move classes out of rotation, without "deactivating" them?

Dean's comments: After a hiatus, we have begun offering JRNL 22A and JRNL 22B, with the faculty working closely with the advisor for the journalism club to outreach and develop student interest/engagement with the JRNL courses. Enrollments in 22A/B have been increasing over the course of the past two years, and I support keeping other JRNL courses active while we continue to build momentum in journalism and student voice at the college.

Division Dean: Valerie Fong

Date: 3/9/23

Division Curriculum Representative: Ben Armerding

Date: 3/8/23

Date of Approval by Division Curriculum Committee: 3/8/23

**Foothill College**  
**College Curriculum Committee**  
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**Division:** Language Arts

**Course Number:** JRNL 53B

**Course Title:** STUDENT MEDIA PRACTICUM II

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

Several courses, including this one, were created for the AA-T for transfer in Journalism; the journalism program is growing and would like an exemption while the Journalism program either develops or fades.

**Next quarter(s) in which the course will be scheduled:**

as soon as we have the students.

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

based on enrollment and demand.

**Comments & other relevant information for discussion:**

Please revisit this "Deactivation rule" because it's harmful for future possible use of coursework; how can we move classes out of rotation, without "deactivating" them?

Dean's comments: After a hiatus, we have begun offering JRNL 22A and JRNL 22B, with the faculty working closely with the advisor for the journalism club to outreach and develop student interest/engagement with the JRNL courses. Enrollments in 22A/B have been increasing over the course of the past two years, and I support keeping other JRNL courses active while we continue to build momentum in journalism and student voice at the college.

Division Dean: Valerie Fong

Date: 3/9/23

Division Curriculum Representative: Ben Armerding

Date: 3/8/23

Date of Approval by Division Curriculum Committee: 3/8/23

**Foothill College**  
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**Division:** Language Arts

**Course Number:** JRNL 60

**Course Title:** EDITORIAL LEADERSHIP STUDENT NEWS MEDIA

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

Several courses, including this one, were created for the AA-T for transfer in Journalism; the journalism program is growing and would like an exemption while the Journalism program either develops or fades.

**Next quarter(s) in which the course will be scheduled:**

as soon as we have the students.

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

based on enrollment and demand.

**Comments & other relevant information for discussion:**

Please revisit this "Deactivation rule" because it's harmful for future possible use of coursework; how can we move classes out of rotation, without "deactivating" them?

Dean's comments: After a hiatus, we have begun offering JRNL 22A and JRNL 22B, with the faculty working closely with the advisor for the journalism club to outreach and develop student interest/engagement with the JRNL courses. Enrollments in 22A/B have been increasing over the course of the past two years, and I support keeping other JRNL courses active while we continue to build momentum in journalism and student voice at the college.

Division Dean: Valerie Fong

Date: 3/9/23

Division Curriculum Representative: Ben Armerding

Date: 3/8/23

Date of Approval by Division Curriculum Committee: 3/8/23



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**Division:** Language Arts

**Course Number:** JRNL 61

**Course Title:** REPORTING FOR STDNT NEWS MEDIA

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

Several courses, including this one, were created for the AA-T for transfer in Journalism; the journalism program is growing and would like an exemption while the Journalism program either develops or fades.

**Next quarter(s) in which the course will be scheduled:**

as soon as we have the students.

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

based on enrollment and demand.

**Comments & other relevant information for discussion:**

Please revisit this "Deactivation rule" because it's harmful for future possible use of coursework; how can we move classes out of rotation, without "deactivating" them?

Dean's comments: After a hiatus, we have begun offering JRNL 22A and JRNL 22B, with the faculty working closely with the advisor for the journalism club to outreach and develop student interest/engagement with the JRNL courses. Enrollments in 22A/B have been increasing over the course of the past two years, and I support keeping other JRNL courses active while we continue to build momentum in journalism and student voice at the college.

Division Dean: Valerie Fong

Date: 3/9/23

Division Curriculum Representative: Ben Armerding

Date: 3/8/23

Date of Approval by Division Curriculum Committee: 3/8/23

**Foothill College**  
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**Division:** Language Arts

**Course Number:** JRNL 62

**Course Title:** DIGITAL PROD FOR STUDENT MEDIA

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

Several courses, including this one, were created for the AA-T for transfer in Journalism; the journalism program is growing and would like an exemption while the Journalism program either develops or fades.

**Next quarter(s) in which the course will be scheduled:**

as soon as we have the students.

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

based on enrollment and demand.

**Comments & other relevant information for discussion:**

Please revisit this "Deactivation rule" because it's harmful for future possible use of coursework; how can we move classes out of rotation, without "deactivating" them?

Dean's comments: After a hiatus, we have begun offering JRNL 22A and JRNL 22B, with the faculty working closely with the advisor for the journalism club to outreach and develop student interest/engagement with the JRNL courses. Enrollments in 22A/B have been increasing over the course of the past two years, and I support keeping other JRNL courses active while we continue to build momentum in journalism and student voice at the college.

Division Dean: Valerie Fong

Date: 3/9/23

Division Curriculum Representative: Ben Armerding

Date: 3/8/23

Date of Approval by Division Curriculum Committee: 3/8/23

**Foothill College**  
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**Division:** Language Arts

**Course Number:** JRNL 64

**Course Title:** PHOTOGRAPHY FOR STUDENT MEDIA

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

Several courses, including this one, were created for the AA-T for transfer in Journalism; the journalism program is growing and would like an exemption while the Journalism program either develops or fades.

**Next quarter(s) in which the course will be scheduled:**

as soon as we have the students.

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

based on enrollment and demand.

**Comments & other relevant information for discussion:**

Please revisit this "Deactivation rule" because it's harmful for future possible use of coursework; how can we move classes out of rotation, without "deactivating" them?

Dean's comments: After a hiatus, we have begun offering JRNL 22A and JRNL 22B, with the faculty working closely with the advisor for the journalism club to outreach and develop student interest/engagement with the JRNL courses. Enrollments in 22A/B have been increasing over the course of the past two years, and I support keeping other JRNL courses active while we continue to build momentum in journalism and student voice at the college.

Division Dean: Valerie Fong

Date: 3/9/23

Division Curriculum Representative: Ben Armerding

Date: 3/8/23

Date of Approval by Division Curriculum Committee: 3/8/23

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**Division:** Kinesiology and Athletics

**Course Number:** KINS 54

**Course Title:** Intro to Sports Management

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

We have not taught this course in four years because of COVID.

**Next quarter(s) in which the course will be scheduled:**

Spring 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

We plan to begin offering this course Spring 2024 and then if successful with enrollment offer every Fall & Spring Quarter moving forward.

**Comments & other relevant information for discussion:**

Division Dean: Mike Teijeiro

Date: 3/9/23

Division Curriculum Representative: Jeffrey Bissell

Date: 3/9/23

Date of Approval by Division Curriculum Committee: 3/9/23

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**College Curriculum Committee**  
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**Division:** LRC

**Course Number:** LIBR 10H

**Course Title:** Honors Introduction to College Research

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

Due to low enrollment in LIBR 10, lack of coordination with the Honors program, and the pandemic, LIBR 10H fell off the radar. However, with an expansion of the Honors program and a recent call for additional honors courses, the library department would like to commit to offering this course once a year.

**Next quarter(s) in which the course will be scheduled:**

Winter 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

We plan to schedule LIBR 10H every Winter Quarter as a stacked course with LIBR10 and add the course to the list of courses on the Honor Program website:

<https://foothill.edu/honors/courses.html>

We also plan to market the course as a relevant course for those students interested in participating in the *Honors Research Symposium* and the *Research and Service Leadership Symposium*.

**Comments & other relevant information for discussion:**

Foothill GE: Area VII: Lifelong Learning; UC/CSU transferable

Division Dean: Mark Barnes Date: 03/06/23

Division Curriculum Representative: Micaela Agyare Date: 3/7/23

Date of Approval by Division Curriculum Committee: 3/7/23

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**College Curriculum Committee**  
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**Division:** STEM

**Course Number:** MATH 1BH & MATH 1BHP (corequisites)

**Course Title:** Honors Calculus II + Honors Calculus II Seminar

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

These corequisite courses were originally planned to be offered in a winter quarter, but then the pandemic hit and all honors math courses were not offered during Covid. We are planning to offer MATH 1AH + MATH 1AHP during fall '23 followed by MATH 1BH + MATH 1BHP in winter '24.

**Next quarter(s) in which the course will be scheduled:**

Winter '24

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

Winter quarters starting winter '24, then either every winter quarter after that or every other winter quarter after that.

**Comments & other relevant information for discussion:**

A donation has been made to the foundation specifically for math honors related courses. We plan to start revamping the math honors program starting in fall '23.

Division Dean: Zach Cembellin

Date: 2/22/23

Division Curriculum Representative: Ron Painter

Date: 03/07/2023

Date of Approval by Division Curriculum Committee: 03/07/2023

**Foothill College**  
**College Curriculum Committee**  
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**Division:** Fine Arts and Communication

**Course Number:** MDIA 4

**Course Title:** EXPERIMENTAL FILM & VIDEO

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

This class is part of the AS-T in Film that is currently being approved. The Pandemic has delayed it being offered on a regular basis. We as work to implement this new and student center program, this class must be retained.

**Next quarter(s) in which the course will be scheduled:**

Spring 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

This class will be part of the AS-T in film when approved and as our degree seeking student pool is growing rapidly, will be in great demand in the future.

**Comments & other relevant information for discussion:**

Division Dean: Ron Herman

Date: 2/16/23

Division Curriculum Representative: Hilary Gomes

Date: 2/28/23

Date of Approval by Division Curriculum Committee: 2/28/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Fine Arts and Communication

**Course Number:** MDIA 7

**Course Title:** DOCUMENTARY FILM

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

This class is part of the AS-T in Film that is currently being approved. The Pandemic has delayed it being offered on a regular basis. We as work to implement this new and student center program, this class must be retained.

**Next quarter(s) in which the course will be scheduled:**

Spring 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

This class will be part of the AS-T in film when approved and as our degree seeking student pool is growing rapidly, will be in great demand in the future.

**Comments & other relevant information for discussion:**

Division Dean: Ron Herman

Date: 2/16/23

Division Curriculum Representative: Hilary Gomes

Date: 2/28/23

Date of Approval by Division Curriculum Committee: 2/28/23



**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Fine Arts and Communication

**Course Number:** MDIA 31

**Course Title:** DIGITAL VIDEO EDITING II

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

This class is part of the AS-T in Film that is currently being approved. The Pandemic has delayed it being offered on a regular basis. We as work to implement this new and student center program; this class must be retained.

**Next quarter(s) in which the course will be scheduled:**

Winter 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

This class will be part of the AS-T in film when approved and as our degree seeking student pool is growing rapidly, will be in great demand in the future.

**Comments & other relevant information for discussion:**

Division Dean: Ron Herman

Date: 2/16/23

Division Curriculum Representative: Hilary Gomes

Date: 2/28/23

Date of Approval by Division Curriculum Committee: 2/28/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Fine Arts and Communication

**Course Number:** MDIA 52

**Course Title:** SCRIPTWRITING FOR FILM & VIDEO

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

This class is part of the AS-T in Film that is currently being approved. The Pandemic has delayed it being offered on a regular basis. We as work to implement this new and student center program, this class must be retained.

**Next quarter(s) in which the course will be scheduled:**

Winter 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

This class will be part of the AS-T in film when approved and as our degree seeking student pool is growing rapidly, will be in great demand in the future.

**Comments & other relevant information for discussion:**

Division Dean: Ron Herman

Date: 2/16/23

Division Curriculum Representative: Hilary Gomes

Date: 2/28/23

Date of Approval by Division Curriculum Committee: 2/28/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Fine Arts and Communication

**Course Number:** MTEC 66A

**Course Title:** MUSIC VIDEO PRODUCTION

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

We haven't been offering this because Eric Kuehnl has been on release time for the past four years and there weren't sufficient 1320 funds to hire part-time faculty to teach the course.

**Next quarter(s) in which the course will be scheduled:**

We plan to offer the course in Spring 2024.

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

We plan to offer this course annually.

**Comments & other relevant information for discussion:**

Division Dean: Ron Herman

Date: 2/16/23

Division Curriculum Representative: Hilary Gomes

Date: 2/28/23

Date of Approval by Division Curriculum Committee: 2/28/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Fine Arts and Communication

**Course Number:** MTEC 70G

**Course Title:** Pro Tools 310P-Avid Certification

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

We haven't been offering this because Eric Kuehnl has been on release time for the past four years and there weren't sufficient 1320 funds to hire part-time faculty to teach the course.

**Next quarter(s) in which the course will be scheduled:**

We plan to offer the course in Spring 2024.

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

We plan to offer this course annually.

**Comments & other relevant information for discussion:**

Division Dean: Ron Herman

Date: 2/16/23

Division Curriculum Representative: Hilary Gomes

Date: 2/28/23

Date of Approval by Division Curriculum Committee: 2/28/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Fine Arts and Communication

**Course Number:** MTEC 80B

**Course Title:** Entertainment Law & New Media

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

We haven't been offering this because Eric Kuehnl has been on release time for the past four years and there weren't sufficient 1320 funds to hire part-time faculty to teach the course.

**Next quarter(s) in which the course will be scheduled:**

We plan to offer the course in Winter 2025.

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

We plan to offer this course annually.

**Comments & other relevant information for discussion:**

This course is part of a certificate of achievement.

Division Dean: Ron Herman

Date: 2/16/23

Division Curriculum Representative: Hilary Gomes

Date: 2/28/23

Date of Approval by Division Curriculum Committee: 2/28/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Fine Arts and Communication

**Course Number:** MTEC 80C

**Course Title:** Basics of Music Publishing

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

We haven't been offering this because Eric Kuehnl has been on release time for the past four years and there weren't sufficient 1320 funds to hire part-time faculty to teach the course.

**Next quarter(s) in which the course will be scheduled:**

We plan to offer the course in Spring 2025.

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

We plan to offer this course annually.

**Comments & other relevant information for discussion:**

This course is part of a certificate of achievement.

Division Dean: Ron Herman

Date: 2/16/23

Division Curriculum Representative: Hilary Gomes

Date: 2/28/23

Date of Approval by Division Curriculum Committee: 2/28/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Fine Arts and Communication

**Course Number:** MTEC 84A

**Course Title:** Music & Medicine

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

We haven't been offering this because Eric Kuehnl has been on release time for the past four years and there weren't sufficient 1320 funds to hire part-time faculty to teach the course.

**Next quarter(s) in which the course will be scheduled:**

We plan to offer the course in Fall 2024.

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

We plan to offer this course annually.

**Comments & other relevant information for discussion:**

This course is part of a certificate of achievement.

Division Dean: Ron Herman

Date: 2/16/23

Division Curriculum Representative: Hilary Gomes

Date: 2/28/23

Date of Approval by Division Curriculum Committee: 2/28/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Fine Arts and Communication

**Course Number:** MUS 3D

**Course Title:** Theory and Musicianship IV

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

This class was created to potentially meet the requirements of a transfer degree in music. While further impediments remain in creating this degree, we would like to keep this class active in the hope of creating this degree down the road.

**Next quarter(s) in which the course will be scheduled:**

Yet to be determined. (Time between Fall 2023-2027)

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

Any plan to offer this is contingent on the creation of a music transfer degree.

**Comments & other relevant information for discussion:**

Division Dean: Ron Herman

Date: 2/14/23

Division Curriculum Representative: Hilary Gomes

Date: 2/28/23

Date of Approval by Division Curriculum Committee: 2/28/23



**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Fine Arts and Communication

**Course Number:** MUS 38A-C

**Course Title:** Guitar Ensemble

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

Declining enrollment and faculty retirements have made it difficult to offer these classes. Nonetheless, we would like to retain the Guitar Ensemble classes because we are currently hiring a new full time music instructor. And keeping an applied music classes can potentially help us create a transfer degree in music.

**Next quarter(s) in which the course will be scheduled:**

Yet to be determined

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

Any plan to offer these courses is contingent on our new faculty hire and the creation of a music transfer degree.

**Comments & other relevant information for discussion:**

Division Dean: Ron Herman

Date: 2/14/23

Division Curriculum Representative: Hilary Gomes

Date: 2/28/23

Date of Approval by Division Curriculum Committee: 2/28/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Language Arts

**Course Number:** NCEL 403A

**Course Title:** Transition to College ESL I

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

For a time, no elective courses were being offered in the ESLL/NCEL due to budget/scheduling constraints and low enrollment. Recently, we have seen some growth in the ESLL/NCEL student population and a revitalized interest in bridge/transition courses that create a warm hand off for students entering the CC system from local adult schools as well as other places in the community. This course is part of a non-credit certificate (CDCP Bridge to College ESL Pathway). Furthermore, the ESL faculty made several updates to the curriculum which do not take effect until this summer (Summer 2023).

**Next quarter(s) in which the course will be scheduled:**

Summer 2023; Summer 2025

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

Since this course is one of three options on the certificate narrative, it will be alternated with NCEL 403B and NCEL 400 every other summer.

**Comments & other relevant information for discussion:**

Division Dean: Valerie Fong

Date: 3/7/23

Division Curriculum Representative: Amy Sarver

Date: 3/7/23

Date of Approval by Division Curriculum Committee: 3/8/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Language Arts

**Course Number:** NCEL 403B

**Course Title:** Transition to College ESL II

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

For a time, no elective courses were being offered in the ESLL/NCEL due to budget/scheduling constraints and low enrollment. Recently, we have seen some growth in the ESLL/NCEL student population and a revitalized interest in bridge/transition courses that create a warm hand off for students entering the CC system from local adult schools as well as other places in the community. This course is part of a non-credit certificate (CDCP Bridge to College ESL Pathway). Furthermore, the ESL faculty made several updates to the curriculum which do not take effect until this summer (Summer 2023).

**Next quarter(s) in which the course will be scheduled:**

Summer 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

Since this course is one of three options on the certificate narrative, it will be alternated with NCEL 403A and NCEL 400 every other summer.

**Comments & other relevant information for discussion:**

Division Dean: Valerie Fong

Date: 3/7/23

Division Curriculum Representative: Amy Sarver

Date: 3/7/23

Date of Approval by Division Curriculum Committee: 3/8/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** SRC

**Course Number:** PHDA 24

**Course Title:** Modified Stretching & Flexibility

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

As we recover from the pandemic, TTW is opening up significantly and this will require more PE options. This class will be one of those.

**Next quarter(s) in which the course will be scheduled:**

Spring '24 (proposed)

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

As part of the TTW program this class will have a consistent captive audience.

**Comments & other relevant information for discussion:**

Division Dean: *JP Schumacher*

Date: 3/9/23

Division Curriculum Representative: *Benjamin Kaupp*

Date: 3/9/23

Date of Approval by Division Curriculum Committee: 3/9/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Kinesiology and Athletics

**Course Number:** PHED 15C

**Course Title:** Advanced Pickleball

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

The pickleball classes were relatively new, starting in 2018-19 school year. Before the pandemic, the beginning and intermediate pickleball courses were offered. As students successfully passed the beginning class, they would progress into the intermediate and ultimately the advanced course. However, when the pandemic hit pickleball could no longer be offered and the advanced course was never scheduled. Beginning and intermediate pickleball are currently being offered and we will continue to schedule including advanced pickleball.

**Next quarter(s) in which the course will be scheduled:**

Winter 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

As long as we meet the number of students required to keep a course going, the pickleball classes will be on going classes, which would include the PHED 15C.

**Comments & other relevant information for discussion:**

Division Dean: Mike Teijeiro

Date: 2/27/23

Division Curriculum Representative: Jeff Bissell & Don Mac Neil

Date: 2/27/23

Date of Approval by Division Curriculum Committee: 2/27/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Kinesiology and Athletics

**Course Number:** PHED 20B

**Course Title:** Intermediate Pilates

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

We have not taught this course in four years because of COVID. This course could be cross listed with another course like Pilates/Yoga.

**Next quarter(s) in which the course will be scheduled:**

Fall 2023

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

This course could be cross listed with another course like Pilates/Yoga which is going to be taught in person in the fall of 2023.

**Comments & other relevant information for discussion:**

Division Dean: Mike Teijeiro

Date: 3/9/23

Division Curriculum Representative: Jeffrey Bissell

Date: 3/7/23

Date of Approval by Division Curriculum Committee: 3/7/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Kinesiology and Athletics

**Course Number:** PHED 21D

**Course Title:** Vinyasa Flow Yoga

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

We have not taught this course in four years because of COVID. This course could be taught with Intermediate yoga.

**Next quarter(s) in which the course will be scheduled:**

Winter 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

This course could be cross listed with another course with Intermediate Yoga which is going to be taught in person in the winter 2024.

**Comments & other relevant information for discussion:**

Division Dean: Mike Teijeiro

Date: 3/9/23

Division Curriculum Representative: Jeffrey Bissell

Date: 3/7/23

Date of Approval by Division Curriculum Committee: 3/7/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Kinesiology and Athletics

**Course Number:** PHED 24C

**Course Title:** Intermediate Golf Course Play

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

We have not had course play in the last few years, due to golf courses being shut down by the pandemic. Once the courses opened again, everyone was playing golf and courses were full. Now that things are slowing down and getting back to normal, I think we can start looking into courses allowing Foothill back on during their slow days.

**Next quarter(s) in which the course will be scheduled:**

Spring 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

We will find courses that will be a “win-win” for both the school and the course.

**Comments & other relevant information for discussion:**

Division Dean: Mike Teijeiro

Date: 3/10/23

Division Curriculum Representative: Jeffrey Bissell

Date: 3/9/23

Date of Approval by Division Curriculum Committee: 3/9/23



**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Kinesiology and Athletics

**Course Number:** PHED 24D

**Course Title:** Advanced Golf Course Play

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

We have not had course play in the last few years, due to golf courses being shut down by the pandemic. Once the courses opened again, everyone was playing golf and courses were full. Now that things are slowing down and getting back to normal, I think we can start looking into courses allowing Foothill back on during their slow days.

**Next quarter(s) in which the course will be scheduled:**

Spring 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

We will find courses that will be a “win-win” for both the school and the course.

**Comments & other relevant information for discussion:**

Division Dean: Mike Teijeiro

Date: 3/10/23

Division Curriculum Representative: Jeffrey Bissell

Date: 3/9/23

Date of Approval by Division Curriculum Committee: 3/9/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Kinesiology and Athletics

**Course Number:** PHED 25B

**Course Title:** Beginning Golf Course Play

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

We have not had course play in the last few years, due to golf courses being shut down by the pandemic. Once the courses opened again, everyone was playing golf and courses were full. Now that things are slowing down and getting back to normal, I think we can start looking into courses allowing Foothill back on during their slow days.

**Next quarter(s) in which the course will be scheduled:**

Spring 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

We will find courses that will be a “win-win” for both the school and the course.

**Comments & other relevant information for discussion:**

Division Dean: Mike Teijeiro

Date: 3/10/23

Division Curriculum Representative: Jeffrey Bissell

Date: 3/10/23

Date of Approval by Division Curriculum Committee: 3/10/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Kinesiology and Athletics

**Course Number:** PHED 43A

**Course Title:** Ultimate I

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

We have not taught this course in four years because of COVID. It was attempted to be taught during first spring students were back on campus without success.

**Next quarter(s) in which the course will be scheduled:**

Spring 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

This course needs to be taught during spring quarter when the weather is nicer. Hope is that with more students coming back to in person learning the numbers will increase.

**Comments & other relevant information for discussion:**

Division Dean: Mike Teijeiro

Date: 3/9/23

Division Curriculum Representative: Jeffrey Bissell

Date: 3/9/23

Date of Approval by Division Curriculum Committee: 3/9/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Business and Social Sciences

**Course Number:** PHIL 11

**Course Title:** Aesthetics

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

The course is not one of the core courses in the philosophy curriculum. It is a course that was recently revived. However, with the pandemic and the drop in enrollment, we have had to put off teaching some of our more specialized courses. It is still a course that we would still like to teach in the future, as enrollment becomes more robust.

**Next quarter(s) in which the course will be scheduled:**

The current plan is to offer Phil 11 in the Spring Quarter of 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

As enrollment increases, the plan is to teach these more specialized courses on a two year cycle. The intent is to let demand build over a two year period.

**Comments & other relevant information for discussion:**

Division Dean: Aaron Korngiebel

Date: 2/15/23

Division Curriculum Representative: K. Allison L. Meezan

Date: 2/28/23

Date of Approval by Division Curriculum Committee: 2/28/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Fine Arts and Communication

**Course Number:** PHOT 22

**Course Title:** PHOTOJOURNALISM

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

We had scheduled this class for Fall 2022, but it was cancelled due to adjustment for the reduction in Full Time Faculty and to offer a needed on-campus photo five. With the hiring of the new faculty member in Winer 2023, we anticipate this class being taught in Fall 2023.

**Next quarter(s) in which the course will be scheduled:**

Fall 2023 or Winter 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

Photojournalism is central to employability for many of our students. With our new faculty we anticipate this class being even more important within our program.

**Comments & other relevant information for discussion:**

Division Dean: Ron Herman

Date: 2/10/23

Division Curriculum Representative: Hilary Gomes

Date: 2/14/23

Date of Approval by Division Curriculum Committee: 2/14/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Fine Arts and Communication

**Course Number:** PHOT 57B

**Course Title:** PROFESSIONAL PRACTICES IN PHOT

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

This class is a capstone course in the photography degree. We have for the last few years collaborated with GID to have photo majors take GID 60/61 in place of this class. Our goal as we grow the number of majors is to offer PHOTF057B on an annual basis. We request that this class be kept as it is in our AA and will hopefully be offered soon.

**Next quarter(s) in which the course will be scheduled:**

Spring 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

As we add another photo faculty in Winter 2023, we anticipate this class being needed. As we grow the number of majors, this will be a key capstone class.

**Comments & other relevant information for discussion:**

Division Dean: Ron Herman

Date: 2/10/23

Division Curriculum Representative: Hilary Gomes

Date: 2/14/23

Date of Approval by Division Curriculum Committee: 2/14/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Fine Arts and Communication

**Course Number:** PHOT 68E

**Course Title:** Lecture Topics in Photography

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

For flexibility of our program and to help students who are following our Guided Pathways map, we would like to keep this class active.

**Next quarter(s) in which the course will be scheduled:**

Fall 2023 or Winter 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

We will use this class with our other one unit classes to keep students engaged on their Guided Pathways Map and in moving forward with the AA and certificates in photography.

**Comments & other relevant information for discussion:**

Division Dean: Ron Herman

Date: 2/10/23

Division Curriculum Representative: Hilary Gomes

Date: 2/14/23

Date of Approval by Division Curriculum Committee: 2/14/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Fine Arts and Communication

**Course Number:** PHOT 78B

**Course Title:** Social Concerns in Photography

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

For flexibility of our program and to help students who are following our Guided Pathways map, we would like to keep this class active.

**Next quarter(s) in which the course will be scheduled:**

Spring 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

We will use this class with our other one unit classes to keep students engaged on their Guided Pathways Map and in moving forward with the AA and certificates in photography.

**Comments & other relevant information for discussion:**

Division Dean: Ron Herman

Date: 2/10/23

Division Curriculum Representative: Hilary Gomes

Date: 2/14/23

Date of Approval by Division Curriculum Committee: 2/14/23



**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Fine Arts and Communication

**Course Number:** PHOT 78C

**Course Title:** Documentary Field Study Photography

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

For flexibility of our program and to help students who are following our Guided Pathways map, we would like to keep this class active.

**Next quarter(s) in which the course will be scheduled:**

Fall 2023 or Winter 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

We will use this class with our other one unit classes to keep students engaged on their Guided Pathways Map and in moving forward with the AA and certificates in photography.

**Comments & other relevant information for discussion:**

Division Dean: Ron Herman

Date: 2/10/23

Division Curriculum Representative: Hilary Gomes

Date: 2/14/23

Date of Approval by Division Curriculum Committee: 2/14/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

*Per the [Policy on Course Currency](#), approved by the College Curriculum Committee on April 21, 2015, courses that have not been taught within the last 4 years will be deactivated and thereby removed from Foothill publications unless there is an exemption request by the Division Curriculum Committee that is approved by the College Curriculum Committee. Courses not approved for continuance will be removed from the catalog for the following academic year.*

**Division:** Fine Arts and Communication

**Course Number:** PHOT 78D

**Course Title:** Museum/Gallery Field Study in Photography

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

For flexibility of our program and to help students who are following our Guided Pathways map, we would like to keep this class active.

**Next quarter(s) in which the course will be scheduled:**

Winter 2024 or Spring 2024

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

We will use this class with our other one unit classes to keep students engaged on their Guided Pathways Map and in moving forward with the AA and certificates in photography.

**Comments & other relevant information for discussion:**

Division Dean: Ron Herman

Date: 2/10/23

Division Curriculum Representative: Hilary Gomes

Date: 2/14/23

Date of Approval by Division Curriculum Committee: 2/14/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** STEM

**Course Number:** PSE 20

**Course Title:** Introduction to Physical Science

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

PSE 20, though never offered, is a required class for the elementary education ADT. Students need this class in order to receive an ADT and in the past, have had to find a course substitution at other colleges in order to finish the program.

**Next quarter(s) in which the course will be scheduled:**

Winter '24

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

We are currently awaiting data from IR to validate the number of declared majors in this program. Once we have this data, it will help inform us about the decision to offer the course. Tentatively, the course would be offered every other winter quarter.

**Comments & other relevant information for discussion:**

Division Dean: Zach Cembellin

Date: 2/22/23

Division Curriculum Representative: Ron Painter

Date: 03/07/2023

Date of Approval by Division Curriculum Committee: 03/07/2023

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Business and Social Sciences

**Course Number:** PSYC 54H (1 unit elective class)

**Course Title:** Honors Institute Seminar in Psychology

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

For many years Psyc 54H was the only honor class we offered in Psychology. It is a 1-unit honors seminar class. The honors program asked the department to develop a Psyc 1H class, which we did. Since that time, we have been offering Psyc 1H consistently in the spring quarter and have not offered Psyc 54H. The instructor who has typically taught Psyc 54H would still like the opportunity to teach this class in the years ahead. As this is not a required class for the major, it is minimally disruptive to have it on the course catalog.

**Next quarter(s) in which the course will be scheduled:**

Fall quarter 2023

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

The class will be offered intermittently based on the instructor's availability to teach the class. This class will offer an alternative to honors students to augment the Psyc 1H course offering.

**Comments & other relevant information for discussion:**

We recognize the importance of regularly offering the class. As the class is not required for the major, it is minimally disruptive to have it in the catalog, yet only offer it intermittently. The instructor who typically teaches this class would like to return to teaching this class in the upcoming academic years.

Division Dean: Aaron Korngiebel

Date: 2/10/23

Division Curriculum Representative: K. Allison L. Meezan

Date: 2/28/23

Date of Approval by Division Curriculum Committee: 2/28/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Health Science & Horticulture

**Course Number:** R T 71

**Course Title:** Advanced Clinical Experience: MRI

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

This course is solely for the Radiologic Technology program graduates. It provides the opportunity to advance the graduates training in Magnetic Resonance Imaging. To date we are still discussing utilizing this course with our clinical partners. The course needs to remain active so we can run it when needed. Having this course active does not negatively impact any student, past, present or future. It merely provides opportunity for the program to quickly adapt to the needs of our clinical affiliates. This class also has a low seat count due to the safety requirements and 1 to 1 supervision ratio necessary for this level of education.

**Next quarter(s) in which the course will be scheduled:**

TBD discussions are taking place currently with two clinical affiliates. This will also be discussed at the April advisory board meeting.

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

Once we establish clinical placement, this course can be run annually in the summer/fall quarters as long as there is student interest.

**Comments & other relevant information for discussion:**

The program would like to formally request exemption for this course from the deactivation process. Reasons for this request are directly related to the zero impact it has on the student population if it is not run for a period of time.

Division Dean: Nancy Cheung

Date: 3/10/2023

Division Curriculum Representative: Shaelyn St. Onge-Cole

Date: 03/9/23

Date of Approval by Division Curriculum Committee: 03/10/2023

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** BSS

**Course Number:** SOC 54H

**Course Title:** Honor's Institute Seminar in Sociology

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

The course is designed as a seminar-based introduction to sociological theory – it helps students make the jump up to upper division Sociology courses they will encounter at 4-year Universities. It gives students an introduction to primary research and theory sources, helping familiarizes and unpack them unpack.

The course has been offered face to face within the last four years but was cancelled due to low enrollment (2019) and the pandemic (2020). We are planning on transitioning the course to an online modality to increase interest and enrollment.

**Next quarter(s) in which the course will be scheduled:**

Spring 2025 (building enrollment interest in Fall of 2024 and Winter of 2024).

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

We hope to have a regular cycle of offering this every Spring quarter with building enrollment interest each preceding Fall and Winter.

**Comments & other relevant information for discussion:**

The above information has been provided by John Fox and Patricia Gibbs on March 1, 2023.

Division Dean: 

Date: 3/6/2023

Division Curriculum Representative: Julie Jenkins

Date: 3/15/2023

Date of Approval by Division Curriculum Committee: 3/14/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Fine Arts and Communication

**Course Number:** THTR 7

**Course Title:** Introduction to Directing

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

While this course is one a few possible electives on the AA degree track, we believe this course could have broad public appeal as an evening course, boosting community profile as an in-person course.

**Next quarter(s) in which the course will be scheduled:**

Spring 2025

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

If the course can be offered, if we go by the current standing of the theatre arts faculty breakdown, it would likely be under the auspices of being taught by an adjunct faculty member. With funding in its current restrictive pattern, that does not seem feasible. But as enrollment in our discipline hopefully recovers as pandemic shutdown is further in the past, we would like to be able to offer this course again.

**Comments & other relevant information for discussion:**

Currently, the lack of 1320 funding has a strong bearing on why this course could not be offered spring 2023.

Division Dean: Ron Herman

Date: 2/14/23

Division Curriculum Representative: Hilary Gomes

Date: 2/28/23

Date of Approval by Division Curriculum Committee: 2/28/23

**Foothill College**  
**College Curriculum Committee**  
**Course Deactivation Exemption Request**

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**Division:** Fine Arts and Communication

**Course Number:** THTR 26

**Course Title:** INTRODUCTION TO FASHION HISTORY & COSTUME DESIGN

**Justification for retaining the course (please include information as to why the course was not taught in four years):**

While this course is one a few possible electives on the AA degree track, we believe this course could have broad public appeal as it is GE approved for the Humanities track and is cross listed with Art History

**Next quarter(s) in which the course will be scheduled:**

Spring 2025

**Please briefly explain the Division's plan for a regular cycle of offering this course, including a plan for future success of the course:**

The course needs an update to its content and needs to be able to reworked into an online platform. We need some extra to get that arranged. If the course can be offered, if we go by the current standing of the theatre arts faculty breakdown, it would likely be under the auspices of being taught by an adjunct faculty member. With funding in its current restrictive pattern, that does not seem feasible.

**Comments & other relevant information for discussion:**

Currently, the lack of 1320 funding has a strong bearing on why this course could not be offered spring 2023.

Division Dean: Ron Herman

Date: 2/14/23

Division Curriculum Representative: Hilary Gomes

Date: 2/28/23

Date of Approval by Division Curriculum Committee: 2/28/23





**TO:** Chief Executive Officers  
Chief Business Officers  
Chief Instructional Officers  
Chief Student Services Officers  
Academic Senate for the California Community Colleges

**FROM:** Rebecca Ruan-O'Shaughnessy  
Vice Chancellor, Educational Services and Support

**RE:** Zero Textbook Cost Program Updates

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In July 2022, the Chancellor's Office disseminated guidance memorandum [ESS 22-100-005 Zero Textbook Cost Program](#), which provided an overview of the Legislature's appropriation of \$115 million to the California Community Colleges in the 2021 Budget Act in one-time funding for the Zero-Textbook-Cost Degree Grant (ZTC) Program. This memo provides (1) updated ZTC grant program information that supersedes information provided in the previous memo; (2) system level resources to support the implementation of the ZTC grant program; and (3) Burden-free instructional materials taskforce updates.

### **1. ZTC Grant Program**

The Chancellor's Office released Phase 1 grants ("ZTC Planning Grants") in July 2022 through district apportionment, 115 colleges received \$20,000 to begin planning the development of a ZTC program, additional information can be found in the [2022-23 Compendium of Allocations and Resources](#). Colleges will need to review the ZTC program assurances and complete their certification in [NOVA](#) by March 31, 2023. Fiscal reports are due in NOVA by June 30, 2023. To be eligible to receive or apply for subsequent phases of the ZTC grant, all items in NOVA must be completed.

Phase 3 grants ("ZTC Implementation Grants") are the follow-up to the ZTC Planning Grants mentioned above to support all colleges with the development and implementation of the planned ZTC degree programs. In March 2023, 115 colleges will receive an additional \$180,000 through district apportionment to design, develop and pilot a ZTC degree offering. Using the NOVA platform, colleges will need to submit a workplan by October 2023 and complete implementation and reporting by December 2024. The Chancellor's Office will communicate to all colleges and districts the availability of the workplan in NOVA.

## Zero Textbook Cost Program Updates

February 23, 2023

What was formally known as Phase 2 will be titled “ZTC Acceleration Grants” going forward. They are competitive grants and intend to support the acceleration in development and implementation of ZTC degree programs by those colleges and/or districts that are ready. Interested colleges and/or districts will apply by responding to the Chancellor’s Office’s Request for Applications (RFA). Applicants will provide details about their proposed ZTC program(s) and self-assessments of their institutions’ capacity to support that effort. The RFA will be released in Fall 2023, and awardees may receive up to \$200,000 for each degree development and implemented. The application, review, and selection timeline will be articulated at the time of the formal release of the RFA.

### 2. System Level Resources for Implementation Support

As the Chancellor’s Office continues the roll-out of the ZTC program, it will announce additional information on webinars and resources.

[ZTC Monthly Office Hours](#) - Office hours will now be held on the 4<sup>th</sup> Friday of the month from 9:00am-10:00am starting on March 24, 2023.

[NOVA video tutorials are available online.](#) For a new login and access to NOVA, please visit <https://nova.cccco.edu/request-access>.

#### a. ZTC Program related Statutes and Regulations

- [Education Code Section 78050-78052](#) –Zero-Textbook-Cost Degree Grant Program
- [Education Code Section 66406.9](#) – Highlighting courses with free textbooks
- [Education Code Section 66408](#) – Digital Open Source Library
- [California Code of Regulations, Title 5, Section 59404](#) – District Policies and Regulations for Instructional Materials.

#### b. Additional Resources

- [Academic Senate for the California Community Colleges Open Educational Resources Initiative](#) expands the availability and adoption of high-quality open educational resources. They provide informational webinars and events, links to OER resources, and a team of local OER Liaisons who advocate for awareness, adoption and support.
- [Community College Consortium for Open Education Resources](#) promotes the awareness and adoption of open educational policies, practices, and resources. They provide resources, support and opportunities for collaboration for learning, planning and implementing successful open educational programs.
- [Cool4Ed](#) is an OER repository service by the California State University Multimedia Educational Resource for Learning and Online Teaching (MERLOT) program.
- [Open for Antiracism Program](#) is a 4-week facilitated course on making content and classroom practices antiracist.
- [Libretexts](#) is an online textbook platform open to students, faculty and scholars.

## Zero Textbook Cost Program Updates

February 23, 2023

- [OpenStax](#) is a repository of textbooks available to instructors and students.

### 3. Burden-Free Instructional Materials Taskforce

The Chancellor's Office convened the Burden-Free Instructional Materials Taskforce (formerly named ZTC Taskforce) in January 2023. The taskforce plans to wrap up its last meeting by April 2023 and will provide recommendations to the Chancellor's Office by May 2023. For more information about the taskforce charge, please refer to memo [ESS 22-100-005 Zero Textbook Cost Program](#).

For questions regarding this memo or the ZTC program, contact [ztc@cccco.edu](mailto:ztc@cccco.edu).

cc: Marty Alvarado, Executive Vice Chancellor, Equitable Student Learning, Experience & Impact  
John Hetts, Executive Vice Chancellor, Innovation, Data Evidence and Analytics  
Lizette Navarette, Executive Vice Chancellor, Institutional Supports and Success  
Aisha, Lowe, Vice Chancellor, Educational Services and Support  
David O'Brien, Vice Chancellor, Government Relations  
Sandra Sanchez, Interim Vice Chancellor, Workforce and Economic Development  
CCCCO Staff

# Foothill College Zero Textbook Cost (ZTC) Program

Carolyn Holcroft  
College Professional Development Coordinator  
ASCCC OER liaison

Why?

Instructional materials  
are key components of  
the cost of success and  
ultimately student  
financial stability

<https://asccc-ori.org/wp-content/uploads/2022/08/XB12-Instructional-Material-Cost-Informational-Meeting-8-16-2022-shared.pdf>

# Definition: Open Educational Resources

- ▶ High-quality teaching, learning, and research resources that reside in the public domain or have been released pursuant to an intellectual property license that permits their free use and repurposing by others and may include other resources that are legally available and free of cost to students.
- ▶ OERs include, but are not limited to, full courses, course materials, modules, textbooks, faculty-created content, streaming videos, tests, software, and any other tools, materials, or techniques used to support access to knowledge

# “Instructional Materials” are any of the following required for the course:

- ▶ Textbooks
- ▶ Digital course materials
  - ▶ Open educational resources
  - ▶ Institutionally licensed campus library materials that all students enrolled in the course have access to use
  - ▶ Other properly licensed and adopted materials
  - ▶ Access codes to digital course materials (including homework systems)
- ▶ Materials defined in the Disabled Student Services General Provisions
  - ▶ AV work (Section 101 of Title 17 of the US Code) required for student’s success

**DOES NOT INCLUDE instructional supplies or equipment like uniforms, yoga mats for yoga class, paint brushes, calculators, etc.**

# Definition: Zero-textbook-cost

- ▶ **COURSES:** courses that eliminate conventional textbook costs by using alternative instructional materials and methodologies, including open educational resources.
- ▶ **DEGREE:** Community college associate degrees or career technical education certificates earned entirely by completing courses that eliminate conventional textbook costs by using alternative instructional materials and methodologies, including open educational resources.

Discretionary student printing of instructional materials shall not be considered a cost as part of this program.



# Context: ZTC Degree Grant Program

Established in  
2016

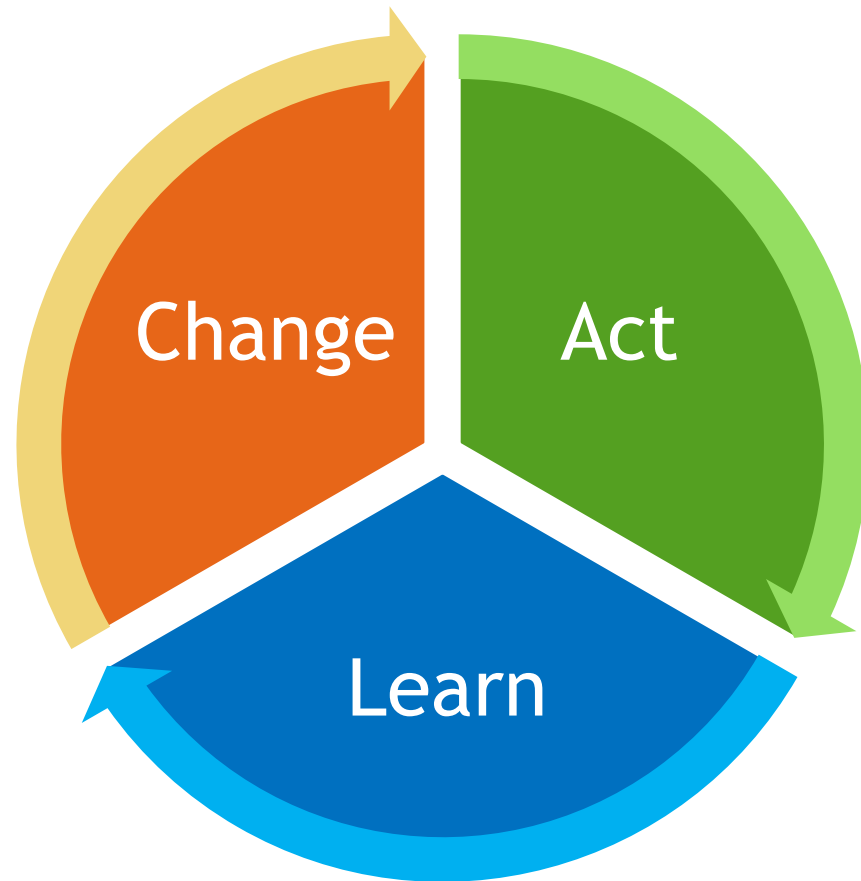
## Legislative intent

Reduce overall education cost  
to students

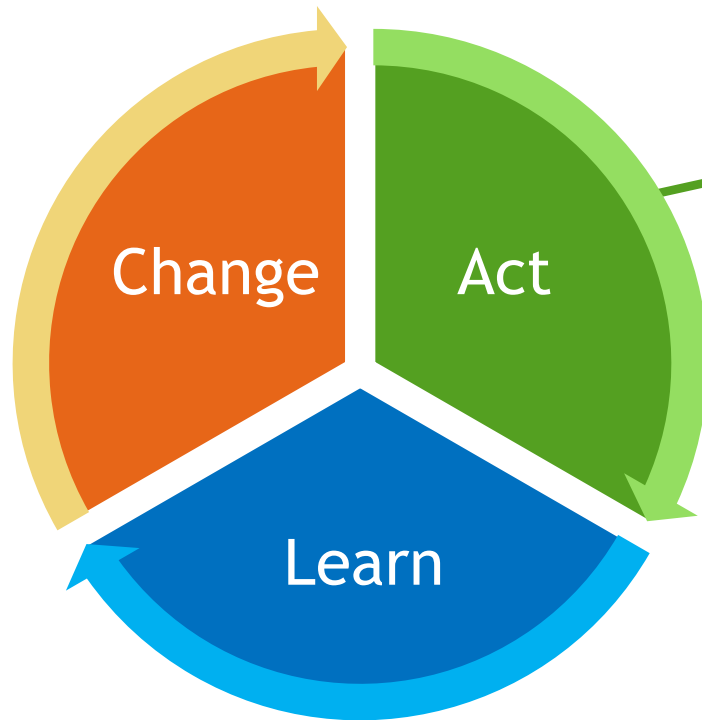
Decrease time to complete  
degree programs

Authorized CCC's Chancellor's Office  
to award grants to CC districts for  
developing and implementing  
**associate degrees and CTE  
certificate programs** that could be  
earned **without the student  
incurring any textbook costs** by  
using alternative instructional  
materials and methodologies  
including OERs

# Budget Act of 2021-22: Student-Centered ZTC Implementation Plan

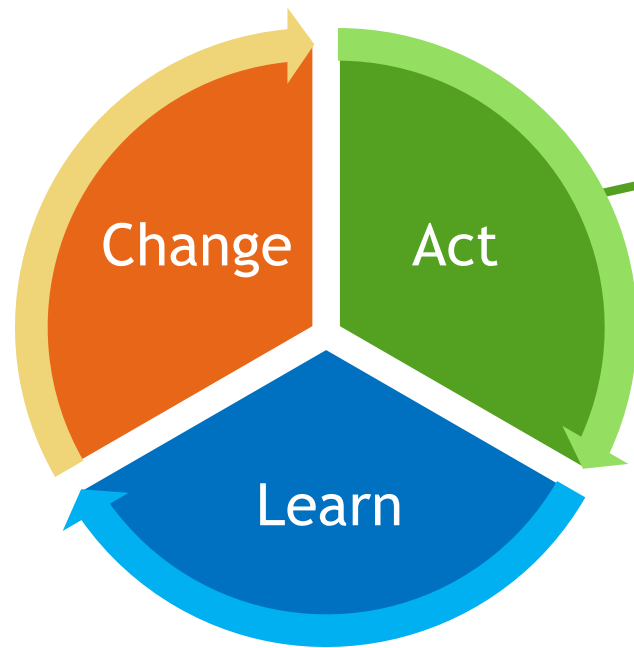


# Budget Act of 2021-22: Act Phase Overview



- ▶ Phase 1: ZTC Planning
- ▶ Phase 2: Expedited ZTC Program Development and Implementation
- ▶ Phase 3: ZTC Implementation

# Budget Act of 2021-22: Act Phase 1



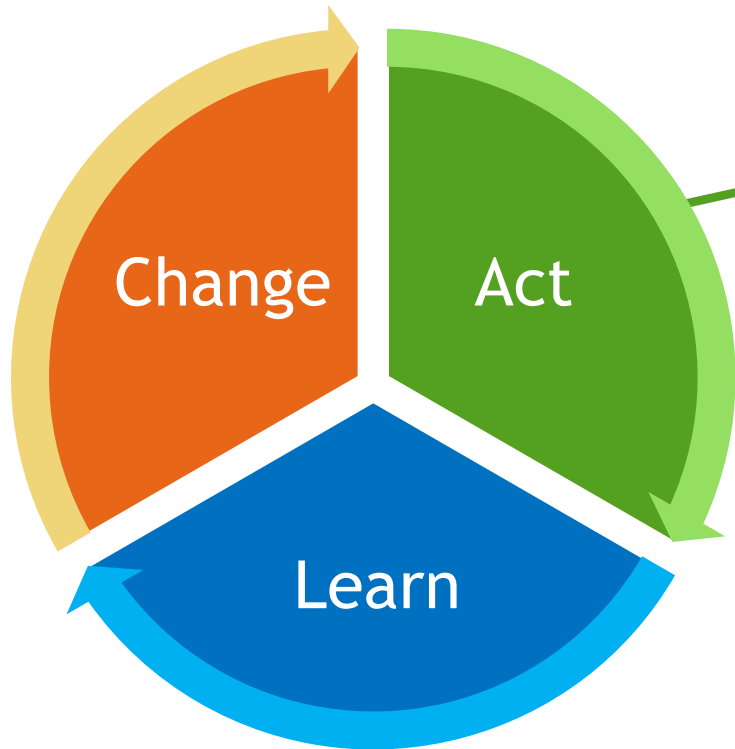
- ▶ **Phase 1: ZTC Planning**
  - ▶ \$20,000 grant to each CCC that opts in
  - ▶ Use \$ to begin planning their development and implementation of a ZTC degree or certificate program

# Phase 1 Fund Ideas

- ▶ ZTC Mapping
- ▶ Professional development
- ▶ Supporting OER creation
- ▶ Applying the IDEA Framework to OER content
- ▶ Remediation of non-accessible OER material content

<https://asccc-oenr.org/asccc-oenr-inclusion-diversity-equity-and-anti-racism-idea-audit-framework/>

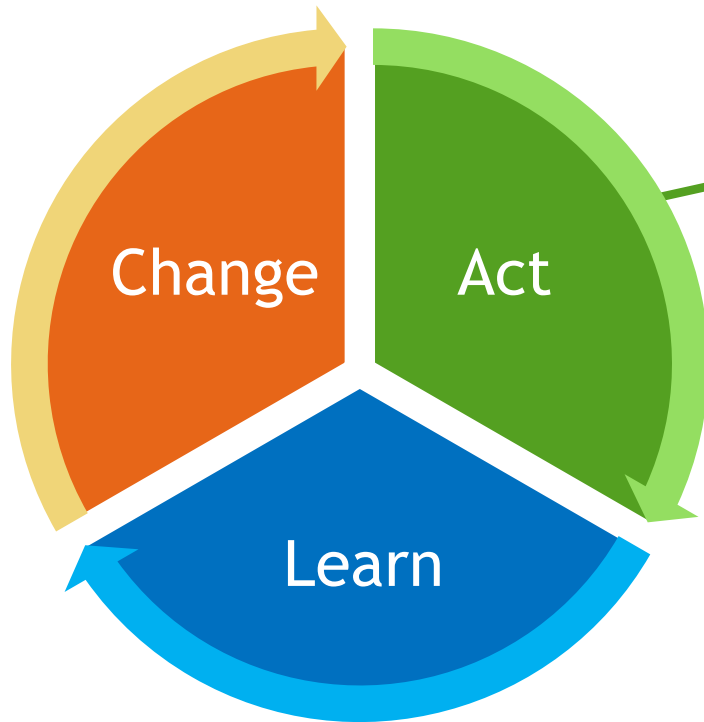
# Budget Act of 2021-22: Act Phase 2



## ▶ Phase 2: Expedited ZTC Program Development and Implementation

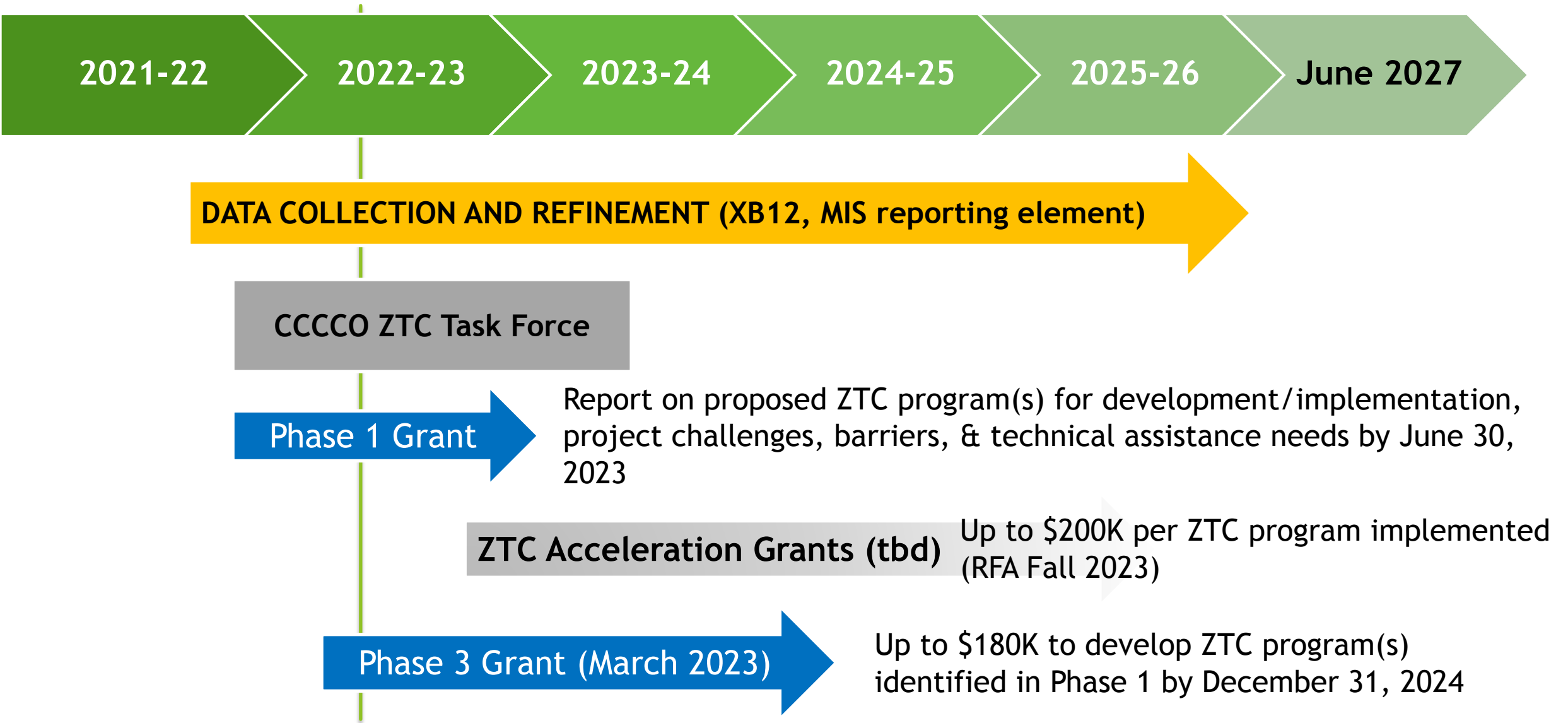
- ▶ Competitive
- ▶ Develop/implement a program close to completion and can be ready by F'24
- ▶ Goal - complete with least \$\$
- ▶ Independent of Phases 1 & 2
- ▶ Multiple applications okay

# Budget Act of 2021-22: Act Phase 3



- ▶ Phase 3: ZTC Implementation
  - ▶ \$180,000 to each CCC that got a planning grant to develop and implement at least one ZTC program ID'd in Phase 1

# ZTC Planning and Implementation Timeline





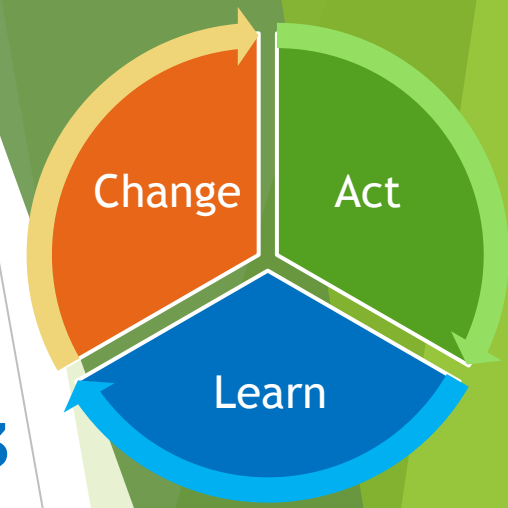
# ZTC Grant Implementation Requirements

- ▶ Develop and implement one or more ZTC pathways
- ▶ Prioritize implementation of existing ADT and existing OER before creating new content
- ▶ Consider sustainability after grant funds are gone, including how content is updated and presented
- ▶ Ensure compliance with ADA & Copyright Act of 1976
- ▶ Develop a MINIMUM of one degree or certificate
- ▶ Other CC districts can use or adapt the degree and post it

- ▶ Ensure faculty have the flexibility to customize
- ▶ Ensure the degree is identified in college catalogs and class schedules
- ▶ Report to the Chancellor's Office all data, planning, progress and outcomes
- ▶ Consult with the local academic senate
- ▶ Use a multimember team approach to development (faculty, administrators, content-focused staff - i.e. librarians, instructional designers, technology experts, and interested UC/CSU campuses)
- ▶ Implement within 3 years or sooner

# XB 12 Instructional Materials Cost Data Element (“Learn” stage)

- ▶ Implemented **May 2022**, mandatory by **December 2023**
- ▶ Initial **infrastructure-building** step to collect systemwide data on textbook and related materials costs.
- ▶ Colleges report data each term including **how** they made instruction materials for each course section available to students.
- ▶ Intended to **help CCC understand strategies** institutions using to make course sections no or low cost.



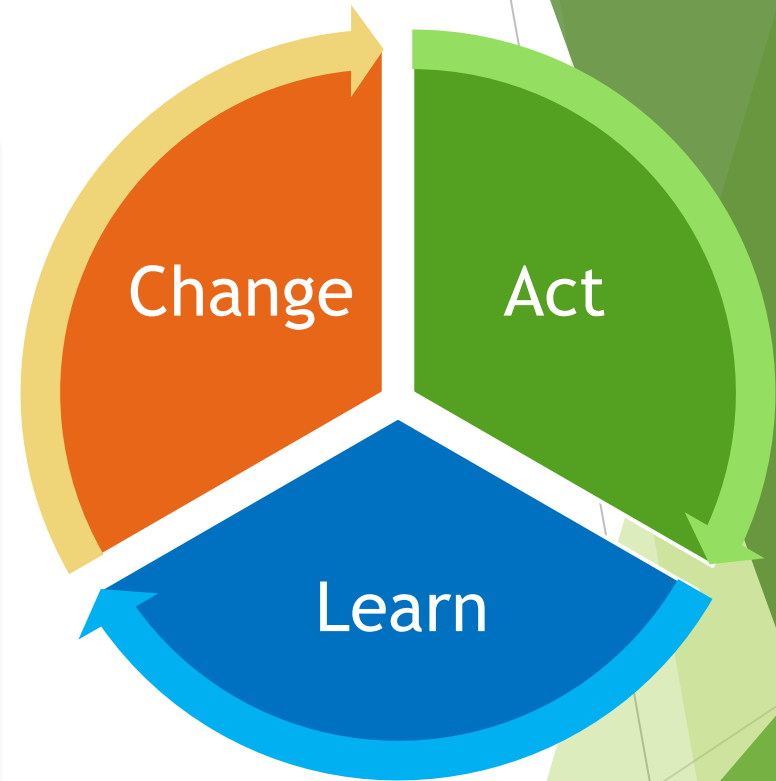
## Colleges report data each term including how they made instruction materials for each course section available to students.

- ▶ A – Section has no associated instructional material
- ▶ B – Section uses only no-cost digital instruction material
- ▶ C – Section has instructional material costs none of which are passed on to students
- ▶ D – Section has low instructional material costs (\*as defined locally)
- ▶ Y – Section does not meet no-cost or low-cost instructional material criteria

# Change stage: ZTC Taskforce

## ▶ Charges:

- ▶ Assess the system's existing infrastructure in place that guides instructional materials choices
- ▶ Provide recommendations and possible regulatory actions for system structural changes that will facilitate the creation of sustainable solutions that reduce textbook costs for students in the long term



# Necessary components for Foothill to plan a ZTC program(s)

ZTC “Mapping”



An inventory of current degrees and certificates



An inventory of courses that are already ZTC or that have faculty willing to make them ZTC



Institutional commitment to offering ZTC sections consistently so a student could reasonably complete in ~2 years

HELP!

## Certificate of Achievement in Payroll Preparation

- Units: 18

<b>ACTG 1A</b>	FINANCIAL ACCOUNTING I	<b>ZTC</b>	5
<b>ACTG 60</b>	ACCOUNTING FOR SMALL BUSINESS	<b>ZTC</b>	5
<b>ACTG 64A</b>	COMPUTERIZED ACCOUNTING PRACTICE USING QUICKBOOKS	<b>ZTC</b>	4
<b>ACTG 65</b>	PAYROLL & BUSINESS TAX ACCOUNTING	<b>ZTC</b>	4
<b>Total Units</b>			<b>18</b>

## Sample Mapping: Accounting Certificate of Achievement in Payroll Prep

We will probably identify some certificates and degrees that are already ZTC-possible!

## Core and Support Courses

Code	Title	Units
<b>Core Courses</b>		
BIOL 1A	PRINCIPLES OF CELL BIOLOGY <b>ZTC</b>	6
BIOL 1B	FORM & FUNCTION IN PLANTS & ANIMALS	6
BIOL 1C	EVOLUTION, SYSTEMATICS & ECOLOGY <b>ZTC</b>	6
<b>Support Courses</b>		
CHEM 1A	GENERAL CHEMISTRY	5
CHEM 1B	GENERAL CHEMISTRY	5
CHEM 1C	GENERAL CHEMISTRY & QUALITATIVE ANALYSIS	5
MATH 1A	CALCULUS <b>ZTC</b>	5
or MATH 1AH	HONORS CALCULUS I <b>ZTC</b>	
MATH 1B	CALCULUS <b>ZTC</b>	5
or MATH 1BH	HONORS CALCULUS II	
And complete one of the two sections below:		12-15
<b>Section #1</b>		
PHYS 2A	GENERAL PHYSICS <b>ZTC</b>	
& PHYS 2B	and GENERAL PHYSICS <b>ZTC</b>	
& PHYS 2C	and GENERAL PHYSICS <b>ZTC</b>	
<b>Section #2</b>		
PHYS 4A	GENERAL PHYSICS (CALCULUS)	
& PHYS 4B	and GENERAL PHYSICS (CALCULUS)	
<b>Total Units</b>		<b>55-58</b>

# Sample Mapping: Biology Associate in Science Degree for Transfer (AS-T)

- ▶ From here we can tell how close we are to offering the Bio AS-T as a ZTC program
  - ▶ Could we find faculty willing to convert...
    - ▶ Bio 1B?
    - ▶ Chem 1A, B, and C?
    - ▶ Physics 4A and 4B?

# Creating a ZTC Course Inventory for Foothill

- ▶ Smartsheet survey of all faculty Winter quarter weeks 4-7
- ▶ Cross-reference with degree and certificate inventory Winter quarter weeks 8-12



# References

- ▶ <https://asccc-oeri.org/oer-and-ztc/>
- ▶ [ZTC Degree Program Report 2020](#)
- ▶ [ZTC Overview and Guidance Memo](#)
- ▶ [https://leginfo.legislature.ca.gov/faces/codes\\_displaySection.xhtml?lawCode=EDC&sectionNum=78052.](https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=EDC&sectionNum=78052)
- ▶ <https://asccc-oeri.org/wp-content/uploads/2022/02/FAQs.Rev2016.10.16.pdf>
- ▶ <https://asccc-oeri.org/asccc-oeri-inclusion-diversity-equity-and-anti-racism-idea-audit-framework/>