



FOOTHILL COLLEGE

## PLANNING AND RESOURCE COUNCIL

### MINUTES

June 2, 2010

#### IN ATTENDANCE:

Anderson M., ~~Baldueei~~, Treanor, Dunlap/Bourquin, ~~Casey~~, Chan, White, Courtney, Davison, Day, ~~Bourquin~~, Erickson, Olsen, Galope, Garrido, Hueg, ~~McAlpin~~, ~~Meade~~, Mostafa, Miner, ~~Myers~~, Noone, ~~Olsen~~, Oropeza, ~~Orrell~~, ~~Patyk~~, Peck, ~~Peter~~, Schreiber, ~~Sias~~, Spragge. Starer, Stenger, Swett, Wilkes

#### ANNOUNCEMENTS AND INTRODUCTIONS

#### APPROVAL OF MINUTES FOR MAY 19, 2010

APPROVED WITH CORRECTIONS:

CORRECT “SEE” TO “SEEN” PG. 4

APPROVED AS AMENDED

GUESTS: Lori Silverman, Chien Shih, Fred Sherman, Darya Gilani

#### **ITEM I**

#### BANNER PRESENTATION – SHERMAN

Fred Sherman and Chien Shih presented an update on status of implementation of student “Banner” process.

- 3000 have registered to date for summer – that is total district
- Faculty will sign up for contracts through Banner for the first time

Miner – need to be sure that people know the deadlines and how to use and that there are huge consequences should the deadlines not be met – specifically their paychecks will NOT run.

Erickson – it was announced in FA News

Sherman – to date, 50% have completed their sign on

Noone – what is the procedure if faculty think their assignment is wrong?

They should notify their Dean first - Dean is only one that can adjust the load factors. If the Dean is not available go to Shirley Treanor and notify ETS to be sure it is not a glitch in the system.

Anderson – pointed out that the “check box” is “above” the assignment which has caused some confusion

## **ITEM II**

### OPC RECOMMENDATIONS/UPDATES – SHERMAN

Treanor – Latest OPC recommendations and funding sources from SIPS groups  
See II-1 handout

McAlpin – has been a great learning experience especially since we don't have money

Treanor - MINUTES 5/25/10 OPC Meeting - Direction and action of OPC with regard to SIPS funding recommendation  
See II-2 handout

Miner – facilities prioritizations would stay where?

Treanor –need to refer back to group for that answer

Spragge – requested a review of the format – wasn't helpful to people who are not familiar with a particular request's rationale or the respective area.

Starer –if we renew SARS license we need investigate if it is more appropriate than Meeting Maker – perhaps we all should use SARS

Davison – It is deterrent to participation in any shared governance activities because they (the counselors) don't see it on Meeting Maker

Miner - use coming year to review SARS and see if there are other alternatives. Also explore a way to block out important times for campus meetings or interface those systems

Day – the main reason they use SARS is because it is the only way to quantify their time with students

Miner – strategic value of the request should be first consideration

Spragge – example; tutoring is happening across the campus, funded different ways, some are specialized so the tutoring needs to be looked at as a global issue for all divisions/departments

White – everybody is asking for tutors so shouldn't we ask; are we spending those dollars effectively?

Miner – are we then asking PaRC for recommendation/approval of this list from SIPS? The endorsement we are looking for would be approval of this list and then return to discussion on the best allocations at this point – especially time sensitive items.

## **ACTION**

MSC to accept Shirley's OPC Recommendations/SIPS Priorities List

Thank you to SIPS for helping us to refine our processes

## **ITEM III**

### **FEEBACK ON ESMP – DRAFT #3**

Gilani – all versions are on the Office of Instruction webpage

Have added items from program review, no cuts as yet and more to come in the next DRAFT (4)

Davison – when will new additions will be due?

Gilani – hopefully this week

Garrido – changes should be noted so we don't have to read all of it each time

Gilani – will do track changes

Miner - June 21<sup>st</sup> this will be presented to board – everything to Darya by Wednesday the 9<sup>th</sup> and by 11<sup>th</sup> to Mia - to meet Board submittal deadlines.

Gilani – the governance survey is in your “e-mailbox” and due next Thursday. Goes to PaRC and SIPS

## **ITEM IV**

### **BASIC SKILLS COMMITTEE UPDATE**

Silverman – consists of campus wide representation with whomever is willing to serve

College Skills Tutorial was focus for year

- 1) Visited Learning Centers around the State
- 2) Investigated role of First Year Experience

SEE PowerPoint presentation

Questions: clarification of LRC remodel – will be Building 3600 not 3500

Treanor – plans have been submitted to get double funding

Starer – that part of the LRC must serve the entire campus and there should be a campus wide discussion about what we want in the space programmatically as well as how it can be WSCH/apportionment generating

Miner – board will get parcel tax results survey soon – but neighbors are very supportive. Biggest concern is how will we staff this center?

Mostafa – the model of this is the PSME tutorial area in that it is incorporating multiple disciplines – it is what this campus needs - the sense of community you see there. Want to commend and thank you for this work.

Miner – we will talk about next steps with reporting back to PaRC due to representation it offers. Would be in alignment with all strategic initiatives.

Davison – essential that you come to senate in early Fall to recruit volunteers.

## **ITEM V**

### QUESTIONS/RUMORS – Miner

Miner – completed a conference call with League – Eric Skinner Vice Chancellor for Fiscal Policy. There is a lot of variation in goals. Many want to give Community Colleges more \$\$dollars and take less away. Difficulty is that the approaches for funding seem very shaky. Extension of taxes sun setting June 30 - Republicans will not vote for and betting on oil tax securitization that would come in for a revenue stream to prop all this up? Not clear where the \$\$ will come from. Suspension of Prop 98 – we would not be first in line for revenue that might be available July and August – so may have to use reserves July and August and will lose interest as well. Eric's greatest fear after cuts is that our Legislative Analyst's Office wants to cut \$100 million with a backfill from student fees going to \$40/unit. As horrific as it is, we are doing well due to our conservative fiscal policies to date and have a level of stability.