



FOOTHILL COLLEGE

**PLANNING AND RESOURCE COUNCIL
MINUTES**

February 1, 2012

IN ATTENDANCE:

Anderson, Balducci, Bourquin, Bufrem, Casey, Cellilo, Chenoweth, Davison, Day, Dobbins, Dye, Georgiou, Gilani, Heiser, Hueg, Kuo, McAlpin/Dobbins, McGee, McKellar, Messina, Miner, Mummert, Murray, Ong, Otayde, Starer, Stenger, Swett, Taketa, Tran, Treanor, White

ANNOUNCEMENTS AND INTRODUCTIONS – MINER

Guests: Noone, Goldstone, Schreiber

APPROVAL OF MINUTES FOR JANUARY 18, 2012

APPROVED AS CORRECTED – ADD SEMICOLON AFTER \$7M; (PARAGRAPH ONE ITEM II SENTENCE #3)

**ITEM I MID-YEAR CUTS UPDATE & 1ST READING
ELIMINATION OF FACULTY POSITIONS - MINER**

List will be shared in two weeks. There may be some retirements yet to come, but the five CIS positions will be going forward to Board for March 15 notices.

Will also remove the general Counseling position from new positions as DeAnza anticipates eliminating four Counselor positions. Since we would have to absorb those positions, it seems inappropriate to hire someone who could lose their job in one year. Would not attract a good pool and not fair to the individual. The amount of time it takes to complete the hiring process also not equitable for a one-year assignment.

The alternate view of students; they find it extremely difficult to get to a counselor and the lack of contact is greatly affecting students who are trying to transfer.

Two retirements are anticipated in Counseling that will be back filled with PT positions.

SACRAMENTO UPDATE

A team from the District attended the Legislative Conference in Sacramento on January 29-30 to hear latest on the State budget. One of the pieces that affect us will be the estimate for 11-12 shortfall of \$150M system-wide - due to BOG waivers. There may need to be an adjustment before end of year with \$3M coming to FHDA, possibly resulting in additional \$1M to Foothill. Already factored into the equation is the statewide lack of revenue from taxes and IPOs. Districts were advised to budget for worst-case scenarios including the November tax being voted down.

Another piece to consider is the Governor's proposition of the elimination of all subsidies for child development centers in 2012-13.

DeAnza has capacity to carry over for one more year with ending balance. DeAnza is down 4% where we are down 9% and they have more vacancies that they will be able to use for this round of cuts.

The reason why we are getting hit this year - the new revenue of the fee increase did not help because of increased students on BOG. The summer \$10 increase may further suppress enrollment throughout the State.

Q - What is our FT/PT numbers - could we publish to this committee after all cuts of occurred?

A - We will look at this in the context of the last 3 years.

Q - IPOs and increased revenue - what is the connection?

A - revenue to the State would increase to reduce the deficit but that has already been built into the State budget.

We budgeted that the legislature would be wrong.

Q - how does that affect our cash flow?

A - we have 5% reserve plus stability fund and should be OK. There will likely be more deferrals - (won't get money on dates you anticipate).

Q - how are we compared to other CCs?

A - we may be worse off than some - many were over cap and some we were not. Those that have the decline because of workload reduction and increased fees aren't showing up at below cap for them this year. Most of the bay area colleges are down but not to the extent we are.

By Fall 2012, with corrections to the repeatability, we will be in great shape in relation to State audits because we have already addressed that challenge.

We scrutinized ourselves in great depth in our audits and feel confident that we are in good shape.

ITEM II - OPC RUBRIC - 1ST READING

See corrected Rubric (attachment #1)

This is final draft as per suggestions at last meeting.

List will be given where funding sources are. No longer can one expect to get the same allocation as previous allocation. Move it around to base on needs due to such limited resources. Bring forth what is absolutely needed. This could start a cultural shift for the campus.

1st read of changes - See OPC's recommendation for changes in Shared Governance Handbook:
See attachments to these minutes

ITEM III – ACCREDITATION UPDATE - HUEG

Report no available - postponed

ITEM IV – NO-SMOKING POLICY

Noted that PaRC members should submit, in writing, any suggestions for changes/corrections to the policy prior to the 2nd reading on Feb. 15.

March 5 Board agenda is the goal for the board to approve

The wording has been reviewed by all Foothill constituencies prior to PaRC

Actual operational/implementation details will be forthcoming for discussion for Foothill and ticketing will not begin at Foothill until those agreements are reached

It was noted that “electronic” cigarettes is a carryover from previous policy

Q – Does the disciplinary process need to be addressed in policy as well as procedures?

A - It is OK to not call out actual disciplinary procedures. That will be decided by each campus.

Q - Will no smoking signs reflect the penalties?

A - We need to decide that

ACTION:

Board Policy:
NO CHANGES

Admin Procedures:

5.0 - add after "...producing products" - "is prohibited"

5.0 - delete "is" before "not limited to..."

6.0 - delete "nor accepted"

9.0 - delete entirely

Revised Policy and Admin Procedures will be distributed to PaRC members for final input prior to next meeting 2/15/12

ITEM V- MINER

QUESTIONS/RUMORS/ANNOUNCEMENTS

Need to correct sign in lot 5 - remove enforcement reflects 2001 information

ACTION: Will notify Brenda Davis Visas

*The meeting was adjourned with appreciation for and in memory of
Doug Boyett and Mary Green.*