23/24 Goals and Objectives

2023-2024 Draft Goals

In progress

- COOL by-laws, job description and meeting norms
- Evaluations training & norming - Collaborate with FA to develop training materials - Combine with J1W training - Summer workgroup?
- HyFlex or hybrid/ blended definitions
- Proctoring networks
- Simple Syllabus - opt out instead of opt in

New based on **DE Strategic Plan** ➦ (https://foothill.edu/gov/academic-senate/2022-23/may15/DE%20Plan%202022%20-%20COOL%20Approved.pdf)

- Goal 1: Distance Education Advisory Committee
- Goal 5: Collaborate with ETS & tech committee and OL to create a process for testing new technology tools
- Goal 6: Redesign Canvas Certification
- Goal 7: Develop and Implement an Ongoing Process for Professional Development and Oversight
- Goal 8 & 9: Collaborate with Marketing and OL to remove information silos and increase OL student support

Other New

- Develop a strategic partnership with DeAnza Academic Senate online learning subcommittee and implement quarterly joint meetings

Target Implementation Timeline

2023-24 goals

#	Goal	Stakeholders	Start in...	Target complete by	Milestones	Complete?
1	COOL by-laws, job description and meeting norms	- COOL members, - faculty in the division that are being represented by COOL members	Fall 2023	Fall 2023	- Discuss job description &meeting norms at 9/29/23 meeting - Vote to implement at 10/13/2023	✔
2	Evaluations training & norming - Collaborate with FA to develop training materials	- Office of Instruction - Online Learning team - COOL - FA	Fall 2023	Spring 2024	- Meet with stakeholders to determine scope, goals, and benchmarks	
3	HyFlex or hybrid/ blended definitions	- COOL/Academic Senate - ASFC - Marketing - ETS	Removed from priority list Fall 2023		- Determine scope with Instruction, A&R - Form working group in COOL to draft definitions for each - November 2023 - Receive feedback from Instruction, Academic Senate and ASFC - November 2023 - Revise - January 2024 - Work with Marketing and ETS to implement on college	

#					website and registration in MyPortal - February 2024	
4	Proctoring networks	• COOL • Library • Testing Center • Others?	Fall 2023	Spring 2024	• Form COOL working group in November 2023 • Identify and evaluate models & costs - January 2024 • Meet with Stakeholders & decide whether to implement - Spring 2024	
5	Simple Syllabus - opt out instead of opt in	• Online Learning team • COOL/Academic Senate • ETS	Winter 2024	Winter 2024	• OL team work with Simple Syllabus to determine what needs to happen to create opt out model - January 2024 • Schedule robust training for faculty • Approval by COOL/ Academic Senate February 2024	
6	DE Plan Goal #1 : Distance Education Advisory Committee	• COOL/Academic Senate • DA Academic Senate • DA Admin • Foothill Admin (President Whalen, VPI Gleixner) • ETS • ASFC	Fall 2023	Winter 2024	• COOL reaches out to Foothill Admin and District ETS to request formation of shared governance committee - October 2023 • Build buy in from all stakeholders and determine representation - October-February 2024 • Target first meeting of DEAC: March 2024	in progress
7	DE Plan Goal #5: Collaborate with ETS & tech committee and OL to create a process for testing new technology tools	• DEAC • COOL • Online Learning team • ETS	Spring 2024	Spring 2024	• COOL subcommittee to draft a workflow in consultation with ETS - November 2023 • This can be a first goal for DEAC approval - March/April 2024	
8	DE Plan Goal #6: Redesign Canvas Certification	• Online Learning team • Foothill Admin (VPI Gleixner, Deans)	Summer 2023	Fall 2023	• Online Learning team designs new asynchronous Canvas Certification course - Spring/Summer 2023 • OL office works with Foothill Admin to roll out the updated training	✔
9	DE Plan Goal #7: Develop and Implement an Ongoing Process for Professional Development and Oversight on compliance to RSI and accessibility	• Online Learning team • COOL/Academic Senate • Foothill Admin (VPI Gleixner, Deans) • FA?	Fall 2023	Winter 2024	• Online Learning team offers a weekly slate of professional development workshops and coordinates with the Professional Development Office and VRC to provide documentation for workshop completion - Summer & Fall 2023	In progress

					• Online Learning team outlines a continuum of professional development in support of the Vision for Equity and mission - Winter 2024 • Incorporate RSI in the ongoing pd planning - see Goal #2	
10	DE Plan Goal # 8&9: Collaborate with Marketing and OL to remove information silos and increase OL student support	• COOL • Online Learning team • Marketing	Winter 2024	Spring 2024	• Provide input on website redesign • COOL and Online Learning team collaborate to identify information silos and areas where messaging could be improved to support students - March 2024 • OL team works with Marketing to implement - Spring 2024	
11	Develop a strategic partnership with DeAnza Academic Senate online learning subcommittee and implement quarterly joint meetings	• COOL/Foothill Academic Senate • DeAnza Academic Senate • DeAnza Online Learning team	Fall 2023	Fall 2023	• Set first meeting in December 2024	In progress