



FOOTHILL COLLEGE

COOL Meeting

(Committee On Online Learning)

March 8, 2024, Agenda

Date: 3/8/2024

Time: 11:00am-12:00pm

Location: Zoom

COOL Members by Division

APP: vacant; **HSH:** Patti Chan; Jenn Leicht, Pia Staana, Lydia Daniel **BSS:** Julie Jenkins, Brian Evans; **KA:** Katy Ripp; Warren Voyce **FA&C:** Amy Shidler; Oldooz (Oli) Mohammadi **Language Arts:** Kimberly Escamilla; Stephanie King **STEM:** Bita Mazloom, Sarah Williams, Mike Murphy, (as round robin) **Library:** Laura Gamez; **Counseling:** Hilary Bacon

Co-chairs: Allison Lenkeit Meezan, Lené Whitley-Putz.

FA Representative: Steve Batham

ASFC Representative: Haley M. Rani Z..

Friends of COOL: Paula Schales, Helen Graves, Hilary Gomes, Carolyn Holcroft, Kurt Hueg, Stacy Gleixner, Kathryn Maurer, Voltaire Villanueva, Cheyanne Cortez, Amy Shidler, Sally Baldwin, Amy Sarver, Rick Martinez.

[COOL Representatives Roles and Meeting Norms](#)

		Agenda			
	<i>Item</i>	<i>Discussion lead</i>	<i>Item type</i>	<i>Links</i>	<i>Time</i>
1	Approval of minutes from 2/9/2024	Allison	Action	Draft minutes from 2/9/2024	11:00
2	Academic Senate updates	Allison	Information		11:05
3	COOL mid-year review	Allison	Discussion	Progress Review Slides	11:10
4	Next steps	Allison	Discussion, Action		11:30
5	Online Learning Updates	Lené	Information, Discussion		11:40
6	Adjourn				11:50



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Minutes

Present

- Hilary Bacon
- Julie J -
- Laura – library
- Oli
- Sally
- Pia
- Kimberly
- Allison
- Amy
- Helen
- Steve
- Paula
- Kate
- Mike M
- Bitta
- Kurt

Item 1

minutes adjusted and approved

Item 2

Update on Academic Senate - Meeting with DeAnza, they came to the meeting with the idea of talking about training for OL. FH came to meeting ready to talk about RSI documentation.

Will pick this up next senate meeting, and align understandings.

Item 2

Mid-Year Progress

We approved AP4105 and drafted RSI documentation model

We are working towards tech decisions and working with DeAnza OL.



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Rebranding of COOL to Teaching with Technology. Looking at all the things that we as faculty have on our plates.

- SLOs
- Prof. Development
- Curriculum

Where is our 10 + 1 role for technology in the classroom + quality teaching?

Amy – 13-55 and where we can emphasize equitable access of software for all students

Kate – celebrate the idea that we all teach with technology, and to combine those efforts

Kimberly – Can we make sure to have members of curriculum and PD and 13-55 initiative be part of COOL/TwT.

Kurt – since we have so many common committee members, do we need that?

Allison – as COOL we are asked to provide suggestions for PD. The long-term pattern really ties into professional dev and equity.

Blowback from Senate is that our PD landscape is too fragmented, and people are feeling pulled in different directions. When in fact these are all linked together and all have to do with the classroom.

Recurring theme in Online Learning – “we need to improve our feedback loop with constituents”

Kate – faculty are told multiple times, in multiple emails, messages

Laura – let's ask them how they would prefer to get that information

Allison – Suggestion – to offer opportunities for folks (STEM especially) to join the conversation

Sally – Let's chunk our information, be more direct, and use headings so folks can scan the information. Call out the areas that will affect faculty.

Hilary Bacon – appreciates getting a call to action and a deadline, she's more likely to respond

Oli – make the messages interactive, gamify, decision trees, graphics/icons

Hilary – coming into the topic of RSI, had to dig into her research. Information presented chronologically would be helpful.

Mike – get more cooperation from the deans, to inform faculty. STEM faculty often say I didn't know. Most of faculty is on campus, so email is a secondary level of communication.

Kimberly presented the RSI presentation at a division meeting, and LA is on the same page with the messaging

Kate – OL has more constraints – is under microscope of government and accreditors and the state.



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Sally – we can personalize our message from COOL.

Oli – as adjunct she doesn't see this RSI requirement so much at other colleges. Can we instead frame our message as the narrative of why this supports FH's mission?

Helen – CANvas courses are now auto-provisioned. We can still stack courses and add sections manually, but need to be mindful of FERPA that requires we keep those sections separate.

Paula – has revised the faculty handbook for new (automatic) provisioning and how to be aware of FERPA.