



FOOTHILL COLLEGE

**PLANNING AND RESOURCE COUNCIL  
MINUTES**

June 6, 2012 (date corrected)

**IN ATTENDANCE:**

Anderson, Balducci, Bourquin, Casey, Cellilo, Chenoweth, Courtney, Davison, Day, Dobbins, Dye, Gilani, Heiser, Hueg, Kuo, Larhimi, McGee, McKellar, Messina, Miner, Mummert, Murray, Ong, Patyk, Starer, Stenger, Swett, Taketa, Tran, Treanor, White

**ANNOUNCEMENTS AND INTRODUCTIONS – MINER**

Guests: Beckie Urritia-Lopez, Phyllis Spragge, Antonia Savala, Shane Courtney, Melanie Hale, Linda Robinson, Scott Lankford, Roberto Sias, Brenda Davis-Visas

**APPROVAL OF MINUTES FOR MAY 16, 2012**

APPROVED BY CONSENSUS

**ITEM I - STUDENT EQUITY PLAN (MINER)**

See handout (Minutes PaRC 2.2.11)

We are re-introducing the Student Equity Plan. Would like to revisit this discussion at final meeting (June 20). Given recommendations that may surface at that meeting, we hope to develop student equity goals for 12-13. We do have metrics, but we don't want to lose sight that we must attract and retain students of color. We want to be more purposeful in the coming year.

ACTION: agendaize 6/20/12

**ITEM II - OPC/RESOURCE ALLOCATION RECOMMENDATIONS  
2<sup>ND</sup> READ – (KUO/PATYK)**

See Handout

Note: Red notations in "reassigned time" columns indicate changes from last PaRC distribution – no dramatic changes

How does Foothill come up with \$5 million in cuts.....one of the areas we must consider is reassigned time. The columns for unbudgeted items are in lower columns. These were never funded with on-going dollars. In the past, we received those dollars through carryover, float, Partnership for Excellence, equalization and vacancy one-time dollars. That is no longer an option. Not under discussion is

“release time” that is negotiated with FA. Specific amounts of release time must be reserved for FA and Academic Senate for collective bargaining.

This gives us a total picture of what is within our purview. We would be looking at changes for UN-budgeted areas only. The plan is to continue the budgeted. If there are areas anyone feels should to be kept - this is the venue to discuss.

It was noted that this list has not been introduced to Academic Senate. Also noted that Dolores and Robert have voluntarily dropped their reassigned time request from 50% to 35% as a cost savings measure.

It was noted that the reassigned time for faculty coordinator for Adaptive Learning will not be continued. It was for one-time interim coverage.

SLO Coordinator – work has been extremely important and will need to brainstorm different ways to accomplish that work. Noted that no one volunteered for those positions. Perhaps will do stipends instead. People asked if they could give one quarter rather than 2-year commitment. Part-timer faculty have asked if they could participate, but they are not eligible for reassigned time. Stipends are a possibility for them.

ACTION: Will work with deans to address this issue in the next few weeks. The deans and faculty need to know ASAP so that the schedule can be rearranged.

We were reminded that using the rubric was an imprecise way to reach the allocation process. It may improve over time, but still not considered the best approach.

### **ITEM III – FACULTY/STAFF RECOURSE ALLOCATION (MINER)**

See Handout from Miner

FACULTY – final positions approved:

It is important that we address the most strategic hires.

Counseling - was important that it was at top of list.

#9-20 on the list were not approved.

Noted for the record: #9 was position that Librarians championed vigorously and hope their request will be revisited.

Reply: to do so would be at the cost of additional classified layoffs at this time – unfortunately it is also on the wrong side of the 50% law.

STAFF – final positions approved:

#1 - Curriculum Technician – there was confusion regarding this position. The hiring pre-dated this process and was a result of reorganization in Student Services. Justification for this position is in part is due to the new transfer degree, Banner conversion, and need to coordinate curriculum entries with DeAnza. Accuracy of our reports is critical and requires a specialized skill set; most importantly, drives how we receive our funding.

Items #2-17 will be deferred to winter 2013 pending district-wide reductions.

By January 2013, we will have fall enrollment data and January 10 we will have more information from the state. That will give us more time to look to ways to close the gap on items that may or may not be at the bargaining table.

#### **ITEM IV - OPC TEMPLATE OF OBJECTIVES\_ (PATYK)**

See Core Mission Workgroup reflections for 2011-12 handout for details.

It was noted that Departments who have money shouldn't be asking for additional funds, that is not the purpose of this process.

Also noted that Departments ask for more funds because they don't know in advance what they are going to get and suggested that zero-based funding would be the better guide. Needs to be "fairly" based.

#### **ITEM V - NO SMOKING LOCATIONS\_ (DAVIS-VISAS)**

See map with locations – indicated with a "D"

Concerns raised:

1) The area behind 1300 is not being maintained by grounds – it could be a fire danger. It was noted that Plant Services will begin to maintain that area.

2) Imperative that areas be available for the student populations that are smokers; veterans and international students – we don't want to lose any students to other colleges.

ACTION: The location map now proceeds to Academic and Classified Senates and ASFC for approval and should be returned to PaRC June 20 meeting for final approval. Implementation (ticketing) will begin Fall 2012.

#### **ITEM VI - BUDGET UPDATE\_ (MINER)**

See handout - budget reduction simulations

List was prepared by VPs at an all day retreat. They reviewed a list of every employee in the college. The list shared today is a "simulation" and not a "done deal." A

discussion with DeAnza will be scheduled to review as well. DeAnza's approach to Counseling reductions is the elimination of entire positions, whereas Foothill is looking at contract reductions.

The list indicates a huge hit to classified staff and it is hoped that that could be mitigated by early summer session success. The feedback and enrollment numbers are terrific. Most are new students to Foothill. We may have captured new students for fall quarter through this offering.

The goal is to leave NO state funding on the table. With enrollment fee going up this summer, there will be sticker shock ...the enrollment drops anytime there is an increase.

These numbers on the list are built on the worst-case scenario; that the November Governor's initiative wouldn't pass. If that happens, we would notify individuals the day after the election and notices would go to board December 2012 for approval.

#### *BROC – Budget Redirection Options Clearinghouse*

Chancellor Thor will be convening a taskforce – will consist of representatives from all collective bargaining groups as well as “meet and confer” groups. This taskforce, similar to the JLMBC, will work to insure that we are doing everything we can as a DISTRICT.

Good people and good work will go away and it is inevitable that we will have a much more narrow approach to serving our students.

Q - what is the maximum amount international students can be charged?

A - we are \$10 under maximum – we can't charge max as we are a contiguous district. We also want to remain competitive with other districts.

Q - Do international students pay less here than in other states?

A - Even non -international students come to California for the bargain tuition. Berkeley and UCLA have determined they will give 20% of their seats to international students. We will not do that at Foothill. We are doing major outreach to international students who will opt for completely on-line instruction.

Q - What is size of classified staff and what do these numbers equate to in people going away?

A - We currently employ 125 FT classified staff. Reductions of \$ 1.7M would be a result of contract reductions, transfer to other funds, elimination of vacant positions and some layoffs.

See The IPB Approach document

ACTION – will bring this document back to June 20 PaRC – would like PaRC to modify or accept.

There is hope that comes from our aim to increase revenue. Would like to coordinate our final reductions in concert with DeAnza and will meet with them next week.

Faculty hires...approved 11 and filled seven. Math and psychology were unsuccessful and we withdrew the counseling and librarian positions. 2013-14 is closed for new positions and will look to 14-15 for any new requests.

Governance survey

It will be distributed for planning process – please complete prior to next meeting.

QUESTIONS/RUMORS/ANNOUNCEMENTS

***Meeting adjourned.***