

Foothill College Operations Planning Committee (OPC)
2015-16 Resource Request Rubric for Prioritization – FINAL

Med

Title of Request: Electric Patient Chair
Department/Program: DA

Division: BHS

Date: 5/8/17
Amount Requested: \$16,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.	✓	
Minimum requirements align with at least one goal of Education Master Plan.	✓	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives For Admin Unit--Utilization	Program mix has clear defined linkage with student outcomes, including success, persistence and retention, that facilitate success in basic skills, transfer or workforce goals. Request has potential to reach across programs, departments, and/or divisions.	Program mix has somewhat defined linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request is limited to specific programs or departments.	Program mix has limited demonstrated linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request does not have potential to affect student outcomes beyond a specific segment.
Accreditation and legal mandates (inc. health and safety issues)	Required to meet laws or regulations that require particular efforts (e.g. mgmt of hazardous materials). Immediate timeline needed for implementation.	Required to meet laws or regulations with some flexibility in timeline or process.	No requirement to meet laws or regulations that require particular efforts.
Data trends (enrollment and/or usage) For Admin Unit – Anticipated Usage Data	Stable or increasing enrollment trends OR anticipated enrollment fluctuation with evidence or plan.	Fluctuating enrollment trends without evidence for explanation or plan.	Low or declining enrollment trends.
Data trends (Access and/or Equity) For Admin Unit – Anticipated Usage Data	Request includes plan to increase success rates for disproportionately impacted groups. Request increases access to instruction and/or services that highlight or serve all students, especially disproportionately impacted groups	Request includes plan to increase success rates but not addresses needs of disproportionately impacted groups. Request increases access to instruction and/or services for students, but not necessarily highlighting needs of disproportionately impacted groups.	Request does not address plan to increase success rates for disproportionately impacted groups or addresses very small group. Request does not address needs or issues regarding disproportionately impacted

Organizational and operational changes and needs	Evidence that major change(s) due to reorganization, new methodology is required to carry out function with evidence of impact on program, or equipment needs that are operationally necessary. Evidence demonstrating severe losses in a major funding source for critical program.	Changes in responsibility due to reorganization OR operational needs with some evidence of impact on program OR flexibility/limited evidence demonstrating request is operationally necessary. Losses in some funding sources for critical and noncritical programs.	groups. No change in responsibility or no evidence demonstrating that request is operationally necessary. Program will continue to be funded by identifiable sources.
Future need	Evidence demonstrating anticipated or continuing needs will be fulfilled by request.	Limited evidence demonstrating anticipated or continuing needs will be fulfilled by request.	No evidence demonstrating anticipating or continuing needs will be fulfilled by request.
Criteria Total (add up number of high, medium, low indicators)	2	2	2

Additional Comments
Rationale:
Areas needing further clarification:
Other considerations:
Potential funding source:

Priority band	High, medium, or low
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11/21/2014
Final

Foothill College Operations Planning Committee (OPC)
2015-16 Resource Request Rubric for Prioritization – FINAL

Med/Low

Title of Request: 2-UV Vis Spectrophotometer
Department/Program: Chemistry

Division: PSME

Date: 5/8/17
Amount Requested: \$4,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Minimum requirements align with at least one goal of Education Master Plan.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Criteria	High	Medium	Low
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Criteria Total (add up number of high, medium, low indicators)			

2

1

3

Additional Comments
Rationale:
Areas needing further clarification:
Other considerations:
Potential funding source:

Priority band	High, medium, or low
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11/21/2014
Final

Foothill College Operations Planning Committee (OPC)
2015-16 Resource Request Rubric for Prioritization – FINAL

Title of Request:

Intubation Machine

Department/Program:

VT

Division:

BHS

Date:

5/8/17

Amount Requested:

\$5000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.	✓	
Minimum requirements align with at least one goal of Education Master Plan.	✓	

Criteria	High	Medium	Low
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Additional Comments
Rationale:
Areas needing further clarification:
Other considerations:
Potential funding source:

Priority band	High, medium, or low
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Foothill College Operations Planning Committee (OPC)
2015-16 Resource Request Rubric for Prioritization – FINAL

Med / Low

Title of Request:

Department/Program:

Canine CPR
VI

Division:

BHS

Date:

Amount Requested:

5/8/17

\$4,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.	✓	
Minimum requirements align with at least one goal of Education Master Plan.	✓	

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Additional Comments

Rationale:

Areas needing further clarification:

Other considerations:

Potential funding source:

Priority band

High, medium, or low

11/21/2014
Final

Foothill College Operations Planning Committee (OPC)
2015-16 Resource Request Rubric for Prioritization – FINAL

Title of Request:

Annual Chemistry Haz Mat Training

Department/Program:

Chemistry

Division:

PSM/E

Date:

5/8/17

Amount Requested:

\$3000

Meets Minimum Requirements

Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.

Minimum requirements align with at least one goal of Education Master Plan.

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Criteria	High	Medium	Low
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11/21/2014
Final

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Criteria Total (add up number of high, medium, low indicators)	2	1	3

Additional Comments
Rationale:
Areas needing further clarification:
Other considerations:
Potential funding source:

Priority band	High, medium, or low
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Foothill College Operations Planning Committee (OPC)
2015-16 Resource Request Rubric for Prioritization – FINAL

Med/Low

Title of Request: *Interventional Pulmonology*

Department/Program: *RSPT*

Division: *BHS*

Date: *5/8/17*

Amount Requested: *\$80,000*

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Minimum requirements align with at least one goal of Education Master Plan.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Criteria	High	Medium	Low
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Criteria Total (add up number of high, medium, low indicators)			

Additional Comments

Rationale:

Areas needing further clarification:

Other considerations:

Potential funding source:

Priority band

High, medium, or low

11/21/2014
Final

Foothill College Operations Planning Committee (OPC)
2015-16 Resource Request Rubric for Prioritization – FINAL

Med/Low

Title of Request:

Department/Program:

Division:

Date:

Amount Requested:

Gaumnard high Fidelity
RSPT

BHS

5/8/17
\$96,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.	✓	
Minimum requirements align with at least one goal of Education Master Plan.	✓	

Criteria	High	Medium	Low
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Criteria Total (add up number of high, medium, low indicators)	2		4

Additional Comments
Rationale:
Areas needing further clarification:
Other considerations:
Potential funding source:

Priority band	High, medium, or low
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11/21/2014
Final

*SAFETY

Foothill College Operations Planning Committee (OPC)
2015-16 Resource Request Rubric for Prioritization – FINAL

MED

Title of Request:

Electrical Model of Room 5301

Department/Program:

DA

Division:

BHS

Date:

5/8/17

Amount Requested:

\$3000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Minimum requirements align with at least one goal of Education Master Plan.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives For Admin Unit--Utilization	Program mix has clear defined linkage with student outcomes, including success, persistence and retention, that facilitate success in basic skills, transfer or workforce goals. Request has potential to reach across programs, departments, and/or divisions.	Program mix has somewhat defined linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request is limited to specific programs or departments.	Program mix has limited demonstrated linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request does not have potential to affect student outcomes beyond a specific segment.
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Criteria Total (add up number of high, medium, low indicators)			

2

1

3

Additional Comments
Rationale:
Areas needing further clarification:
Other considerations:
Potential funding source:

Priority band	High, medium, or low
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Steve Wilkins

Med/High

Foothill College Operations Planning Committee (OPC)
2015-16 Resource Request Rubric for Prioritization – FINAL

Title of Request:

New Concrete ~~path~~ walkway from 2A to lot 1E
and from 2500 Bldg to Campus Loop.

Department/Program:

Division:

FA + Kinesiology

Date:

May 8, 2017

Amount Requested:

\$300,000 - \$500,000.

Meets Minimum Requirements

Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.

Minimum requirements align with at least one goal of Education Master Plan.

Yes No
✓
✓

Criteria	High	Medium	Low
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11/21/2014
Final

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Criteria Total (add up number of high, medium, low indicators)	4		2

Additional Comments
Rationale:
Areas needing further clarification:
Other considerations: * Believe this is on Facility's WORK ORDER IN PLACE FROM SIMON
Potential funding source:

Priority band	High, medium, or low
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11/21/2014
Final

* Look @ facilities fund

Foothill College Operations Planning Committee (OPC)
2015-16 Resource Request Rubric for Prioritization – FINAL

Med/Low
Room 283/

Title of Request: *New Carpet, paint wall, new computers, A/V equipment*
Department/Program: *Kinesiology*

Division: *FA*

Date: *5/8/17*
Amount Requested: *\$50,000 +/-*

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Minimum requirements align with at least one goal of Education Master Plan.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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Additional Comments
Rationale:
Areas needing further clarification:
Other considerations:
Potential funding source:

Priority band	High, medium, or low
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Foothill College Operations Planning Committee (OPC)
2015-16 Resource Request Rubric for Prioritization – FINAL

Medium

Title of Request: Anatomy Muscle Model
Department/Program: V-P

Division: BHS

Date: 5/8/19
Amount Requested:

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.	✓	
Minimum requirements align with at least one goal of Education Master Plan.	✓	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives For Admin Unit--Utilization	Program mix has clear defined linkage with student outcomes, including success, persistence and retention, that facilitate success in basic skills, transfer or workforce goals. Request has potential to reach across programs, departments, and/or divisions.	Program mix has somewhat defined linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request is limited to specific programs or departments.	Program mix has limited demonstrated linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request does not have potential to affect student outcomes beyond a specific segment.
Accreditation and legal mandates (inc. health and safety issues)	Required to meet laws or regulations that require particular efforts (e.g. mgmt of hazardous materials). Immediate timeline needed for implementation.	Required to meet laws or regulations with some flexibility in timeline or process.	No requirement to meet laws or regulations that require particular efforts.
Data trends (enrollment and/or usage) For Admin Unit – Anticipated Usage Data	Stable or increasing enrollment trends OR anticipated enrollment fluctuation with evidence or plan.	Fluctuating enrollment trends without evidence for explanation or plan.	Low or declining enrollment trends.
Data trends (Access and/or Equity) For Admin Unit – Anticipated Usage Data	Request includes plan to increase success rates for disproportionately impacted groups. Request increases access to instruction and/or services that highlight or serve all students, especially disproportionately impacted groups	Request includes plan to increase success rates but not addresses needs of disproportionately impacted groups. Request increases access to instruction and/or services for students, but not necessarily highlighting needs of disproportionately impacted groups.	Request does not address plan to increase success rates for disproportionately impacted groups or addresses very small group. Request does not address needs or issues regarding disproportionately impacted

Organizational and operational changes and needs	Evidence that major change(s) due to reorganization, new methodology is required to carry out function with evidence of impact on program, or equipment needs that are operationally necessary. Evidence demonstrating severe losses in a major funding source for critical program.	Changes in responsibility due to reorganization OR operational needs with some evidence of impact on program OR flexibility/limited evidence demonstrating request is operationally necessary. Losses in some funding sources for critical and noncritical programs.	groups. No change in responsibility or no evidence demonstrating that request is operationally necessary. Program will continue to be funded by identifiable sources.
Future need	Evidence demonstrating anticipated or continuing needs will be fulfilled by request.	Limited evidence demonstrating anticipated or continuing needs will be fulfilled by request.	No evidence demonstrating anticipating or continuing needs will be fulfilled by request.
Criteria Total (add up number of high, medium, low indicators)			3

Additional Comments
Rationale:
Areas needing further clarification:
Other considerations:
Potential funding source:

Priority band	High, medium, or low
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11/21/2014
Final

Foothill College Operations Planning Committee (OPC)
2015-16 Resource Request Rubric for Prioritization – FINAL

Title of Request: *Microscope Repair Class*
Department/Program: *B10*

Division: *BHS*

Date: *5/8/12*

Amount Requested:

Meets Minimum Requirements	
Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.	
Minimum requirements align with at least one goal of Education Master Plan.	
Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives	Program mix has clear defined linkage with student outcomes, including success, persistence and retention, that facilitate success in basic skills, transfer or workforce goals. Request has potential to reach across programs, departments, and/or divisions.	Program mix has somewhat defined linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request is limited to specific programs or departments.	Program mix has limited demonstrated linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request does not have potential to affect student outcomes beyond a specific segment.
For Admin Unit--Utilization	Required to meet laws or regulations that require particular efforts (e.g. mgmt of hazardous materials). Immediate timeline needed for implementation.	Required to meet laws or regulations with some flexibility in timeline or process.	No requirement to meet laws or regulations that require particular efforts.
Accreditation and legal mandates (inc. health and safety issues)	Stable or increasing enrollment trends OR anticipated enrollment fluctuation with evidence or plan.	Fluctuating enrollment trends without evidence for explanation or plan.	Low or declining enrollment trends.
Data trends (enrollment and/or usage)	Request includes plan to increase success rates for disproportionately impacted groups. Request increases access to instruction and/or services that highlight or serve all students, especially disproportionately impacted groups	Request includes plan to increase success rates but not addresses needs of disproportionately impacted groups. Request increases access to instruction and/or services for students, but not necessarily highlighting needs of disproportionately impacted groups.	Request does not address plan to increase success rates for disproportionately impacted groups or addresses very small group.
For Admin Unit – Anticipated Usage Data			Request does not address needs or issues regarding disproportionately impacted

11/21/2014
Final

Organizational and operational changes and needs	Evidence that major change(s) due to reorganization, new methodology is required to carry out function with evidence of impact on program, or equipment needs that are operationally necessary. Evidence demonstrating severe losses in a major funding source for critical program.	Changes in responsibility due to reorganization OR operational needs with some evidence of impact on program OR flexibility/limited evidence demonstrating request is operationally necessary. Losses in some funding sources for critical and noncritical programs.	groups. No change in responsibility or no evidence demonstrating that request is operationally necessary. Program will continue to be funded by identifiable sources.
Future need	Evidence demonstrating anticipated or continuing needs will be fulfilled by request.	Limited evidence demonstrating anticipated or continuing needs will be fulfilled by request.	No evidence demonstrating anticipating or continuing needs will be fulfilled by request.
Criteria Total (add up number of high, medium, low indicators)	4		2

Additional Comments
Rationale:
Areas needing further clarification:
Other considerations:
Potential funding source:

Priority band	High, medium, or low
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Foothill College Operations Planning Committee (OPC)
2015-16 Resource Request Rubric for Prioritization – FINAL

Medium

Title of Request:

Gel Electrophoresis / Equipment

Department/Program:

BIO

Division:

BHS

Date:

5/8/17

Amount Requested:

\$12,000.

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.	✓	
Minimum requirements align with at least one goal of Education Master Plan.	✓	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives For Admin Unit--Utilization	Program mix has clear defined linkage with student outcomes, including success, persistence and retention, that facilitate success in basic skills, transfer or workforce goals. Request has potential to reach across programs, departments, and/or divisions.	Program mix has somewhat defined linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request is limited to specific programs or departments.	Program mix has limited demonstrated linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request does not have potential to affect student outcomes beyond a specific segment.
Accreditation and legal mandates (inc. health and safety issues)	Required to meet laws or regulations that require particular efforts (e.g. mgmt of hazardous materials). Immediate timeline needed for implementation.	Required to meet laws or regulations with some flexibility in timeline or process.	No requirement to meet laws or regulations that require particular efforts.
Data trends (enrollment and/or usage) For Admin Unit – Anticipated Usage Data	Stable or increasing enrollment trends OR anticipated enrollment fluctuation with evidence or plan.	Fluctuating enrollment trends without evidence for explanation or plan.	Low or declining enrollment trends.
Data trends (Access and/or Equity) For Admin Unit – Anticipated Usage Data	Request includes plan to increase success rates for disproportionately impacted groups. Request increases access to instruction and/or services that highlight or serve all students, especially disproportionately impacted groups	Request includes plan to increase success rates but not addresses needs of disproportionately impacted groups. Request increases access to instruction and/or services for students, but not necessarily highlighting needs of disproportionately impacted groups.	Request does not address plan to increase success rates for disproportionately impacted groups or addresses very small group. Request does not address needs or issues regarding disproportionately impacted

Organizational and operational changes and needs	Evidence that major change(s) due to reorganization, new methodology is required to carry out function with evidence of impact on program, or equipment needs that are operationally necessary. Evidence demonstrating severe losses in a major funding source for critical program.	Changes in responsibility due to reorganization OR operational needs with some evidence of impact on program OR flexibility/limited evidence demonstrating request is operationally necessary. Losses in some funding sources for critical and noncritical programs.	groups. No change in responsibility or no evidence demonstrating that request is operationally necessary. Program will continue to be funded by identifiable sources.
Future need	Evidence demonstrating anticipated or continuing needs will be fulfilled by request.	Limited evidence demonstrating anticipated or continuing needs will be fulfilled by request.	No evidence demonstrating anticipated or continuing needs will be fulfilled by request.
Criteria Total (add up number of high, medium, low indicators)			

Additional Comments

Rationale:

Areas needing further clarification:

Other considerations:

Potential funding source:

Priority band

High, medium, or low

11/21/2014
Final

Foothill College Operations Planning Committee (OPC)
2015-16 Resource Request Rubric for Prioritization – FINAL

Med/Low

Title of Request: Olympus Cameras
Department/Program: BIO

Division: BHS

Date: 5/8/19
Amount Requested: \$12,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Minimum requirements align with at least one goal of Education Master Plan.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives For Admin Unit--Utilization	Program mix has clear defined linkage with student outcomes, including success, persistence and retention, that facilitate success in basic skills, transfer or workforce goals. Request has potential to reach across programs, departments, and/or divisions.	Program mix has somewhat defined linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request is limited to specific programs or departments.	Program mix has limited demonstrated linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request does not have potential to affect student outcomes beyond a specific segment.
Accreditation and legal mandates (inc. health and safety issues)	Required to meet laws or regulations that require particular efforts (e.g. mgmt of hazardous materials). Immediate timeline needed for implementation.	Required to meet laws or regulations with some flexibility in timeline or process.	No requirement to meet laws or regulations that require particular efforts.
Data trends (enrollment and/or usage) For Admin Unit – Anticipated Usage Data	Stable or increasing enrollment trends OR anticipated enrollment fluctuation with evidence or plan.	Fluctuating enrollment trends without evidence for explanation or plan.	Low or declining enrollment trends.
Data trends (Access and/or Equity) For Admin Unit – Anticipated Usage Data	Request includes plan to increase success rates for disproportionately impacted groups. Request increases access to instruction and/or services that highlight or serve all students, especially disproportionately impacted groups	Request includes plan to increase success rates but not addresses needs of disproportionately impacted groups. Request increases access to instruction and/or services for students, but not necessarily highlighting needs of disproportionately impacted groups.	Request does not address plan to increase success rates for disproportionately impacted groups or addresses very small group. Request does not address needs or issues regarding disproportionately impacted

Organizational and operational changes and needs	Evidence that major change(s) due to reorganization, new methodology is required to carry out function with evidence of impact on program, or equipment needs that are operationally necessary. Evidence demonstrating severe losses in a major funding source for critical program.	Changes in responsibility due to reorganization OR operational needs with some evidence of impact on program OR flexibility/limited evidence demonstrating request is operationally necessary. Losses in some funding sources for critical and noncritical programs.	groups. No change in responsibility or no evidence demonstrating that request is operationally necessary. Program will continue to be funded by identifiable sources.
Future need	Evidence demonstrating anticipated or continuing needs will be fulfilled by request.	Limited evidence demonstrating anticipated or continuing needs will be fulfilled by request.	No evidence demonstrating anticipating or continuing needs will be fulfilled by request.
Criteria Total (add up number of high, medium, low indicators)	2	1	3

Additional Comments
Rationale:
Areas needing further clarification:
Other considerations:
Potential funding source:

Priority band	High, medium, or low
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11/21/2014
Final

Foothill College Operations Planning Committee (OPC)
2015-16 Resource Request Rubric for Prioritization – FINAL

Medium

Title of Request: LAPTOPS

Department/Program:

BIOLOGY

Division:

BHS

Date:

5/8/17

Amount Requested:

\$4,000

Meets Minimum Requirements	
Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.	Yes <input checked="" type="checkbox"/>
Minimum requirements align with at least one goal of Education Master Plan.	Yes <input checked="" type="checkbox"/>

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives For Admin Unit--Utilization	Program mix has clear defined linkage with student outcomes, including success, persistence and retention, that facilitate success in basic skills, transfer or workforce goals. Request has potential to reach across programs, departments, and/or divisions.	Program mix has somewhat defined linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request is limited to specific programs or departments.	Program mix has limited demonstrated linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request does not have potential to affect student outcomes beyond a specific segment.
Accreditation and legal mandates (inc. health and safety issues)	Required to meet laws or regulations that require particular efforts (e.g. mgmt of hazardous materials). Immediate timeline needed for implementation.	Required to meet laws or regulations with some flexibility in timeline or process.	No requirement to meet laws or regulations that require particular efforts.
Data trends (enrollment and/or usage) For Admin Unit – Anticipated Usage Data	Stable or increasing enrollment trends OR anticipated enrollment fluctuation with evidence or plan.	Fluctuating enrollment trends without evidence for explanation or plan.	Low or declining enrollment trends.
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Organizational and operational changes and needs	Evidence that major change(s) due to reorganization, new methodology is required to carry out function with evidence of impact on program, or equipment needs that are operationally necessary. Evidence demonstrating severe losses in a major funding source for critical program.	Changes in responsibility due to reorganization OR operational needs with some evidence of impact on program OR flexibility/limited evidence demonstrating request is operationally necessary. Losses in some funding sources for critical and noncritical programs.	groups. No change in responsibility or no evidence demonstrating that request is operationally necessary. Program will continue to be funded by identifiable sources.
Future need	Evidence demonstrating anticipated or continuing needs will be fulfilled by request.	Limited evidence demonstrating anticipated or continuing needs will be fulfilled by request.	No evidence demonstrating anticipating or continuing needs will be fulfilled by request.
Criteria Total (add up number of high, medium, low indicators)	2	2	2

Additional Comments
Rationale:
Areas needing further clarification:
Other considerations:
Potential funding source:

Priority band	High, medium, or low
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Foothill College Operations Planning Committee (OPC)
2015-16 Resource Request Rubric for Prioritization – FINAL

Title of Request: Digital Piano
Department/Program: Music Tech

Division: FA

Date: 5/8/17
Amount Requested: \$40,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.	X	
Minimum requirements align with at least one goal of Education Master Plan.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives For Admin Unit--Utilization	Program mix has clear defined linkage with student outcomes, including success, persistence and retention, that facilitate success in basic skills, transfer or workforce goals. Request has potential to reach across programs, departments, and/or divisions.	Program mix has somewhat defined linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request is limited to specific programs or departments.	Program mix has limited demonstrated linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request does not have potential to affect student outcomes beyond a specific segment.
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Data trends (enrollment and/or usage) For Admin Unit – Anticipated Usage Data	Stable or increasing enrollment trends OR anticipated enrollment fluctuation with evidence or plan.	Fluctuating enrollment trends without evidence for explanation or plan.	Low or declining enrollment trends.
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N/A

Organizational and operational changes and needs	Evidence that major change(s) due to reorganization, new methodology is required to carry out function with evidence of impact on program, or equipment needs that are operationally necessary. Evidence demonstrating severe losses in a major funding source for critical program.	Changes in responsibility due to reorganization OR operational needs with some evidence of impact on program OR flexibility/limited evidence demonstrating request is operationally necessary. Losses in some funding sources for critical and noncritical programs.	groups. No change in responsibility or no evidence demonstrating that request is operationally necessary. Program will continue to be funded by identifiable sources.
Future need	Evidence demonstrating anticipated or continuing needs will be fulfilled by request.	Limited evidence demonstrating anticipated or continuing needs will be fulfilled by request.	No evidence demonstrating anticipating or continuing needs will be fulfilled by request.
Criteria Total (add up number of high, medium, low indicators)	2	1	2

Additional Comments
Rationale:
Areas needing further clarification:
Other considerations:
Potential funding source:

Priority band	High, medium, or low
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Foothill College Operations Planning Committee (OPC)
2015-16 Resource Request Rubric for Prioritization – FINAL

Title of Request: *Division B Budget Augmentation*
 Department/Program: *Math* Division: *PSME*

Date: *5/8/17*
 Amount Requested: *\$10,000*

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review that includes the resource request.		
Minimum requirements align with at least one goal of Education Master Plan.		

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives For Admin Unit--Utilization	Program mix has clear defined linkage with student outcomes, including success, persistence and retention, that facilitate success in basic skills, transfer or workforce goals. Request has potential to reach across programs, departments, and/or divisions.	Program mix has somewhat defined linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request is limited to specific programs or departments.	Program mix has limited demonstrated linkage with student outcomes that facilitate success in basic skills, transfer or workforce goals. Request does not have potential to affect student outcomes beyond a specific segment.
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			groups.
Organizational and operational changes and needs	Evidence that major change(s) due to reorganization, new methodology is required to carry out function with evidence of impact on program, or equipment needs that are operationally necessary. Evidence demonstrating severe losses in a major funding source for critical program.	Changes in responsibility due to reorganization OR operational needs with some evidence of impact on program OR flexibility/limited evidence demonstrating request is operationally necessary. Losses in some funding sources for critical and noncritical programs.	No change in responsibility or no evidence demonstrating that request is operationally necessary. Program will continue to be funded by identifiable sources.
Future need	Evidence demonstrating anticipated or continuing needs will be fulfilled by request.	Limited evidence demonstrating anticipated or continuing needs will be fulfilled by request.	No evidence demonstrating anticipating or continuing needs will be fulfilled by request.
Criteria Total (add up number of high, medium, low indicators)			

Additional Comments
Rationale:
Areas needing further clarification:
Other considerations:
Potential funding source:

Priority band	High, medium, or low
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