

Academic Senate Summer Cabinet Meeting  
September 3, 2025

1. Meeting called to order at 1:05 p.m.
2. Attendance
  - Voltaire Villanueva
  - David Marasco
  - Stephanie Chan
  - Ben Kauup
  - Robert Cormia
3. Agenda adopted by voice.
4. No public comments.
5. Voltaire brought up the Senate retreat meeting back in June, and asked what topics we wanted to discuss further.

Robert talked about considering leaving the Academic Senate over summer, but will continue into fall quarter, and will try to do a better job with AI and minutes. Content and depth of content, the minutes are too detailed, and back off to sparse or primitive. People might not trust AI, and especially, the meeting being recorded. There was discussion about how the Zoom meeting discussion is “recorded” or documented in the minutes.

There was discussion about being present at a meeting, versus being on Zoom. If Zoom allows people access to the meeting, who would otherwise not be there. The Academic Survey result suggested that cameras being on in Zoom improves engagement. There was discussion about AS meeting quorum, and proxy voting, and what does proxy mean in a meeting, especially while voting. We discussed the benefits of remote attendance. We discussed how technology impacts the meeting, especially recording. Comment that having a recording that is available after the minutes are written.

6. We discussed moving the location of the meetings back to Toyon, where we attended before COVID. Voltaire mentioned that he has reserved Toyon and we'll go back there in September. We discussed the importance of the executive committee keeping division faculty informed. David mentioned how he kept division faculty informed, and cc'ing the Academic Senate President so they would see what is distributed. Service to the College is very important. Accountability (for service) is in the contract. Onboarding will be important for the first session.

7. The executive committee members need to read what's in the agenda. Accountability to colleagues, and duty of care. Voltaire showed the packet of appointments, with vacancies, and very important positions, including the Aspen Initiative, Voltaire showed District Committees, and mentioned the AP/BP work.

Voltaire also mentioned the importance of discussing an AI policy or framework, and how or if TWT could handle. David supported the idea that the Academic Senate have regular discussions about AI. Stephanie agreed, cultivation and fostering of individual conversations about AI. Voltaire commented about having faculty having open conversations about AI without pushing their opinions onto other people, or onto students. Importance of having this discussion Districtwide. Dolores Davison will be District Academic Senate President. David will continue with DDEAC and the Police Department Committee. There was discussion of license plate readers. ETAC committee, the IT technology across the District is being "upended".

TRCs are slowly coming in, program review readers are coming in.

8. Next steps and action items. To discuss at our first meeting on September 29<sup>th</sup>

Style of minutes, level of detail, desired by the executive committee. Use of cameras on Zoom meetings. Recording of the meeting over Zoom. Onboarding of new Senators.

We discussed the distribution of load a bit. Robert Cormia is going on schedule G (Pay for what you use), President is 1.0, VP is 0.5, executive VP is 0.5, and Allison is 0.25. Distribution of load between David (acting exec VP in fall while Stephanie is on PDL) and Stephanie, spread over three quarters, doesn't need to all be the same.

9. Dates - Area B meeting College of Alameda October 10  
Plenary Thursday Nov 6 - Sunday Nov 11 in La Jolla  
Voltaire will attend fall plenary in person, and Ben will vote remotely on Saturday (Zoom)  
Spring plenary will be held in Santa Rosa

The meeting was adjourned at 2:30 p.m.