



BP 4230

Board Policy
Chapter 4 – Academic Affairs

BP 4230 Grading and Academic Record Symbols

References:

California Code of Regulations, Title 5, Sections 55023 and 55050 et seq.

~~California Code of Regulations, Title 5, Sections 55020 et seq.~~

~~California Code of Regulations, Title 5, Sections 55030 et seq.~~

~~California Code of Regulations, Title 5, Sections 55040 et seq.~~

~~California Code of Regulations, Title 5, Section 55253~~

~~California Code of Regulations, Title 5, Section 56029~~

~~California Code of Regulations, Title 5, Section 58161~~

~~Education Code Section 70901~~

~~Education Code Section 70902~~

~~Education Code Section 76224~~

~~Education Code Section 76232~~

NOTE: This policy is legally required.

Courses shall be graded using the grading system established by Title 5.

The grading system shall be published in the college catalog(s) and made available to students.

NOTE: If the Board has approved a "plus/minus" grading system and/or the "FW" grade, the following paragraph(s) should be included:

The grading system shall include the "plus" and "minus" designation in combination with letter grades, except that C minus shall not be used.

~~The grading system shall include the "FW" grade for unofficial withdrawal.~~

The grading system shall include the "[**Symbol**]" for credit earned through successful competition of prior learning examinations, experiences, or assessments, pursuant to standards articulated in the District's administrative procedures and approved by the faculty in the appropriate discipline for which prior learning credit is earned.

Commented [AK1]: Ensure that we are legally allowed to get rid of this designation completely.

Commented [AK2]: Recommend we use the symbol "PL" and approve this BP. It can be a placeholder in the meantime that enables us to approve this policy while we work on the CPL policy. If the district decides to change the symbol designation we can always update this BP.



NOTE: The following language is from current FHDA BP 4230 Grading last revised on June 10, 2019. It is shown in **gray highlighting** as the content is unique to the District and requires careful review by leaders to ensure the language remains accurate and legally compliant.

The grading practices of the colleges in the Foothill-De Anza Community College District shall conform to the uniform grading practices set forth in Title 5 (Section 55021). These practices shall include pass-no pass options (Section 55022), provisions for credit by examination (Section 55050), and plus/minus grading (Section 55023), and the FW grade for unofficial withdrawal.

Grading records shall be maintained by use of the academic record symbols and grade point average system prescribed in Title 5, Section 55023, and procedures for grade changes shall conform to Section 55025. Course repetition regulations shall be consistent with the regulations set forth in Title 5, Sections 55040-55044, 55253, 56029, and 58161. Academic regulations shall conform to Title 5, Sections 55020 et seq., 55030 et seq., and 55040 et seq.

Standards for probation, procedures for appeal of probationary status, and standards for removal from probation shall be consistent with Title 5, Sections 55031 and 55032. Standards for dismissal shall conform to Title 5, Section 55033, and notification of probation and dismissal shall be carried out as prescribed in Section 55034.

These grading practices shall apply to all graded courses which meet the course standards set forth in Title 5, Section 55002.

Each college shall publish in every edition of the college catalog detailed explanations, procedures, and regulations for the implementation of this policy. Challenges to an assigned course grade must occur within two years as stated in the college catalog.

Also see Administrative Procedure [AP 4230 Grading and Academic Record Symbols](#), [BP/AP 4231 Grade Changes](#), and [AP 4232 Pass/No Pass](#).

NOTE: The **red ink** signifies language that is **legally required**. The Policy & Procedure Service issued legal updates to this policy in September 2001, August 2007, and **October 2021**. The language in **black ink** is from current FHDACCD **BP 4230 Grading** adopted on 1/19/81 and revised on 3/2/98, 4/19/04, 4/5/10, amended and renumbered on 4/7/14 (formerly BP 6125), and 6/10/19. The language in **blue ink** is included for consideration. The language in **yellow highlighting** is included to draw the reviewers' attention, and this language will be removed upon final approval. The language in **gray highlighting** was uniquely developed by FHDA and requires careful review by leaders and local district legal counsel to ensure the language remains accurate and legally compliant. **The legal citation language reflected after the page break (below) should be removed following review and revision.**

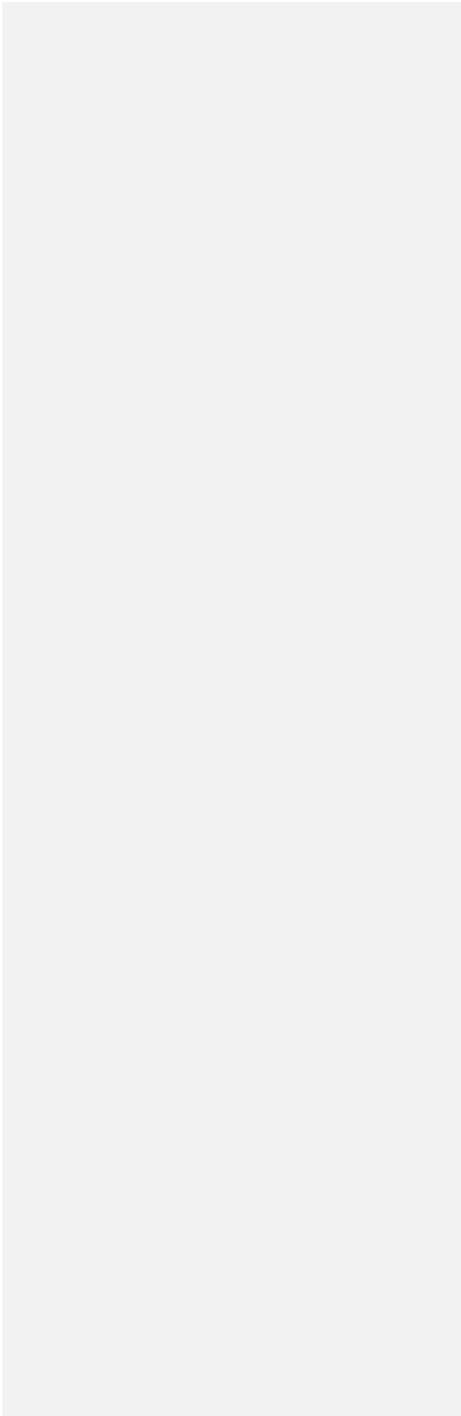
Adopted: 1/19/81



FOOTHILL-DE ANZA
Community College District

Revised: 3/2/98, 4/19/04, 4/5/10, 4/7/14,
6/10/19.

(Replaces former FHDA BP 6125)





Legal Citations for BP 4230

Title 5. Education
 Division 6. California Community Colleges
 Chapter 6. Curriculum and Instruction
 Subchapter 1. Programs, Courses and Classes
 Article 2. Grading and Academic Record Symbols
 Effective: October 20, 2022
 5 CCR § 55023
 § 55023. Academic Record Symbols and Grade Point Average.

(a) Except as provided in subdivisions (b) and (c), grades from a grading system shall be averaged on the basis of the point equivalencies to determine a student's grade point average using only the following evaluative symbols:

(b)

<i>Symbol</i>	<i>Definition</i>
A	Excellent
B	Good
C	Satisfactory
D	Less than satisfactory
F	Failing
P	Passing (At least satisfactory--units awarded not counted in GPA.)
NP	No Pass (Less than satisfactory, or failing--units not counted in GPA.)
SP	Satisfactory Progress towards completion of the course (Used for noncredit courses only and is not supplanted by any other symbol.)

(b) The governing board of a community college district may use "plus" and "minus" designations in combination with letter grades, except that the grade of C minus shall not be used. If pluses and minuses are used, the grade point value of a plus shall be computed by adding 0.3 to the value assigned to the letter grade with which it is combined, and the grade point value of a minus shall be computed by subtracting 0.3 from the value assigned to the letter grade with which it is combined, except that no grade point value shall be less than 0 or greater than 4.0.

(c) Regardless of whether the governing board elects to use plus and minus grading, it may provide for the use of the "FW" grade symbol to indicate that a student has both ceased participating in a course some time after the last day to officially withdraw from the course without having achieved a final passing grade, and that the student has not received district authorization to withdraw from the course under extenuating circumstances. The "FW" symbol may not be used if a student has qualified for and been granted military withdrawal. If "FW" is used, its grade point value shall be zero (0).

(d) The governing board of each community college district shall publish the point equivalencies for the grades used in subdivision (a), or subdivisions (a) and (b) (if pluses and minuses are used), in the catalog or catalogs of each college in the district as a part



of its grading policies. In the event the governing board chooses to use the “FW” described in subdivision (c), it shall be included in the grading system and point equivalencies published in the catalog.

(e) The governing board of each community college district may authorize the use, under controls and conditions specified below, of only the following nonevaluative symbols:

Symbol Definition	
I	Incomplete: Incomplete academic work for unforeseeable, emergency and justifiable reasons at the end of the term may result in an “I” symbol being entered in the student’s record. The condition for the removal of the “I” shall be stated by the instructor in a written record. This record shall contain the conditions for the removal of the “I” and the grade assigned in lieu of its removal. This record must be given to the student with a copy on file with the registrar until the “I” is made up or the time limit has passed. A final grade shall be assigned when the work stipulated has been completed and evaluated, or when the time limit for completing the work has passed.
	The “I” may be made up no later than one year following the end of the term in which it
	The “I” symbol shall not be used in calculating units attempted nor for grade points. The governing board shall provide a process whereby a student may petition for a time extension due to unusual circumstances.
IP	In progress: The “IP” symbol shall be used only in those courses that extend beyond the normal end of an academic term. It indicates that work is “in progress,” but that assignment of an evaluative symbol (grade) must await its completion. The appropriate evaluative symbol (grade) and unit credit shall be assigned and replace the IP symbol once the course is completed.
RD	Report Delayed: The “RD” symbol may be assigned by the registrar only. It is to be used when there is a delay in reporting the grade of a student due to circumstances beyond the control of the student. It is a temporary notation to be replaced by a permanent symbol as soon as possible. “RD” shall not be used in calculating grade point averages.
W	Withdrawal: The “W” symbol may be used to denote withdrawal in accordance with the requirements of section 55024.
MW	Military Withdrawal: The “MW” symbol may be used to denote military withdrawal in accordance with section 55024.
EW	Excused Withdrawal: The “EW” symbol may be used as described in, and in accordance with, section 55024.

(f) In calculating students’ degree-applicable grade point averages, grades earned in nondegree-applicable credit courses shall not be included.

(g) The governing board of each district shall adopt rules and regulations governing the inclusion or exclusion of units in which a student did not receive a grade or “pass-no pass” or from which the student withdrew in accordance with rules adopted by the district.



Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Sections 70901 and 70902, Education Code.

History

1. New section filed 7-17-2007; operative 8-16-2007. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2007, No. 35).
2. New subsection (g) and amendment of Note filed 12-27-2012; operative 1-26-2013. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2013, No. 1).
3. Amendment of subsection (a) -- Table filed 9-28-2016; operative 10-28-2016. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2016, No. 41).
4. Amendment of subsection (e) filed 1-23-2018; operative 2-22-2018. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2018, No. 7).
5. Amendment of subsections (a) and (e) filed 9-20-2022; **operative 10-20-2022**. Submitted to OAL for filing and printing only pursuant to Education Code section 70901.5 (Register 2022, No. 40).

Title 5. Education
Division 6. California Community Colleges
Chapter 6. Curriculum and Instruction
Subchapter 1. Programs, Courses and Classes
Article 5. Alternative Methods for Awarding Credit

5 CCR § 55050 § 55050. Credit for Prior Learning.

- (a) The governing board of each community college district shall adopt and publish policies pertaining to credit for prior learning. The policies shall be transparent and accessible to all stakeholders, published at least in college catalogs. Procedures for students to attain credit for prior learning shall include, but not be limited to, credit by examination, evaluation of Joint Services Transcripts, evaluation of student-created portfolios, evaluation of industry-recognized credential documentation, and standardized exams.
- (b) The governing board may grant credit to any student who satisfactorily passes an assessment approved or conducted by proper authorities of the college. For purposes of this section, "assessment" means the process that faculty undertake with a student to ensure the student demonstrates sufficient mastery of the course outcomes as set forth in the course outline of record. "Sufficient mastery" means having attained a level of knowledge, skill, and information equivalent to that demonstrated generally by students who receive the minimum passing grade in the course.
- (c) The nature and content of the assessment shall be determined solely by faculty in the discipline who normally teach the course for which credit is to be granted in



accordance with policies and procedures approved by the curriculum committee established pursuant to section 55002. The faculty shall determine that the assessment adequately measures mastery of the course content as set forth in the outline of record. The faculty may accept an assessment conducted at a location other than the community college for this purpose.

(d) Credit may be awarded for prior experience or prior learning only for individually identified courses with subject matter similar to that of the individual's prior learning, and only for a course listed in the catalog of the community college. Colleges shall consider the credit recommendations of the American Council on Education pursuant to Education Code section 66025.71. Upon a student's demonstration of sufficient mastery through an examination or assessment, an award of credit should be made, if possible, to California Intersegmental General Education Transfer Curriculum, California State University General Education Breadth, and local community college general education requirements or requirements for a student's chosen program. Award of credit may be made to electives for students who do not require additional general education or program credits to meet their goals.

(e) Credit by Examination: The determination to offer credit by examination rests solely on the discretion of the discipline faculty. A separate examination shall be conducted for each course for which credit is to be granted. Credit may be granted only to a student who is registered at the college and in good standing and only for a course listed in the catalog of the community college.

(f) The student's academic record shall be clearly annotated to reflect that credit was earned by assessment of prior learning.

(g) Grading shall be according to the regular grading system approved by the governing board pursuant to section 55023, except that students shall be offered a "pass-no pass" option if that option is ordinarily available for the course.

(h) Units for which credit is given pursuant to the provisions of this section shall not be counted in determining the 12 semester hours of credit in residence required for an associate degree.

(i) A district may charge a student a fee for administering an examination pursuant to this section, provided the fee does not exceed the enrollment fee which would be associated with enrollment in the course for which the student seeks credit by examination.

(j) The policies and procedures adopted by the governing board of a community college district pursuant to this section shall require that a student, upon completion of their educational plan pursuant to California Education Code Section 78212, shall be referred to the college's appropriate authority for assessment of prior learning if the student is a veteran or an active-duty member of the armed forces, holds industry-recognized credentials, or requests credit for a course based on their prior learning.

(k) The policies for assessments adopted by the governing board of a community college shall offer students an opportunity to accept, decline, or appeal decisions related to the award of credit, and in cases of credit by exam, pursuant to sections 55021 and 55025.



(l) The governing board of each community college district shall review the credit for prior learning policy every three years and report findings to the Chancellor's Office. Findings shall include data disaggregated by gender and race/ethnicity including the number of students who received credit for prior learning, the number of credits awarded per student, retention and persistence rates of students earning credit for prior learning, completion data (for certificate, degree, and transfer) for students earning credit for prior learning, and qualitative assessments by students of the policies and procedures.

(m) The governing board of each community college district shall incorporate policies pursuant to section 55052 on College Board Advanced Placement examinations and any other districtwide policies governing the award of credit for prior learning to create a comprehensive credit for prior learning policy.

(n) By December 31, 2020, the district shall certify in writing to the Chancellor of the California Community Colleges that the policies required by this section have been adopted and implemented.

Note: Authority cited: Sections 66025.71, 66700 and 70901, Education Code.

Reference: Sections 70901 and 70902, Education Code.

HISTORY

1. New article 5 (sections 55050-55052) and section filed 7-17-2007; operative 8-16-2007. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2007, No. 35).

2. Amendment of section heading, section and Note filed 2-20-2020; operative **3-21-2020**. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2020, No. 12).

Title 5. Education
Division 6. California Community Colleges
Chapter 6. Curriculum and Instruction
Subchapter 1. Programs, Courses and Classes
Article 5. Alternative Methods for Awarding Credit

5 CCR § 55051

§ 55051. Articulation of High School Courses.

(a) For purposes of this section, the term "articulated high school course" means a high school course or courses that the faculty in the appropriate discipline, using policies and procedures approved by the curriculum committee established pursuant to section 55002, have determined to be comparable to a specific community college course.

(b) The governing board of a community college district may adopt policies to permit articulated high school courses to be applied to community college requirements in accordance with this section. Articulated high school courses may be accepted in lieu of comparable community college courses to partially satisfy:



(1) requirements for a certificate program, including the total number of units required for the certificate; or,

(2) The major or area of emphasis requirements in a degree program.

(c) Articulated high school courses used to partially satisfy certificate or major/area of emphasis requirements shall be clearly noted as such on the student's academic record. Notations of community college course credit shall be made only if community college courses are successfully completed or if credit is earned via credit by examination.

(d) Except through credit by examination, as defined in section 55753, high school courses may not be used to satisfy:

(1) The requirement of section 55063 that students complete at least 60 semester or 90 quarter units in order to receive an associate degree; or,

(2) Any general education requirement for the associate degree established by the district.

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Sections 66700, 70901 and 70902, Education Code.

HISTORY

1. New section filed 7-17-2007; operative 8-16-2007. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2007, No. 35).

Title 5. Education

Division 6. California Community Colleges

Chapter 6. Curriculum and Instruction

Subchapter 1. Programs, Courses and Classes

Article 5. Alternative Methods for Awarding Credit

5 CCR § 55052

§ 55052. Advanced Placement Examinations.

The governing board of a community college district may adopt policies to grant credit for satisfactory completion of advanced placement examinations typically recognized by colleges and universities as measuring competencies comparable to those achieved in baccalaureate level courses.

The faculty in the appropriate discipline must approve advanced placement examinations, scores deemed to constitute satisfactory performance, courses offered by the college for which credit will be granted, and requirements that may be met by such examinations in accordance with policies and procedures approved by the curriculum committee established pursuant to section 55002.

The student's academic record shall be clearly annotated to reflect that credit was earned through an advanced placement examination.

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Sections 66700, 70901 and 70902, Education Code.



HISTORY

1. New section filed 7-17-2007; operative 8-16-2007. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2007, No. 35).

Title 5. Education
Division 6. California Community Colleges
Chapter 6. Curriculum and Instruction
Subchapter 1. Programs, Courses and Classes
Article 5. Alternative Methods for Awarding Credit

5 CCR § 55052.5

§ 55052.5. International Baccalaureate and College Level Examination Program Examinations.

The Chancellor, in collaboration with the Academic Senate for the California Community Colleges, shall develop policy guidelines on the minimum passing scores for the International Baccalaureate and/or College Level Examination Program examinations. The policy guidelines shall be distributed to community college districts on an annual basis.

The governing board of a community college district shall adopt policies to grant credit for satisfactory completion of International Baccalaureate and/or College Level Examination Program examinations typically recognized by colleges and universities as measuring competencies comparable to those achieved in baccalaureate level courses or general education areas.

The faculty in the appropriate discipline must approve International Baccalaureate and/or College Level Examination Program examination scores deemed to constitute satisfactory performance for direct course credit and/or general education area credit. Credit may be awarded for the California Intersegmental General Education Transfer Curriculum, California State University General Education Breadth, or local community college general education requirements, as most appropriate. Where no direct course or general education area matches an International Baccalaureate or College Level Examination Program exam, the college may award elective credit. Requirements may be met by such examinations in accordance with policies and procedures approved by the curriculum committee established pursuant to section 55002.

The student's academic record shall be clearly annotated to reflect that credit was earned through an international baccalaureate and/or college level examination program examination.

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Sections 70901 and 70902, Education Code.

HISTORY

1. New section filed 4-1-2021; operative **5-1-2021**. Submitted to OAL for filing and printing only pursuant to Education Code section 70901.5 (Register 2021, No.



15).

Legal Citations Uniquely Added by the District

Education Code - EDC

TITLE 3. POSTSECONDARY EDUCATION [66000 - 101149.5]

(Title 3 enacted by Stats. 1976, Ch. 1010.)

DIVISION 7. COMMUNITY COLLEGES [70900 - 88933]

(Division 7 enacted by Stats. 1976, Ch. 1010.)

PART 43. THE CALIFORNIA COMMUNITY COLLEGES [70900 - 70902]

(Heading of Part 43 renumbered from Part 43.5 by Stats. 1995, Ch. 758, Sec. 78.)

70901.

(a) The Board of Governors of the California Community Colleges shall provide leadership and direction in the continuing development of the California Community Colleges as an integral and effective element in the structure of public higher education in the state. The work of the board of governors shall at all times be directed to maintaining and continuing, to the maximum degree permissible, local authority and control in the administration of the California Community Colleges.

(b) Subject to, and in furtherance of, subdivision (a), and in consultation with community college districts and other interested parties as specified in subdivision (e), the board of governors shall provide general supervision over community college districts, and shall, in furtherance of those purposes, perform the following functions:

(1) Establish minimum standards as required by law, including, but not limited to, the following:

(A) Minimum standards to govern student academic standards relating to graduation requirements and probation, dismissal, and readmission policies.

(B) Minimum standards for the employment of academic and administrative staff in community colleges.

(C) Minimum standards for the formation of community colleges and districts.

(D) Minimum standards for credit and noncredit classes.

(E) Minimum standards governing procedures established by governing boards of community college districts to ensure faculty, staff, and students the right to participate effectively in district and college governance, and the opportunity to express their opinions at the campus level and to ensure that these opinions are given every reasonable consideration, and the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards.

(2) Evaluate and issue annual reports on the fiscal and educational effectiveness of community college districts according to outcome measures cooperatively developed with those districts, and provide assistance when districts encounter severe management difficulties.



- (3) Conduct necessary systemwide research on community colleges, and provide appropriate information services, including, but not limited to, definitions for the purpose of uniform reporting, collection, compilation, and analysis of data for effective planning and coordination, and dissemination of information.
- (4) (A) Provide representation, advocacy, and accountability for the California Community Colleges before state and national legislative and executive agencies.
(B) In order to wholly engage in the recognition review process of an accrediting agency pursuant to subdivision (c) of Section 72208, conduct a survey of the community colleges, including consultation with representatives of both faculty and classified personnel, to develop a report to be transmitted to the United States Department of Education and the National Advisory Committee on Institutional Quality and Integrity that reflects a systemwide evaluation of the regional accrediting agency based on the criteria used to determine an accreditor's status.
- (5) (A) Administer state support programs, both operational and capital outlay, and those federally supported programs for which the board of governors has responsibility pursuant to state or federal law. In so doing, the board of governors shall do the following:
- (i) (I) Annually prepare and adopt a proposed budget for the California Community Colleges. The proposed budget shall, at a minimum, identify the total revenue needs for serving educational needs within the mission, the amount to be expended for the state general apportionment, the amounts requested for various categorical programs established by law, the amounts requested for new programs and budget improvements, and the amount requested for systemwide administration.
(II) The proposed budget for the California Community Colleges shall be submitted to the Department of Finance in accordance with established timelines for development of the annual Budget Bill.
 - (ii) To the extent authorized by law, establish the method for determining and allocating the state general apportionment.
 - (iii) Establish space and utilization standards for facility planning in order to determine eligibility for state funds for construction purposes.
- (B) The board of governors may enter into a direct contract with the Academic Senate for the California Community Colleges for the purpose of supporting statewide initiatives, projects, and programs within the purview of the Academic Senate for the California Community Colleges. If the board of governors elects to enter into a direct contract with the Academic Senate for the California Community Colleges, the contract shall specify the objectives and the expected outcomes of the contract.
- (6) (A) Establish minimum conditions entitling districts to receive state aid for support of community colleges. In so doing, the board of governors shall establish and carry out a periodic review of each community college district to determine whether it has met the minimum conditions prescribed by the board of governors.
(B) In determining whether a community college district satisfies the minimum conditions established pursuant to this section, the board of governors shall review the regional accreditation status of the community colleges within that district.



- (7) Coordinate and encourage interdistrict, regional, and statewide development of community college programs, facilities, and services.
- (8) Facilitate articulation with other segments of higher education with secondary education.
- (9) Review and approve comprehensive plans for each community college district. The plans shall be submitted to the board of governors by the governing board of each community college district.
- (10) Review and approve all educational programs offered by community college districts and all courses that are not offered as part of an educational program approved by the board of governors.
- (11) Exercise general supervision over the formation of new community college districts and the reorganization of existing community college districts, including the approval or disapproval of plans therefor.
- (12) Notwithstanding any other provision of law, be solely responsible for establishing, maintaining, revising, and updating, as necessary, the uniform budgeting and accounting structures and procedures for the California Community Colleges.
- (13) Establish policies regarding interdistrict attendance of students.
- (14) Advise and assist governing boards of community college districts on the implementation and interpretation of state and federal laws affecting community colleges.
- (15) Contract for the procurement of goods and services, as necessary.
- (16) Carry out other functions as expressly provided by law.
- (c) Subject to, and in furtherance of, subdivision (a), the board of governors shall have full authority to adopt rules and regulations necessary and proper to execute the functions specified in this section as well as other functions that the board of governors is expressly authorized by statute to regulate.
- (d) Wherever in this section or any other statute a power is vested in the board of governors, the board of governors, by a majority vote, may adopt a rule delegating that power to the chancellor, or any officer, employee, or committee of the California Community Colleges, or community college district, as the board of governors may designate. However, the board of governors shall not delegate any power that is expressly made nondelegable by statute. Any rule delegating power shall prescribe the limits of delegation.
- (e) In performing the functions specified in this section, the board of governors shall establish and carry out a process for consultation with institutional representatives of community college districts so as to ensure their participation in the development and review of policy proposals. The consultation process shall also afford community college organizations, as well as interested individuals and parties, an opportunity to review and comment on proposed policy before it is adopted by the board of governors.
- (f) (1) The board of governors shall administer the online community college established pursuant to subdivision (a) of Section 75001. In its capacity as the governing board of the online community college, the board of governors shall carry out the functions specified in Section 75003. Members of the board of governors shall receive their actual and necessary traveling expenses while on official business. Each member shall also



receive one hundred dollars (\$100) for each day he or she is attending to official business.

(2) (A) The board of governors shall contract with a community college district board of trustees for purposes of establishing a separate collective bargaining agreement with employees of the online community college pursuant to the Educational Employment Relations Act established in Chapter 10.7 (commencing with Section 3540) of Division 4 of Title 1 of the Government Code. The Chancellor of the California Community Colleges shall designate the contract community college district. Employees represented by the collective bargaining agreement established pursuant to this paragraph shall be recruited, recommended for hire, and assigned and directed by the chief executive officer of the online community college appointed pursuant to subdivision (d) of Section 75005.

(B) Notwithstanding subdivision (d) of Section 75007, the contract entered into pursuant to subparagraph (A) shall be exempt from any provision of law relating to competitive bidding, and shall be exempt from the review or approval of any division of the Department of General Services. For only the contract, or contracts, applicable to subparagraph (A) the chancellor's office shall also be exempt from the requirements of Article 6 (commencing with Section 999) of Chapter 6 of Division 4 of the Military and Veterans Code and Part 2 (commencing with Section 10100) of Division 2 of the Public Contract Code.

(C) The chief executive officer of the online college or his or her designee shall participate in the collective bargaining process pursuant to subparagraph (A).

(3) The chief executive officer of the online college shall clarify the identity of the employer of record for all staff of the online college.

(Amended by Stats. 2018, Ch. 33, Sec. 16. (AB 1809) Effective June 27, 2018.)

Education Code - EDC

TITLE 3. POSTSECONDARY EDUCATION [66000 - 101149.5]

(Title 3 enacted by Stats. 1976, Ch. 1010.)

DIVISION 7. COMMUNITY COLLEGES [70900 - 88933]

(Division 7 enacted by Stats. 1976, Ch. 1010.)

PART 43. THE CALIFORNIA COMMUNITY COLLEGES [70900 - 70902]

(Heading of Part 43 renumbered from Part 43.5 by Stats. 1995, Ch. 758, Sec. 78.)

70902.

(a) (1) Every community college district shall be under the control of a board of trustees, which is referred to herein as the "governing board." The governing board of each community college district shall establish, maintain, operate, and govern one or more community colleges in accordance with law. In so doing, the governing board may initiate and carry on any program, activity, or may otherwise act in any manner that is not in conflict with or inconsistent with, or preempted by, any law and that is not in conflict with the purposes for which community college districts are established.



(2) The governing board of each community college district shall establish rules and regulations not inconsistent with the regulations of the board of governors and the laws of this state for the government and operation of one or more community colleges in the district.

(b) In furtherance of subdivision (a), the governing board of each community college district shall do all of the following:

(1) Establish policies for, and approve, current and long-range academic and facilities plans and programs and promote orderly growth and development of the community colleges within the district. In so doing, the governing board shall, as required by law, establish policies for, develop, and approve, comprehensive plans. The governing board shall submit the comprehensive plans to the board of governors for review and approval.

(2) Establish policies for and approve courses of instruction and educational programs. The educational programs shall be submitted to the board of governors for approval. Courses of instruction that are not offered in approved educational programs shall be submitted to the board of governors for approval. The governing board shall establish policies for, and approve, individual courses that are offered in approved educational programs, without referral to the board of governors.

(3) Establish academic standards, probation and dismissal and readmission policies, and graduation requirements not inconsistent with the minimum standards adopted by the board of governors.

(4) Employ and assign all personnel not inconsistent with the minimum standards adopted by the board of governors and establish employment practices, salaries, and benefits for all employees not inconsistent with the laws of this state.

(5) To the extent authorized by law, determine and control the district's operational and capital outlay budgets. The district governing board shall determine the need for elections for override tax levies and bond measures and request that those elections be called.

(6) Manage and control district property. The governing board may contract for the procurement of goods and services as authorized by law.

(7) Establish procedures that are consistent with minimum standards established by the board of governors to ensure faculty, staff, and students the opportunity to express their opinions at the campus level, to ensure that these opinions are given every reasonable consideration, to ensure the right to participate effectively in district and college governance, and to ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards.

(8) Establish rules and regulations governing student conduct.

(9) Establish student fees as it is required to establish by law, and, in its discretion, fees as it is authorized to establish by law.

(10) In its discretion, receive and administer gifts, grants, and scholarships.

(11) Provide auxiliary services as deemed necessary to achieve the purposes of the community college.



(12) Within the framework provided by law, determine the district's academic calendar, including the holidays it will observe.

(13) Hold and convey property for the use and benefit of the district. The governing board may acquire by eminent domain any property necessary to carry out the powers or functions of the district.

(14) Participate in the consultation process established by the board of governors for the development and review of policy proposals.

(c) In carrying out the powers and duties specified in subdivision (b) or other provisions of statute, the governing board of each community college district shall have full authority to adopt rules and regulations, not inconsistent with the regulations of the board of governors and the laws of this state, that are necessary and proper to executing these prescribed functions.

(d) Wherever in this section or any other statute a power is vested in the governing board, the governing board of a community college district, by majority vote, may adopt a rule delegating the power to the district's chief executive officer or any other employee or committee as the governing board may designate. However, the governing board shall not delegate any power that is expressly made nondelegable by statute. Any rule delegating authority shall prescribe the limits of the delegation.

(e) This section shall become operative on January 1, 2014.

(Amended (as added by Stats. 2006, Ch. 817, Sec. 5) by Stats. 2011, Ch. 112, Sec. 4. (AB 1029) Effective January 1, 2012. Section operative January 1, 2014, by its own provisions.)

Education Code - EDC

TITLE 3. POSTSECONDARY EDUCATION [66000 - 101149.5]

(Title 3 enacted by Stats. 1976, Ch. 1010.)

DIVISION 7. COMMUNITY COLLEGES [70900 - 88933]

(Division 7 enacted by Stats. 1976, Ch. 1010.)

PART 47. STUDENTS [76000 - 76407]

(Part 47 enacted by Stats. 1976, Ch. 1010.)

CHAPTER 1.5. Student Records [76200 - 76246]

(Chapter 1.5 enacted by Stats. 1976, Ch. 1010.)

ARTICLE 3. General Provisions [76220 - 76225]

(Article 3 enacted by Stats. 1976, Ch. 1010.)

76224.

(a) When grades are given for any course of instruction taught in a community college district, the grade given to each student shall be the grade determined by the instructor of the course and the determination of the student's grade by the instructor, in the absence of mistake, fraud, bad faith, or incompetency, shall be final.

(b) No grade of a student participating in a physical education class, however, may be adversely affected due to the fact that the student does not wear standardized physical



education apparel where the failure to wear such apparel arises from circumstances beyond the control of the student.
(Enacted by Stats. 1976, Ch. 1010.)

Education Code - EDC

TITLE 3. POSTSECONDARY EDUCATION [66000 - 101149.5]

(Title 3 enacted by Stats. 1976, Ch. 1010.)

DIVISION 7. COMMUNITY COLLEGES [70900 - 88933]

(Division 7 enacted by Stats. 1976, Ch. 1010.)

PART 47. STUDENTS [76000 - 76407]

(Part 47 enacted by Stats. 1976, Ch. 1010.)

CHAPTER 1.5. Student Records [76200 - 76246]

(Chapter 1.5 enacted by Stats. 1976, Ch. 1010.)

ARTICLE 4. Rights of Students [76230 - 76234]

(Article 4 enacted by Stats. 1976, Ch. 1010.)

76232.

(a) Any student may file a written request with the chief administrative officer of a community college district to correct or remove information recorded in his or her student records which the student alleges to be: (1) inaccurate; (2) an unsubstantiated personal conclusion or inference; (3) a conclusion or inference outside of the observer's area of competence; or (4) not based on the personal observation of a named person with the time and place of the observation noted.

(b) Within 30 days of receipt of the request, the chief administrative officer, or his or her designee, shall meet with the student and the employee who recorded the information in question, if any, if the employee is presently employed by the community college district. The chief administrative officer or his or her designee shall then sustain or deny the allegations.

If the chief administrative officer, or his or her designee, sustains any or all of the allegations, he or she shall order the correction or removal and destruction of the information.

If the chief administrative officer, or his or her designee, denies any or all of the allegations and refuses to order the correction or removal of the information, the student, within 30 days of the refusal, may appeal the decision in writing to the governing board of the community college district.

(c) Within 30 days of receipt of an appeal, the governing board shall, in closed session with the student and the employee who recorded the information in question, if any, and if that employee is presently employed by the community college district, determine whether to sustain or deny the allegations.

If the governing board sustains any or all of the allegations, it shall order the chief administrative officer, or his or her designee, to immediately correct or remove and destroy the information.



The decision of the governing board shall be final.

Records of these administrative proceedings shall be maintained in a confidential manner and shall be destroyed one year after the decision of the governing board unless the student initiates legal proceedings relative to the disputed information within the prescribed period.

(d) If the final decision of the governing board is unfavorable to the student or if the student accepts an unfavorable decision by the chief administrative officer, the student shall have the right to submit a written statement of his or her objections to the information. This statement shall become a part of the student's record until the information objected to is corrected or removed.

(Amended by Stats. 1995, Ch. 758, Sec. 93. Effective January 1, 1996.)

[See AP 4103 Work Experience Education](#)

Title 5. Education
Division 6. California Community Colleges
Chapter 6. Curriculum and Instruction
Subchapter 3. Alternative Instructional Methodologies
Article 4. Work Experience Education
Effective: August 26, 2023
5 CCR § 55253
§ 55253. College Credit, Attendance Accounting, Course Repetition.

- (a) Units of credit for work experience education shall be calculated as follows:
- (1) work experience education offered as a credit course: one semester unit of credit will be awarded for every 54 hours of work experience, or one quarter unit for every 33 hours of work experience, or the equivalent locally determined minimum threshold for awarding one unit of credit as codified in local board policy or procedure. Units of credit may be awarded in increments of .5 units; and
 - (2) work experience education integrated as a component of a course: units of credit will follow standards for credit hour calculations in section 55002.5 for all activity, lab, or other instructional course components. Units of credit for the work experience component shall be calculated according to the formula in subparagraph (1).
- (b) Work experience education courses apply the attendance accounting procedure described in subdivision (f), of section 58003.1, in calculating FTES.
- (c) A maximum of fourteen semester credit hours or twenty-one quarter credit hours may be earned during one enrollment period in work experience education. Students may repeat a work experience education course subject to section 55040.

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Sections 70901 and 70902, Education Code.

History

1. Amendment filed 4-26-74; effective thirtieth day thereafter (Register 74, No. 17).



2. Amendment filed 11-4-77; effective thirtieth day thereafter (Register 77, No. 45).
3. Amendment filed 9-29-78; designated effective 1-2-79 (Register 78, No. 39).
4. Amendment filed 4-27-83; effective thirtieth day thereafter (Register 83, No. 18).
5. Amendment filed 3-4-91 by Board of Governors of California Community Colleges with the Secretary of State; operative 4-5-91 (Register 91, No. 23). Submitted to OAL for printing only pursuant to Education Code Section 70901.5(b).
6. Editorial correction of History 5 (Register 95, No. 20).
7. Amendment filed 7-17-2007; operative 8-16-2007. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2007, No. 35).
8. Amendment of section heading and section filed 5-16-2008; operative 6-15-2008. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2008, No. 21).
9. Amendment of subsections (a)(1)-(2) filed 11-24-2009; operative 12-24-2009. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2009, No. 49).
10. Amendment of subsection (b) filed 4-22-2015; operative 5-22-2015. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2015, No. 17).
11. Amendment of section heading and repealer and new section filed 7-27-2023; **operative 8-26-2023**. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2023, No. 32).

Title 5. Education
Division 6. California Community Colleges
Chapter 7. Special Programs
Subchapter 1. Disabled Student Programs and Services
Article 2. DSPS Services
5 CCR § 56029
§ 56029. Educational Assistance Class Course Repetition.

Repetition of educational assistance classes is subject to the provisions of article 4 (commencing with section 55040) of Subchapter 1 of Chapter 6 and Section 58161 of this Division. However, districts are authorized to permit additional repetitions of credit or noncredit educational assistance classes to provide an accommodation to a student's educational limitations pursuant to state and federal nondiscrimination laws. Districts shall develop policies and procedures providing for repetition under the following circumstances:

- (a) When continuing success of the student in other general and/or educational assistance classes is dependent on additional repetitions of a specific educational assistance class;
- (b) When additional repetitions of a specific educational assistance class are essential to completing a student's preparation for enrollment into other general or educational assistance classes; or



(c) When the student has an Academic Accommodation Plan which involves a goal other than completion of the educational assistance class in question and repetition of the course will further achievement of that goal.

Note: Authority cited: Sections 55040, 67312, 70901 and 84850, Education Code.
Reference: Sections 67310-67312 and 84850, Education Code; and 29 U.S.C. Section 794.

History

1. New section filed 2-4-93; operative 3-6-93 (Register 93, No. 6).
2. Amendment of section heading, first paragraph, subsection (a) and Note filed 7-17-2007; operative 8-16-2007. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2007, No. 35).
3. Amendment of first paragraph filed 5-16-2008; operative 6-15-2008. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2008, No. 21).
4. Amendment of section heading, section and Note filed 9-17-2015; operative 10-17-2015. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2015, No. 38).

Title 5. Education

Division 6. California Community Colleges

Chapter 9. Fiscal Support

Subchapter 2. Limitations on State Aid

Article 5. Other Limitations

Effective: October 20, 2022

5 CCR § 58161

§ 58161. Apportionment for Credit Course Enrollment.

(a) A community college district may claim state apportionment for students enrolled in credit courses on the district's census date, except as otherwise indicated in this section.

(b) A district may not receive state apportionment for a student who has previously received a satisfactory grade, as defined in section 55000, subdivision (w), in the same credit course, unless a one-time exception applies.

(c) A district may claim state apportionment for students enrolled in a credit course no more than three times.

(d)(1) Notwithstanding subdivisions (b) and (c) of this section, a district may claim state apportionment for students enrolled in credit courses designated as repeatable under section 55041 for no more than four times for semester courses or six times for quarter courses. This limitation applies even if a student receives a substandard grade or "W" during one or more of the enrollments in such a course.

(2) Notwithstanding subdivisions (b) and (c) of this section, a district may claim state apportionment for students enrolled in active participatory credit courses that are related



in content, in physical education, visual arts, or performing arts for no more than four times for semester courses or six times for quarter courses. This limitation applies even if a student receives a substandard grade or "W" during one or more of the enrollments in such a course.

(e) Notwithstanding subdivisions (b), (c), and (d) of this section, a district may claim state apportionment for one additional enrollment of a student in a credit course resulting in that student's repetition of that credit course when the district determines that there has been a significant lapse of time as defined in section 55043.

(f) Notwithstanding subdivisions (b), (c), (d) and (e) of this section, a district may claim state apportionment for students enrolled in credit courses without limitation in the following circumstances:

(1) The student is enrolled in a legally mandated training class.

(2) The student is enrolled in a credit special class due to a disability-related accommodation.

(3) The student is enrolled in a variable unit open entry/open exit credit course, but only to the extent that repetition of such courses is permitted under to section 55044.

(4) The student is enrolled in work-experience education.

(5) The student is enrolled in a course as a result of a change in industry or licensure standards such that repetition of the course is necessary for employment or licensure.

(g) To the extent permitted by article 4 of subchapter 1 of chapter 6, a district may permit enrollment in credit courses beyond the limits set forth in this section, but such additional enrollments may not be claimed for state apportionment.

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Section 70901, Education Code.

History

1. New section filed 8-25-83; effective thirtieth day thereafter (Register 83, No. 35).

2. Amendment of subsections (b)(2), (c)(1)-(2) and Note filed 5-15-93; operative 6-4-93 (Register 93, No. 25).

3. New subsection (c), subsection relettering, amendment of newly designated subsections (d), (d)(2) and (d)(4) and amendment of Note filed 3-25-98; operative 4-24-98. Submitted to OAL for printing only (Register 98, No. 14).

4. Amendment of subsections (b)(1), (b)(3) and (d)(4) filed 3-15-2006; operative 4-14-2006. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2006, No. 17).

5. Repealer and new section filed 7-17-2007; operative 8-16-2007. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2007, No. 35).

6. Amendment filed 5-16-2008; operative 6-15-2008. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2008, No. 21).

7. Amendment of section heading and section filed 9-12-2011; operative 10-12-2011. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2011, No. 37).

8. Amendment filed 12-27-2012; operative 1-26-2013. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2013, No. 1).



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9. Redesignation and amendment of subsection (d) as new subsection (d)(1), new subsection (d)(2) and amendment of subsection (f)(3) filed 8-6-2013; operative 9-5-2013. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2013, No. 32).
10. New subsection (f)(5) and subsection renumbering filed 9-3-2021; operative 10-3-2021. Submitted to OAL for filing and printing only pursuant to Education Code section 70901.5 (Register 2021, No. 41).
11. Amendment filed 9-20-2022; **operative 10-20-2022**. Submitted to OAL for filing and printing only pursuant to Education Code section 70901.5 (Register 2022, No. 40).