



FOOTHILL COLLEGE

**PLANNING AND RESOURCE COUNCIL  
MINUTES**

**NOVEMBER 18, 2009**

APPROVAL OF MINUTES FOR **NOVEMBER 4, 2009**

ACTION: APPROVED AS WRITTEN

ANNOUNCEMENTS:

Chris White will permanently replace Antoinette Chavez as Classified Senate Rep. to the Access in Action Committee and PaRC.

**ITEM 1**

**FORMULATING ACTION PLANS (SEE HANDOUTS FOR SPECIFICS)**

Daniel Peck gave an update on the Action Plans and requested feedback from PaRC members – please contact him or one of the committee members or tri chairs.

He also thanked the ASFC leadership classes for their thorough review and input. Their primary concern was to have the wording be clarified/simplified so that all students could understand the text.

Daniel noted that next steps include review/collect feedback/clarify and then decide how to “operationalize” goals.

Miner: noted that committees would layout guidelines for development of timelines and where the needs are for redistribution of on-going dollars. New allocations for 10-11 year would be the product of the discussions that would go for the next 6 months. That could adjust some allocations for 10-11 year. Full program reviews will be the test. Example; faculty allocations next year will be informed by more up to date program review and goals and will need more specific statements for priority of our resources.

Garrido: This is a 3-year exercise in terms of bringing plans together – how do we find out what is in process in the longer term- 5 years down the road?

Miner: The technology plan is a good example - we need to fold that in, as well as diversity, matriculation, and sustainability plans – we want to be sure that they are integrated into the final plan. The District Ed Master Plan is a “role out” of the two colleges’ plans - they shape their plan based on what our priorities are. These goals are all being expressed around student access and success.

**NOTES FOR CHANGES (DELIVER ADDITIONAL QUESTIONS TO DANIEL)**

ADD to Building a Community of Scholars: “faculty/staff and students”

AFTER “increase the rate” by students ADD: “academic major”

Timeline for goals will need to be revised - since they are self-imposed they will be shifted as needed due to the holidays.

Classified Senate will have a special meeting to review the Ed Plan but will need to shift timeline as well.

Miner: will finalize the initiatives first part of Winter quarter....need to finalize the Commitment to Action and review all timelines with that in mind. We might consider this is a dynamic document and process and let us commit where we can to action plans and allow each group to face challenges as needed. We will resume finalizing schedule beginning of winter.

Mostafa: Discussion was raised on the simplification of text so that students, especially ESL students, could clearly understand the message. It was noted that expectations of our students needs to remain at college level. It was also noted that services are provided for ESL students and was suggested that the information be provided in additional languages.

Miner: when we write the Commitments to Action....that is when we will begin to pin things down such as Ahmed's/ASFC concerns. This is about conceptual understanding and while we certainly want students to become critical thinkers, it is part of our job to help students who may not be able to process the information "day one" be able to do so in 1-2 years. It's about where we can take students opposed to developing the lowest level of expression for every person who walks onto campus. She noted that Ahmed "raised an interesting challenge."

Sias: noted that all committees should have already weighed in on statements – is it filtering up or down? – that conversation should have been taking place at committee levels.

Miner/Peck – we are in growing pains and new perspectives are important now.

Miner thanked all serving on committees for their hard work and dedication

## **ITEM 2**

### **BUDGET UPDATE**

Miner: latest information on the budget at Townhall – we are still working on signing off on health benefits – the high end of personnel that would have to be cut is 29.72. There won't be any layoffs from DSPS this year - will use ending fund balance to June 30, 2010.

Timing: will have something more specific by mid January – if there are some "for sure" additional layoffs, will talk to people before the end of the year. There are no changes to the previously announced July 1 reductions list.

## **ANNOUNCEMENTS**

Mostafa: ALL Foothill Fall sports teams have made it to the playoffs

ASFC student government will meet in the cafeteria tomorrow (Nov. 19) and all are welcome to visit.

Sias: the bookstore is having a holiday food drive, please stop by

Miner: One weekend left to see Foothill's production of "My Sister Eileen."

## **IMPORTANT DATES**

Dec 2: PARC comments on First Draft of ESMP  
Jan 6: Second Draft of ESMP submitted to PARC (for distribution to governance groups)  
Review Governance Manual  
Jan 20: PARC discussion on ESMP  
Feb 3: PARC approves ESMP  
June 7: 6:00 – 7:30 State of the College – Hearthside Lounge  
TBA End of the Year Celebration

MEETING ADJOURNED AT 3:00PM