



PLANNING & RESOURCE COUNCIL

COMBINED BUDGET TOWN HALL

AGENDA

June 15, 2011

Purpose: **Participatory Governance Leaders Meeting**
Location: **President's Conference Room**
Time: **1st & 3rd Wednesday - 1:30 p.m. to 3:00 p.m.**

| DATE JUNE 15 | AGENDA TOPIC | DISCUSSION LEADER | EXPECTED OUTCOME |
|-------------------------|--|-----------------------------------|-----------------------------|
| 1:30 | Introduction of Guests | Miner | |
| 1:35 | Approval of Minutes for June 1, 2011* | Miner | Approval |
| 1:35 - 2:05 | Ratification of budget cuts* | Miner | Approval |
| 2:05 - 2:25 | Report from Core Mission Groups | | Information |
| 2:25 - 2:35 | PaRC Governance Survey (IP&B on Instruction website) | Orrell | Information |
| 2:35 - 2:45 | ESMP v2.0* | Orrell | Approval |
| 2:45 - 2:55 | Learning Outcomes & Assessments Update | Holcroft/Gilani | |
| 2:55 - 3:00 | Questions/Rumors/Announcements Goodbye to Out-going members 2-year term members status Summer IP&B Taskforce needed | Miner Orrell Gilani | |

***ATTACHMENTS:**

ESMP LINK: <http://foothill.edu/staff/irs/ESMP/index.html>

PaRC Budget Proposal

PaRC Action



FOOTHILL COLLEGE

**PLANNING AND RESOURCE COUNCIL
MINUTES
SPECIAL COMBINED TOWNHALL & PARC MEETING**
June 1, 2011

IN ATTENDANCE:

Anderson, Balducci, Bourquin, Bowie, Casey, Cellilo, Chenoweth, Davison, Day, Dehnad, Gallagher, Gilani, Heiser, Hueg, Kuo, McAlpin, Meade, Miner, Mummert, Murray, Myers, Neene, Oeh, Ong, Okamura, Orrell, Patyk, Schreiber, Southerby, Starer, Stenger, Swett, Taketa, Treanor

ANNOUNCEMENTS AND INTRODUCTIONS – MINER

Guests: Open meeting

APPROVAL OF MINUTES FOR MAY 18, 2011

CORRECT TO: "FTEF" ON ITEM #5

APPROVED WITH CORRECTION

ITEM I - BUDGET UPDATE - REDUCTIONS 1ST REVIEW – MINER

Good news.... Our original estimate of \$9.1 million in reductions will be reduced. Although this is good news, still not good enough good news to get us completely out of some reductions to the workforce.

What we have done thus far:

We have thoroughly reviewed all areas with Deans.

Public discussion needed to take place regarding faculty reductions so that we could plan for “teach out” of courses in Fall 2011.

Counselors contract reductions were discussed.

Although no March 15 notices have been sent, the proposed impact for FT faculty (see handout May 23, 2011).

Changes have occurred for Fall schedule mostly impacting PT faculty.

Will be seeking ratification of proposed reductions from PaRC June 15th meeting. Cabinet will or already has met with all constituencies regarding reductions.

See tentative budget hand out for 11-12

District wide reduction target is \$22,796,350

At this time we anticipate that we can proceed to June 30, 2012 before any layoffs. We can now wait until Fall quarter 2011 to start those discussions if board approves this plan. Also hope to have a State budget by then.

It was emphasized the estimated target is based on “May revise” information. When final budget is signed by Governor, this outcome could swing one way or the other in million(s) of dollars and we will have to adjust final figures if that is the outcome.

Cabinet prepared a “full cut” scenario as directed by the Board of Trustees.

Reductions implemented in previous two years:

- 4 administrators
- 20 classified staff
- reduced PT ranks

Proposed reductions of faculty

See handout (May 23, 2011)

Dental Hygiene – will not change admissions and will accept class in 2012

Paramedics – taken off the table

Radio – will no longer offer classes in radio but station would function and become self sustaining/incorporated.

PT counselors – would not have any part-time counselors. If we do reduction of FT counselors, would be offering Counseling 50 in order of seniority.

CTIS – focus on certificates and transfer programs.

Biotech – Hiatus recommended for one year while we build industry relationships. Will continue to have Biotech 10 for Gen Ed requirement.

Intercollegiate athletics – will look closely how Title 9 influences those decisions. Three prong test; total number of courses, quality of facilities and levels of participation. In addition; how many are participating, transferring, what is diversity within sport and are other colleges reducing in those areas in the conference competitions.

Gerontology – program in Adaptive Learning - have revitalized the major but has had low enrollment – going on hiatus.

These are all wonderful programs and not as though they don’t have value, but we have to make choices so that what we keep remains strong. We must ask if we have the resources to maintain the programming we have been able to offer in past years.

Was noted that NO bargaining should take place “off the table”

No one should approach anyone off the table one on one. No one should be pressured or made to feel guilty about the budget.

It was noted that “volunteers” to lay off could be perceived as off the table – that’s OK but deans/managers must not “invite” anyone.

ACE representatives have to be part of any discussions to reduce staff contracts.

Although it is extremely difficult to live in a state of ambiguity, it is going to stay that way for awhile. We will keep working with best information we have. There is

enough good news that the version will be better than an all cuts \$9 million budget, and we await Board direction.

After June 20, Board of Trustees would give us a new time line and hopefully would not lose anyone until July 1, 2012.

Our next "check in" on decision making? Don't see anything changing over Summer, shouldn't be surprises in August. September may depend on extension of taxes in November going on ballot. Short of that we remain with these scenarios.

We will still be offering regular Summer and Fall schedules.

ACTION: June 15 PaRC will take action on reductions for Board of Trustees tentative budget.

ITEM II - ACCREDITATION UPDATE - "LAST LOOK" - HUEG

See powerpoint

Corrected that PaRC did first read not approval

See planning agenda report slides for action items

Edits/corrections will still be received until July 1

Report can be reviewed on line in its entirety

ITEM III - MINER

QUESTIONS/RUMORS/ANNOUNCEMENTS

Monday 1:30 – 5:00 Ti Quan Do team is prepping for state championship – you may have seen them practicing in the library quad.

See flyer

Introduced Kimberlee Messina, new VP for Instruction and Institutional Research

For action by PaRC on June 15, 2011

**SHALL PARC SUPPORT THE PRESIDENT'S
PRESENTATION OF THE MAY REVISE BUDGET
REDUCTION PROPOSAL OF \$6,737,763 TO THE
BOARD OF TRUSTEES CONTINGENT UPON THE
FOLLOWING TERMS?**

- PRIOR TO THE ISSUANCE OF MARCH 15
NOTICES, PROPOSED REDUCTIONS AFFECTING
FULL-TIME FACULTY WILL BE ANALYZED AND
DISCUSSED FURTHER DURING FALL 2011.**
- PRIOR TO THE ISSUANCE OF LAYOFF NOTICES,
PROPOSED REDUCTIONS AFFECTING
ADMINISTRATORS AND CLASSIFIED STAFF
WILL BE ANNOUNCED IN DETAIL, ANALYZED,
AND DISCUSSED DURING FALL 2011.**

FOOTHILL COLLEGE
MAY REVISE BUDGET REDUCTION PROPOSAL
JUNE 15, 2011

4.4.11 Budget Reduction Goal: \$9,122,090

| CATEGORY | FTE | \$\$ |
|-----------------|----------------|--------------------|
| FT Faculty | 18.450 | \$1,806,649 |
| PT Faculty | 85.000 | \$5,396,581 |
| AMA | 1.092 | \$171,942 |
| ACE | 19.411 | \$1,543,430 |
| Supervisors | 1.000 | \$103,488 |
| B Budget | | \$100,000 |
| Total | 124.953 | \$9,122,090 |

May Revise Budget Reduction Goal: \$6,737,763

| CATEGORY | FTE | \$\$ |
|-----------------|---------------|--------------------|
| FT Faculty | 18.450 | \$1,806,649 |
| PT Faculty | 55.580 | \$3,501,664 |
| AMA | 1.092 | \$171,942 |
| ACE | 17.000 | \$1,154,020 |
| Supervisors | 1.000 | \$103,488 |
| B Budget | | \$0 |
| Total | 93.122 | \$6,737,763 |