Foothill College Academic Senate Meeting Draft Notes

## Februrary 11th 2019, 2:00 P.M., Toyon Room

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| **ITEM** | **NOTES** |
| 1. Call to Order | Escoto called meeting to order 2:03PM |
| 1. Roll Call | **Senators Present**  Isaac Escoto (AS President 20’)  Katherine Schaefers (AS Secretary 19’)  Voltaire Villanueva (Cnsl)  Kathryn Maurer (BSS)  Micaela Agyare (Library)  David McCormick (LA)  Hilary Gomes (FA/Comm)  Jordan Fong (FA/Comm)  Donna Frankel (PT rep 20’)  Robert Cormia (PSME)  Sara Cooper (BHS/FA Rep)  Tracee Cunningham (Cnsl)  Mimi Overton (SRC)  David Marasco (PSME)  Mary Anne Sunseri (PT rep for Winter/Spring 19’)  Amber La Piana (LA)  Natasha Mancuso (BSS)  **Liaisons Present**  Kristy Lisle (Admin rep)  Carolyn Holcroft (Professional Development)  Chelsey Nguyen (ASFC President)  **Senators Absent**  Ben Armerding (AS Vice President/CCC Faculty Co-Chair 19’)  Rita O’Loughlin (KA/Athletics)  Don Mac Neil (KA/Athletics)  **Liaisons Absent**  **Guests**:  Steve Batham  Rebecca Shi  Harmony Folse |
| 1. Adoption of agenda | **Approved by consensus** |
| 1. Public comment on items not on agenda (senate cannot discuss or take action) | None |
| 1. Approval of Minutes: | ASdraftminutes2-4-18  Change the library phrase:  “A majority of library faculty…”  Change:  “Marketing Director” to “Marketing Supervisor”  **With changes, approved by consensus** |
| 1. Consent Calendar | Two tenured faculty to serve in the due process pool  Kathy Armstrong  Carolyn Holcroft  Committee On Online Learning: Amy Sarver (LA)  Paul Szponar (LIB)  **Approved by consensus** |
| 1. Unfinished Business (10+1 area(s) indicated): |  |
| a. Part Time Faculty Celebration | Part Time celebration slatted for Friday, May 10th  Total cost per person to the Senate dues account last year: $24.50, total $1,835.96.  **Move: Marasco, allocate $2,300 to this event**  **Second: Cooper**  **Approved by the body** |
| 1. New Business (10+1 area(s) indicated) |  |
| * 1. Part Time Faculty Sub Committee | Schaefers brought up challenges faced by part time faculty leadership within the new governance system and the Academic Senate in reaching/gathering feedback from constituency.  When part time faculty leadership are asked to give input on major College decisions, gathering feedback is essential. PT faculty are a varied group. One or two voices, primed in anecdotal or personal experience, does not constitute speaking for a constituency.  There is a need for structural support of part time faculty, including onboarding, and connection to the college community. What challenges have executive members noticed faced by their respective adjunct faculty members?  Comment: Part time faculty do not know who the right person is to approach with feedback, or if they are allowed. When is their voice invited to the conversation?  Comment: Part time frustration with not being connected to official channels of information  Comment: Email traditionally has been a problem – some divisions are more apt to give part time faculty access. The hub idea, need to be uniform with email and good practices with email lists.  Comment: Would we envision this as a long-standing committee or a short-standing committee? How does would this committee overlap with roles of current governance committee members?  If this would be a sub-committee of the academic senate, could this also be a sub-committee of the College Curriculum Committee? At this time, the curriculum committee doesn’t have a part time faculty rep, therefore risks alientating part time faculty when disseminating information.  Comment: In Business, there are two full time faculty to 19 part time faculty. In this department, Canvas is used to communicate amongst all instructors, and this has worked well. The email issue is non-existent because faculty all communicate within Canvas. Could we create a Canvas page instead of email?  Comment: Some part time faculty prefer not to use the official college email. Having a continually updated list would be good.  Comment: There does seem to be a need for a study group for a comprehensive understanding of adjunct needs. Having some people dedicated to exploring this. There also might be a need for a sub-committee of the governance structures.  Comment: We must as faculty use our College email addresses. Onboarding of part time faculty is needed so this can become part of the adjunct faculty culture.  Comment: Part time hiring policies and procedures – how these relate with equity, we should revisit this conversation.  Comment: Our PT faculty hiring policies are actually pretty good, but our compliance with these policies needs to be looked explored. There is only a loose adherence to and understanding of our policies here.  Comment: How is the right to vote within the department set up? Example shared of part timers not getting a vote on departmental votes.  Escoto follow-up item**:** can we get a part time faculty seat on the college curriculum committee?  Comment: In the past, not having a vote within some divisions alienated some part timers to our Senate and our Curriculum Committee.  Comment: In general, it is unclear what faculty can vote on, what is the purview of the Dean vs. department chair vs. faculty.  Comment: It is hard to be engaged and connected when you feel like second-class citizens.  Constitution needs to be looked at to reflect recent votes and changes.  Schaefers will follow up with upcoming proposal draft |
| * 1. Equity and Education Update | Recently, the State Chancellor’s Office requested that the CCC’s create a brief, 3-page update on their equity efforts by June 2019. This equity plan update is not the same as Foothill’s efforts to create a full-fledged, in-depth “Equity Plan 2.0”. In or around April, this draft will be coming to the Academic Senate.  After this plan, the Equity and Education committee will be working on the full Equity Plan 2.0 that will ask for input and involve rich discussion.  The Equity and Education Committee is also working on College-wide values concerning Equity  -Values statement for the Honors Program  -AB 705 – removing barriers for College level coursework in Math/English/ESL  Faculty Prioritization Tool  -A few Senate meetings ago, the Equity and Education committee brought up an objection on if and how dual enrollment is contributing to Foothill College equity gaps.  -Recently, the E&E committee took a look at the data around College-provided dual enrollment data, and this data neither confirms nor denies a correlation with the closing of Foothill College’s achievement gaps.  Comment: If the data we’re currently referring to when discussing dual education closing the achievement gap includes a majority of students that were already high achievers, we want to be careful with the conclusions we make of the data.  Comment: We should still look at this data in regards to the high school students; there are real gaps here.  Comment: The dual enrollment students are still College students. They have different needs, and our counselors may not be as versed as we could be when these students use our services. Ex. questions regarding freshman admission to universities, HS graduation requirements, etc.  Comment: We can’t get lost in the dual enrollment data when we are not solving the equity gap here on our campus.  Comment: Concern regarding using dual enrollment data in possibly creating a false narrative regarding our equity gap. |
| * 1. Guided Pathways Update | Where are we with Guided pathways and where are we headed?  May 2018  -Attended ASCCC Guided Pathways event at Evergreen Valley College  -Began communicating with discipline faculty, counselors, and deans to explore a process for mapping ADTs  -Scheduled two Brown Bag workshops – Postponed due to Work-to-Contract  -Planned “Opening Day” campus workshop for Guided Pathways  -Drafted Guided Pathways Work Plan for 2018-19 academic year  This first year was about inquiry – what are the student needs now?  -We began focus groups around campus.  -Sketches of program mapping of some of our more popular transfer (ADT) degrees (Sociology, Business, Computer Science, English, Biology). These initial sketches were made in collaboration with discipline faculty, deans, articulation officer, counselor, and researcher.  -Sought new faculty to lead and help plan/facilitate guided pathway efforts.  Winter 2019 – in progress  -Recruited two new faculty leads Katie Ha, Rosa Nguyen, along with Senate VP Benjamin Armerding  -Half day summits occurring on Feb 22nd and March 15th  -Goal is to draft a “Problem Statement” which defines what we as an institution believe to be the problem for which guided pathways might serve as a solution. The March 15th summit will be the development of a Mission and Values statement to inform future guided pathways planning.  Comment: There may be a conflict with the Foothill Governance Summit on March 15th  Moving Forward  -Continue to develop ADT maps and collaborate with counselors to turn initial sketches of the Biology ADT map into a first draft, while being mindful of the many nuances/variations students must consider when transfer planning.  Comment: Is this about efficiency at a state and local level to get students moving through the system?  Escoto: It has not been explicitly mentioned as such, but it has been made clear that the longer it takes students to reach their goals, the more potential there is to spend more resources than necessary, and the less likely the student is to their their goal.  Comment: Is guided pathways locally defined and implemented, or is the State Chancellor’s office mandating this?  Escoto: We have to implement guided pathways, but how we implement it is up to us.  Lisle: There are State funds that are dedicated to guided pathways.  Comment: After going through a model of the business transfer degree, it is challenging for students to move through and complete all requirements for transfer within two years. There is almost no margin for error.  Escoto: We get to decide what Guided Pathways look like. Some campuses have adopted a “Meta-Major” approach in which students who have a general interest in certain content will be given different departmental and course choices at each stage.  Comment: Have we taken a look at our neighborhood Colleges and what they are doing?  Escoto: Yes, Skyline College is one of the examples that is often looked to. |
| * 1. Task Force for Online Course Standards | Moved to future meeting |
| 1. Committee reports: |  |
| 1. Announcements (limited to 3 minutes, Senate cannot take action) | a. Advisory Council met this last Friday.  -Representatives at the Advisory Council were clear during this meeting about the short timeline and need for earlier involvement of faculty in budgetary decisions.  -There are four voting faculty seats on the Council (1 part time faculty, 3 part time faculty). Out of the three full time faculty votes, two voted for Memo Option 1, and one full time faculty voted for Memo Option 3 to fairly represent the feedback from the collective faculty constituency.  Comment: How was the part time vote informed? Structural issues regarding connecting with constituency are hi-lighted.  Comment: The part time faculty member has attended prior Advisory Council meetings where the budget reduction proposal was reviewed.  -Point brought up that if we eliminate Programs, full time faculty would most likely be laid off.  -Deans worked hard this time around to not eliminate programs. This was one of the early guiding principles of the reduction plan.  -If we as faculty are asking to be involved earlier, we need to be ready to be involved in those difficult discussions regarding where/how to lower costs (which could include discussions re: programs/personnel).  Comment: If we move forward with Program viability, faculty need to have a voice on shaping what evidence is important to look at and what evidence to stay away from. Finding that middle ground.  Comment: Very concerned regarding “no programs were eliminated” statement. Defining what a program is, is at the heart of the matter. There have been program eliminations. No degrees were eliminated, but there were program eliminations. For example, the Nano Program was unofficially eliminated, as the Nano classes are not being allowed to run, because they enroll only a few students at a time. For example, the inter-library loan program is also gone.  Lisle: Want to be part of the process, but don’t want to be part of the decision – what does this mean? Help parsing out what is wanted as far as involvement?  Comment: Commending the administrators on collaboration, but the timeline is too tight for adequate feedback from constituents; need to provide time for that feedback process.  Escoto: Need to be clear about what we are saying if we want to be listened to. Which specific parts of the budget reduction planning process would faculty like to be personally involved in.  Comment: Feedback that faculty want to be involved in facility design (division office, the hub). Is there a study group or other ways their voices can be shared?  Lisle: Need clarity in how you want to be involved in this.  Fong: Communications committee creating a Memo on formal communication guidelines between governance committees and to and from Senate. This should help guide how faculty involvement should operate.  Comment: Resolution from Senate regarding process, partner with FA (Faculty Association) to make sure needs are aligned.  b. FHDA Board Meeting  -Strong Work Force Gold Star Award recipients were honored:  Accounting, Primary Care, Radiologic Technology, Diagnostic Medical Sonography, Paramedic, Dental Hygiene, and Respiratory Care  -OER presentation given to Board. Board is interested in what each college is doing regarding OER, as it supports students by helping lower cost. Mention that the colleges need institutional support/funds to support these efforts.  -ASCCC OER Liaison – Micaela Agyare. Any communications that come our way will be passed on to the Academic Senate.  -Citing possible safety issues with the Flynt center, the Board voted to suspend Flynt Center programming for the 19-20 year, until they receive a full report regarding the structural status of the Flynt center. . |
| 1. Adjournment | Meeting adjourned 3:58PM |