



FOOTHILL COLLEGE

**PLANNING AND RESOURCE COUNCIL  
MINUTES  
June 15, 2011**

**IN ATTENDANCE:**

Anderson, ~~Baldacci~~, ~~Bourquin~~, Bowie, Casey, Cellilo, ~~Chenoweth~~, Davison, Day, ~~Dehnad~~, ~~Gallagher~~, Gilani, Heiser, ~~Hueg~~, Kuo, ~~McAlpin~~, ~~Meade~~, Miner, Mummert, Murray, ~~Myers~~, ~~Noone~~, ~~Oeh~~, Ong, Okamura, Orrell, Patyk, Schreiber, Southerby, Starer, Stenger, Swett, Taketa, Treanor

**ANNOUNCEMENTS AND INTRODUCTIONS – MINER**

Guests: Stephanie McGee new student trustee, Debbie Lee, Carolyn Holcroft, new member Kimberlee Messina

**APPROVAL OF MINUTES FOR JUNE 1, 2011**

**APPROVED WITH CORRECTION**

**ITEM I - RATIFICATION OF BUDGET REDUCTIONS – MINER**

Will use Fall quarter to discuss in detail what programs will be eliminated and instructional programs to be reviewed.

The Board was not going to act on budget until September.

The tentative budget action would be June 20<sup>th</sup>.

June 6<sup>th</sup> the Board approved retention of classified staff until July 2012 instead of December 2011.

September Board action will be adopted budget and will take into account ending balance for year-end.

We didn't build our budget based on tax extensions.

If we were to go deeper, we still have enough \$\$ because of stability fund and ending balances.

**ACTION:** voted unanimously to approve the May Revise Budget Reduction Proposal

**ITEM II - REPORT FROM CORE MISSION GROUPS**

Murray – OPC

See Handouts

See paragraph on PaRC membership

Suggested eliminating words: "if possible" to page 17 of the Handbook.

Change to "there would be an emergency meeting of PaRC" rather than making that change - goal is not to make decision in Summer but if one needed, we would have an arrangement.

**ACTION:** will remove "if possible"

What is “trigger” for what is deemed significant enough for emergency vote? That notion has been removed.

If there is a balance it will be carried over the Summer for Fall. Resource requests were made before we knew what our budget was.

TO DO: have a timeline that will incorporate the structure.  
Will meet regularly regardless of PaRC schedule.

Lee - Basic Skills

See Powerpoint

Teresa, Paul, Darya - submit resource request to anyone of chairs.

Cellilo – Workforce

Perkins final report due next couple of weeks.

Set student goals to be looked at again in Fall based on WSCH and budget.

Do have a tracking system will continue to use.

Balducci/Day – Transfer

See Powerpoint

Goal is to work with students and improve the culture of transfer at FHC.

Transfer degree will go to board this coming Board meeting.

200 attended first Transfer Celebration today.

Goal was to increase TAGs and TAAs from 234 last year to 1349 this year – thank you to counselors and the Marketing Dept in getting the word out to students.

Piparo attend many UC transfer groups so we had input.

200 visits from colleges nation-wide have come to Foothill.

### **ITEM III - GOVERNANCE SURVEY - ORRELL**

See powerpoint

Excellent response. Results will go to a taskforce to review and see what improvements can be recommended to PaRC.

First meeting - July 13 11:30 – please join the committee.

Contact Darya Gilani if interested.

### **ITEM IV - ESMP v2.0 - ORRELL**

See Website for Plan – link included in Agenda

Congrats to Elaine, home with new baby boy – and thank you for the hard work on this plan. Will be used as our “manual” for the year – goals will be used as guidelines  
Includes great statistics also included in our Accreditation Report.

This is a living document and will be updated in Fall

ACTION: Approved unanimously and will be published with Self Study.

## **ITEM V - LEARNING OUTCOMES ASSESSMENTS UPDATE -** **HOLCROFT/GILANI**

Short Tour of TracDat

May 27 was deadline for plans to be submitted – this process will be new to faculty and when more familiar will be very helpful.

Data has to be input by hand and hoping by Opening Day that faculty can explore the programs – much more intuitive than the 3CMS for learning outcomes.

A faculty member can log on to all the courses they teach and see how their learning outcomes are meeting their goals.

Can run reports and “trac” numerous kinds of data.

## **ITEM VI - MINER**

QUESTIONS/RUMORS/ANNOUNCEMENTS

The board was very impressed with our self-study draft and thank you again to all.

Steve Mitchell announced – Relay for Life at Egan Middle School for Sindy Olsen this Saturday 10a to 10a Sunday. Signups are in Smart Shop for times to walk and can purchase T-shirts.

Goodbye to members:

Bowie – Student Trustee – now working as intern for Richard Gordan Assemblyman

Okamura – outgoing ASFC President

Dehnad & Southerby – outgoing ASFC student reps

Orrell – retiring VP

Day – Transfer/Honors - end of term

Gallagher – outgoing Classified Senate President

Schreiber – off of OPC

Oeh – reassigned to DeAnza

Patyk – end of term (sub for Ion Georgiou through October)

Murray – end of term

Mummert – off of OPC