



FOOTHILL COLLEGE

**PLANNING AND RESOURCE COUNCIL  
MINUTES**

**DECEMBER 2, 2009**

IN ATTENDANCE:

~~Anderson E.~~, Anderson M., Balducci, Barker, Casey, Chan, White, ~~Chenoweth~~, Courtney, Davison, Day, Erickson, ~~Olsen~~, Galope, Garrido, Hueg, ~~McAlpin~~, ~~McComas~~, Meade, Mostafa, Myers, Noone, Orrell, Patyk, Peck, Schreiber, Sias, Starer, Stenger, ~~Swett~~, Wilkes.

APPROVAL OF MINUTES FOR **NOVEMBER 18, 2009**

ACTION: APPROVED AS WRITTEN

IT WAS REQUESTED THAT LIST OF ATTENDEES BE ADDED TO ALL MINUTES.

ANNOUNCEMENTS: NONE

**ITEM 1**

PLANNING TIMELINES – D. PECK

Peck presented the planning calendar for 09-10

Important due dates:

Dec. 22 will be the deadline for Instructional Program Review Forms

Orrell – next level will be divisions' resource requests that come from program reviews. Those will not be due until Feb. 19, 2010. Reductions will be in place and can be incorporated into prioritization.

Miner – Novotny is in process for putting together timelines for specific positions that would be a part of meeting the 'gap' - will have more details winter quarter.

Erickson – will calendar be through spring?

Miner - Review and assess planning processes review needs to be scheduled. This calendar reflects where we are right now. In the spring we will create an ongoing academic calendar. We need to go through the entire cycle to determine how it works and if these dates will work.

Barker – the link to resource allocations is FTES prioritization - would need program review completed by late winter or early spring to be ready for following fall. Budgets in place April/May – not sure we will have enough info to recommend to PaRC by those deadlines.

Sias – does this build into the district budget process?

Miner – there are several times, with the preliminary budget in June, but official is approved in September.

Next major piece – strategic initiative committee and Ed Master Plan - goals may already be completed...if not by 1/12 finalize 2<sup>nd</sup> draft of goals and share electronically to gather comments.

Actions that college is going to commit to will be dependent on resources available.

Next part – Master Plan – is in final edit of first draft and will come to PaRC on Jan. 20, 2010. Additional feedback Feb. 5 - Feb. 17 and hopefully, final approval March 17.

## **ITEM 2**

### **BUDGET UPDATE – J. MINER**

Distributed revised figures as result of benefit savings.

Categorical cuts of 1M does not affect or cause reduction in staff. Galope has reduced budget to trades - some of the trades are able to contribute from trust funds.

EOPS trying to supplement cuts by going to foundation accounts and donors contributions. Saved cuts of approx \$150K

DSPS conversation is still on-going.

Hopeful that we can drive down number of positions lost, keep some vacant with reorganization, postpone vs. laying someone off.

Plan ready in January will be able to layout directives we get from district regarding timelines – know when employees will be notified if position is eliminated. Conversations have already begun with deans and directors where possible cuts may occur.

Barker wants to hear new ideas for cost savings other than reducing positions. All should be aware that feedback needs to come quickly since we will be away for holidays. Want to have as much dialogue as we can about approach.

Starer – doesn't appear that the deficit is shared 60/40 with DeAnza....noted that at district level when \$\$ does return we (Foothill) absorb more of hurt and not proportionate when we are flush.

Miner – we actually have more money because of contract ed – the fund 14 is suspect – De Anza's was more than 50% higher than Foothill.

Barker – the imbalance is due to categorical funds – we make more in categorials

Miner: what is De Anza total fund 14 budget vs. ours?

ACTION: Barker will find out

It appears that 60/40 is not accurately reflected if they are 50% higher

Starer – thought we were not doing a rolling layoff.....has that changed? – DeAnza shouldn't have rolling layoffs and will live on a small pot they have.

Barker - June 30, 2010 is still the date 14-17 people will be lost. Categorical shortfall has changed the overall picture and cushion went away plus we don't know what is going to happen at the state level mid-year.

## **ANNOUNCEMENTS**

Chancellor search – place holder on Monday night to select a new Chancellor

Grand jury review completed to date – did comparison on receipts per student that compensation package reflected. Outcome; \$5.31 per student for Kanter vs. \$25 per student for highest comparison.

Mostafa - March 4 – students will march in Sacramento and invites you to attend.... wants to bring 1000 people from Foothill....be sure to let marketing know first week of quarter and faculty needs to know ASAP.

Sias – Do you have any reflections with regard with what we have gone through since your talk in the theatre?

Miner – we are still in process and in discussions. Have done a lot of self-reflection and there have been significant teachable moments for all of us. Am looking to moving forward and to how are we can be a better institution for what we have gone through. Students are counting on us and much good goes on despite the bumps in the road.

## **IMPORTANT DATES**

June 7:	6:00 – 7:30	State of the College – Hearthside Lounge
TBA		End of the Year Celebration