



FOOTHILL COLLEGE

**PLANNING AND RESOURCE COUNCIL  
MINUTES**

April 6, 2011

**IN ATTENDANCE:**

Anderson, Balducci, Bourquin, Bowie, Casey, Cellilo, Chenoweth, Davison, Day, Dehnad, Gallagher, Heiser, Hueg, Kuo, McAlpin, Meade, Miner, Murray, Myers, Noone, Oeh, Ong, Okamura, Orrell, Patyk, Schreiber, Southerby, Starer, Stenger, Swett, Taketa, Treanor

**ANNOUNCEMENTS AND INTRODUCTIONS – MINER**

Guests: Chris White, Pat Hyland, Robert Garcia, student Jorell Dye, Carolyn Holcroft, Linda Robinson

**APPROVAL OF MINUTES FOR MARCH 16, 2010**

ADD CASHMORE TO GUEST LIST – APPROVED BY CONSENSUS WITH CORRECTION

**ITEM I - ACCREDITATION UPDATE - HUEG**

The website was reviewed showing sections available for feedback. Remaining sections are close to completion. Both colleges will present the Accreditation Report June 20 to the Board of Trustees as the “state of the colleges.” All those who worked on the report were invited to attend the board meeting so that they can be recognized for their contributions. All feedback should be communicated to the respective standard’s team.

**ITEM II - TASKFORCE REPORT - STARER**

The Taskforce has been exploring the programming, design and staffing of the 3600 building. The area to be addressed is where the media center and ETS currently reside. The Taskforce took a tour of the space and discussed how it could be apportionment generating. They felt the cost could be covered significantly if scheduled correctly. A survey will be conducted to gather feedback on services people would like to see in the space. By end of year, they will report back to PaRC with recommendations of top five priorities. Would anticipate needing a bond measure on ballot to get matching funds – it was noted that you cannot pre-spend a match.

It was noted by Treanor, that the Library improvements have been made a priority but we are shy \$4 million and would need to take that from other Measure C projects.

**ACTION:** Need to meet with Treanor to strategize immediate needs.

ETS will not be moving off campus but they will move out of library.  
Taskforce will move forward with best-case scenario wish list and submit to PaRC.

Was noted that it is difficult to project eight years forward with the speed of technology upgrades.

### **ITEM III – LEARNING OUTCOMES ASSESSMENT – HOLCROFT**

See handouts

Making excellent progress.

In 2010, 1,768 courses out of 2,201 had student learning outcomes defined (36%).

Have until 3<sup>rd</sup> week of this quarter to update and numbers are expected to rise.

Goal by end of year is to have 96-97% for course level student learning outcomes.

Workshops will be given to assist faculty with process.

A new program (TracDat) was purchased in conjunction with DeAnza. It will greatly simplify the process.

### **ITEM IV - MINER**

QUESTIONS/RUMORS/ANNOUNCEMENTS

Budget Update

The District will need \$30 million in cuts to solve by June 30, 2011....Foothill's portion equals \$9 Million. To reach that goal, see attachment "Budget Reduction Timeline."

Timeline was framed at a joint administrators meeting with DeAnza.

Although some programs will be eliminated, will also consider "suspending" some programs with hopes that they will return.

July 1<sup>st</sup> budget will be \$9 million less than 2010-11.

Classified reductions will be effective January 1, 2012 and faculty/administrators letters will be effective July 1, 2012. During May of 2011, FT faculty will be advised if they are to receive a March 15 notice in 2012. Will give FA idea of the affected disciplines by late April.

Added complication for classified will be bumping rights. June 1<sup>st</sup> a dollar amount, not names, would be announced. Expected notices of layoffs to individuals will be sent no later than October 2011. Want to work with greatest level of certainty possible.

The \$9 million reduction in personnel is assuming there are no concessions with bargaining units. Units want to see what management is doing before they would consider making concessions. Anticipate we won't receive apportionment in July so colleges will need to go to "cash at hand." If we did nothing, we would run out of money by April 2012.

#### **What \$9 million cuts look like:**

- 600 sections will be cut 11-12 year = 59 FTEF (part-time faculty)

- full-time instructional faculty = 38 positions

- non-teaching faculty/administrators/classified = 61 FT positions

- cut \$400,000 in B budget

- doing all of the above still leaves a gap of approx. \$2 million for Foothill

**What we have done thus far:**

- approved 11 positions in PaRC for Fall 2011
- offered positions for Chemistry and Anthropology
- searches are open for English, ESL, Math and Physical Science/Engineering
- suspended History, Child Development, Library, Counseling, Music Tech searches.  
Those suspensions will count as savings in those divisions.
- we have one faculty retirement and two vacant classified positions that have been eliminated.
- 50% of B-budget cut
- as of June 30 will be ending 40-year NASA Internship program due to uncertainty of funding.
- expanding resource development with grants and donations through Foundation.

**ACTION:** Classified senate will submit feedback on OPC draft on criteria for budget reductions. OPC guides us on cuts including, core missions, productivity, campus impact.

**ITEM IV - ANNOUNCEMENTS - MINER**

- Thank you ASFC for the "*Help Japan*" fundraiser
- ACE board acting president will be Shelley Schreiber
- Craig Watkins, author of "*The Young and The Digital*" on campus 4/29/11  
would like a panel discussion with one faculty/student/librarian/counselor

**ACTION:** volunteer panel to be gathered by D. Davison and G. Okamura

- OPC meeting Tuesday. Will address budget allocations based on program review.
- Basic skills workgroups will be reviewing guiding principles for reductions as well.
- Stephanie Low from the California Community Colleges Chancellors Office has asked Foothill to host one of the state-wide curriculum study sessions - we were one of three colleges chosen to host.