



FOOTHILL COLLEGE

**PLANNING AND RESOURCE COUNCIL
MINUTES
April 7, 2010**

IN ATTENDANCE:

Anderson E., Anderson M., Balducci, Barker, Bourquin/Dunlap, Casey, Chan, White, Courtney, Davison, Day, Erickson, Olsen, ~~Galope~~, Garrido, Hueg, McAlpin, ~~Meade~~, Mostafa, Myers, Noone, Oropeza, Orrell, Patyk, Peck, ~~Schreiber~~, ~~Sias~~, Spragge, Starer, ~~Stenger~~, Swett, Wilkes.

APPROVAL OF MINUTES FOR MARCH 17, 2010

APPROVED WITH ONE CORRECTION:

Approved w/one change - the word "forum" on the first page should be changed to "quorum."

Minutes approved with change.

GUESTS: Darya Gilani, Matelund Dunlap attended for CSEA

ITEM I

EDUCATIONAL MASTER PLAN– John Mummert

Mummert - The Ed Master Plan has been posted onto our website, and ready for comments. John noted that this is a departure from previous EMP's as it is a working document. He encouraged SIP members to review the sections that refer to their respective initiatives. John also shared the calendar, and encouraged feedback.

Barker – Noted that Foothill will coordinate with district on the Strategic Master Planning, so that our EMP is aligned with the strategic plan.

Orrell - Noted that our EMP follows some of the self-study organization so it will flow well with accreditation work.

ITEM II

ANNOUNCEMENTS/STAFFING – Miner

Miner - announced that Daniel Peck will be leaving to return to Mission College.

Miner – announced that Eloise Orrell’s assignment as Interim VP of Instruction will be extended until June 2011 at which time she will be retiring – this would allow for continuity next year during our self-study for accreditation.

Davison - Noted that there are a significant number of vacant VP of Instruction positions at other community colleges in the area. She concurred that it would be better to wait until next year to recruit for the position. There were no dissenting opinions.

ITEM III

FTEF REQUESTS – MINER

Miner - mentioned that an updated version was sent out yesterday. The earlier version was missing Adaptive Learning and BSS faculty positions, and had inadvertently listed classified positions that are not being hired for at this time. Miner indicated that Daniel Peck set up the survey online and asked people to please read through information and then go online to prioritize the positions. She indicated that these positions are for Fall 2011. She encouraged people to review and ask questions of the Deans if they would like more information.

Starer - wanted to make sure that people take the time to review the full requests, including the student services reviews, and not just the program reviews. Peck indicated that he will put links to the online survey so people can click right to the reviews to see more information about the request.

Barker - Reviewed what people should be considering when they are prioritizing the positions.

Peck/Starer - mentioned that the guidelines Shirley went over disadvantaged non-instructional faculty such as counselors, librarians, etc. and that we need to keep in mind the importance of their work—that decisions should be made on more than just WSCH and productivity. Also reminded people that this is open for voting members only.

ITEM IV

GOVERNANCE HANDBOOK– MINER/CHENOWETH

Miner - indicated that the District office received a letter from ACE legal counsel requesting that Foothill stop implementation of the handbook. They have requested a change to the language so that the bargaining units (such as ACE) be allowed to appoint members to PaRC and other shared governance bodies. Miner indicated that the language had been negotiated and that they have agreed to changes but she

has asked ACE that those Classified members who have already been appointed and working on PaRC and SIP committees be allowed to continue in their roles this year. She also asked that the Classified Senate president be allowed to remain as an 'ex officio' Tri-chair of PaRC alongside the College President and the Academic Senate President.

Chenoweth - indicated that ACE had received input and worked closely with the other senates. She also stated that the idea was to allow ACE as a voting member on PaRC and other governance committees. She also stated that the goal was not to replace Classified Senate, but to work more closely with them.

Starer - commented that he was not sure of the working relationship between ACE and Classified Senate and asked what happens when there are differences on issues? Who will decide between the different union groups, and how appointments to committees will be decided from among the different groups? As an example, how will things be handled, if a conflict arises between the positions of Classified Senate and ACE--who's position will be represented on the governance committee?

Peck – noted, if you are inviting participation and seeking involvement how do you decide who will be appointed between the different bargaining units?

Casey – expressed her concerns, that while she was fine with the idea of ACE having a voice and being a voting member of PaRC and governance committees, she was troubled that the new language as written, states that only unions will be allowed to be appointed to governance groups—this serves to basically disenfranchise groups like the Confidentials and other non-union classified staff who had been previously been allowed through Classified Senate to participate in shared governance.

Miner - After discussion, Miner asked for a motion to accept the Governance Handbook with the new language.

Orrell - asked to discuss one other addition to the handbook—the calendar. The calendar will help us to keep on target with our cyclical reviews.

Starer - expressed concern about the idea of an 'annual cycle' and people seeing the reaffirmation as a chance to take potshots or air old gripes around yearly reviews. He suggested the idea of subcommittee of PaRC that would revisit the issue of reaffirmation and Miner concurred with this idea.

Davison - suggested a three-year cycle where year one we look at certain items, and the second year we would look at certain others, and the third year we would look at the remaining items.

Garrido - expressed concerns about the timelines listed, and trying to do accomplish reviews in 4-week blocks (this doesn't allow time for governance review).

Peter - felt that the timing of Program Review at the beginning of the year conflicted with many other deadlines and asked that we consider moving it to a later time, preferably at the end of the year.

Miner - suggested that we defer the calendar and review it again, and vote just on the handbook.

Starer - moved to accept the Governance Handbook

Anderson - seconded the motion

Motion passed

CLOSING ANNOUNCEMENTS

Special guest, Linda Thor thanked everyone for the hard work they have done serving on the PaRC committee, especially given all of the difficult decisions that had to be made this year around cutting programs and eliminating positions.

Miner - reminded everyone to be sure to complete their benefits enrollment before April 30 to insure benefits coverage for 2010-11.