# FOOTHILL COLLEGE
## Institutional Research and Planning

DATE:        December 11, 2020

TO:          Kurt Hueg, Associate Vice President, Instruction

FROM:        Elaine Kuo, College Researcher

RE:          Program Review Presenters Survey Results, 2019-20

## Overview

As part of the first cycle of the updated program review process, 10 programs made presentations to Advisory Council summarizing their 5-year data trends and action plans for next 5-years. The governance presentation is the final phase of the program review process that allows for college-level discussion and feedback. All presenters (15) were invited by email to participate in an online survey. The response rate was 73% with 11 respondents. CTE presenters represented 36% of programs participating in program review.

### *Highlights*

- Almost two-thirds of respondents reported that the feedback from Advisory Council was "very helpful" or "moderately helpful" (63%).
- Having to present to Advisory Council was noted as being "very successful' or "moderately successful" with:
  - Bringing out data trends in the program (72%);
  - Helping increase comfort with data (64%); and
  - Creating a culture of continuous improvement in the program (63%).
- A higher rate of CTE program presenters reported that the Advisory Council presentations were "not successful" in helping forge connections with others in the college compared to the other instructional program presenters (75% vs. 14%).
- A higher rate of CTE program presenters reported that there was "little to none" collaboration with others in their program on the self-study (67% vs. 0%).
- Other data respondents would like to see include fill rate of classes, wait lists, first day of class enrollment, and summary report of trends.
- Respondents also requested flexibility in the presentation slides so there is customization for each program, as well as feedback from Advisory Council, along with a clearer explanation of the purpose of presenting to governance.
- Advice offered to future program review writers/presenters include ensuring collaboration (and division of labor) with others in your program, scheduling meetings with the Dean and program review readers for discussion/explanation of feedback received, and utilizing support offered by data coaches.

**Methodology**

All program review presenters were invited to participate in an online survey via email. The survey was created using Remark software and was accessible online from Monday, November 9 to November 18, 2020. A reminder email was sent on November 16, 2020.

Instructional programs participating in the 2019-20 program review process included: Dental Assisting, Chemistry, Engineering, Geography, Humanities, Music Technology, Pharmacy Technology, Respiratory Therapy, Theater, and Spanish.

**Source**

FH IRP, Remark Survey [PresentersSurvey(June_v2).rmk; Presenters_Survey_Analysis.bqy]

**Program Review Presenters Survey Results 2019-20**

Total Respondents: 11

CTE programs: 4

**Q1: How helpful was the feedback from Advisory Council in reflecting on your program?**

| Response | N | Percent |
|---|---|---|
| Very Helpful | 3 | 27% |
| Moderately Helpful | 4 | 36% |
| A Little Helpful | 1 | 9% |
| Not Helpful At All | 2 | 18% |
| Unsure | 1 | 9% |
| Total | 11 | 100% |

| Not helpful | N | Percent |
|---|---|---|
| CTE | 1 out of 4 | 25% |
| Not CTE | 1 out of 7 | 14% |
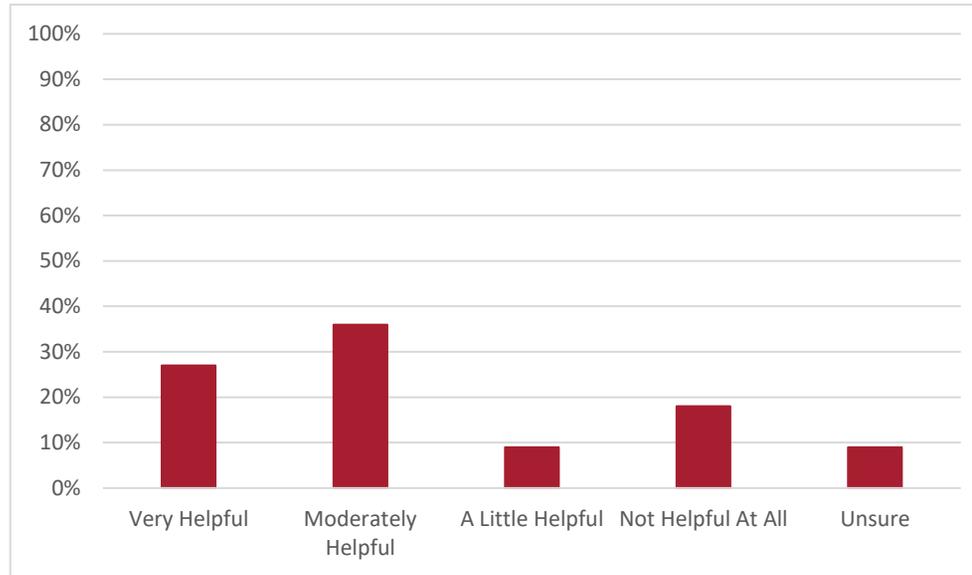


**Q2: Did you collaborate with others in your program on the selfstudy?**

| Responses | N | Percent |
|---|---|---|
| A great deal | 6 | 60% |
| To some extent | 2 | 20% |
| Little to none | 2 | 20% |
| Total | 10 | 100% |

No response=1

| Little to none | N | Percent |
|---|---|---|
| CTE | 2 out of 3 | 67% |
| Not CTE | 0 out of 7 | 0% |

No response=1
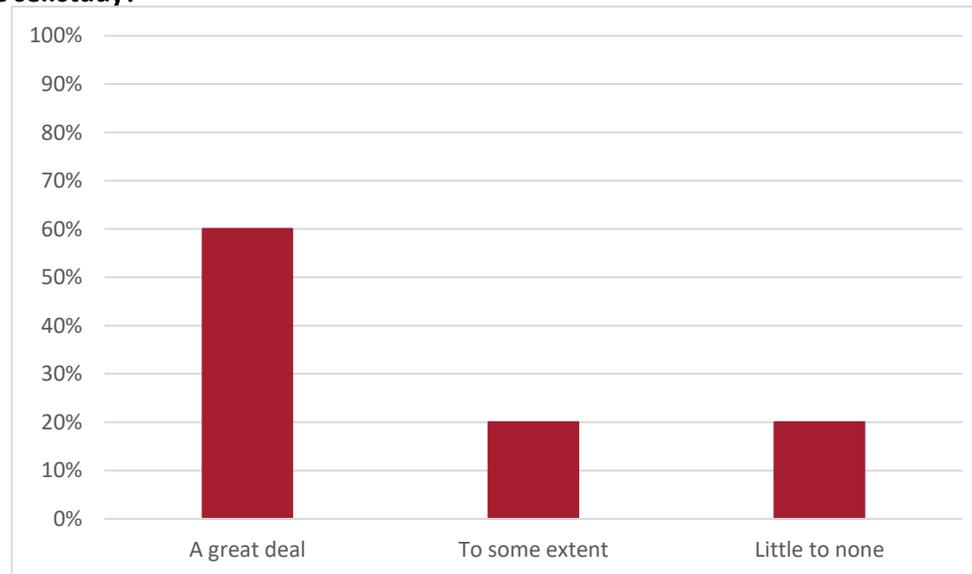
**Q3: Was the collaboration with program colleagues helpful in reflecting on your program?**

| Responses | N | Percent |
|---|---|---|
| Very Helpful | 4 | 36% |
| Moderately Helpful | 4 | 36% |
| A Little Helpful | 1 | 9% |
| Not Helpful At All | 2 | 18% |
| Total | 11 | 100% |

| Not helpful | N | Percent |
|---|---|---|
| CTE | 2 out of 4 | 50% |
| Not CTE | 0 out of 7 | 0% |
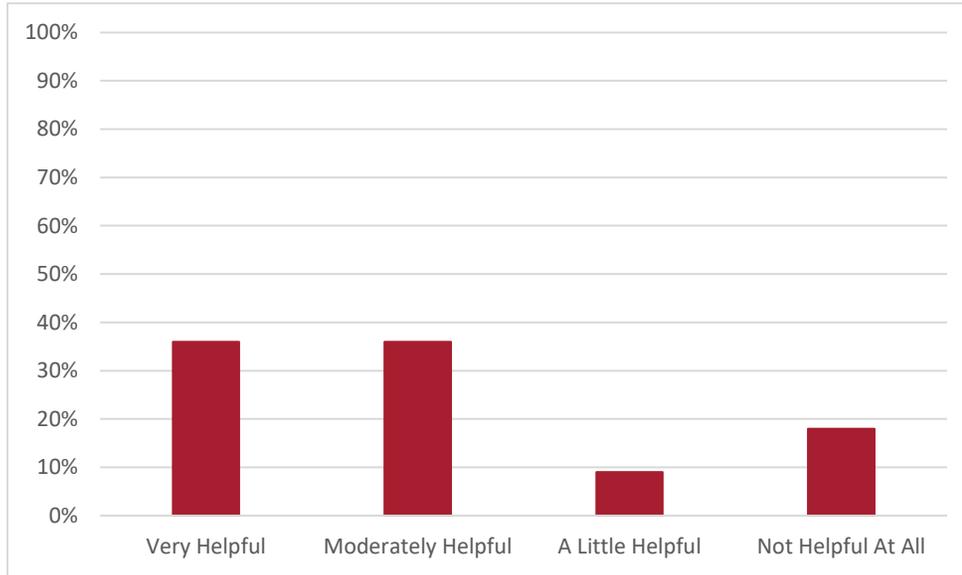


**Did having to present to Advisory Council succeed in the following areas?**

**Q4: Bring out data trends in my program**

| Responses | N | Percent |
|---|---|---|
| Very Successful | 4 | 36% |
| Moderately Successful | 4 | 36% |
| Not Successful | 1 | 9% |
| Some Success | 2 | 18% |
| Total | 11 | 100% |

| Not successful | N | Percent |
|---|---|---|
| CTE | 0 out of 4 | 0% |
| Not CTE | 1 out of 7 | 14% |
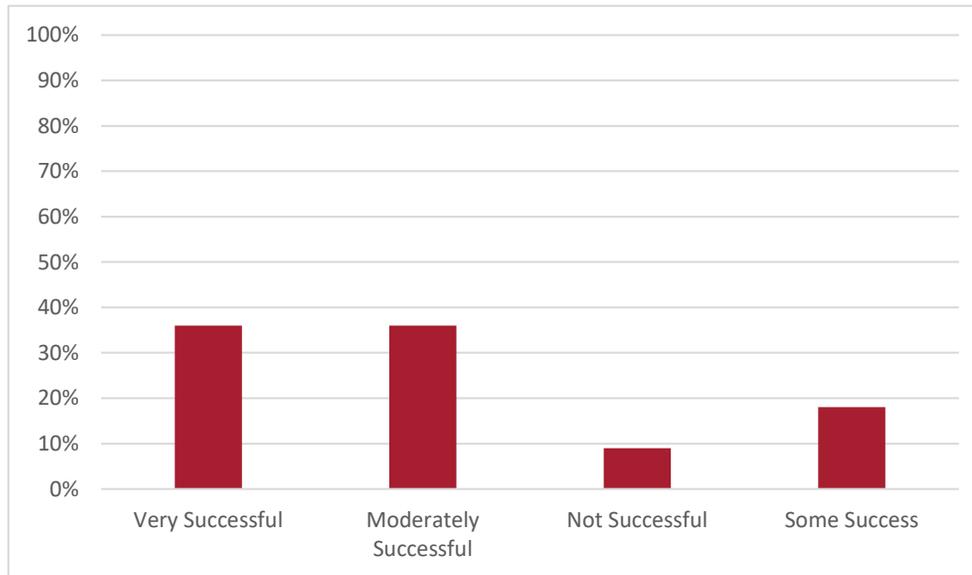
**Q5: Help me plan improvements for my program**

| Responses | N | Percent |
|---|---|---|
| Very Successful | 2 | 18% |
| Moderately Successful | 3 | 27% |
| Some Success | 2 | 18% |
| Not Successful | 4 | 36% |
| Total | 11 | 100% |

| Not successful | N | Percent |
|---|---|---|
| CTE | 2 out of 4 | 50% |
| Not CTE | 2 out of 7 | 29% |
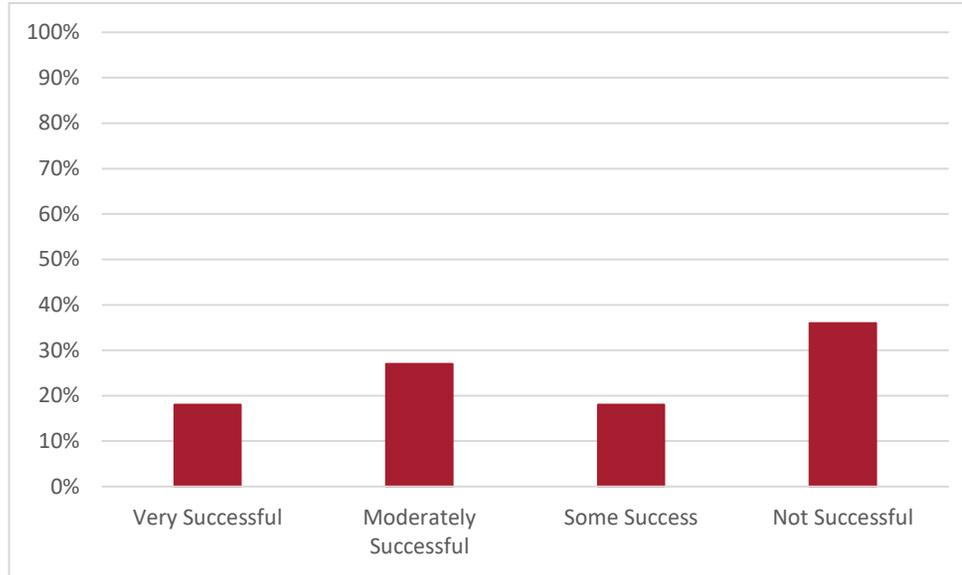


**Q6: Help me collaborate with others in my program**

| Responses | N | Percent |
|---|---|---|
| Very Successful | 4 | 36% |
| Moderately Successful | 2 | 18% |
| Some Success | 2 | 18% |
| Not Successful | 3 | 27% |
| Total | 11 | 100% |

| Not successful | N | Percent |
|---|---|---|
| CTE | 2 out of 4 | 50% |
| Not CTE | 1 out of 7 | 14% |
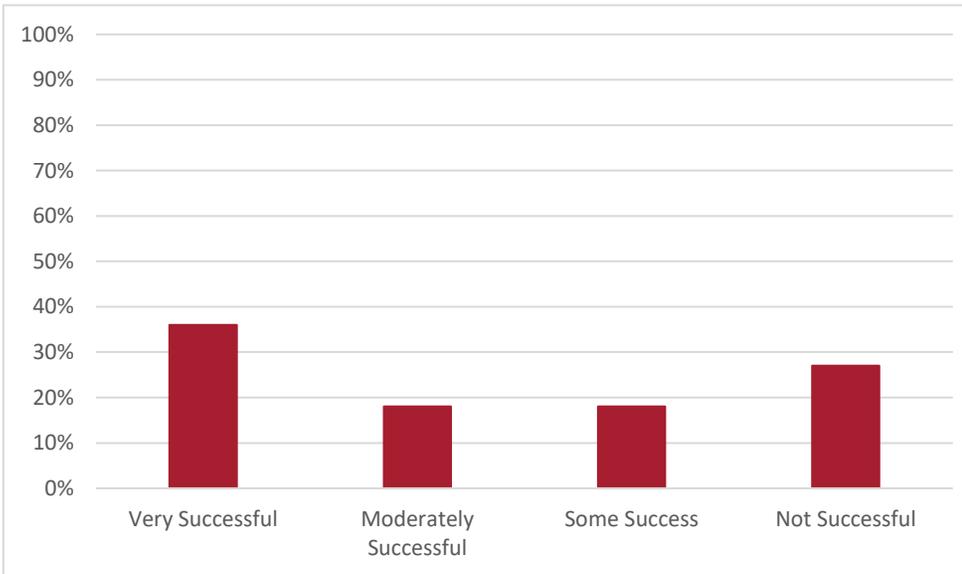
**Q7: Help me forge connections with others in the college**

| Responses | N | Percent |
|---|---|---|
| Moderately Successful | 4 | 36% |
| Some Success | 3 | 27% |
| Not Successful | 4 | 36% |
| Total | 11 | 100% |

| Not successful | N | Percent |
|---|---|---|
| CTE | 3 out of 4 | 75% |
| Not CTE | 1 out of 7 | 14% |
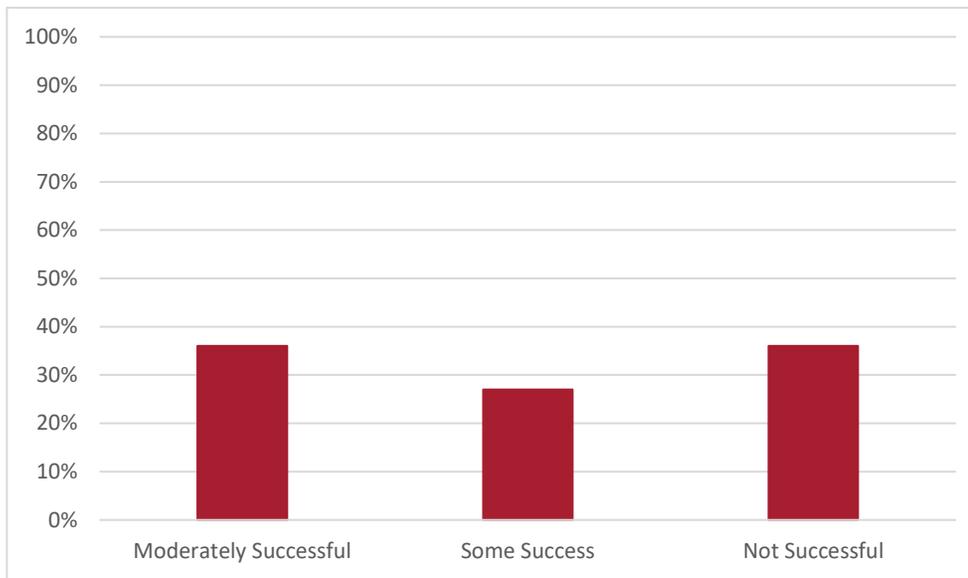


**Q8: Help me become more comfortable with data**

| Responses | N | Percent |
|---|---|---|
| Very Successful | 1 | 9% |
| Moderately Successful | 6 | 55% |
| Some Success | 3 | 27% |
| Not Successful | 1 | 9% |
| Total | 11 | 100% |

| Not successful | N | Percent |
|---|---|---|
| CTE | 0 out of 4 | 0% |
| Not CTE | 1 out of 7 | 14% |
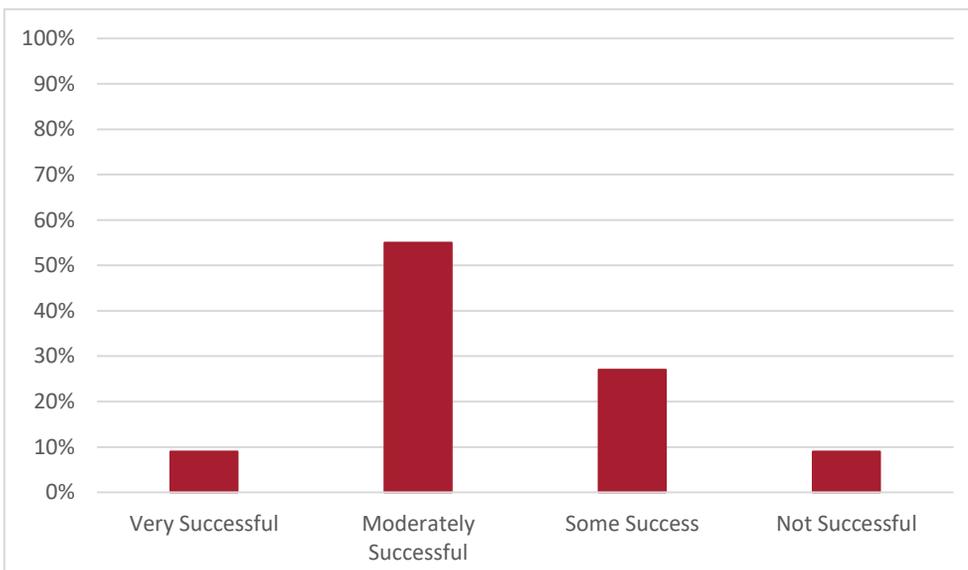
**Q9: Create a safe space for me to talk about weaknesses in my program**

| Responses | N | Percent |
|---|---|---|
| Moderately Successful | 6 | 55% |
| Some Success | 3 | 27% |
| Not Successful | 2 | 18% |
| Total | 11 | 100% |

| Not successful | N | Percent |
|---|---|---|
| CTE | 0 out of 4 | 0% |
| Not CTE | 2 out of 7 | 29% |
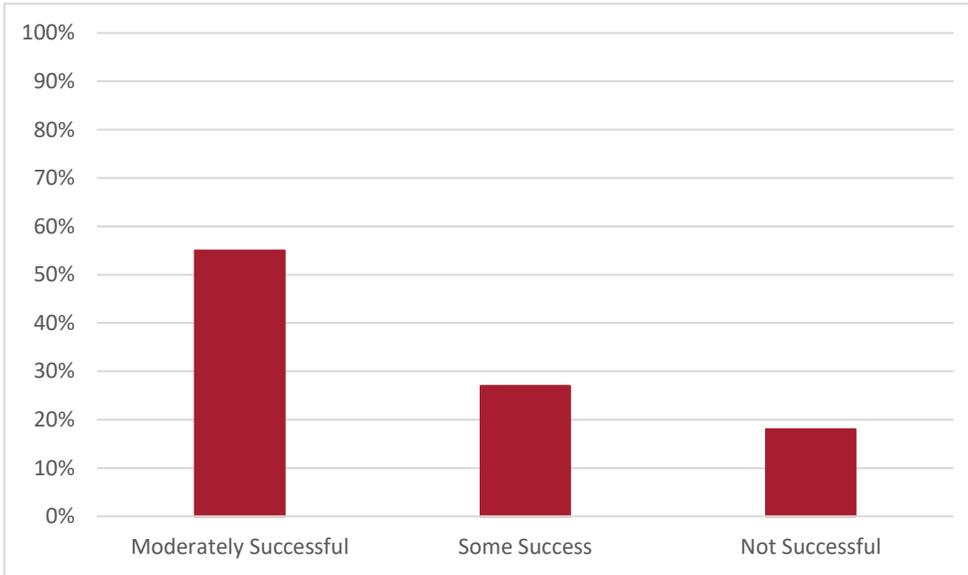


**Q10: Create a culture of continuous improvement in my program**

| Responses | N | Percent |
|---|---|---|
| Very Successful | 2 | 18% |
| Moderately Successful | 5 | 45% |
| Some Success | 1 | 9% |
| Not Successful | 3 | 27% |
| Total | 11 | 100% |

| Not successful | N | Percent |
|---|---|---|
| CTE | 2 out of 4 | 50% |
| Not CTE | 1 out of 7 | 14% |
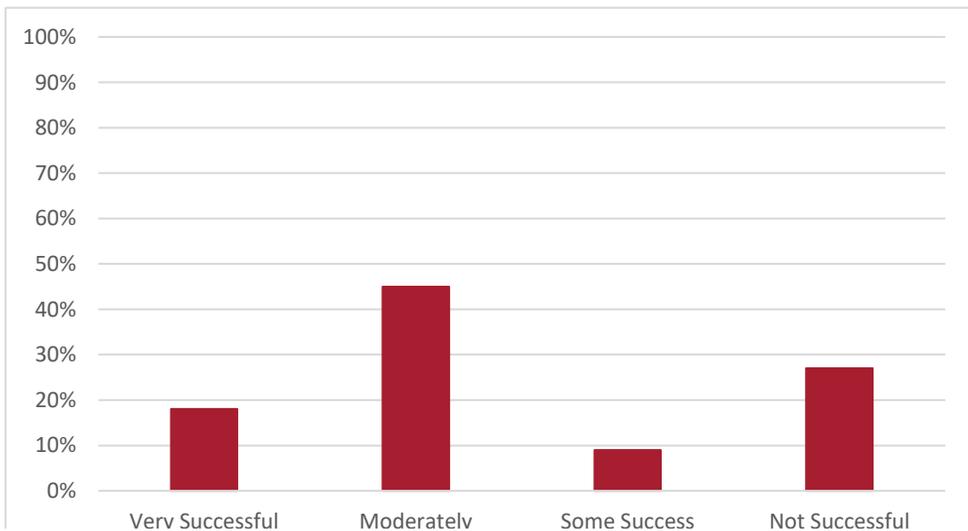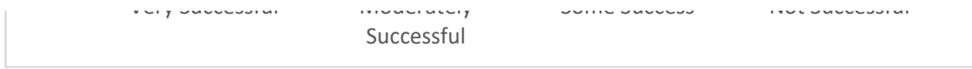
## Q11: Create a culture of continuous improvement in the college

| Responses | N | Percent |
|---|---|---|
| Very Successful | 2 | 18% |
| Moderately Successful | 4 | 36% |
| Some Success | 2 | 18% |
| Not Successful | 3 | 27% |
| Total | 11 | 100% |

| Not successful | N | Percent |
|---|---|---|
| CTE | 2 out of 4 | 50% |
| Not CTE | 1 out of 7 | 14% |
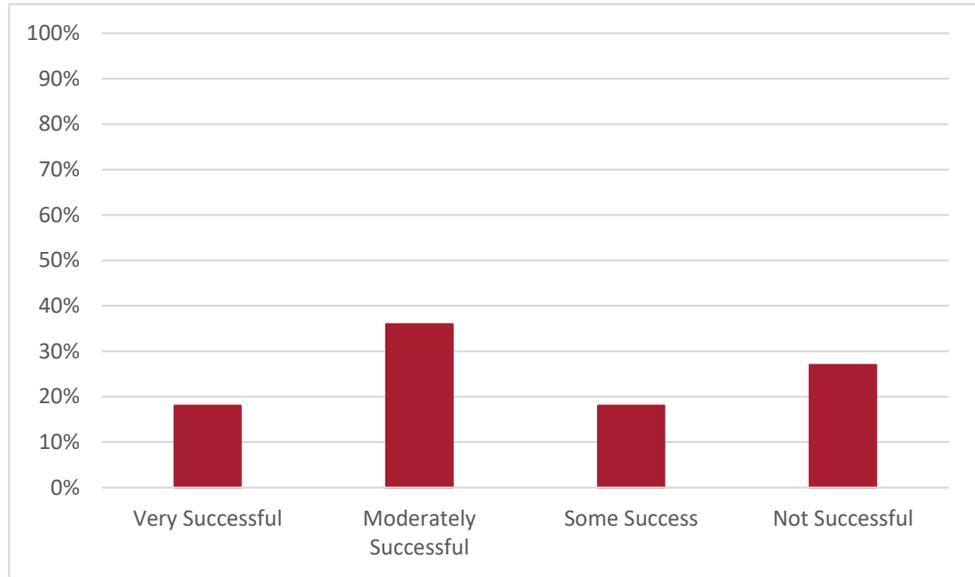


## Q12: Is there any other data that you wish had been included in program review?

Fill rate of classes (first day of class enrollment; wait lists)

Is this where I pass on that there is still residual concern that PR will not be used for program reduction/elimination purposes. This year was difficult because of the delay and also that Zoom, as many instructors find, is a difficult format for a discussion.

There was plenty already. Summary reports of the trends would have been helpful, instead of just having the data tables. A little software programming could easily look at the data and produce a summary of trends instead of doing this by inspection manually.

Value added beyond data

Wish there was more real world industry data available for jobs related to Music Tech. The definition of Commercial Music is very limited and obsolete.   On a related note, restricting us to use only 4 slides diminished the quality of the presentation and was an unnecessary, contrived limitation. Better to allow presenters to CREATE their most amazing slides to tell the story. As long as the duration was not more than 10 minutes, I believe it was terribly restricting (and BAD practice) to require using only 4 slides over a 10 minute presentation. Being forced to conform to a 'death by powerpoint template' was NOT needed. We don't need to micromanage  the presenters and [sic]


**Q13: Do you have any advice for programs participating in program review this year?**

Access through Canvas is cumbersome and difficult to collaborate with colleagues. Plan on departmental meetings early in the process to plan, form departmental subgroups, and begin. Meet again to work on specific areas in the Review, revise, discuss, and finally submit. Ask to have the rubrics embedded with the Review document for easy reference. Try to have a personal meeting with the Readers and Dean after submission, just one-way email feedback is difficult since there is no discussion/explanation of the feedback.

Even if you are a designated "writer," collaborate with other in your program and divide up the work. It's a lot for one person to write. Also, utilize the support of your assigned coaches and administrators. EVERYONE designing and running the Program Review are amazing and VERY committed to help. This was by FAR the BEST Program Review experience I have ever participated in, because it was so well thought out and organized.

Get as much feedback early as possible. This year should be better since the Dean's have had a year with the process and so have some presenters - either as readers or participants.

The purpose of presenting was unclear and little or no feedback was given.  It was excellent for the Department (which collaborated in the PR) to have specific, timely data driven info.

# FOOTHILL COLLEGE
## INSTITUTIONAL RESEARCH & PLANNING

## Program Review Evaluation 2020
### Writer Presentation Survey

Thanks for presenting your program review at Advisory Council! As part of our program review evaluation process, we'd like to get feedback on your experience. Your identity will not be shared in any of the results. The college will use the survey findings to improve the quality and effectiveness of the program review process.

If you have any questions, contact Elaine Kuo, College Researcher, at kuoelaine@fhda.edu.

1) How helpful was the feedback from Advisory Council in reflecting on your program?
- ◯ Very Helpful
- ◯ Moderately Helpful
- ◯ A Little Helpful
- ◯ Not Helpful At All
- ◯ Unsure

2) Did you collaborate with others in your program on the self-study?
- ◯ There was little or no collaboration
- ◯ We collaborated to some extent
- ◯ We collaborated a great deal
- ◯ Does not apply

3) Was the collaboration with program colleagues helpful in reflecting on your program?
- ◯ Very Helpful
- ◯ Moderately Helpful
- ◯ A Little Helpful
- ◯ Not Helpful At All
- ◯ Unsure

4) Did having to present to Advisory Council succeed in the following areas?

|  | Very Successful | Moderately Successful | Some Success | Not Successful |
|---|---|---|---|---|
| Bring out data |  |  |  |  |

| | | | | |
|---|---|---|---|---|
| trends in my program | ○ | ○ | ○ | ○ |
| Help me plan improvements for my program | ○ | ○ | ○ | ○ |
| Help me collaborate with others in my program | ○ | ○ | ○ | ○ |
| Help me forge connections with others in the college | ○ | ○ | ○ | ○ |
| Help me become more comfortable with data | ○ | ○ | ○ | ○ |
| Create a safe space for me to talk about weaknesses in my program | ○ | ○ | ○ | ○ |
| Create a culture of continuous improvement in my program | ○ | ○ | ○ | ○ |
| Create a culture of continuous improvement in the college | ○ | ○ | ○ | ○ |

5) Is there any other data that you wish had been included in program review?

6) Do you have any advice for programs participating in program review this year?

Submit