

Foothill College

Integrated Planning & Budget Task Force

Agenda
November 7, 2018
1:00pm-2:30pm

ITEMS	TOPICS
1	Meeting Minutes
2	Annual Budget Planning Template
3	Annual Budget CTE Addendum

Members in Attendance: Eric Reed, Teresa Ong, Debbie Lee, Doreen Finkelstein, Elaine Kuo, Rachelle Campbell, Melia Arken, Simon Pennington, Kurt Hueg, Bret Watson, Valerie Fong, Elias Regalado, Anthony Cervantes, Isaac Escoto, Lauren Balducci, Paul Starer, Carolyn Holcroft, Kristy Lisle, Ram Subramaniam, Lan Truong, Lisa Ly

1) Meeting Minutes

- The committee voted and approved the meeting minutes by consensus.

2) Annual Budget Planning Template

- The committee continued working on the Annual Budget Planning Template and made edits.
- The Individual Professional Development Travel Request section is a request for additional funding separate from the professional travel and conference funds (\$1,600).
- Majority of the committee voted to approve the Individual Professional Development Travel Request, one vote abstained, and one vote rejected.
- There was a suggestion to consider discussing the operations of the Annual Budget Template in future meetings. This was followed by a recommendation to take the operations discussion to the Resource and Revenue Governance Committee.

3) Annual Budget CTE Addendum

- The committee began working on the Annual Budget CTE Addendum and made edits.
- The committee approved the “Strong Workforce” and the “Perkins” section.
- The committee will review the Instructional Program Review CTE Addendum Template at the all-day IP&B Retreat.

For additional information on meeting minutes, please contact Kelaiah Harris at harriskelaiah@fhda.edu.