

CCC Communiqué

April 28, 2023

News & Announcements:

- ❖ **New Course Proposals:** The following proposals were presented at CCC. Please contact your Curriculum Reps and/or the faculty author(s) if you have questions or comments.
 - APPT - [OSHA 30/Refrigeration & Electricity](#) A. Stafford
 - ENGR - [Vacuum Systems](#) S. Parikh
 - ENGR - [Introduction to Semiconductor Technology](#) S. Parikh
 - ENGR - [Advanced Manufacturing](#) S. Parikh
 - SPAN - [Spanish for Health Care Workers II](#) P. Crespo-Martin

- ❖ **Foothill GE List for 2023-24:** The draft Foothill GE list for next year was presented at CCC. To review the list, please ask your CCC Reps. If you have any questions, feel free to email Mary.

- ❖ **Process to Implement Guiding Principles for Equitable CORs:** At the April 25th meeting, CCC continued discussing the creation of a process for adopting our equity guidelines across all academic divisions. At the forefront of the group's discussion was the need for a college-wide effort to ensure all faculty receive effective training and support (through professional development and/or other means), plus the need for training and support for those reviewing equity-related content on CORs. The discussion also touched on articulation-related concerns (e.g., which types of COR updates may trigger re-review) and concerns about possible disagreements between COR authors and reviewers. We plan to continue this discussion at our next meeting, with the goal of bringing a draft policy forward at the following meeting. Please reach out to your CCC Reps if you would like to contribute to this important discussion.

- ❖ **Program Discontinuance Process:** Also at the April 25th meeting, CCC began discussing the need to determine a formal approval process for the discontinuation (AKA deactivation) of a degree or certificate, once the decision has been made to discontinue the degree/certificate. We will continue this discussion at our upcoming meetings, with a goal of finalizing the process by the end of this academic year.

- ❖ **Methods of Evaluation & Methods of Instruction:** In a previous communiqué, we announced updates to the COR form in CourseLeaf, to add the following clarifying language at the top of these two sections:
 - ◇ *Methods of Evaluation may include but are not limited to the following:*
 - ◇ *Methods of Instruction may include but are not limited to the following:*These updates have now been applied to the COR form in CourseLeaf. Additionally, this language will be included on the public-facing CORs in the college catalog, starting with the upcoming 2023-24 edition.

Reminders:

- ❖ **Upcoming Curriculum Deadlines:**
 - *Friday, June 23rd:* Deadline to submit CORs for all new courses and course updates (including local GE applications) for 2024-25 in CourseLeaf CIM (must be in "Curriculum Coordinator Review1" status by this date)