

## Apprenticeship Curriculum Committee Meeting Minutes

**10/18/22-10/26/22**

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**Attendees:** Brian Murphy, Training Coordinator, San Jose Pipes, Local 393  
Jonathan Clark, Residential Coordinator, San Jose Pipes, Local 393  
Chris Allen, Dean, Apprenticeship Programs, Foothill College  
Terry Monroe, Northern California Sound & Communication, Local 332  
Tim Myres, Training Director, Bay Area Sheet Metal, Local 104  
Peter Chursin, Training Director, San Francisco Electrical, Local 6  
Stephan Schnell, Training Director, San Mateo Plumbing, Local 467  
John Stewart, Training Director, AATA  
Phuong Tran, Apprenticeship Coordinator, Foothill College  
Tom Arnold, Curriculum Coordinator, San Mateo Plumbing, Local 467  
Matt Hajny, HVAC Curriculum Coordinator, Local 393  
Andrew Stafford, Steamfitting Curriculum Coordinator, Local 393

### **Meeting Minutes:**

- ❖ Apprenticeship Curriculum Committee met virtually on October 18<sup>th</sup> and reviewed action items for October, 26<sup>th</sup> 2022 discussion and vote.
- ❖ Matt motioned for slate approval for action items below regarding APPT, AATA course updates to units and hours, removal of pre-requisites for AATA courses, all stand-alone courses forms for AATA. Peter second the motion, no questions on the discussion and all voted yes to move forward with the changes to the below action items.

### **Agenda:**

- Welcome Back: ACC Introductions – Updates – College Curriculum Meeting Dates. A review of meeting dates.
- Quick review of ACC meeting dates/process and Courseleaf. Continued cadence of online voting and quarterly Zoom meetings was discussed.
- Introduction: John Stewart - Foothill College and the American Aerospace Training Academy (AATA) is in partnership. AATA is a non-destructive testing (NDT) apprenticeship program with a mission of serving underserved populations, veterans and women in the trade.

### **Action Items: Discussion & approval for the below curriculum updates.**

#### **APPT Curriculum Updates:**

- **APPT 141:** update hours to 72 lecture + 36 lab

· **APPT 143:** update Faculty Service Area (FSA) Code to "Industrial Tech"

· **APPT 143A:**

-update title to "BEGINNING CUTTING, FIT-UP & WELDING"

-update hours to 12 lecture + 42 lab

-update units to 2

### **AATA Curriculum Updates:**

**AATA 103B:** After review, the new course proposal for AATA 103B needs approval to change the unit count to 3 units for the 40 hours of lecture.

**AATA 104B:** After review, the new course proposal for AATA 104B needs approval to change the unit count to 1 unit for the 40 hours of lab.

**AATA 105B:** After review, approval needed for the new course proposal to change the unit count to 3 units for the 40 hours of lecture.

**AATA 105R:** After review, approval needed for the new course proposal to change the unit count to 3 units for the 40 hours of lecture.

**AATA 101B, 103B, 104A, 104B, 105B & 105C:** After review of the new course proposals, the pre-requisites have been removed and the sequence of courses will be managed internally by the AATA apprenticeship program.

**All AATA courses** will be stand-alone courses as of now: AATA will be applying for a new certificate of achievement in 2023. Please review all stand-alone forms for each course.