



FOOTHILL COLLEGE
Basic Skills Workgroup

Minutes

Date: March 22nd, 2017

Time: 2:00 to 3:30 p.m.

Rm. 4402

Tri-Chairs:

Maureen McCarthy

Teresa Zwack

Lori Silverman

Members:

Kerry Bahadur

Matthew Low

San Lu

Lily Luu

Valerie Fong

Katie Ha

Voltaire Villanueva

Allison Herman

Elaine Kuo

Eric Reed

Sam White

Tilly Wu

Sarah Munoz

Justin Schultz

Susie Huerta

Tracee Cunningham

Jiin Liang

Angel Tzeng

Josh Pelletier

Ex-Officio:

Andrew Lamanque

Agenda:

Time	Topic	Discussion
2:00 – 2:10 PM	Review and Approve Minutes	
2:10 – 2:35 PM	English Summer Bridge	Allison Herman
2:35 – 2:50 PM	BSILI 2017	Tri Chairs/members
2:50 – 3:05 PM	Building Bridges and Programs noncredit workshop	Tri Chairs/members
3:05 – 3:20 PM	Funding Proposals for STEM Center / Foundations Lab	Eric Reed
3:20 – 3:30 PM	Questions/Concerns/Announcements	

Present: Lori Silverman, Jiin Liang, Eric Reed, Tilly Wu, Angel Tzeng, Sarah Munoz, Tracee Cunningham, Josh Pelletier, Sam White, Lily Luu, Allison Herman, Kerry Bahadur

Topics:

The minutes from the February 22nd meeting were approved without change

BSILI Leadership for Curricular & Instructional Transformation conference June 11th - 16th can be funded by basic skills. There was little interest among the members present because the weeklong conference falls in week 10. Interested members should contact Teresa (deadline has passed). Lori has attended previously.

Building Bridges and Programs noncredit conference May 4th - 5th in Sacramento. College will pay for interested staff. Contact Justin if interested.

English summer bridge will be four weeks in the afternoon beginning July 10th. Possibly another session will be scheduled later in the summer, perhaps in the evening, if there is student and faculty interest. Allison is planning

(All agendas and minutes will be archived online through the President's Office.)

to submit the updated brochure to marketing today. English summer bridge wants to collaborate with other programs (Puente, EOPS, etc) to coordinate college tours. Allison is working with adult school and FYE to recruit students. Many students are not looking to "test-up" so Allison is looking to move the message away from re-testing and toward preparedness, community building, and college skills strategies. The target population for summer bridge is students testing into ENGL 209, ENGL1S/1T, ENGL 110 who have not started the sequence or have previously dropped. The program could recruit in basic skills math classes in summer week one. We should also cross-recruit between EOPS, English, and Math summer bridge.

We need to have some kind of master calendar of at least all of our summer events, Lori will work on this with English summer bridge, math summer bridge, Umoja, Puente, EOPS, FYE and STEM Core. Lori will also discuss with Thuy and marketing whether the various summer bridge programs can be allowed to recruit directly via email to targeted students.

Approved \$8928 to fund student workers in the Foundations Lab.

Approved \$4764 to fund digital displays for workshop and study rooms in the STEM Center, pending review by Justin Schultz.

TLC and Umjaa would like to offer free printing for their students. BSW should explore this at a future meeting.

Next Meeting: April 26, 1:30 – 3:00 pm