



## Institutional Effectiveness Committee Agenda

**Meeting 11:00 am – 12:30 pm**

**Admin Conference room #1901**

**June 17, 2025**

Zoom Meeting ID: 825 9351 5198

**Attendees:** Doreen Finkelstein, Ajani Byrd, Voltaire Villanueva, Stacy Gleixner, Bret Watson, Ke-laiah Harris, Elaine Kuo, Dolores Davison

Item	Presenter	Description	Time
Approval of Minutes	Various	<ul style="list-style-type: none"><li>• June 6, 2025</li></ul>	
Minutes approved.			
Updates	Voltaire Villanueva	<ul style="list-style-type: none"><li>• MIPC<ul style="list-style-type: none"><li>○ Planning Calendar</li><li>○ Governance Eval</li></ul></li><li>• SLOs</li><li>• Program Sustainability</li><li>• Resource Allocation Guide</li></ul>	11:00-11:30
<b>MIPC Discussion - Planning Calendar and Governance Eval</b> <p>Elaine Kuo presented the 7-Year College Planning Calendar Cycle, and the governance survey results at the June 6th MIPC meeting. MIPC approved the adoption of the planning calendar cycle and engaged in a discussion about the governance evaluation survey findings.</p> <b>SLOs</b> <p>Significant progress has been made on Student Learning Outcomes (SLOs), highlighted by a successful pilot, the establishment of an SLO committee, a finalized framework, and plans for a summer learning community with multiple cohort options. Leadership of the SLO process will transition from Allison Meezan to Dolores Davison in the fall. The committee also noted that updated contract language now explicitly requires faculty participation in SLOs, addressing earlier concerns about obligations. Allison's SLO update report will be shared for broader access, reflecting notable advances in faculty engagement and mindset regarding SLOs. The committee discussed the need for future conversations to explore how to structure ILO assessment.</p>			



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## Program Sustainability

Academic Senate has approved a process to support programs before discontinuance, with interventions managed within Senate and only formal discontinuance recommendations brought to MIPC for final approval.

## Resource Allocation Guide

The Resource Allocation Guide (RAG) is moving toward final approval at MIPC, receiving positive feedback from stakeholders.

Committee Reflection	Elaine Kuo	<ul style="list-style-type: none"><li>• Reflections for continuous improvement<ul style="list-style-type: none"><li>○ The good, the bad, the questions that remain</li></ul></li></ul>	11:30-12:00
<p>The committee reflected on key achievements this year, including the development and adoption of a seven-year planning calendar and improved transparency around college planning documents. Discussions also focused on the committee's relationship with MIPC, highlighting the need for clearer two-way communication and stronger follow-through to boost effectiveness and collaboration. There was broad consensus that IEC should provide more structured, actionable recommendations and advocate for clearer governance expectations, enhanced communication pathways, and a more proactive role in holding MIPC accountable. Participants agreed that MIPC could become a vital forum for addressing challenging topics and fostering inclusive consultation, but only if it clarifies its role and establishes accountability and strategic problem-solving mechanisms. Looking ahead, IEC members emphasized the importance of clearly defining both IEC's and MIPC's roles, better integrating institutional planning with resource allocation, and establishing regular evaluation cycles to strengthen transparency, trust, and effective shared governance.</p>			
2025-26 AY Priorities	Elaine Kuo	<u>Review and Prioritize</u> <ul style="list-style-type: none"><li>• Sunshine institutional level improvement efforts</li><li>• Program Review + Resource Allocation Integration</li><li>• Program Review Comprehensive Evaluation</li></ul>	12:00-12:30



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		<ul style="list-style-type: none"><li>• Program Review Annual Evaluation</li><li>• Revise program review templates</li><li>• Annual Budget Request Evaluation</li><li>• Faculty Prioritization Process Evaluation</li><li>• Classified Staff and Administrator Request Process Evaluation</li><li>• Governance Evaluation</li><li>• SLO assessment + IEC?</li><li>• Adopt Report Out/Evaluation Calendar</li><li>• 2025-26 AY membership</li><li>• Anything else?</li></ul>	
<p>The IEC discussed plans for the upcoming year, focusing on a more comprehensive evaluation of program review. There is interest in creating a structured self-evaluation process for various college initiatives—such as program review and resource allocation—where each responsible group uses a common set of guiding questions to assess their work, promoting accountability and equity. The committee also highlighted the importance of integrating these evaluations into the broader institutional planning framework, using templates or standardized frameworks to streamline and support the process.</p>			