College Curriculum Committee
Meeting Minutes
Tuesday, October 17, 2023
2:00 p.m. – 3:30 p.m.
Administrative Conference Room 1901; virtual option via Zoom

Item	Discussion
1. Minutes: October 3, 2023	Lee requested correction to comments in Item 3—students can check Counseling website for availability (in addition to front desk). Vanatta will amend the minutes. **Approved by consensus.**
2. Report Out from Division Reps	**Speaker: All** Gilstrap shared AB 811 unfortunately vetoed by Gov. Newsom; was proposal to allow credit courses in certain disciplines to be repeated up to three times. Also shared news of Title 5 changes to dual enrollment; parents/guardians may now grant blanket consent for dual enrollment courses (no longer required for each individual course). Gilstrap working w/ Comm. Studies faculty on course changes related to CalGETC; meeting w/ Math faculty to discuss open access courses. HSH: Campbell shared DMS faculty working on new orientation course. Paramedic faculty might also create similar course. Vanatta asked how this differs from existing 200-level DMS course—Campbell responded, existing course is program prereq; new course covers different content. Counseling: Lee mentioned tomorrow's Transfer Fair, in the small gym. Apprenticeship: Allen shared division currently discussing impact of recent changes to regulations on our CWE courses. Language Arts: Acevedo shared reps met w/ Spanish faculty this morning to discuss prereq for new course. Hueg mentioned college's need to create formal process for program discontinuation, and that CCC may be involved. Vanatta noted CCC created process last year; Subramaniam clarified that process is used after decision has been made, but we still need process to determine how decision is made to discontinue a program. Hueg also mentioned changes to Guided Pathways project; currently working w/ Natalie Latteri on streamlining processes. STEM: Taylor shared details about some changes to ENGN courses. Noted division tabled discussion about semiconductor processing cert. BSS: No updates to report. Fine Arts & Comm: Brannvall mentioned div. faculty showing a lot of interest in noncredit courses; scheduling first division CC meeting soon. Library: No updates to report. Kinesiology & Athletics: No updates to report. SRC: No updates to report.
3. Public Comment on Items Not on Agenda	No comments. The group discussed specifics of who may speak during this public comment period—Kaupp will research and confirm.

4. Announcements a. GE Subcommittee Membership	**Speakers: CCC Team** Kaupp shared we now have at least one person on each subcommittee; however, still looking for additional members. J. Fong volunteered for Area I; Sarver volunteered for Areas II & V. Connell asked if reps may recruit from division faculty—Kaupp responded, yes, any faculty member may serve.
b. CCC Priorities for 2023-24	Kaupp noted our main priority from Academic Senate is to implement the Guiding Principles for Equitable CORs document created by CCC last year. Second priority is to continue discussion w/ De Anza about process to formalize share-out/approval of the other college's curriculum. Subramaniam commented this topic has already been discussed at length w/ De Anza, as well as at CCC; Kaupp noted De Anza is bringing it up again. Connell asked for more details—Kaupp responded, De Anza wants process to allow each college to "freeze" a new course or program being created by the other. Noted De Anza's course/program creation process very different than ours, as they approve new curriculum just once per year. Reed asked if there is already a process for collegial communication—Kaupp responded, yes, but they are asking for more. Kaupp believes the current process works 99% of the time. Subramanian noted there are two different asks: 1) sharing new courses, and 2) sharing new degrees/certs; our degree/cert creation process already includes a placeholder step to share notice w/ De Anza once they add the same step to their process, which they haven't done yet. Vanatta clarified this step is just share-out to De Anza and does not allow them approval authority.
c. ASCCC Area B Meeting & Fall Plenary	Kaupp shared the state-wide Academic Senate holding fall plenary Nov. 16-18; Foothill in Area B, which is meeting Oct. 27. Resolutions packet was not yet published when agenda distributed; Kaupp will distribute it to CCC members when it is available.
5. New Certificate Application: Animation	**Speaker: Ben Kaupp** Second read of new Animation Certificate of Achievement. Vanatta mentioned minor update to narrative in Item 7. Allen commented cert is great example of working with industry. Motion to approve **M/S** (Campbell, Brannvall). **Approved.**
6. New Certificate Application: Web Applications Development	**Speaker: Ben Kaupp** Second read of new Web Applications Development Certificate of Achievement. *[See item 7 for related comments.]* *See item 7 for motion/approval details.*
7. New Certificate Application: Advanced Web Applications Development	**Speaker: Ben Kaupp** Second read of new Advanced Web Applications Development Certificate of Achievement. Brannvall asked about differences between two certs—Parikh noted differences in units; Vanatta noted info in narrative Item 6. Connell asked about templates for certs and if faculty allowed to use narratives created by other faculty as guidance while creating their own—Vanatta mentioned blank templates on CCC website and noted faculty do sometimes use existing narratives as inspiration. Motion to vote on items 6 -7 as one motion **M/S** (Campbell, J. Fong). **Approved.** Motion to approve items 6-7 **M/S** (Lee, J. Fong). **Approved.**
8. Stand Alone Application: ENGR 101A	**Speaker: Ben Kaupp** Second read of Stand Alone Approval Request for ENGR 101A. No comments.

	Motion to approve **M/S** (Subramaniam, Parikh). **Approved.**
9. Stand Alone Applications: LINC 79A, 79B, 79C, 79D	**Speaker: Ben Kaupp** Second read of Stand Alone Approval Requests for LINC 79A, 79B, 79C & 79D. No comments. Motion to approve **M/S** (Brannvall, Subramaniam). **Approved.**
10. Cross-List Application: C S 81	**Speaker: Ben Kaupp** Cross-listed Course Approval Request for C S 81—new course, to add to established cross-listing of BIOL 81, CHEM 81 & MATH 83. Campbell asked if any negative impacts of cross-listing—Subramaniam explained this particular course originally created by Biology faculty, other STEM depts. wanted to create a version their faculty could teach. No downside to cross-listing in this situation; more like a combined statement by STEM depts. that they care about this topic. Parikh noted one downside is any changes to course must be agreed on by all depts. included in cross-listing and all CORs updated to match. Campbell asked if these are all the same course but might be more attractive to students because they see the course listed within their major's subject code—Subramaniam responded, yes, and explained scheduling-related details for cross-listed courses. Connell asked if any faculty in these depts. can teach the course—Subramaniam responded, yes. Motion to approve **M/S** (Subramaniam, Parikh). **Approved.**
11. Cross-List Application: HUMN 12H & MDIA 12H	**Speaker: Ben Kaupp** Cross-listed Course Approval Request for HUMN 12H & MDIA 12H—both new courses, honors versions of cross-listed HUMN 12 & MDIA 12. No comments. Connell asked as a point of order if materials reviewed today were distributed for reps to send to div. faculty for discussion—Kaupp responded, yes, w/ agenda on Friday. Connell concerned this doesn't provide enough time for faculty to review and respond. Kaupp concerned sending agenda earlier could create issues re: timeliness of documents; Parikh mentioned before becoming a rep sometimes STEM reps would ask for input on specific items on upcoming CCC agenda. Brannvall asked if reps are expected to share agenda and attachments with div. faculty—Kaupp responded, that's a decision for reps to determine for their division. V. Fong noted each division has its own division curriculum committee, with members who represent their depts, and suggested distributing CCC materials to those folks. Motion to approve **M/S** (Parikh, Dupree). **Approved.**
12. Stand Alone Application: ALCB 452Y	**Speaker: Ben Kaupp** First read of Stand Alone Approval Request for ALCB 452Y. Will be permanently Stand Alone. Hueg asked how this course differs from existing ALCB courses—Kaupp responded, this course replacing a loosely-defined course, to tighten up the content being delivered. Second read and possible action will occur at next meeting.
13. Best Practices for Equitable COR Updates	**Speaker: Ben Kaupp** Topic delayed to future meeting, due to time constraint. Kaupp asked the group to consider the following: would we rather tackle topic of implementing equitable COR practices as a whole group at CCC, or create a subcommittee to discuss and make recommendation to CCC.
14. AB 928—singular transfer GE pathway (CalGETC); auto-enrolling students into ADT pathway	**Speaker: Evan Gilstrap** General education will be one of our highest priorities, both transfer and local, due to state-wide changes being made. AB 928 creates a singular

transfer GE pathway (AKA CalGETC), and also mandates placement of students on ADT pathway. CalGETC pattern established in May, 2023 by ICAS (Intersegmental Committee of Academic Senates); AB 928 committee has been created to implement and provide recommendations. Community colleges required to place students on ADT pathway starting Aug. 1, 2024.

CalGETC comprised of six GE areas, requires 11 courses (45 quarter units); goes into effect fall 2025. Will be singular transfer GE pattern for students completing an ADT, with no partial certification allowed. Gilstrap will be submitting courses for CalGETC in December, 2024. Vanatta asked what partial certification means—Gilstrap responded, sometimes a student can't complete the full transfer GE, so we send a partial certification (there are some restrictions) to the transfer institution; if it's accepted, the student finishes their GE after they transfer. Subramaniam noted discrepancy between semester and quarter units for CalGETC (semester = 34 units, which should be 51 quarter, not 45)—Gilstrap responded, has mentioned this many times and been told not to worry about it. Gilstrap calculated that most Foothill students will complete CalGETC in 49-56 quarter units. Noted even though students will receive only 45 quarter units for GE when they transfer, those add'l units will still count as transfer units. Connell asked if this is related to our offering 5 unit courses (vs. 4 units)—Gilstrap responded, yes, CalGETC is calculated based on 4 unit courses.

Gilstrap outlined the GE Areas for CalGETC. Subramaniam asked if students transferring to CSU will still need to fulfill the US History requirement—Gilstrap responded, yes, and that course can also be used to partially satisfy Area 4. Gilstrap outlined differences between CalGETC and other GE patterns: Oral Communication included, but colleges need to resubmit those courses (Gilstrap working w/ faculty to make necessary changes and determine which courses they want to resubmit); Arts & Humanities limited to two courses; Social & Behavioral Sciences limited to two courses; Lifelong Learning & Self Development not included; Ethnic Studies included. Also shared list of Foothill courses currently on CSU GE which will not be on CalGETC.

The other aspect of AB 928 is auto-enrolling students into ADT pathways; if an ADT pathway exists, colleges must place a student on the ADT pathway if student declares a goal of transfer. Students may opt out (e.g., if they want to complete a local degree, transfer to UC or independent institution). Parikh asked about Engineering students, since there's no ADT—Gilstrap responded, since there's no Engineering ADT, those students would not be auto-enrolled. Gilstrap noted Student Services leadership currently working on how this process for students will work. Parikh asked to be included in those discussions. V. Fong asked for clarification, as Gilstrap earlier expressed concern that fewer students might complete an ADT due to CalGETC, but auto-enrollment requirement seems to counteract that— Gilstrap responded, a lot of this depends on CSU's plans, as they have not yet decided to get rid of CSU GE. Gilstrap believes ADTs will decrease because CalGETC doesn't allow for partial certification; students could complete their transfer requirements without completing CalGETC. Vanatta clarified these students wouldn't be able to earn an ADT, since CalGETC would be required—Gilstrap responded, that's correct, but many students transfer without completing an ADT.

Gilstrap provided overview of AB 928 committee recommendations. Also noted the law doesn't allow for a version of CalGETC for STEM,

	but the plan is to make some sort of exception to give those students an additional 6 semester units of transfer GE (8 quarter units). Subramaniam asked if there is any plan to evaluate the impact of these changes after a few years—Gilstrap unsure but hopes there will be. Brannvall asked if these changes will impact Guided Pathways—Gilstrap responded, yes, Program Maps will need to be changed. Gilstrap also noted AB 1111 (Common Course Numbering) will require rearticulation of our courses to meet new descriptors. Campbell asked how this affects local Foothill GE, noting students usually aim to complete GE with the least units—Gilstrap plans to present at a future meeting about Title 5 changes which will affect local GE. Lee asked if CalGETC will replace IGETC—Gilstrap responded, yes. Lee commented that because current situation is complicated for students, with so many transfer options, initially counselors were excited to hear about creation of singular transfer GE pattern, but actual reality seems to be creating its own confusion, especially if CSU GE stays on the books.
15. Good of the Order	
16. Adjournment	**3:31 PM**

Attendees: Ulysses Acevedo* (LA), Chris Allen* (Dean, APPR), Micaela Agyare* (LRC), Jeff Bissell (KA), Cynthia Brannvall* (FAC), Rachelle Campbell* (HSH), Sam Connell* (BSS), Angie Dupree* (BSS), Jordan Fong* (FAC), Valerie Fong* (Dean, LA), Evan Gilstrap* (Articulation Officer), Kurt Hueg* (Administrator Co-Chair), Maritza Jackson Sandoval* (CNSL), Ben Kaupp* (Faculty Co-Chair), Andy Lee* (CNSL), Sarah Parikh* (STEM), Eric Reed (LRC), Richard Saroyan (SRC), Amy Sarver (LA), Ram Subramaniam* (Dean, STEM), Kyle Taylor* (STEM), Mary Vanatta* (Curriculum Coordinator)
* Indicates in-person attendance

Minutes Recorded by: M. Vanatta