

**Foothill College Academic Senate Meeting Agenda
April 30th, 2 P.M., Toyon Room**

ITEM	Attachment
1. Call to Order	Escoto called meeting to order 2:03PM
2. Roll Call	<p><u>Senators Present</u> Isaac Escoto (AS President) Katherine Schaefer (AS Secretary Treasurer) Rachelle Campbell (AS Vice President/CCC Faculty Co-Chair) Robert Hartwell (FA) Jordan Fong (FA) Tobias Nava (CNSL) Mimi Overton (SRC/DRC) Brendan Mar (PT rep) Valerie Fong (LA) David McCormick (LA) Jay Patyk (BSS) Micaele Agyare (LIB) Tracee Cunningham (CNSL) Donna Frankel (PT rep) Robert Cormia (PSME) Dixie Macias (KINS/ATHL)</p> <p><u>Liaisons Present</u> Carolyn Holcroft (Professional Development Coordinator) Bill Ziegenhorn (FA Liaison for Spring) Kristy Lisle (Cabinet liaison)</p> <p><u>Senators Absent</u> Rita O'Loughlin (KINS/ATHL) Natasha Mancuso (BSS) David Marasco (PSME)</p> <p><u>Liaisons Absent</u> Danya Adib (ASFC President)</p>
3. Adoption of agenda	Adopted by consensus
4. Public comment on items not on agenda (senate cannot discuss or take action)	
5. Approval of Minutes:	ASDraftMinutes4-9-18 Approved by consensus
6. Consent Calendar	Appointing faculty to the search committees for the following positions: President's Executive Assistant: Patrick Morriss (PSME) Dean of Equity Office: Eleazar (JR) Jimenez (CNSL), Sam White (LA),

	<p>Tracee Cunningham (CNSL), Carolyn Holcroft (PD/Equity Office) Professional Development Committee: Marc Knobel, Brian Tapia. Baba Kofi Weusijana TRC: Eric Reed to switch with Kathy Armstrong.</p> <p>Hartwell move to approve Nava second Approved by body</p>
7. Unfinished Business (10+1 area(s) indicated):	
a. Faculty Handbook Feedback	<p>Where should we put the faculty handbook?</p> <p>Commentary: We would like to update the Faculty Handbook using Canvas, but we need to make it available and accessible to all faculty. Would this be the best method?</p> <p>Commentary: It might make sense to have an interactive Canvas site for our Academic Senate, and have a static PDF off the Faculty page in MyPortal. General agreement that this would be the best direction to go.</p>
b. New "W" Grades	<p>Nazy Galoyan (Dean, Enrollment Services & International Student Programs) gave an overview of the new changes to Title V concerning new types of "W" grades that Foothill would like to implement.</p> <p>Currently, students may attempt a course three times.</p> <p>EW – "Excused Withdrawal" Would not count towards the 3 attempts.</p> <p>MW – "Military Withdrawal" Students who need to withdraw for military service. Would not count towards the 3 attempts.</p> <p>-Right now, those that do need to withdraw from for medical or military reasons have to go through a lengthy allow for their "W" grade to not count towards their attempts. These new "EW" and "MW" marks would remove the need for this process in these situations, with these two marks not negatively affecting the student, and not counting toward their three attempts.</p> <p>FW – "Fail Withdrawal" Students who stop attending after the census date for non-medical or military reasons. This mark <i>would</i> count towards the student's 3 attempts.</p> <p>-For those students who stop attending without reason, the instructor will have the ability to select "FW" instead of an "F" grade. The "FW" will also necessitate the instructor to mark the student's last date of attendance.</p> <p>Senate reps asked to share info with constituents, and bring back questions/comments/concerns for the following senate meeting.</p>
c. Elections	Uncontested election for the Academic Senate President seat (2 year

Update	<p>term), and the Part Time Faculty Representative seat (two year term).</p> <ul style="list-style-type: none"> -Isaac Escoto – AS Senate President -Donna Frankel – PT Faculty Representative <p>Approved by acclamation</p>
8. New Business (10+1 area(s) indicated)	
a. Plenary recap	<p>Resolutions-S18Adopted-Final</p> <p>Plenary updates:</p> <p>There is general agreement to oppose the proposed 115th college.</p> <p>Faculty concern across the state re: a lack of (or not enough) collegial consultation from the Chancellor’s Office with ASCCC. Examples of this concern: 115th college, AB 705 recommendations, performance based funding.</p> <p>Some CCCs around the state have passed votes of no confidence about Chancellor Oakley, regarding the above concerns.</p> <p>Shared adopted resolutions.</p>
b. Budget update	<p>Updated_BudgetPresentation4_19_2018</p> <p>Budget Presentation by Bret Watson, VP of Finance and Administrative Services</p> <p>Additional information on the following information may also be found at the Office of Finance website: https://foothill.edu/president/updates.html</p> <p>Also on the PaRC website under “Updated Budget Town Hall Powerpoint”: https://foothill.edu/gov/parc/</p> <p>Timelines:</p> <ul style="list-style-type: none"> -July 1, 2018 – Budget Reductions for Years 1 \$ 2 (total of 1,75,0000 must be identified -December 31, 2018 – Additional \$1,750,000* for Year 3 reductions shall be identified. *Based on FTES figures and financial outlook -July 1, 2019: Year 1,2 & 3 cuts must be fully implemented <p>On the faculty side, these budget reductions will be mainly reflected in the following ways:</p> <ul style="list-style-type: none"> -Part Time faculty will be highly affected. Significantly reduced course offerings now and over these next few years, with many Part Time faculty facing no course offerings and unemployment. -Many Full Time positions that are vacant have been eliminated. -Currently filled Full Time positions will not be affected in years 1 and 2 -Upcoming Full Time vacancies, due to retirement or other factors will

	<p>also be considered for elimination.</p> <p>Commentary: A focus on advertising and marketing will be very important over the next few years. Response: We are doing targeted marketing at places that traditionally bring in students, for example the universities where many students have taken our classes. Commentary: From other Colleges who are growing, there is a focus on recruitment of international students. Response: We have a new District-level position of International recruitment that will hopefully help us in this area. Commentary: Offering and focusing more on online courses might help? Response: We are open to innovation to help boost our productivity in our classes. For example, in our Music department we have a few classes that are offered concurrently as an online and a face to face. This has helped to keep the course productivity high while also serving students who prefer to take courses in-person.</p> <p>The Office of the President is welcoming feedback regarding the Budget, please take a moment to fill out the following form if you have commentary: https://foothill.edu/president/feedback.html</p>
c. OEI Grant	<p>We are the fiscal agent for the OEI (Online Education Initiative - http://ccconlineed.org/welcome-2018-cohort/). The OEI is an initiative from the State with the aim of improving online courses, in which Foothill College was awarded the grant to manage the project.</p> <p>The FHDA District would like to go out for a grant that will blend the California Virtual Campus (California Virtual Campus https://cvc.edu/courses/) and the Online Education Initiative</p> <p>To take a look at this grant, please go to the “California Virtual Campus – Online Education Initiative Request for Applications” under “What’s New” from the California State Chancellor’s Office: http://extranet.cccco.edu/Divisions/TechResearchInfoSys/Telecom.aspx</p> <p>Commentary: We have a committee applying for the Grant. If you have feedback, or would like to get involved, please contact Kate Jordahl at: jordahlkate@fhda.edu</p>
d. Faculty Hiring Procedures	<p>FT_Faculty_Hiring_draftFHsenate4_30_18</p> <p>Please have a look at this document; we are working on updating hiring procedures for faculty at FHDS. Should we change anything in here? The District Academic Senate will meet and bring feedback from both their Senates.</p> <p>Commentary: Terms – “Search Committee” “Hiring Committee” “Selection Committee” Please make sure these terms are clear as to who is involved.</p>

	<p>Commentary: On pg. 10 – the only part of the process where one person has the determining factor. Frustrating to have a process where many people have an investment in selecting potential candidates, and then one person has total say in the end. Possible scenario: If the committee members are very enthusiastic about a candidate, but the President is not then what?</p> <p>Commentary: On pg. 10 – The phrase “Participate at the President’s Direction” Does this mean just the President decides?</p> <p>Commentary: Perhaps have the President’s Interview be more transparent, so committee members know what was discussed.</p> <p>Commentary: Have a system of checks and balances even in the President’s decision.</p> <p>Commentary: The final decision is not shared governance, but the President will only have the people that shared governance recommended.</p> <p>Commentary: Perhaps if the President did not go with the committee’s recommendation, perhaps have the President prepare a written explanation explaining the discrepancy.</p> <p>Commentary: Have discussions about our preferred qualifications, keeping in mind trying to get as diverse a pool of applicants as possible.</p> <p>Commentary: Reference checks after being chosen?</p>
<p>9. Committee reports</p>	
<p>10. Announcements (limited to 3 minutes, Senate cannot take action)</p> <ul style="list-style-type: none"> a. Part time faculty celebration recap b. Student Graduation Speaker c. Faculty Graduation Speaker 	<p>a. The second annual Part Time faculty celebration went well, we had about 50 part-time faculty in attendance, as well as full time faculty, staff, and administrators. The event cost approximately \$24/person.</p> <p>b. Please forward names of student nominees for graduation commencement speaker to Lisa Drake at drakelisa@fhda.edu.</p> <p>Announcement: The Academic Senate Vice President/Curriculum Chair position will be open as of the end of this year. Candidates must have served on a curriculum committee within the last three years.</p> <p>Announcement: Need a faculty member to serve on the Supervisor of Student Outreach and CTE Transition.</p> <p>Announcement: Comment: look at retooling our constitution for the Part-Time representative attendance requirements “if you miss more than one meeting, you don’t get paid for that quarter.”</p> <p>Our Allied Health Programs were recognized by the Chancellor’s Office as</p>

	outstanding with over 99% success rate in categories like job placement and wage increase. We need to recognize the value of these programs, especially as program viability discussions continue.
11. Adjournment	4:03PM

Consent Calendar:

President's Executive Assistant: Patrick Morriss (PSME)

Dean of Equity Office: Eleazar (JR) Jimenez (CNSL), Sam White (LA), Tracee Cunningham (CNSL), Carolyn Holcroft (PD/Equity Office)

Professional Development Committee: Marc Knobel, Brian Tapia.

Baba Kofi Weusijana TRC: Eric Reed to switch with Kathy Armstrong.

Committee Needs:

Attachments:

ASDraftMinutes4-9-18

Resolutions-S18Adopted-Final

Updated_BudgetPresentation4_19_2018

FT_Faculty_Hiring_draftFHsenate4_30_18

The 10+1

1. *Curriculum, including establishing prerequisites*
2. *Degree and certificate requirements*
3. *Grading policies*
4. *Educational program development*
5. *Standards or policies regarding student preparation and success*
6. *College governance structures, as related to faculty roles*
7. *Faculty roles and involvement in accreditation processes*
8. *Policies for faculty professional development activities*
9. *Policies for program review*
10. *Processes for institutional planning and budget development*
11. *Other academic and professional matters as mutually agreed upon*

2017 -2018 Academic Senate Meetings

All begin at 2PM and are held in the Toyon Room

Fall 2016 Quarter:

10/2/17
10/16/17
10/30/17*joint mtg with DA
11/13/17
11/27/17

Winter 2017 Quarter

1/22/18
1/29/18
2/12/18
2/26/18
3/12/18

Spring 2017 Quarter

4/9/18* joint meeting with DA
4/30/18
5/14/18
6/4/18
6/11/18
6/22/18 *Annual Planning Retreat

Statewide Information and Opportunities

The Academic Senate for California Community Colleges (ASCCC) has a variety of listservs to keep faculty apprised of information and opportunities at the state level. All of these are open – e.g. you need not be a senate president join the “senate presidents” list serv. You may find the list at

<http://www.asccc.org/signup-newsletters>

Upcoming ASCCC Events (State Academic Senate)

[Career and Noncredit Education Institute](#) – May 3-5 2018, Westin South Coast Plaza (Costa Mesa)

[Guided Pathways Regional Meeting/North](#) – May 12th 2018, Evergreen Valley College

[Spring Curriculum Regional/North](#) – May 18th 2018, San José City College

[ASCCC Part Time Faculty Institute](#) – August 2-4 2018, Embassy Suites San Francisco Airport

Distribution:

Rachelle Campbell (AS Vice President/CCC Facult Co-Chair), Katherine Schaefer (AS Secretary Treasurer), Isaac Escoto (AS President), Valerie Fong (LA), David McCormick (LA), Natasha Mancuso (BSS), Jay Patyk (BSS), Micaele Agyare (LIB), Jordan Fong (FA), Robert Hartwell (FA), Vacant (BHS), Vacant (BHS), Robert Cormia in place of David Marasco (PSME), Tracee Cunningham (CNSL), Tobias Nava (CNSL), Donna Frankel (PT rep), Mimi Overton (SRC/DRC), Brendan Mar (PT rep), Carolyn Holcroft (Professional Development Coordinator), Rita O'Loughlin (KINS/ATHL), Dixie Macias (KINS/ATHL), Danya Adib (ASFC President), Kristy Lisle (Cabinet liaison), Bill Ziegenhorn (FA Liaison for Fall)

CC: Jim Nguyen (De Anza Academic Senate President/Spring Quarter), Thuy Nguyen (College President), Tim Shively (FA President), Erin Ortiz (Classified Senate President)