Foothill College Academic Senate Committee Reports
Prepared for the October 26, 2015 meeting

COLLEGE-LEVEL COMMITTEES

Academic Integrity Committee (AIC)
Committee Chair

- ❖ Last meeting and major agenda items:
  - o October 13, 2015 at 10AM
  - o Discussed discipline and due process - when can a registration hold be used to ensure a meeting between the student and Dean of Student Affairs
- ❖ Next meeting and major agenda items: TBD
- ❖ Feedback, action and/or direction needed from academic senate at this time:
  - o 1) Encourage faculty to report every violation to the Dean of Student Affairs and Activities. 2) Remind faculty: if you take an action that impacts a student's grade due to a breach of our academic integrity policy, please inform the student of your action before you submit a report to the Dean of Student Affairs

Assessment and Placement Ad Hoc Committee (AP Ad Hoc)
Committee Liaison Carolyn Holcroft

- ❖ Last meeting and major agenda items:
  - o October 20, 12:30PM – 2PM in the President's Conference Room; major item = plans to pilot implementation of multiple measures.
- ❖ Next meeting and major agenda items:
  - o November 4, 2015, 9AM – 10:30AM: meet with De Anza leadership to discuss possibility of common retest policies for district
- ❖ Feedback, action and/or direction needed from academic senate at this time: None
- ❖ http://www.foothill.edu/president/assessment.php

Basic Skills Workgroup (BSWG)
Tri-chair Teresa Zwack

- ❖ Last meeting and major agenda items:
  - o Met October 19, 2015
  - o In our first two meeting this year we have been discussing our three major projects: math summer bridge, English summer bridge, and embedded tutoring. We have been going over what works well, what we can do differently/better, and possible expansion.
  - o There has also been talk about how we can encourage people to use basic skills funding for productive projects that meet the guidelines to how the

money must be spent. We are not sure if it is generally know that the money is there and what kinds of projects it can be used to fund. We are looking for ways to publicize this information.

- ❖ Next meeting and major agenda items: November 2, agenda TBA
- ❖ Feedback, action and/or direction needed from academic senate at this time:
  - o As they complete their program reviews, please encourage faculty to think about proposals for projects that benefit basic skills students – contact the workgroup if you have questions about what will qualify for funding and/or submit your request using http://www.foothill.edu/president/BSI+SE_Funding_Request_Form.doc

College Curriculum Committee (CCC)
Committee Chair Isaac Escoto

- ❖ Last meeting and major agenda items:
  - o Met October 20, 2015
  - o Discussed creation of division specific guidelines for online courses in reference to the adopted Senate resolution last spring.
  - o Discussion regarding pulling the deadline for curriculum sheet submission back to February. The current March deadline is tight, right up against when catalog changes are due.
  - o Shared and discussed ASCCC Fall Plenary resolutions. Mention that we may need new curriculum for our baccalaureate degree, in order to meet approved resolutions. More info to come after plenary.
  - o Five new ADTs (interdisciplinary in nature) have been announced, that we can start to apply for starting 2/1/16. Public Health Science, Child and Adolescent Development, Elementary Teacher Education, Social Justice Studies, and Global studies. If interested in developing these degrees or curriculum that may be necessary, please connect with your CCC reps as well as the articulation office.
  - o CCC is discussing non-credit, with the goal of raising awareness of what it is and how non credit can support our students.
- ❖ Next meeting and major agenda items:
  - o 11/3/15 in the President's Conference Room 2-3:30PM
- ❖ Feedback, action and/or direction needed from academic senate at this time:
  - o none

Commencement Committee
Committee Liaison Richard Morasci

- ❖ Last meeting and major agenda items:
  - o Has not met yet
- ❖ Next meeting and major agenda items:
  - o TBA
- ❖ Feedback, action and/or direction needed from academic senate at this time:
  - o None

Committee on Online Learning (COOL)

Committee Chair Kathryn Maurer

- ❖ Last meeting and major agenda items:
    - o October 2, 2015
    - o Discussion items included the following:
        - ▪ Review of DEAC/COOL Mission & Methods and 2014-2015 Accomplishments & Work-in-Progress
        - ▪ Update on Canvas Migration and DEAC/COOL Integration with Migration Workgroup
        - ▪ Update on the Online Education Initiative
        - ▪ Discussion: DEAC/COOL Goals and Priority Tasks for 2015-2016
- ❖ Next meeting and major agenda items:
    - o Next meeting with take place Monday, November 2nd 10:30 – 12:00 p.m.
    - o COOL will address the following goals/tasks in the upcoming meeting:
        - ▪ Canvas migration, and supporting faculty requests for prioritization of Canvas enhancements
        - ▪ Follow up on the Senate Resolution regarding Online Course Quality Standards at the Division Level.
        - ▪ Hybrid course requirements and guidelines
- ❖ Feedback, action and/or direction needed from academic senate at this time:
    - o Sending out a gentle reminder that per last year's Senate resolution (http://www.foothill.edu/senate/resolutions/2014-15/SPRING_15/OnlineCourseStandardsADOPTED.pdf), all divisions need to have drafted online course quality standards by Feb. 2016. COOL is available to provide guidance and resources to the divisions.
    - o COOL would like to ask Senators to encourage faculty to volunteer to serve on the Foothill Technology Task Force. Contact Judy Baker, if interested.
- ❖ http://www.foothill.edu/fga/DEACmtg.php

Planning and Resource Council (PaRC)

Tri-chair Carolyn Holcroft

- ❖ Last meeting and major agenda items
    - o October 21, 2015
    - o Agenda is at http://www.foothill.edu/president/parc/index.php
    - o PaRC agreed to schedule 2-3 additional meetings per quarter as need arises, to allow sufficient time for meaningful discussion
    - o The new program proposals for Fire Science and Dental Hygiene were approved
    - o We reviewed the draft goals/objectives for the Ed Master Plan and approved them on a conditional basis, with additional review and approval coming later this quarter

- o All of IP&B's (remaining) recommendations were approved. The proposal re: changing the status of OPC had been withdrawn prior to the meeting).
- o Elaine is finalizing the program review data and plans to forward them to the Office of Instruction by Friday October 23, for college-wide posting next week. If constituents need theirs before this time, they should contact Elaine.
- o We discussed the Resource Request Spreadsheet that now includes comments from the president: http://www.foothill.edu/president/parc/minutes/parc2015-16/10.21.15/OPC_List_PresidentApproved.xlsx
- ❖ Next meeting and major agenda items:
  - o November 4, 2015 at 1:30PM in the President's Conference Room
- ❖ Feedback, action and/or direction needed from academic senate at this time: None
- ❖ http://www.foothill.edu/president/governance.php

Professional Development Committee (PDC)
Tri-chair Ben Stefonik

- ❖ Last meeting and major agenda items:
  - o No meeting since last report
- ❖ Next meeting and major agenda items:
  - o October 27, 2015, 12 – 1PM in the Altos Room
- ❖ Feedback, action and/or direction needed from academic senate at this time:
  - o http://www.foothill.edu/staff/development/

Student Equity Workgroup (SEW)
Tri-chair Hilda Fernandez

- ❖ Last meeting and major agenda items:
  - o Met Tuesday, October 13
  - o Paul Starer reported out re: the Student Equity Conference that he and Justin Schultz attended.
  - o SEW reviewed the draft Student Equity Plan and we discussed which disproportionately impacted groups will be the focus for each indicator
  - o Holcroft presented a proposal for bringing a formal equity professional development program to Foothill for next year.
  - o Fernandez presented a proposal to partner with the "Reading Partners" program.
  - o The minutes will be posted at http://www.foothill.edu/president/equity.php
- ❖ Next meeting and major agenda items:
  - o October 27 from 2-4PM in 6506
- ❖ Feedback, action and/or direction needed from academic senate at this time:
  - o None

- ❖ http://www.foothill.edu/president/equity.php

Student Learning Outcomes coordinators
Reported by liaison Katherine Schafers

- ❖ Last meeting and major agenda items:
  - o No meeting yet this quarter
- ❖ Next meeting and major agenda items:
  - o TBA
- ❖ Feedback, action and/or direction needed from academic senate at this time:
  - o Request approval of SLO committee proposal

Student Success and Support Programs Advisory Committee (3SPAC)
Tri-chair Carolyn Holcroft

- ❖ Last meeting and major agenda items:
  - o No meeting since last report
- ❖ Next meeting and major agenda items:
  - o TBA
- ❖ Feedback, action and/or direction needed from academic senate at this time:
  - o None
- ❖ http://www.foothill.edu/3SP/

Tech Task Force (TTF)
- ❖ Last meeting and major agenda items:
  - o Monday, October 5
  - o Minutes: http://www.foothill.edu/president/ttf/TTF_Minutes_100515_DRAFT.pdf
- ❖ Next meeting and major agenda items:
  - o November 6, 2015
- ❖ Feedback, action and/or direction needed from academic senate at this time: none

Transfer Workgroup (TWG)
Tri-chair

- ❖ Last meeting and major agenda items:
  - o No meeting yet this academic year
- ❖ Next meeting and major agenda items:
  - o October 27, 2015
- ❖ Feedback, action and/or direction needed from academic senate at this time:
  - o none

Work Force Workgroup (WFWG)
Tri-chair Robert Cormia

- ❖ Last meeting and major agenda items:

The workforce workgroup committee met on October 13 and we discussed the goals and objectives for the year, and the top priority items:

- ❖ Help the College understand what workforce and CTE are, and the role they play across many programs, and the impact on the community
- ❖ Track the outcomes of student academic performance and career gains as a result of their course of study at Foothill, and be able to report this data (through multiple measures and a uniform survey) to the State
- ❖ Look at the intersection of student success, equity, and workforce (CTE) programs. What are gains, challenges, etc?
- ❖ Work regionally to coordinate our activities, especially in gaining funding
- ❖ Continue prudent use of workforce funding, especially Perkins, as well as enhancement funding.
- ❖ Next meeting and major agenda items:
  - o November 10, 2015 2:30PM
- ❖ Feedback, action and/or direction needed from academic senate at this time:
  - o None
- ❖ http://www.foothill.edu/workforce/workforce2015.php

DISTRICT-LEVEL COMMITTEES

Academic and Professional Matters Committee
Committee Liaison Carolyn Holcroft

- ❖ Last meeting and major agenda items:
  - o No meeting yet this academic year
- ❖ Next meeting and major agenda items:
  - o November 13, 1:30PM – 2:30PM
  - o Agenda not yet posted
- ❖ Feedback, action and/or direction needed from academic senate at this time:
  - o none

Chancellor's Advisory Committee
Committee Liaison Carolyn Holcroft

- ❖ Last meeting and major agenda items:
  - o Met Friday, October 16, 2015

- ❖ Next meeting and major agenda items:
  - o Major agenda items
    - ▪ Discussed timeline and process for review of District Mission Statement and District Ed Master Plan;
    - ▪ Discussed timeline/process for Foothill College President Search (see below)
- ❖ Feedback, action and/or direction needed from academic senate at this time: none
- ❖ http://www.fhda.edu/_about-us/_participatorygovernance/A-chancellors-advisory-council.html

ETAC (Education Technology Advisory Committee)
Committee Liaisons Mike Murphy and Pawal Szponar

- ❖ Last meeting and major agenda items:
  - o October 14, Noon – 1:30PM; http://ets.fhda.edu/governance-committees/etac/archived-agendas-project-updates-and-minutes/_agenda/agenda-10-14-15.html
- ❖ Next meeting and major agenda items:
  - o November 11 (Zoom)
- ❖ Feedback, action and/or direction needed from academic senate at this time: none
- ❖ http://ets.fhda.edu/governance-committees/etac/

FHDA Board of Trustees
Liaison Carolyn Holcroft

- ❖ Last meeting and major agenda items:
  - o No meeting since last senate meeting
- ❖ Next meeting and major agenda items:
  - o November 2, 2015
- ❖ Feedback, action and/or direction needed from academic senate at this time: none
- ❖ http://ets.fhda.edu/governance-committees/etac/

Foothill College President Search Timeline, 2015-16	
DUE	**ACTION**
Aug. 17 (Mon)	RFPs mailed to search firms
Sept. 11 (Fri)	Proposals due from search firms
Sept. 24 (Thurs)	Search firm interviews & selection
Sept. 29 (Tues)	Draft profile & committee charge to Chancellor's Cabinet to review with response deadline of Oct. 6
No later than Oct. 5 (Mon)	Judy emails campus community about process, timeline, forums
No later than Oct. 5 (Mon)	Ask Foothill faculty, classified, student groups to nominate reps to serve on search committee by Oct. 16 (3+3+2+1) – Advise of administrators and community member selected for committee
Oct. 16 (Fri)	Deadline for search committee nominations *(review at CAC that day)*
Oct. 19 (Mon)	Judy emails update to campus community about availability of draft profile on web for input, plus reminder of Oct. 28 forum
Oct. 28 (Wed)	Community forum at Foothill from 12:15-1:45 p.m. for input on draft profile
Nov. 12 (Thurs)	Search consultant meets with search committee to review charge, deliver training, solicit feedback on profile, share recruitment plan
Nov. 16-Feb. 5	Recruitment
Dec. 2 (Wed)	Search committee meets to draft questions for semi-finalists
Feb. 8-Feb. 23	Search committee members screen applications
Feb. 24	Search committee meets to select candidates to interview
March 9-10 (Wed-Thurs)	Search committee interviews and selects finalists
March 21 (Mon)	Judy announces finalists & their campus visit schedule
April 11-15	Finalists visit district (two-day visits)
April 18-22	Site visit(s)
May 2 (Mon)	Chancellor presents recommendation to the board
May 2	Judy announces new president