

Foothill College Operations Planning Committee (OPC)
 2015-16 Resource Request Rubric for Prioritization – FINAL

Title of Request: *Electric Patient Chair*

Department/Program: *DA*

Division: *BHS*

Date: *5/8/17*

Amount Requested:

\$16,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.	<input checked="" type="checkbox"/>	
Minimum requirements align with at least one goal of Education Master Plan.	<input checked="" type="checkbox"/>	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives For Admin Unit--Utilization	Program mix has clear defined linkage with student outcomes, including success, persistence and retention, that facilitate success in basic skills, transfer or workforce goals. Request has potential to reach across programs, departments, and/or divisions.	Program mix has somewhat defined linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request is limited to specific programs or departments.	Program mix has limited demonstrated linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request does not have potential to affect student outcomes beyond a specific segment.
Accreditation and legal mandates (inc. health and safety issues)	Required to meet laws or regulations that require particular efforts (e.g. mgmt of hazardous materials). Immediate timeline needed for implementation.	Required to meet laws or regulations with some flexibility in timeline or process.	No requirement to meet laws or regulations that require particular efforts.
Data trends (enrollment and/or usage) For Admin Unit – Anticipated Usage Data	Stable or increasing enrollment trends OR anticipated enrollment fluctuation with evidence or plan.	Fluctuating enrollment trends without evidence for explanation or plan.	Low or declining enrollment trends.
Data trends (Access and/or Equity) For Admin Unit – Anticipated Usage Data	Request includes plan to increase success rates for disproportionately impacted groups. Request increases access to instruction and/or services that highlight or serve all students, especially disproportionately impacted groups	Request includes plan to increase success rates but not addresses needs of disproportionately impacted groups. Request increases access to instruction and/or services for students, but not necessarily highlighting needs of disproportionately impacted groups.	Request does not address plan to increase success rates for disproportionately impacted groups or addresses very small group. Request does not address needs or issues regarding disproportionately impacted

Organizational and operational changes and needs	Evidence that major change(s) due to reorganization, new methodology is required to carry out function with evidence of impact on program, or equipment needs that are operationally necessary. Evidence demonstrating severe losses in a major funding source for critical program.	Changes in responsibility due to reorganization OR operational needs with some evidence of impact on program OR flexibility/limited evidence demonstrating request is operationally necessary. Losses in some funding sources for critical and noncritical programs.	groups. No change in responsibility or no evidence demonstrating that request is operationally necessary. Program will continue to be funded by identifiable sources.
Future need	Evidence demonstrating anticipated or continuing needs will be fulfilled by request.	Limited evidence demonstrating anticipated or continuing needs will be fulfilled by request.	No evidence demonstrating anticipating or continuing needs will be fulfilled by request.
Criteria Total (add up number of high, medium, low indicators)	2	2	2

Additional Comments			
Rationale:			
Areas needing further clarification:			
Other considerations:			
Potential funding source:			

Priority band	High, medium, or low
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Foothill College Operations Planning Committee (OPC)
2015-16 Resource Request Rubric for Prioritization – FINAL

Med/low

Title of Request:

2-UV Vis Spectrophotometer

Department/Program:

Chemistry

Division:

PSME

Date:

5/8/19

Amount Requested:

\$4,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Minimum requirements align with at least one goal of Education Master Plan.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Criteria	High	Medium	Low
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Criteria Total (add up number of high, medium, low indicators)			

2

1

3

Additional Comments	
Rationale:	
Areas needing further clarification:	
Other considerations:	
Potential funding source:	

Priority band	High, medium, or low
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Foothill College Operations Planning Committee (OPC)
2015-16 Resource Request Rubric for Prioritization – FINAL

Title of Request: Intubation Manikin
Department/Program: VT

Division: BHS

Medflow
5/8/17
Amount Requested: \$5000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Minimum requirements align with at least one goal of Education Master Plan.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Criteria	High	Medium	Low
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Criteria Total (add up number of high, medium, low indicators)			

Additional Comments

Rationale:

Areas needing further clarification:

Other considerations:

Potential funding source:

Priority band

High, medium, or low

Foothill College Operations Planning Committee (OPC)
2015-16 Resource Request Rubric for Prioritization – FINAL

Med (Low)

Title of Request: Canine CPR
Department/Program: VT

Division: BHS

Date: 5/8/17

Amount Requested: \$4,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Minimum requirements align with at least one goal of Education Master Plan.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives For Admin Unit--Utilization	Program mix has clear defined linkage with student outcomes, including success, persistence and retention, that facilitate success in basic skills, transfer or workforce goals. Request has potential to reach across programs, departments, and/or divisions.	Program mix has somewhat defined linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request is limited to specific programs or departments.	Program mix has limited demonstrated linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request does not have potential to affect student outcomes beyond a specific segment.
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Additional Comments			
Rationale:			
Areas needing further clarification:			
Other considerations:			
Potential funding source:			
<input checked="" type="checkbox"/> Priority band		<input checked="" type="checkbox"/> High, medium, or low	

Foothill College Operations Planning Committee (OPC)
2015-16 Resource Request Rubric for Prioritization – FINAL

Title of Request: *Annual Chemistry Haz Mat Training*
Department/Program: *Chemistry*
Division: *PSME*

Meets Minimum Requirements	Meets Minimum Requirements	
Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Minimum requirements align with at least one goal of Education Master Plan.	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives	Program mix has clear defined linkage with student outcomes, including success, persistence and retention, that facilitate success in basic skills, transfer or workforce goals. Request is limited to specific programs or departments.	Program mix has somewhat defined linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request is limited to specific programs or departments.	Program mix has limited demonstrated linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request does not have potential to affect student outcomes beyond a specific segment.
For Admin Unit-Utilization	Required to meet laws or regulations that require particular efforts (e.g. mgmt of hazardous materials). Immediate timeline needed for implementation.	Required to meet laws or regulations with some flexibility in timeline or process.	No requirement to meet laws or regulations that require particular efforts.
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For Admin Unit – Anticipated Usage Data			

Date: *5/8/17*
Amount Requested: *\$3000*

11/21/2014
Final

Med / Low

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Criteria Total (add up number of high, medium, low indicators)	2	1	3

Additional Comments
Rationale:
Areas needing further clarification:
Other considerations:
Potential funding source:

Priority band	High, medium, or low
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Foothill College Operations Planning Committee (OPC)
 2015-16 Resource Request Rubric for Prioritization – FINAL

Med/Low

Title of Request:

Interventional Pulmonary

Department/Program:

RSPT

Division:

BHS

Date:

5/8/17

Amount Requested:

\$ 80,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.	<input checked="" type="checkbox"/>	
Minimum requirements align with at least one goal of Education Master Plan.	<input checked="" type="checkbox"/>	

Criteria	High	Medium	Low
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Criteria Total (add up number of high, medium, low indicators)					
Additional Comments Rationale: Areas needing further clarification: Other considerations: Potential funding source:					
<table border="1"> <tr> <td>Priority band</td> <td>High, medium, or low</td> </tr> </table>				Priority band	High, medium, or low
Priority band	High, medium, or low				

11/21/2014
Final

Foothill College Operations Planning Committee (OPC)
2015-16 Resource Request Rubric for Prioritization – FINAL

Med/Low

Title of Request:

Department/Program:

Gumnard high Fidelity
RSPT

Division:

BHS

Date:

5/8/17

Amount Requested:

\$96,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.	<input checked="" type="checkbox"/>	
Minimum requirements align with at least one goal of Education Master Plan.	<input checked="" type="checkbox"/>	

Criteria	High	Medium	Low
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Criteria Total (add up number of high, medium, low indicators)	2		4

Additional Comments

Rationale:

Areas needing further clarification:

Other considerations:

Potential funding source:

Priority band	High, medium, or low
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* SAFETY

MED

Foothill College Operations Planning Committee (OPC)
2015-16 Resource Request Rubric for Prioritization – FINAL

Title of Request: Electrical Model of Room 5301
Department/Program: DA

Division: BHS

Date: 5/8/17

Amount Requested: \$3000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Minimum requirements align with at least one goal of Education Master Plan.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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Criteria Total (add up number of high, medium, low indicators)			3

2

Additional Comments

Rationale:

Areas needing further clarification:

Other considerations:

Potential funding source:

Priority band	High, medium, or low
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Steve Kithend

Foothill College Operations Planning Committee (OPC)

2015-16 Resource Request Rubric for Prioritization – FINAL

Title of Request: New Concrete Walkways from 24 to lot 15 and from 2500 Blg to Campus Loop.
Department/Program: Finesiology
Division: FATKinesiology
Date: May 3, 2017
Amount Requested: \$300,000 - \$500,000.

Meets Minimum Requirements

Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.

Minimum requirements align with at least one goal of Education Master Plan.

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives For Admin Unit--Utilization	Program mix has clear defined linkage with student outcomes, including success, persistence and retention, that facilitate success in basic skills, transfer or workforce goals. Request is limited to specific programs or departments, and/or divisions.	Program mix has somewhat defined linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request is limited to specific programs or departments.	Program mix has limited demonstrated linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request does not have potential to affect student outcomes beyond a specific segment.
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11/21/2014
Final

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Criteria Total (add up number of high, medium, low indicators)	4		2

Additional Comments

Rationale:

Areas needing further clarification:

Other considerations:

*Believe this is on Facility's
WORK ORDER IN PLACE FROM SIMON

Potential funding source:

Priority band	High, medium, or low
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* Look @ facilities fund

Med/Low

Foothill College Operations Planning Committee (OPC)
2015-16 Resource Request Rubric for Prioritization – FINAL

Room 283/

Title of Request:

New Carpet, paint wall, new computers, A Vsgymnast

Date:

5/8/17

Department/Program:

Kinesiology

Division:

FA

Amount Requested:

\$50,000 +/-

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.	<input checked="" type="checkbox"/>	
Minimum requirements align with at least one goal of Education Master Plan.	<input checked="" type="checkbox"/>	

Criteria	High	Medium	Low
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11/21/2014

Final

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Future need	Evidence demonstrating anticipated or continuing needs will be fulfilled by request.	Limited evidence demonstrating anticipated or continuing needs will be fulfilled by request.	No evidence demonstrating anticipating or continuing needs will be fulfilled by request.
Criteria Total (add up number of high, medium, low indicators)	3	1	2

Additional Comments	
Rationale:	
Areas needing further clarification:	
Other considerations:	
Potential funding source:	

Priority band	High, medium, or low
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11/21/2014
Final

Foothill College Operations Planning Committee (OPC)
2015-16 Resource Request Rubric for Prioritization – FINAL

Medium

Title of Request: *Anatomy Muscle Model*

Department/Program: *VP*

Division: *BHS*

Date: *5/8/19*

Amount Requested:

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Minimum requirements align with at least one goal of Education Master Plan.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives For Admin Unit--Utilization	Program mix has clear defined linkage with student outcomes, including success, persistence and retention, that facilitate success in basic skills, transfer or workforce goals. Request has potential to reach across programs, departments, and/or divisions.	Program mix has somewhat defined linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request is limited to specific programs or departments.	Program mix has limited demonstrated linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request does not have potential to affect student outcomes beyond a specific segment.
Accreditation and legal mandates (inc. health and safety issues)	Required to meet laws or regulations that require particular efforts (e.g. mgmt of hazardous materials). Immediate timeline needed for implementation.	Required to meet laws or regulations with some flexibility in timeline or process.	No requirement to meet laws or regulations that require particular efforts.
Data trends (enrollment and/or usage) For Admin Unit – Anticipated Usage Data	Stable or increasing enrollment trends OR anticipated enrollment fluctuation with evidence or plan.	Fluctuating enrollment trends without evidence for explanation or plan.	Low or declining enrollment trends.
Data trends (Access and/or Equity) For Admin Unit – Anticipated Usage Data	Request includes plan to increase success rates for disproportionately impacted groups. Request increases access to instruction and/or services that highlight or serve all students, especially disproportionately impacted groups	Request includes plan to increase success rates but not addresses needs of disproportionately impacted groups. Request increases access to instruction and/or services for students, but not necessarily highlighting needs of disproportionately impacted groups.	Request does not address plan to increase success rates for disproportionately impacted groups or addresses very small group. Request does not address needs or issues regarding disproportionately impacted

Organizational and operational changes and needs	Evidence that major change(s) due to reorganization, new methodology is required to carry out function with evidence of impact on program, or equipment needs that are operationally necessary. Evidence demonstrating severe losses in a major funding source for critical program.	Changes in responsibility due to reorganization OR operational needs with some evidence of impact on program OR flexibility/limited evidence demonstrating request is operationally necessary. Losses in some funding sources for critical and noncritical programs.	groups. No change in responsibility or no evidence demonstrating that request is operationally necessary. Program will continue to be funded by identifiable sources.
Future need	Evidence demonstrating anticipated or continuing needs will be fulfilled by request.	Limited evidence demonstrating anticipated or continuing needs will be fulfilled by request.	No evidence demonstrating anticipating or continuing needs will be fulfilled by request.
Criteria Total (add up number of high, medium, low indicators)	3		3

Additional Comments	
Rationale:	
Areas needing further clarification:	
Other considerations:	
Potential funding source:	

Priority band	High, medium, or low
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Foothill College Operations Planning Committee (OPC)
 2015-16 Resource Request Rubric for Prioritization – FINAL

Title of Request: *Microscope Repair Class*
 Department/Program: *B10*

Date: *5/8/12*
 Amount Requested:

Meets Minimum Requirements		Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.	
		Yes	No
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives For Admin Unit-Utilization	Program mix has clear defined linkage with student outcomes, including success, persistence and retention, that facilitate success in basic skills, transfer or workforce goals. Request is limited to specific programs or departments, and/or divisions.	Program mix has somewhat defined linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request is limited to specific programs or departments.	Program mix has limited demonstrated linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request does not have potential to affect student outcomes beyond a specific segment.
Accreditation and legal mandates (inc. health and safety issues)	Required to meet laws or regulations require particular efforts (e.g. mgmt of hazardous materials). Immediate timeline needed for implementation.	Required to meet laws or regulations with some flexibility in timeline or process.	No requirement to meet laws or regulations that require particular efforts.
Data trends (enrollment and/or usage)	Stable or increasing enrollment trends OR anticipated enrollment fluctuation with evidence or plan.	Fluctuating enrollment trends without evidence for explanation or plan.	Low or declining enrollment trends.
For Admin Unit – Anticipated Usage Data			
Data Trends (Access and/or Equity) For Admin Unit – Anticipated Usage Data	Request includes plan to increase success rates for disproportionately impacted groups. Request increases access to instruction and/or services that highlight or serve all students, especially disproportionately impacted groups	Request includes plan to increase success rates but not addresses needs of disproportionately impacted groups. Request increases access to instruction and/or services for students, but not necessarily highlighting needs of disproportionately impacted groups.	Request does not address plan to increase success rates for disproportionately impacted groups or addresses very small group. Request does not address needs or issues regarding disproportionately impacted

11/21/2014
 Final

Organizational and operational changes and needs	Evidence that major change(s) due to reorganization, new methodology is required to carry out function with evidence of impact on program, or equipment needs that are operationally necessary. Evidence demonstrating severe losses in a major funding source for critical program.	Changes in responsibility due to reorganization OR operational needs with some evidence of impact on program OR flexibility/limited evidence demonstrating request is operationally necessary. Losses in some funding sources for critical and noncritical programs.	groups. No change in responsibility or no evidence demonstrating that request is operationally necessary. Program will continue to be funded by identifiable sources.
Future need	Evidence demonstrating anticipated or continuing needs will be fulfilled by request.	Limited evidence demonstrating anticipated or continuing needs will be fulfilled by request.	No evidence demonstrating anticipating or continuing needs will be fulfilled by request.
Criteria Total (add up number of high, medium, low indicators)	4		2

Additional Comments	
Rationale:	
Areas needing further clarification:	
Other considerations:	
Potential funding source:	

Priority band	High, medium, or low
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Foothill College Operations Planning Committee (OPC)
2015-16 Resource Request Rubric for Prioritization – FINAL

Title of Request:

Gel Electrophoresis Equipment

Department/Program:

BIO

Division:

BHS

Date:

5/8/17

Amount Requested:

\$112,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Minimum requirements align with at least one goal of Education Master Plan.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives	Program mix has clear defined linkage with student outcomes, including success, persistence and retention, that facilitate success in basic skills, transfer or workforce goals. Request has potential to reach across programs, departments, and/or divisions.	Program mix has somewhat defined linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request is limited to specific programs or departments.	Program mix has limited demonstrated linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request does not have potential to affect student outcomes beyond a specific segment.
Accreditation and legal mandates (inc. health and safety issues)	Required to meet laws or regulations that require particular efforts (e.g. mgmt of hazardous materials). Immediate timeline needed for implementation.	Required to meet laws or regulations with some flexibility in timeline or process.	No requirement to meet laws or regulations that require particular efforts.
Data trends (enrollment and/or usage)	Stable or increasing enrollment trends OR anticipated enrollment fluctuation with evidence or plan.	Fluctuating enrollment trends without evidence for explanation or plan.	Low or declining enrollment trends.
For Admin Unit – Anticipated Usage Data			
Data trends (Access and/or Equity)	Request includes plan to increase success rates for disproportionately impacted groups. Request increases access to instruction and/or services that highlight or serve all students, especially disproportionately impacted groups	Request includes plan to increase success rates but not addresses needs of disproportionately impacted groups. Request increases access to instruction and/or services for students, but not necessarily highlighting needs of disproportionately impacted groups.	Request does not address plan to increase success rates for disproportionately impacted groups or addresses very small group. Request does not address needs or issues regarding disproportionately impacted
For Admin Unit – Anticipated Usage Data			

Organizational and operational changes and needs	<p>Evidence that major change(s) due to reorganization, new methodology is required to carry out function with evidence of impact on program, or equipment needs that are operationally necessary. Evidence demonstrating severe losses in a major funding source for critical program.</p> <p>Evidence demonstrating anticipated or continuing needs will be fulfilled by request.</p> <p>Criteria Total (add up number of high, medium, low indicators)</p>	<p>Changes in responsibility due to reorganization OR operational needs with some evidence of impact on program OR flexibility/limited evidence demonstrating request is operationally necessary. Losses in some funding sources for critical and noncritical programs.</p> <p>Limited evidence demonstrating anticipated or continuing needs will be fulfilled by request.</p> <p>3</p>	<p>Changes in responsibility due to reorganization OR operational needs with some evidence of impact on program OR flexibility/limited evidence demonstrating request is operationally necessary. Program will continue to be funded by identifiable sources.</p> <p>No evidence demonstrating anticipating or continuing needs will be fulfilled by request.</p> <p>3</p>
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Additional Comments

Rationale:

Areas needing further clarification:

Other considerations:

Potential funding source:

Priority band	High, medium, or low
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11/21/2014
Final

Foothill College Operations Planning Committee (OPC)
2015-16 Resource Request Rubric for Prioritization – FINAL

Med/Low

Title of Request: *Olympus Cameras*

Department/Program:

B10

Division:

BHS

Date: *5/8/19*

Amount Requested:

\$12,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Minimum requirements align with at least one goal of Education Master Plan.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives For Admin Unit--Utilization	Program mix has clear defined linkage with student outcomes, including success, persistence and retention, that facilitate success in basic skills, transfer or workforce goals. Request has potential to reach across programs, departments, and/or divisions.	Program mix has somewhat defined linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request is limited to specific programs or departments.	Program mix has limited demonstrated linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request does not have potential to affect student outcomes beyond a specific segment.
Accreditation and legal mandates (inc. health and safety issues)	Required to meet laws or regulations that require particular efforts (e.g. mgmt of hazardous materials). Immediate timeline needed for implementation.	Required to meet laws or regulations with some flexibility in timeline or process.	No requirement to meet laws or regulations that require particular efforts.
Data trends (enrollment and/or usage) For Admin Unit – Anticipated Usage Data	Stable or increasing enrollment trends OR anticipated enrollment fluctuation with evidence or plan.	Fluctuating enrollment trends without evidence for explanation or plan.	Low or declining enrollment trends.
Data trends (Access and/or Equity) For Admin Unit – Anticipated Usage Data	Request includes plan to increase success rates for disproportionately impacted groups. Request increases access to instruction and/or services that highlight or serve all students, especially disproportionately impacted groups	Request includes plan to increase success rates but not addresses needs of disproportionately impacted groups. Request increases access to instruction and/or services for students, but not necessarily highlighting needs of disproportionately impacted groups.	Request does not address plan to increase success rates for disproportionately impacted groups or addresses very small group. Request does not address needs or issues regarding disproportionately impacted

11/21/2014

Final

Organizational and operational changes and needs	Evidence that major change(s) due to reorganization, new methodology is required to carry out function with evidence of impact on program, or equipment needs that are operationally necessary. Evidence demonstrating severe losses in a major funding source for critical program.	Changes in responsibility due to reorganization OR operational needs with some evidence of impact on program OR flexibility/limited evidence demonstrating request is operationally necessary. Losses in some funding sources for critical and noncritical programs.	groups. No change in responsibility or no evidence demonstrating that request is operationally necessary. Program will continue to be funded by identifiable sources.
Future need	Evidence demonstrating anticipated or continuing needs will be fulfilled by request.	Limited evidence demonstrating anticipated or continuing needs will be fulfilled by request.	No evidence demonstrating anticipating or continuing needs will be fulfilled by request.
Criteria Total (add up number of high, medium, low indicators)	2	1	3

Additional Comments

Rationale:

Areas needing further clarification:

Other considerations:

Potential funding source:

Priority band	High, medium, or low
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Mell/Be

11/21/2014
Final

Foothill College Operations Planning Committee (OPC)
2015-16 Resource Request Rubric for Prioritization – FINAL

Medium

Title of Request: LAPTOPS

Department/Program: BIOLOGY

Division: BHS

Date: 5/8/12

Amount Requested:

\$4,000

Meets Minimum Requirements

Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.

Yes

No

Minimum requirements align with at least one goal of Education Master Plan.

Yes

No

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives For Admin Unit--Utilization	Program mix has clear defined linkage with student outcomes, including success, persistence and retention, that facilitate success in basic skills, transfer or workforce goals. Request has potential to reach across programs, departments, and/or divisions.	Program mix has somewhat defined linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request is limited to specific programs or departments.	Program mix has limited demonstrated linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request does not have potential to affect student outcomes beyond a specific segment.
Accreditation and legal mandates (inc. health and safety issues)	Required to meet laws or regulations that require particular efforts (e.g. mgmt of hazardous materials). Immediate timeline needed for implementation.	Required to meet laws or regulations with some flexibility in timeline or process.	No requirement to meet laws or regulations that require particular efforts.
Data trends (enrollment and/or usage) For Admin Unit – Anticipated Usage Data	Stable or increasing enrollment trends OR anticipated enrollment fluctuation with evidence or plan.	Fluctuating enrollment trends without evidence for explanation or plan.	Low or declining enrollment trends.
Data trends (Access and/or Equity) For Admin Unit – Anticipated Usage Data	Request includes plan to increase success rates for disproportionately impacted groups. Request increases access to instruction and/or services that highlight or serve all students, especially disproportionately impacted groups	Request includes plan to increase success rates but not addresses needs of disproportionately impacted groups. Request increases access to instruction and/or services for students, but not necessarily highlighting needs of disproportionately impacted groups.	Request does not address plan to increase success rates for disproportionately impacted groups or addresses very small group. Request does not address needs or issues regarding disproportionately impacted

Organizational and operational changes and needs	Evidence that major change(s) due to reorganization, new methodology is required to carry out function with evidence of impact on program, or equipment needs that are operationally necessary. Evidence demonstrating severe losses in a major funding source for critical program.	Changes in responsibility due to reorganization OR operational needs with some evidence of impact on program OR flexibility/limited evidence demonstrating request is operationally necessary. Losses in some funding sources for critical and noncritical programs.	groups. No change in responsibility or no evidence demonstrating that request is operationally necessary. Program will continue to be funded by identifiable sources.
Future need	Evidence demonstrating anticipated or continuing needs will be fulfilled by request.	Limited evidence demonstrating anticipated or continuing needs will be fulfilled by request.	No evidence demonstrating anticipating or continuing needs will be fulfilled by request.
Criteria Total (add up number of high, medium, low indicators)	2	2	2

Additional Comments			
Rationale:			
Areas needing further clarification:			
Other considerations:			
Potential funding source:			

Priority band	High, medium, or low
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Foothill College Operations Planning Committee (OPC)
2015-16 Resource Request Rubric for Prioritization – FINAL

Title of Request: **Digital Piano**
Department/Program: **Music Tech**

Division: **FA**

Date: **5/8/17**
Amount Requested: **\$40,000**

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Minimum requirements align with at least one goal of Education Master Plan.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives For Admin Unit--Utilization	Program mix has clear defined linkage with student outcomes, including success, persistence and retention, that facilitate success in basic skills, transfer or workforce goals. Request has potential to reach across programs, departments, and/or divisions.	Program mix has somewhat defined linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request is limited to specific programs or departments.	Program mix has limited demonstrated linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request does not have potential to affect student outcomes beyond a specific segment.
Accreditation and legal mandates (inc. health and safety issues)	Required to meet laws or regulations that require particular efforts (e.g. mgmt of hazardous materials). Immediate timeline needed for implementation.	Required to meet laws or regulations with some flexibility in timeline or process.	No requirement to meet laws or regulations that require particular efforts.
Data trends (enrollment and/or usage) For Admin Unit – Anticipated Usage Data	Stable or increasing enrollment trends OR anticipated enrollment fluctuation with evidence or plan.	Fluctuating enrollment trends without evidence for explanation or plan.	Low or declining enrollment trends.
Data trends (Access and/or Equity) For Admin Unit – Anticipated Usage Data	Request includes plan to increase success rates for disproportionately impacted groups. Request increases access to instruction and/or services that highlight or serve all students, especially disproportionately impacted groups	Request includes plan to increase success rates but not addresses needs of disproportionately impacted groups. Request increases access to instruction and/or services for students, but not necessarily highlighting needs of disproportionately impacted groups.	Request does not address plan to increase success rates for disproportionately impacted groups or addresses very small group. Request does not address needs or issues regarding disproportionately impacted

N/A

Organizational and operational changes and needs	Evidence that major change(s) due to reorganization, new methodology is required to carry out function with evidence of impact on program, or equipment needs that are operationally necessary. Evidence demonstrating severe losses in a major funding source for critical program.	Changes in responsibility due to reorganization OR operational needs with some evidence of impact on program OR flexibility/limited evidence demonstrating request is operationally necessary. Losses in some funding sources for critical and noncritical programs.	groups. No change in responsibility or no evidence demonstrating that request is operationally necessary. Program will continue to be funded by identifiable sources.
Future need	Evidence demonstrating anticipated or continuing needs will be fulfilled by request.	Limited evidence demonstrating anticipated or continuing needs will be fulfilled by request.	No evidence demonstrating anticipating or continuing needs will be fulfilled by request.
Criteria Total (add up number of high, medium, low indicators)	1		2

Additional Comments	
Rationale:	
Areas needing further clarification:	
Other considerations:	
Potential funding source:	

Priority band	High, medium, or low
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Foothill College Operations Planning Committee (OPC)
 2015-16 Resource Request Rubric for Prioritization – FINAL

Title of Request:

Division B Budget Augmentation

Department/Program:

Math

Division:

PSME

Date:

5/8/17

Amount Requested:

\$10,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.		
Minimum requirements align with at least one goal of Education Master Plan.		

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives For Admin Unit–Utilization	Program mix has clear defined linkage with student outcomes, including success, persistence and retention, that facilitate success in basic skills, transfer or workforce goals. Request has potential to reach across programs, departments, and/or divisions.	Program mix has somewhat defined linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request is limited to specific programs or departments.	Program mix has limited demonstrated linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request does not have potential to affect student outcomes beyond a specific segment.
Accreditation and legal mandates (inc. health and safety issues)	Required to meet laws or regulations that require particular efforts (e.g. mgmt of hazardous materials). Immediate timeline needed for implementation.	Required to meet laws or regulations with some flexibility in timeline or process.	No requirement to meet laws or regulations that require particular efforts.
Data trends (enrollment and/or usage) For Admin Unit – Anticipated Usage Data	Stable or increasing enrollment trends OR anticipated enrollment fluctuation with evidence or plan.	Fluctuating enrollment trends without evidence for explanation or plan.	Low or declining enrollment trends.
Data trends (Access and/or Equity) For Admin Unit – Anticipated Usage Data	Request includes plan to increase success rates for disproportionately impacted groups. Request increases access to instruction and/or services that highlight or serve all students, especially disproportionately impacted groups	Request includes plan to increase success rates but not addresses needs of disproportionately impacted groups. Request increases access to instruction and/or services for students, but not necessarily highlighting needs of disproportionately impacted groups.	Request does not address plan to increase success rates for disproportionately impacted groups or addresses very small group. Request does not address needs or issues regarding disproportionately impacted

Organizational and operational changes and needs	Evidence that major change(s) due to reorganization, new methodology is required to carry out function with evidence of impact on program, or equipment needs that are operationally necessary. Evidence demonstrating severe losses in a major funding source for critical program.	Changes in responsibility due to reorganization OR operational needs with some evidence of impact on program OR flexibility/limited evidence demonstrating request is operationally necessary. Losses in some funding sources for critical and noncritical programs.	groups. No change in responsibility or no evidence demonstrating that request is operationally necessary. Program will continue to be funded by identifiable sources.
Future need	Evidence demonstrating anticipated or continuing needs will be fulfilled by request.	Limited evidence demonstrating anticipated or continuing needs will be fulfilled by request.	No evidence demonstrating anticipating or continuing needs will be fulfilled by request.
Criteria Total (add up number of high, medium, low indicators)			

Additional Comments	
Rationale:	
Areas needing further clarification:	
Other considerations:	
Potential funding source:	

Priority band	High, medium, or low
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