

Classified Senate Meeting

Thursday, February 23, 2023

Voting Members:

Name	Position	Attendance
Janie Garcia	President	Present
Adiel Velasquez	President Elect	Present
Vacant	Treasurer	
Vacant	Recorder	
Trizha Loren Aquino	Classified Segment Senator	Present
Danmin Deng	Classified Segment Senator	Not Present
Doreen Finkelstein	Classified Segment Senator	Present
Al Guzman	Classified Segment Senator	Present
Jerry Robredo	Classified Segment Senator	Present
Vanessa Santillan-Nieto	Classified Segment Senator	Present
Mary Vanatta	Classified Segment Senator	Present

Agenda

1. Land Acknowledgement & Approval of Meeting Minutes from 2/9/23 I/D/A
2. President's Report I/D
3. Classified Professionals Internal Directory I/D/A
[Google Form Survey](#)
4. Preparing for the New President I/D/A
 - Event Options

- Should we form a committee?
5. Meeting Reports I/D
 - Academic Senate
 - Mission Statement Review
 6. Commendations/Kudos/Appreciation I/D
 7. Announcements & Requests for next meeting agenda I/D

Outcomes Key

I: Information Item D: Discussion Item A: Action Item

Minutes

Location: via Zoom Link: <https://fhda-edu.zoom.us/j/84363204843>

Meeting convened: 1:35 p.m.

1) Land Acknowledgement & Approval of February 23 Meeting Minutes (J. Garcia)

- a) Janie mentioned to those present that MIPC (Mission Informed Planning Committee) is working with the Muwekma Ohlone Tribal Council to put a flag up. Another nearby community college has done this and ASFC has put together a committee to work on getting this done.
- b) Mary Vanetta moved to approved minutes of February 9, Vanessa Santillan-Nieto seconded motion to approved
- c) Minutes approved unanimously

2) President's Report (J. Garcia and A. Velasquez)

- a) Janie reported that there are two vacancies that need to be filled: Treasurer and Recorder still needed to be filled. Please see Adiel if interested.
- b) Last meeting, we were talking about perceived power between Faculty and Classified Staff. Janie just wanted to point out that the role of the faculty in decision making processes is codified in our system in the State and It is not as clear for Classified Professionals. Voltaire will be invited as a guest to discuss this topic at the next meeting - March 9th, 1:45-215 p.m.
- c) Adiel announced that there will be a student Masquerade Ball tonight. This will be the first time in 5-6 years that a student dance will be held at Foothill College. It is scheduled for tonight from 6 - 9 p.m.

3) Classified Professionals Internal Directory - Google Form Survey (J. Garcia)

- a) We do not have an accurate source for a directory in our district. Janie mentioned

that some information is on the Board of Trustee website, each month it lists employees hired or leaving. In the upcoming redesigned website, there will be a way for each employee to be able to modify their individual information on the directory page. This will require a bit of training to do this properly.

- b) Also, the Classified Staff Senate is also developing our own internal directory. This is meant to only share internally. Two Senators have volunteered to take charge of this project
- c) Janie will be putting out a survey to refine what all Classified at Foothill would like to see in this directory. Again, this directory is meant to be used internally within Classified Staff. Many tweaks to the survey were suggested by members present before the survey is to be sent off to all of Foothill Classified.

4) Preparing for New President - Event Options or Should We Form a Committee?

(J. Garcia)

The new President, Dr Kristina Whalen, will begin April 1st. Janie encourages the Classified Senate to agree on a plan or decide to form a committee. The Academic Senate and MIPC are also planning something to welcome Dr Whalen. There was mention that Thuy did not have a formal welcome. Janie is open to different ideas. One Senator suggested that we start small and just invite her to one of our Classified Senate Meetings. Another member suggested a hybrid event, more on the informal side.

5) Meeting Reports

- a) **Academic Senate (J. Garcia)** The faculty members discussed Academic Integrity and how ChatGPT influences students. There is an upcoming event by students on March 1. Discussion will center on how ChatGPT can benefit students, and it is an equity issue. The Academic Senate also discussed how national and world events should be acknowledged/announced by the President's Office. Another topic discussed by the Academic Senate is that the State Chancellor's Office is putting in a requirement for all course outlines to be viewed through an equity lens.
 - i) As a side note it was agreed that more professional development would be needed to meet the new requirement
 - ii) Carolyn Holcroft and Lene Whitley-Putz are writing a grant for professional development for faculty to be trained to have all course outlines to meet equity requirements. Janie advocated that Classified staff also somehow be included in training.

b) Mission Statement Review (J. Garcia)

A separate committee has been formed at MIPC (Mission Informed Planning Committee) to review our Mission Statement. The review was requested by the Accreditation team - Elaine Kuo and

Kelaiah Harris from IRP - Institutional Research and Planning. The State Chancellor's Office wants a review of all Mission Statements in the state to try to make them less lengthy overall.

Janie did say that one word she does not agree should be used in the Mission Statement is the word "empower". Several Senators agreed empower should not be used.

Also, another concept a Senator had doubts about directly emphasizing our success is student success. Somehow the context is that if apportionment was not directly tied to student success, it would not be directly emphasized.

6) Commendations/Kudos/Appreciations! (A Velasquez)

- a) Big shout out to Mike Mohebbi, Janie Garcia, Cody Putz (Program Coordinator at Sunnyvale), Ariana Buccat, Nadeen Torres, Charlie McKellar, Julian French (student), and Al Guzman for the Job Fair yesterday at the Student Dining Hall.
- b) Another Senator gave a shout out to Adiel Velasquez for helping him write up the Classified Staff minutes at the last minute for this meeting

7) Announcements & Requests for Next Meeting Agenda

- a) A Senator wanted to announce that the Library will be happy to give personal tours.
- b) Janie and Adiel are meeting with Central Services and De Anza to plan for this year's Professional Development Day for Classified Professionals. This will be on Friday, May 19th for the whole day. This will be at De Anza this year.

Meeting adjourned: 2:30 p.m.