



FOOTHILL COLLEGE

**PLANNING AND RESOURCE COUNCIL  
MINUTES**

January 18, 2012

**IN ATTENDANCE:**

Anderson, Balducci, Bourquin, Bufrem, Casey, Cellio, Chenoweth, Davison, Day, Dye, Georgiou, Gilani, Heiser, Hueg, Kuo, McAlpin/Dobbins, McGee, McKellar, Messina, Miner, Mummert, Murray, Ong, Otayde, Patyk, Piparo, Starer, Stenger, Swett, Taketa, Tran, Treanor, White

**ANNOUNCEMENTS AND INTRODUCTIONS – MINER**

Guests: Gallagher, Noone, Spragge

**APPROVAL OF MINUTES FOR DECEMBER 7, 2011**

APPROVED AS WRITTEN

**ITEM I MARKETING APPENDICES PLAN - HUEG**

Postponed

**ITEM II - BUDGET UPDATE - MINER**

Ambiguity continues. Governor has proposed tax increase on November ballot and if it goes through, we would see an increase in budget for 13-14. If not, \$10M cut would increase by about \$7M; for Foothill - \$2M over the \$3.1M we are already struggling to meet. Our inability to recapture lost FTEF in 10-11 year is due to several issues; stricter enforcement of repeatability, TBA course hours adjustments and Coop-Work Experience overstating collection of apportionment. The Arts Alliance lost entire organizations because of repeatability.

Our state report will show that we would be down 9% and hoping that we can mitigate to 7%. DeAnza is currently flat, but district- wide we might be 4%. We are working closely with DeAnza colleagues for synergy on scheduling and they will send students our way when appropriate. Want to compliment DeAnza for their support during this difficult time and offers of help. There is a sincere spirit of cooperation.

We do have to meet with Board as to whether either college and/or Central Services would be permitted to use one-time dollars to carry over positions to June 20, 2013. Classified staff whose positions will be eliminated will be notified the week of February 6 instead of January 23. As a result, PaRC would need to ratify the budget reduction plan Feb. 15 and go to Board March 5. Since we can't share the specifics until Feb 15, would like to propose that we bring info on 15<sup>th</sup> which will reflect the conversation we would have had week before. Board will take action on faculty notifications - the classified positions at that point will not be the official April notices

that start the termination of the positions. There is still a chance for us to have dialogue of what the impact will be of those positions and want to give the Board the least number of positions possible. We are forced into a 2-week window to make these decisions/votes in PaRC.

#### DISCUSSION/FEEDBACK:

Bumping analysis is taking place with DeAnza before finalizing list.

Q – Do we have to notify FA by Feb. 1?

A – Yes and informal notice will go with formal letters to follow

ACTION: A new calendar will be posted on website and distributed to PaRC

### **ITEM III – RESOURCE ALLOCATION FORMS - MESSINA**

See attached Draft spreadsheet for Division B Budget requests (#3 attached)

Also see OPC B Budget Requests (#4 attached)

PaRC would then say if they agree or not with OPC recommendations

Another column added for President to confirm funding and presents in Fall.

Was suggested adding a column with original division priority/VP/ and President priority to keep track of original requests.

Concern raised that funding source decided by a small group.

### **ITEM IV – PROGRAM REVIEW UPDATE/PRIORITIZATION FLOWCHART** **– GILANI/KUO/TREANOR**

See Resource Allocation Flowchart (#2 attached)

Asking PaRC to give guidance now that reviews are in and resource allocations to follow.

This year everyone did an annual Program Review. Next year 1/3 will do comprehensive review and the others will do a version of the annual Program Review. After that Program Review, Deans will gather resource requests. Added one more level of review with VPs. (Version 1)

Top three on chart need to determine how best to distribute/review the info.

Concerns:

Uncomfortable with all arrows going up

Need more time, would like to start in Spring not Fall

Small committee work better than large so should go to OPC first

OPC/VP first look and then jointly recommend to PaRC – see Resource Funding

Process draft version 3

Should PaRC preview with OPC before OPC goes off to do their work?  
Does PaRC want to devote an entire month to listen to presentations?

ACTION: presentation occur in OPC Feb 17

Was suggested we skip presentations

VPs/OPC meet March 21

Will be submitted to PaRC in May

Will see how this year goes and re-look at it next year

See this year's flow chart - version 2 with corrections

## **ITEM V – OPC UPDATE - TREANOR**

Out of time - Deferred to next meeting

## **ITEM VI - MINER**

QUESTIONS/RUMORS/ANNOUNCEMENTS

FOLLOWING ATTACHMENTS WERE HANDED OUT AT MEETING:

#2 – RESOURCE ALLOCATION FLOWCHART (UPDATED FROM THIS MEETING INPUT INCLUDED HERE)

#3 – DIVISION B BUDGET

#4 – OPC BUDGET PRIORITIZATION