

Foothill College

Integrated Planning & Budget Task Force

Agenda
August 1, 2018
9:00am-10:30am

ITEMS	TOPICS
1	Meeting Minutes
2	Program Review Template

Members in Attendance: Carolyn Holcroft, Rachelle Campbell, Simon Pennington, Lan Truong, Paul Starer, Isaac Escoto, Laureen Balducci, Lisa Ly, Doreen Finkelstein, Eric Reed, Ram Subramaniam, Lisa Eshman

1) Meeting Minutes

- The committee voted and approved the meeting minutes by consensus.

2) Program Review Template

- The committee continued reviewing the draft comprehensive instructional program review template and made edits.
- The program review template will provide an addendum form to address Section D- 3-Year Average Course Fill Rate – Enrollment Trends to provide accurate fill rates for Allied Health programs according to seat counts.
- There will be an additional addendum form to address Section E- Enrollment By Student Demographics for programs that use a lottery system for enrollment.
- There was a discussion to identify alternative language for *Targeted* and *Non-Targeted Groups*. The committee will continue this discussion at a later date.

- There was some discussion to provide a benchmark for student success by adding a question comparing the program's student success to the college's student success. (Section F- Student Course Success)
- The committee will continue reviewing the template at the following meeting.

For additional information on meeting minutes, please contact Kelaiah Harris at harriskelaiah@fhda.edu.