

2016 FHDA Lottery Funds Guidelines

Instructional Materials Expenditures

Proposition 20 states that Lottery funds are “for the purchase of instructional materials” and does not define instructional materials any further. However it does reference Education Code Section 60010 (below). ([CA Dept of Ed Prop 20 Memo](#))

California Education Code Section 60010 (found [here](#))

(a) "Basic instructional materials" means instructional materials that are designed for use by pupils as a principal learning resource and that meet in organization and content the basic requirements of the intended course.

... (h) "Instructional materials" means all materials that are designed for use by pupils and their teachers as a learning resource and help pupils to acquire facts, skills, or opinions or to develop cognitive processes. Instructional materials may be printed or nonprinted, and may include textbooks, technology-based materials, other educational materials, and tests.

FHDA CCD

FHDA further defines appropriate use of Lottery funds as follows:

- Materials are for in-class instruction
- Students directly engage with the instructional material/software during course- or lab-work
- Instructional material/software must be used to teach students skills or provide experience within the framework of the course
- Expenditures must meet already established guidelines for distinguishing between supplies and equipment ([BAM appendix D](#))
 - Includes determinations of: useful life, contribution to the value of the district, cost, etc.

Technology and software based materials can fall into multiple categories; instructors/deans should be prepared to provide additional explanation or validation of these purchases.

Equipment vs. Material

The difference between instructional *equipment* and instructional *material* can sometimes determine whether or not purchases are lottery eligible. Generally FHDA has followed the guideline that equipment costing less than \$1,000 per unit and/or having service life less than 1 year is eligible. This is only a guideline and appropriate consultations with Deans and District Grants Department must be made beforehand, equipment eligibility determinations are then made on a case-by-case basis.