FOOTHILL COLLEGE

PLANNING AND RESOURCE COUNCIL
MINUTES
March 16, 2011

IN ATTENDANCE:
Anderson, ~~Balducci, Bourquin~~, Bowie, Casey, ~~Cellilo~~, ~~Chenoweth~~, Davison, Day, ~~Dehnad~~, Gallagher, ~~Heiser~~, Hueg, ~~Kuo~~, ~~McAlpin~~, ~~Meade~~, Miner, ~~Mummert~~, Myers, ~~Noone~~, ~~Och~~, Ong, Okamura, Orrell, Patyk, ~~Schreiber~~, Southerby, ~~Starer~~, Stenger, Swett, ~~Taketa~~, ~~Treanor~~

ANNOUNCEMENTS AND INTRODUCTIONS – MINER
Guests: Chris White, Judy Baker, Sara Seyedin, Art Hand, Gertrude Gregorio, Margo Dobbins

APPROVAL OF MINUTES FOR FEBRUARY 16, 2010
APPROVED BY CONCENSUS

ITEM I   - ACCREDITATION UPDATE - HUEG

By end of next week all standards will be done. The intro has been completed.

ITEM II   - DIVISION PLANS

BUSINESS & SOCIAL SCIENCE – SEYEDIN

See powerpoint
Who we are:
•Accounting*
•Advertising
•American Studies
•Anthropology*
•Business*
•Business International Studies
•Child Development*
•Economics*
•Education
•General Studies
•Geography
•GIS
•History*
•Law and Society
•Philosophy*
•Political Science*
•Psychology*
•Real Estate*
•Social Science
•Sociology*
•Women's Studies*

Comprised of:
•21 departments/programs (13 Prog Reviews)
        –Travel Careers ended in June 2010
•08/09 WSCH: 101,500
•08/09 Productivity: 555
•08/09 FTEF: 53.02
•21 Fulltime faculty (20.08 FTEF, 38%)
        –5 Probatory (Tenure track)

•50-100 Part-time faculty (32.94 FTEF, 62%)
•Approx 48% of enrollment is online

Resource Requests:
•FTEF Positions
    –Psychology
    –Business
•$13,090 for SPSS Purchase
•$20,000 for the Tutorial Center
Assumes B Budget, Perkins and Lottery are funded

PHYSICAL SCIENCES & MATH - MURRAY

See powerpoint
Resource Requests
• Chemistry
    Evening Lab Technician
• PSME
    Center
    Coordinator
• IF:
    NSF STEMway: reduce B---budget $20K for each 3 years
    DOL Grant: reduce B---budget $20K for each 3 years

COMPUTER INFORMATION SYSTEM - BAKER

See powerpoint

Who we are:
•Offers dozens of university-transferable courses leading to degrees and industry-
    recognized certificates
•Day, evening, weekend, and online courses
•Training for Oracle, CISCO, A+, LINUX and Microsoft certification exams
•Teach employable skills in:
    –Enterprise Networking
    –Internet Technology
    –Computer Software Development
    –Interactive & Multimedia Technology
    –BioInformatics
    –Database Management
    –Video and Computer Game Design

Resource Requests
Upgrade Servers
•Cost: $23,807
•Need to upgrade core servers and NetLab servers
•Propose replacing the existing 31 servers
    with a Server blade enclosure and 3 blades
•Benefits
    –Cut cost of operation
    –Increase the level of reliability of our servers
    –Cut power consumption by two thirds

–Reduce noise pollution

–Reduce heat generation

•PG&E offers an energy rebate for server reductions based on the number of old servers that are removed (up to $200 per server)

Student Tutors for Online Courses

•Cost: $8,100

•Students enrolled in fully online courses have limited access to on-campus tutoring services

•CTIS students need access to virtual tutoring services via the Internet using teleconferencing such as CCC Confer

•Need to hire student tutors to provide these services

–Student tutors will be those who have successfully completed CTIS courses and have completed training in virtual tutoring and Etudes

–Funds are requested to pay 3 student tutors for 5 hours per week for Adjunct Mentoring

•Cost: $12,750

•Adjunct faculty members require guidance and support in order to be effective and successful

•CTIS relies heavily on adjunct faculty members in the CAST and COIN Departments

•Funds requested for .056 release time to one full-time faculty member for 3 quarters in order to serve as a mentor to adjuncts

GLOBAL ACCESS – BAKER

See powerpoint

Resource Requests:

Etudes course management system

•Online Help Desk hosting

•Verio website hosting and server services

•Surveygizmo online survey/forms services

•Equipment and software for Faculty Media Lab

ADAPTIVE LEARNING - GREGORIO

See powerpoint

Mission:

- To provide equal access to students with disabilities to the college's educational programs.

- To prepare students and provide career programs in the special education and disability-related fields.

Students with disabilities:

§Transfer to 4 year colleges & universities

§Certificate/A.A. and A.S. degree

§Basic skills

§Vocational training

§Older adults

§Veterans

§Re-entry students

Who we are:
- -Professionals and paraprofessionals in the Special Education, Adaptive Fitness, and Health & Aging-related fields
- -Individuals interested in changing careers
- -Parents with disabled children
- -K-12 and community college educators
- -Individuals who are re-entering the workforce
- -Returning students

Resource Requests: See powerpoint

ITEM III – OPC UPDATE - PATYK

See Handout

OPC streamlined/modified "Criteria for Budget Reductions."

$3.2 million (or more) in cuts at best case scenario. If Prop 98 and tax extension don't go forward, that number will be higher.

Recommendations included:

- Need to be looking forward depending on needs.
- Combined mission under program mix.
- Included support services under each mission.
- Organization efficiency thinking more strategically with resources. During difficult times important we think outside of FH.
- Reassigned time needs to be accountable.
- Create more of a scientific approach along with qualitative needs.
- Asked, if there was a 10% reduction across the board, how would you go about accomplishing that???

Judy commended the OPC for outstanding work in bringing this forward. We are focusing on core missions. But we must look beyond that as criteria because we will be cutting programs that address core missions. Are there qualitative measures that would be there, i.e. the ability for students to get a job, are we duplicating efforts in some areas and can we address those? The demand will continue to exceed our capacity to fill the needs.

ITEM IV - MINER
QUESTIONS/RUMORS/ANNOUNCEMENTS

Miner – budget info
See handout

What do we apply the principles to?? What is grim around this is 1320 has already been cut and now looking to deleting 210 classes already reflected in the cut. Left with best case scenario, we would need to still reduce/eliminate 34 positions or in dollars - $2.7 million. If Prop 98 and tax does NOT extend…we are looking at doubling of those numbers perhaps 68 positions and $5.5 million. We can't eliminate 68 positions. To achieve the cut we would have an ending balance of $3 million to meet district's 11-12 year with a balanced budget with one time dollars. We are buying time but not eliminating the problem.

By our June meeting, we will ask PaRC for scenarios for the kind of cuts needed to reach $5.5 million. What would that look like? Will need to describe it very generally without naming names/programs. Instructional side of house we will be looking at 2012-13 programs that will have to be eliminated. We will need to think about that year as the "finish up year" for certain programs. We must warn students that the last sequence of courses will be 12-13 year. March 15 notices would be delivered 2012 for programs going away.

If worst case scenario, this district will run out of dollars March 2012.   By State mandates, at least 50% of those dollars must be spent on instruction. PaRC will be looking at some proposals in June of what it would look like if we handle this burden ourselves. FH will not be eliminating 34 positions. But we will be asking at the negotiations table, what can we do to make up that gap? Transparency and confidentially will be challenging. FH cabinet will meet with DA senior staff focusing on instructional programs. There will be a cabinet retreat April 25 to look at the detail of every category of expenditure and will discuss the "big picture." Every dean and program director will talk with cabinet to review what could or could not happen in their area. Total honesty will be provided at those meetings and then brought to PaRC due to confidentiality and to provide a venue to have open discussion. Unfortunately, we will not be the same institution in 2012-13.