

**College Curriculum Committee Meeting Agenda**  
**Tuesday, June 18, 2013**  
**2:00 p.m. - 3:30 p.m.**  
**President's Conference Room**

Item	Action	Attachment	Presenter/Time
1. Minutes: June 4, 2013	Action	#6/18/13-1	Holcroft - 3 min
2. Announcements a. New Course Proposals  b. Report out from Divisions c. Upcoming events d. Other Updates e. Certificate Sample Language	Information	#6/18/13-2 thru 14	Curr Reps - 5 min Holcroft - 3 min Nuñez - 2 min Holcroft - 3 min
3. Prerequisite Implementation Status	Information	#6/18/13-15	Holcroft - 5 min
4. Transfer Degrees & C-ID Status Update	Information	#6/18/13-16 & 17	Holcroft, Day - 15 min
5. Summary & Goalsetting	Discussion	#6/18/13-18	Holcroft - 5 min
6. Other			Day

**Attachment List:**

#6/18/13-1 Draft Minutes: June 4, 2013  
#6/18/13-2 New Course Proposal - ART 4I  
#6/18/13-3 New Course Proposal - ART 5C  
#6/18/13-4 New Course Proposal - ART 6B  
#6/18/13-5 New Course Proposal -ART 6C  
#6/18/13-6 New Course Proposal -ART 20C  
#6/18/13-7 New Course Proposal -LINC 97A  
#6/18/13-8 New Course Proposal - MUS 7F  
#6/18/13-9 New Course Proposal - MUS 11D  
#6/18/13-10 New Course Proposal - MUS 11F  
#6/18/13-11 New Course Proposal - MUS 60D  
#6/18/13-12 New Course Proposal - MUS 81H  
#6/18/13-13 New Course Proposal - PHOT 74B  
#6/18/13-14 New Course Proposal - PHOT  
#6/18/13-15 CCCC Memo-Prereq Implementation  
#6/18/13-16 Foothill Transfer Degree Status  
#6/18/13-17 C-ID June 2013 Newsletter  
#6/18/13-18 CCC Planning 2012-2013

**2012 -2013 Curriculum Committee Meetings**

**Fall 2012 Quarter:**

10/2/12  
10/16/12  
11/6/12  
11/20/12  
12/4/12

**Winter 2013 Quarter**

1/15/13  
1/29/13  
2/5/13  
2/19/13  
3/5/13  
3/19/13

**Spring 2013 Quarter**

4/16/13  
4/30/13  
5/7/13  
5/21/13  
6/4/13  
6/18/13

**2013 -2014 Curriculum Committee Meetings**

**Fall 2013 Quarter:**

10/1/13  
10/15/13  
11/5/13  
11/19/13  
12/3/13

**Winter 2014 Quarter**

1/21/14  
2/4/14  
2/18/14  
3/4/14  
3/18/14

**Spring 2014 Quarter**

4/15/14  
5/6/14  
5/20/14  
6/3/14  
6/17/14

\* Standing reminder: items for inclusion on the CCC agenda are due no later than one week before the meeting

### **2012-2013 Curriculum Deadlines**

~~12/1/12~~ Deadline to submit courses to CSU for CSU GE approval.  
~~12/1/12~~ Deadline to submit courses to UC/CSU for IGETC approval.  
~~12/7/12~~ COR/Title 5 Updates for Fall 2013.  
~~3/1/13~~ Curriculum Sheet Updates for 2013-14.  
~~6/1/13~~ Deadline to submit new/revised courses to UCOP for UC transferability  
*Ongoing* Submission of courses for C-ID approval and course-to-course articulation with individual colleges and universities.

### **2012-2013 Professional Development Opportunities & Conferences of Interest**

~~11/8-10/12~~ [Next Generation STEM Learning: Investigate, Innovate, Inspire](#), Kansas, MO.  
~~11/8-10/12~~ [ASCCC Fall Plenary Session](#) - Irvine Marriott Hotel.  
~~2/8/12\*\*~~ Global Citizenship Pathway - SJSU/WVC curriculum collaboration model.  
President's Conference Room, 12-1 p.m. (Compass II Networking Grant)  
~~2/28-3/2/13~~ [General Education & Assessment: A Sea Change in Student Learning](#), Boston Park Plaza, Boston, MA.  
~~4/4-6/13~~ [Student Success & the Quality Agenda](#), Miami, FL.  
~~4/11/13~~ CCC Course Outline Workshop, KCI Rm 4008, 12:00 p.m. - 1:30 p.m.  
~~4/18-20/13~~ [ASCCC Spring Plenary](#), Westin San Francisco Airport.  
~~4/22/13~~ CCC Course Outline Workshop, KCI Rm 4008, 1:00 p.m. - 2:30 p.m.  
~~5/1/13~~ CCC Course Outline Workshop, KCI Rm 4008, 12:00 p.m. - 1:30 p.m.  
~~5/17/13~~ CCC Course Outline Workshop, KCI Rm 4008, 11:00 a.m. - 12:30 p.m.  
~~6/13-15/13~~ [ASCCC Faculty Leadership Institute](#), Sheraton Grand, Sacramento.  
~~7/11-13/13~~ [ASCCC Curriculum Institute](#), Sheraton Park Hotel, Anaheim.

#### Distribution:

Kathy Armstrong (PSME), Judy Baker (Dean), Rachelle Campbell (BH), Bea Cashmore (ALD), Jerry Celillo (CNSL), Dolores Davison (AS President), Bernie Day (Articulation Officer), Teresa de la Cruz (Articulation), Isaac Escoto (CNSL), John Fox (BSS), Marnie Francisco (PSME), Stephanie Franco (Evaluations), Patricia Gibbs (BSS), Brenda Hanning (BHS), Robert Hartwell (F A), Carolyn Holcroft (Faculty co-chair), Kay Jones (LIBR), Marc Knobel (PSME), Don MacNeil (P E), Jean McCarron (Instr), Kimberlee Messina (VP, Instruction, Administrator co-chair), Peter Murray (Dean, PSME), Simon Pennington (FA), Barbara Shewfelt (P E), Paul Starer (Dean, L A), Kella Svetich (L A)

## COLLEGE CURRICULUM COMMITTEE

Committee Members - Win/Spr 12-13

Meeting Date: 6/18/13

## Co-Chairs (2)

✓	Carolyn Holcroft	7429	Vice President, Academic Senate (tiebreaker vote only)	<a href="mailto:holcrofthburnscarolyn@foothill.edu">holcrofthburnscarolyn@foothill.edu</a>
✓	Kimberlee Messina	7209	Vice President, Instruction	<a href="mailto:messinakimberlee@foothill.edu">messinakimberlee@foothill.edu</a>

## Voting Membership-12 total: 1 vote per division

✓	Kathy Armstrong	7487	PSME	<a href="mailto:armstrongkathy@foothill.edu">armstrongkathy@foothill.edu</a>
F	Falk Cammin (F)	7442	L A	<a href="mailto:camminfalk@foothill.edu">camminfalk@foothill.edu</a>
✓	Rachelle Campbell (S)	7469	BH	<a href="mailto:campbellrachelle@foothill.edu">campbellrachelle@foothill.edu</a>
✓	Bea Cashmore	7094	ALD	<a href="mailto:cashmorebeatrice@foothill.edu">cashmorebeatrice@foothill.edu</a>
	Jerry Cellilo	7224	CNSL	<a href="mailto:cellilojerry@fhda.edu">cellilojerry@fhda.edu</a>
✓	Bernie Day	7225	Articulation	<a href="mailto:daybernie@foothill.edu">daybernie@foothill.edu</a>
✓	Isaac Escoto	7350	CNSL	<a href="mailto:escotoisaac@foothill.edu">escotoisaac@foothill.edu</a>
✓	John Fox	7419	BSS	<a href="mailto:foxjohn@fhda.edu">foxjohn@fhda.edu</a>
✓	Marnie Francisco	7420	PSME	<a href="mailto:franciscomarnie@foothill.edu">franciscomarnie@foothill.edu</a>
	Patricia Gibbs	7474	BSS	<a href="mailto:gibbspatricia@foothill.edu">gibbspatricia@foothill.edu</a>
✓	Brenda Hanning	7466	BH	<a href="mailto:hanningbrenda@foothill.edu">hanningbrenda@foothill.edu</a>
✓	Robert Hartwell	7016	FA	<a href="mailto:hartwellrobert@fhda.edu">hartwellrobert@fhda.edu</a>
✓	Kay Jones	7602	LIBR	<a href="mailto:joneskay@foothill.edu">joneskay@foothill.edu</a>
✓	Marc Knobel	7049	PSME	<a href="mailto:knobelmarc@foothill.edu">knobelmarc@foothill.edu</a>
	Don MacNeil	6967	P E	<a href="mailto:macneildan@foothill.edu">macneildan@foothill.edu</a>
✓	Simon Pennington	7015	F A	<a href="mailto:penningtonsimon@fhda.edu">penningtonsimon@fhda.edu</a>
✓	Barbara Shewfelt	7658	P E	<a href="mailto:shewfeltbarbara@foothill.edu">shewfeltbarbara@foothill.edu</a>
✓	Kella Svetich	7924	L A	<a href="mailto:svetichkella@foothill.edu">svetichkella@foothill.edu</a>
✓	Judy Baker	7388	Dean	<a href="mailto:bakerjudy@foothill.edu">bakerjudy@foothill.edu</a>
	Peter Murray	7472	Dean	<a href="mailto:murraypeter@foothill.edu">murraypeter@foothill.edu</a>
✓	Paul Starer	7227	Dean	<a href="mailto:starerpaul@foothill.edu">starerpaul@foothill.edu</a>

## Non-Voting Members (4)

	Teresa de la Cruz	7638	Articulation Assistant	<a href="mailto:delacruzteresa@foothill.edu">delacruzteresa@foothill.edu</a>
	Stephanie Franco	7231	Evaluations	<a href="mailto:francostephanie@foothill.edu">francostephanie@foothill.edu</a>
✓	Jean McCarron	7371	Curr/Schedule Asst.	<a href="mailto:mccarronjean@fhda.edu">mccarronjean@fhda.edu</a>
✓	Cori Nuñez	7439	Curr Coordinator	<a href="mailto:nunezcori@foothill.edu">nunezcori@foothill.edu</a>
			ASFC	

## Visitors:

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Hilary Gomes

College Curriculum Committee  
Meeting Minutes  
Tuesday, June 4, 2013  
2:00 p.m. - 2:59 p.m.  
President's Conference Room

<u>Item</u>	<u>Discussion</u>
1. Minutes: May 21, 2013	Minutes correction: spelling of Mark Knobel's name in item 4. <b>M/S (Knobel/Murray) Approved.</b> 2 abstentions
2. Announcements a. New Course Proposal  b. Report out from Divisions c. Upcoming events	<b>Speaker: Carolyn Holcroft</b> a. 12 new course proposals. Please distribute to your constituents for review. b. Report - nothing to report. c. Curriculum Institute in July. There is still one spot open if anyone is interested.
3. Consent Calendar: a. General Education Application b. Stand Alone Applications	<b>None on this agenda.</b>
4. Workforce Development Curriculum	<b>Speaker: John Mummert, Reg Duhe</b> <ul style="list-style-type: none"> <li>Mummert introduced Reg Duhe, Director of Business and Educational Partnerships. His responsibilities are Contract Education, internship programs and apprenticeship programs.</li> <li>Mummert reminded CCC of the three categories of offerings: 1-credit 2- noncredit and 3-not for credit. <ul style="list-style-type: none"> <li>They are currently exploring the "Not for credit" course possibilities.</li> <li>These courses are different than credit/noncredit: they do not require instructors to meet min. quals, we don't receive apportionment for them, but they give faculty opportunity to offer instruction that they might later move to a credit offering.</li> </ul> </li> <li>Holcroft asked if there is any communication mechanism to inform campus community about offerings or possible opportunities. This body would like to suggest that they have a dynamic web page that keeps us up to date on the various projects. Lots of opportunities to collaborate/support not for credit efforts that are currently lost b/c faculty unaware of not for credit. Mummert commented that this is good idea, cautioned that there's often competition from other schools so do not usually publicize efforts widely.</li> <li>Duhe working with BSS faculty to implement new variable unit course, (1 to 5 units), that is a true internship for students. They must be able to establish an internship directly related to their major. This may be associated with companies or at other colleges. Any faculty that's interested in using an internship should contact Duhe.</li> <li>Foothill has opportunity to join a nationwide consortium, Global Corporate College, where we could deliver instruction for corporations. If our courses taught in multiple areas, we can get paid basically royalties.</li> </ul>
5. Prerequisite Plan & Content Review Process	<b>Speaker: Carolyn Holcroft</b> Prereq Plan: One rep commented that although document is well written, concern that process is too onerous. Discussion re: how to abbreviate but still meet state's requirements. <b>M/S to adopt the Plan as written.</b>

	<p>(Francisco/Escoto). <b>Approved.</b></p> <p>Content Review Forms: <b>M/S</b> to adopt forms as written.</p> <p>(Francisco/Pennington) <b>Approved.</b></p> <p>Holcroft reminded that target audience of plan is curriculum rep, and that faculty wishing to implement a new prereq or review an existing one would primarily utilize the content review form in conjunction with close consultation with their CCC rep.</p>
6. SB 520: CA Online Student Incentive Grant Programs	<p><b>Speaker: Carolyn Holcroft</b></p> <p>Information item. Please distribute to your constituency groups.</p> <ul style="list-style-type: none"><li>• Bill would require CCC/CSU/UC to develop online offerings to be placed in a “California Virtual Campus.”</li><li>• We (Foothill/CCCs) would be required to give local college credit to students who successfully completed courses via CA Virtual Campus and passed an exam.</li><li>• Holcroft reminded that students can currently earn Credit by Exam for selected courses at Foothill, but that the exams are developed and administered by Foothill faculty. This bill would allow students to earn Foothill credit for passing exams developed and administered elsewhere.</li></ul>

**Attendees:** Rachelle Campbell (BH), Bernie Day (Articulation Officer), Reg Duhe (guest), Isaac Escoto (CNSL), John Fox (BSS), Marnie Francisco (PSME), Brenda Hanning (BH), Carolyn Holcroft (Faculty co-chair), Kay Jones (LIBR), Marc Knobel (PSME), Don MacNeil (P E), Jean McCarron (Instr), Kimberlee Messina (VP, Instruction, Administrator co-chair), John Mummert (VP, guest), Peter Murray (Dean, PSME), Simon Pennington (FA), Kella Svetich (L A)

**Recorded by:** C. Nñuez

**Foothill College  
College Curriculum Committee  
New Course Proposal**

*This form should be completed by the faculty author as preparation to writing a new course. Your division CC rep can assist you in completing it appropriately, and will forward it to the Office of Instruction for inclusion as an announcement at the next available CCC meeting. The purpose of this form is **interdisciplinary communication**. The responsibility to rigorously review and approve new courses remains with the divisional curriculum committees.*

**Date Proposal Given to Division CCC Rep: April 30, 2013**  
**Faculty Author: Hilary Gomes**

**Proposed Number:** ART 4I  
**Proposed Transferability:** UC/CSU  
**Proposed Title:** Figure Drawing II

**Proposed Catalog Description:**

Intermediate figure drawing class emphasizing the development of skill in depicting the human figure and the skeletal and muscle structure. This class is a practical and theoretical course that emphasizes proportion, vocabulary and the in-depth study of human anatomy. The course will also expose students to great works of historical figure drawing that will be studied in relation to anatomy and the human figure.

**Proposed Discipline:** ART

**Proposed Need/Justification Statement:** This course is a supporting course for the A.A. degrees in Art and Certificate of Achievement in Art.

**To which Degree(s) or Certificate(s) would this course potentially be added?** ART Degree, Certificate for Achievement

**Comments & Other Relevant Information for Discussion:**

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**Instruction Office:**

Date presented at CCC:

Number assigned:

Date number assigned/notification:

**Foothill College  
College Curriculum Committee  
New Course Proposal**

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**Date Proposal Given to Division CCC Rep: April 30, 2013**  
**Faculty Author: Hilary Gomes**

**Proposed Number:** ART (50-99)  
**Proposed Transferability:** CSU  
**Proposed Title:** Industrial Design Foundations

**Proposed Catalog Description:**

Hands-on two-dimensional design foundation course in the sketching processes utilized by industrial and product designers. This class is a practical and theoretical course that emphasizes visualization, problem solving and communication skills used by contemporary product and industrial designers. These skills include free hand sketching techniques, geometric analysis of functional objects, basic perspective and rendering marker applications.

**Proposed Discipline:** ART

**Proposed Need/Justification Statement:**

This course is a supporting course for the A.A. degrees in Art and Certificate of Achievement in Art

**To which Degree(s) or Certificate(s) would this course potentially be added?** ART Degree and Certificate for Achievement

**Comments & Other Relevant Information for Discussion:**

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**Instruction Office:**

Date presented at CCC:

Number assigned:

Date number assigned/notification:

**Foothill College**  
**College Curriculum Committee**  
**New Course Proposal**

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**Date Proposal Given to Division CCC Rep:** 30 May 2013

**Faculty Author:** --- Linda Lum

**Proposed Number:** ART 6B

**Proposed Transferability:** 3 units Lecture-Lab, Composition is often studied in conjunction with design, color or basic drawing classes.

**Proposed Title:** Visual Composition II

**Proposed Catalog Description:**

Continuation of ART 6. Creative, critical-analytical, and historic approaches to composition focusing on visual problem solving for artists, designers and other creative professionals explored in directed studies. Beginning design and composition classes investigate introductory visual elements and design principles, and end just when the study of historical and cultural devices begins, and this course continues and elaborates that study of pictorial composition and goes beyond the simple mechanics typically offered in basic design, color, or drawing classes.

**Proposed Discipline:** Art

**Proposed Need/Justification Statement:**

This course is a supporting course for the A.A. degrees in Art and Certificate of Achievement in ART.

**To which Degree(s) or Certificate(s) would this course potentially be added?**

Studio Art

**Comments & Other Relevant Information for Discussion:** The present course description for Art 6 Collage and Composition allows a repeat 2 times; each repeat has completely new information and assignments. This course removes the repetitions and gives the course a new title and number.

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**Instruction Office:**

Date presented at CCC:

Number assigned:

Date number assigned/notification:

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**New Course Proposal**

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**Date Proposal Given to Division CCC Rep:** 30 May 2013

**Faculty Author:** Linda Lum

**Proposed Number:** ART 6C

**Proposed Transferability:** 3 units Lecture-Lab. Composition is often studied in conjunction with design, color or basic drawing classes.

**Proposed Title:** Visual Composition III

**Proposed Catalog Description:**

Continuation of ART 6B. Self directed projects using student's choice of media geared to enhance creative awareness and expression in composition. Projects will concentrate on developing advanced skills, developing aesthetic judgment, and developing a personal style relevant to contemporary styles and issues. Art 6 Collage and Composition, and Art 6 B both investigate visual elements and design principles in pictorial composition. Art 6C continues and elaborates that study with emphasis on developing an expressive and individual style.

**Proposed Discipline:** Art

**Proposed Need/Justification Statement:**

This course is a supporting course for the A.A. degrees in Art and Certificate of Achievement in ART.

**To which Degree(s) or Certificate(s) would this course potentially be added?**  
Studio Art

**Comments & Other Relevant Information for Discussion:**

The present course description for Art 6 Collage and Composition allows a repeat 2 times; each repeat has completely new information and assignments. This course removes the repetitions and gives the course a new title and number.

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**Instruction Office:**

Date presented at CCC:

Number assigned:

Date number assigned/notification:

**Foothill College**  
**College Curriculum Committee**  
**New Course Proposal**

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**Date Proposal Given to Division CCC Rep:** 30 May 2013

**Faculty Author:** --- Linda Lum

**Proposed Number:** ART 20C

**Proposed Transferability:** 1 unit Lecture-Lab

**Proposed Title:** Color Mixing and Matching

**Proposed Catalog Description:**

Basic color-mixing and paint handling exercises using different paint media to execute charts, expand the palette of historical, and modern colors including their cultural uses. Students experience the difference in handling between student grade, professional grades and the variables among the many manufactured colors and gain a basic understanding of and competency in mixing skills, both visual and manual. Theory of Color is studied in Art 20A and 20B, but there is little time to explore the enormous variety of colors available both through mixing or those available for purchase.

**Proposed Discipline:** Art

**Proposed Need/Justification Statement:**

This course is a supporting course for the A.A. degrees in Art and Certificate of Achievement in ART.

**To which Degree(s) or Certificate(s) would this course potentially be added?**

Studio Art

**Comments & Other Relevant Information for Discussion:** Note the difference in units between both Art 20A and 20B which are both 3 lecture-lab units each.

This course was suggested by students desiring to try other palette colors and to develop mixing skills at a higher level.

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**Date Proposal Given to Division CCC Rep:** May 28, 2013

**Faculty Author:** Steven McGriff

**Proposed Number:** LINC 97A

**Proposed Transferability:** None

**Proposed Title:** iPad Integration in the Classroom

**Proposed Catalog Description:** Integrate iPads and applications in the K-14 classroom to create powerful learning experiences. Manage application installation, configuration, networking, presentation setup and classroom carts. Search and evaluate apps for specific content areas and general application to teaching and learning. Focus on apps aligned with the California Common State Standards for Math and English Language Arts. Create lessons and instructional materials for student use on the iPad. Explore methods for using the iPad for evaluation and assessment of student mastery of content.

**Proposed Discipline:** Instructional Design and Technology

**Proposed Need/Justification Statement:**

This Workforce Education course provides specialized training for strategic partners in college vocational programs, high schools, economic development initiatives, ROP, and capacity development projects for stakeholders in grades 7-12. The primary target audience include educators and students from school districts within the FHDA district service area: Mountain View-Whisman, Palo Alto Unified, Sunnyvale Elementary, Mountain View-Los Altos Union HSD, Los Altos Elementary, Fremont Union HSD, and Cupertino Union. The secondary target audience includes schools and residents throughout San Mateo, Santa Clara, Santa Cruz, and Alameda counties.

**To which Degree(s) or Certificate(s) would this course potentially be added?**

Certificate of Achievement in Instructional Design and Technology

**Comments & Other Relevant Information for Discussion:**

The goal of the proposed Instructional Design & Technology Certificate of Achievement is to prepare students for careers in education, instructional design, or training with the requisite knowledge and skills of instructional design to effectively analyze, design, develop, utilize, manage, and evaluate instructional and technological solutions to improve teaching, training, and learning in all education environments and corporate or organization training settings.

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**New Course Proposal**

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**Date Proposal Given to Division CCC Rep: May 29, 2013**

**Faculty Author: Janis Stevenson**

**Proposed Number: MUS 7F**

**Proposed Transferability: UC/CSU**

**Proposed Title: Music in Film**

**Proposed Catalog Description:**

A study of how music propels the story line in motion pictures from symphonic scores to pop soundtracks comparing imagery, camera angles, emotions, characterizations, rhythm, intervals, melody, chords, and orchestration. An analysis of musical techniques from the earliest examples of film sound to film noir, westerns to James Bond, Hitchcock to musicals, and the Golden Era of Hollywood to Star Wars. Students will differentiate between parallel (example-Psycho shower scene), contrapuntal (example-Godfather christening scene) and associative (example-Titanic instrument choices that establish a specific period) types of music in film. The goal of the class is to identify how music and culture function to highlight dialogue, reflect thoughts, create tension, connect scenes, and establish a sense of place. Previous musical knowledge is helpful, but not necessary.

**Proposed Disciplines: Music, Media**

**Proposed Need/Justification Statement:** This course is a restricted support course for an AA degree in Music: General, and Media, and will:

1. Satisfy the Foothill GE requirement for Area I, Humanities.
2. Be transferable to the CSU and UC systems.
3. Be approved for CSU/UC IGETC certification in Area 3A and for CSU GE Breadth AREA C-1.

**To which Degree(s) or Certificate(s) would this course potentially be added?** Music: General, Music Technology, Media

**Comments & Other Relevant Information for Discussion:**

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New Course Proposal**

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**Date Proposal Given to Division CCC Rep:**

**Faculty Author:** Eric Kuehnl

**Proposed Number:** MUS11D

**Proposed Transferability:** CSU/UC

**Proposed Title:** History of Electronic Music, 1897 - 1970

**Proposed Catalog Description:**

This course will explore the impact of electronic musical instruments and electronic musical technology on the creation of music. Origins in the late 19th and early 20th century and the subsequent development of the first electronic instruments. Emergence of new musical styles including electroacoustic music, music concrète, and elektronische musik. The first use of computers in music. Performance with live electronics. The introduction of the synthesizer and the rise of mainstream electronic music. In addition, students will analyze historically significant works from the experimental art music of the mid-20th century through the popular forms of the 1960s.

**Proposed Discipline:**

Commercial Music

Music

**Proposed Need/Justification Statement:**

This course is a support course for the A.A. in Music Technology

**To which Degree(s) or Certificate(s) would this course potentially be added?**

AA in Music Technology

Certificate of Achievement in Music Technology

Certificate of Achievement in Game Audio

**Comments & Other Relevant Information for Discussion:**

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**Date Proposal Given to Division CCC Rep:**

**Faculty Author:** Eric Kuehn

**Proposed Number:** MUS 11F

**Proposed Transferability:** CSU/UC

**Proposed Title:** Video Games & Popular Culture

**Proposed Catalog Description:**

This course will explore the impact of games and game technology on popular culture. Topics will include early history including the first games and their broader impact on the development of computer technologies, the birth of the arcade game beginning with Atari's Pong and resulting in a multi-billion dollar industry, eight generations of home video game consoles from the Magnavox Odyssey through the present day, the appearance of the home computer and its impact on video games, the evolution of the handheld game console from simple LCD games through current mobile devices, and online gaming from the early dial-up bulletin board systems through the current massively multiplayer online roll-playing games. For each historical era, the influence of video games on popular culture will be demonstrated through film, television, and music.

**Proposed Discipline:**

Commercial Music

Music

**Proposed Need/Justification Statement:**

This course is a support course for the A.A. in Music Technology

**To which Degree(s) or Certificate(s) would this course potentially be added?**

AA in Music Technology

Certificate of Achievement in Music Technology

Certificate of Achievement in Game Audio

**Comments & Other Relevant Information for Discussion:**

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**Instruction Office:**

Date presented at CCC:

Number assigned:

Date number assigned/notification:

**Foothill College  
College Curriculum Committee  
New Course Proposal**

*This form should be completed by the faculty author as preparation to writing a new course. Your division CC rep can assist you in completing it appropriately, and will forward it to the Office of Instruction for inclusion as an announcement at the next available CCC meeting. The purpose of this form is **interdisciplinary communication**. The responsibility to rigorously review and approve new courses remains with the divisional curriculum committees.*

**Date Proposal Given to Division CCC Rep:**

**Faculty Author:** Eric Kuehnl

**Proposed Number:** MUS 60D

**Proposed Transferability:** CSU

**Proposed Title:** Composing & Producing Electronic Music

**Proposed Catalog Description:**

This course will introduce students to the tools and techniques used to create and perform electronic music in a variety of styles. Topics will include programming of virtual analog and digital synthesizers, developing techniques for recording unique instruments and sounds, creating custom single and multi-sample patches using software samplers, using algorithmic composition tools and techniques, building interactive performance systems using object-oriented programming environments, and adapting hardware and software for live performance.

**Proposed Discipline:**

Commercial Music

Music

**Proposed Need/Justification Statement:**

This course is a support course for the A.A. in Music Technology

**To which Degree(s) or Certificate(s) would this course potentially be added?**

AA in Music Technology

Certificate of Achievement in Music Technology

Certificate of Achievement in Game Audio

**Comments & Other Relevant Information for Discussion:**

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**Instruction Office:**

Date presented at CCC:

Number assigned:

Date number assigned/notification:

**Foothill College  
College Curriculum Committee  
New Course Proposal**

*This form should be completed by the faculty author as preparation to writing a new course. Your division CC rep can assist you in completing it appropriately, and will forward it to the Office of Instruction for inclusion as an announcement at the next available CCC meeting. The purpose of this form is **interdisciplinary communication**. The responsibility to rigorously review and approve new courses remains with the divisional curriculum committees.*

**Date Proposal Given to Division CCC Rep:**

**Faculty Author:** Eric Kuehnl

**Proposed Number:** MUS 81H

**Proposed Transferability:** CSU

**Proposed Title:** Surround Sound Production

**Proposed Catalog Description:**

Students will learn the steps necessary to record, mix, and produce surround music with digital audio workstations. Topics will include calibrating surround speaker systems, recording surround music in the studio and concert hall, multichannel mixing for music and post, processing source sound elements using surround reverbs and delays, mastering music and post sessions to industry specifications, and encoding mixes into popular surround formats. In addition, students will analyze historically significant surround sound music recordings and film soundtracks.

**Proposed Discipline:**

Commercial Music

Music

**Proposed Need/Justification Statement:**

This course is a support course for the A.A. in Music Technology

**To which Degree(s) or Certificate(s) would this course potentially be added?**

AA in Music Technology

Certificate of Achievement in Music Technology

Certificate of Achievement in Game Audio

**Comments & Other Relevant Information for Discussion:**

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**Instruction Office:**

Date presented at CCC:

Number assigned:

Date number assigned/notification:

**Foothill College  
College Curriculum Committee  
New Course Proposal**

*This form should be completed by the faculty author as preparation to writing a new course. Your division CC rep can assist you in completing it appropriately, and will forward it to the Office of Instruction for inclusion as an announcement at the next available CCC meeting. The purpose of this form is **interdisciplinary communication**. The responsibility to rigorously review and approve new courses remains with the divisional curriculum committees.*

**Date Proposal Given to Division CCC Rep:** May 30, 2013

**Faculty Author:** Keith Lee

**Proposed Number:** PHOT 74B

**Proposed Transferability:** CSU

**Proposed Title:** Studio Photography Techniques II

**Proposed Catalog Description:** This course offers further photographic skills and techniques in lighting for students who have successfully completed PHOT 74. Students will concentrate on building a portfolio with a focus on any of the following genres: Portraiture, Still-Life, Editorial, or Fine Art. Instruction in the use of professional large format view and medium format digital cameras as a method of photographic production will also be given.

**Proposed Discipline:** Photography

**Proposed Need/Justification Statement:**

This is a restricted support course for the AA degree and Certificate of Achievement in Photography.

**To which Degree(s) or Certificate(s) would this course potentially be added?**

AA Degree, Certificate of Achievement

**Comments & Other Relevant Information for Discussion:**

This course is intended to be an advanced course of a two-part series, PHOT 74(A) & PHOT 74B.

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**Instruction Office:**

Date presented at CCC:

Number assigned:

Date number assigned/notification:

**Foothill College**  
**College Curriculum Committee**  
**New Course Proposal**

*This form should be completed by the faculty author as preparation to writing a new course. Your division CC rep can assist you in completing it appropriately, and will forward it to the Office of Instruction for inclusion as an announcement at the next available CCC meeting. The purpose of this form is **interdisciplinary communication**. The responsibility to rigorously review and approve new courses remains with the divisional curriculum committees.*

**Date Proposal Given to Division CCC Rep:** May 30, 2013

**Faculty Author:** Keith Lee

**Proposed Number:** No preference at this point. Open to suggestions.

**Proposed Transferability:** CSU

**Proposed Title:** Photo Constructions

**Proposed Catalog Description:**

This course explores the creation of photographic constructions as a method of art production and expression that is distinct from traditional, 2-dimensional presentations of photography. Students will learn about, interpret and evaluate early 3-dimensional uses of photography dating from photography's beginnings to the present period. Taking inspiration from examples that incorporate collage, montage, assemblage, sculpture and installation techniques, students will create photographic constructions that explore personal themes, ideas and concerns.

**Proposed Discipline:** Photography

**Proposed Need/Justification Statement:**

This is a restricted support course for the AA degree and Certificate of Achievement in Photography.

**To which Degree(s) or Certificate(s) would this course potentially be added?**

AA Degree, Certificate of Achievement

**Comments & Other Relevant Information for Discussion:**

The outline for this proposed course was produced and submitted as one segment of my Professional Development Leave plan that ended in Spring 2012.

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**Instruction Office:**

Date presented at CCC:

Number assigned:

Date number assigned/notification:

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**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

1102 Q STREET  
SACRAMENTO, CA 95811-6549  
(916) 445-8752  
<http://www.cccco.edu>



June 12, 2013

**TO:** Chief Instructional Officers  
Academic Senate for California Community Colleges

**FROM:** Barry A. Russell, Ph.D.  
Vice Chancellor, Academic Affairs Division

**SUBJECT:** Survey of Prerequisites/Corequisites Implemented During the  
2012-2013 Academic Year

*As stated in section 55003(i) of title 5, By August 1 of each year districts choosing to establish prerequisites, corequisites or advisories shall submit to the Chancellor's Office in the manner specified by the Chancellor the prerequisites and corequisites that were established during the prior academic year. Districts shall also specify the level of scrutiny, i.e., content review as defined in subdivision (c) of section 55000 or content review with statistical validation as defined in subdivision (e) of this section, used to determine whether the prerequisite or corequisite was necessary and appropriate for achieving the purpose for which it was established.*

Attached to this announcement is a survey instrument, an Excel spreadsheet, that includes directions for completing the survey and the table in which to enter your information. It had been anticipated that at some point we would be able to collect these data through CCC Curriculum Inventory, however, that is not possible at this time.

The due date for submission of your survey is 5:00 pm on Monday, **July 17, 2013**. To submit your survey information, save your completed spreadsheet and return as an email attachment to: **[prerequisites@ccco.edu](mailto:prerequisites@ccco.edu)**.

Please do not hesitate to contact me regarding this report at [brussell@ccco.edu](mailto:brussell@ccco.edu).

cc: Linda Michalowski  
Sally Montemayor Lenz  
Sonia Ortiz-Mercado  
Chief Student Services Officers

## APPENDIX A: Foothill College AA-T and AS-T GOAL WORKSHEET

TMC	Program Award	Column A Active Local AA/ AS in discipline aligned with TMC?	Column B Active AA-T/AS-T	Column C Planned AA-T/AS-T
Administration of Justice	AS-T	No		N/A
Anthropology	AA-T	Yes		CCC approved 1/15/13; Board approval 2/4/13; pending CCCCCO submission
Art History	AA-T	Yes		???
Business Administration	AA-T	Yes		Instruction Office has draft
Communication Studies	AA-T	Yes		
Computer Science	AS-T	Yes		In progress
Early Childhood Education	AS-T	Yes		In progress
Elementary Teacher Education	AA-T	No		Discussions in progress
English	AA-T	Yes		Board approved 8/6/12; pending CCCCCO approval
Geography	AA-T	Yes		Instruction Office has draft
Geology	AS-T	No		N/A
History	AA-T	Yes		Board approved 8/6/12; pending CCCCCO approval
Journalism	AA-T	No		N/A
Kinesiology	AA-T	Yes		Instruction Office has draft
Mathematics	AS-T	Yes		Board approved 8/6/12; pending CCCCCO approval
Music	AA-T	No		N/A
Philosophy	AA-T	Yes		???
Physics	AS-T	Yes		Instruction Office has draft
Political Science	AA-T	Yes		???
Psychology	AA-T	Yes	YES	-
Sociology	AA-T	Yes	YES	-
Spanish	AA-T	Yes		???
Studio Arts	AA-T	Yes		Instruction Office has draft
Theatre Arts	AA-T	Yes		Instruction Office has draft
<b>TOTAL</b>				

### What's Coming Down the Line?

<b>TMCs – Vetting CLOSED</b>	These are under review by Faculty Discipline Review Groups or the Intersegmental Curriculum Workgroup
Biology	
Chemistry	
Radio/TV/Film	
<b>TMCs – Vetting OPEN</b>	Faculty strongly encouraged to provide feedback before vetting closes. Visit <a href="http://www.c-">http://www.c-</a>

	<a href="http://id.net/degreereview.html">id.net/degreereview.html</a>
Economics	Vetting closes June 15, 2013
Information Systems	Vetting closes June 15, 2013
Information and Communication Technologies	Vetting closes June 15, 2013
<b>TMCs in the Queue</b>	
Child and Adolescent Development	
Environmental Science/Studies	
Exercise Science	
Graphic Arts/Graphic Design	
Health Science	
Nutrition/Food Science/Dietetics	
Social Work	
<b>MODEL CURRICULA – Vetting CLOSED</b>	“...developing these for disciplines that do not “fit” into the SB1440 60+60 structure”
Engineering – EE/Comp	
Engineering – Mech/Civil/Aero/Manu	
Nursing	

## Course Identification Numbering System (C-ID)

### UPDATES: APPROVED COURSES AND TMCS

Presently, **110** CCCs have courses that were granted C-ID numbers; **2967** approved courses - includes TCSU courses (as of 5/21/2013)

### TOP 4 Colleges by course submission:

1. American River College (249)
2. Modesto Junior College (242)
3. Fresno City College (232)
4. Santa Rosa Junior College (214)

### Welcome:

- College of Alameda
- Evergreen Valley College
- Santa Barbara City College

**11** CSU campuses identified **1173** CSU courses as comparable to C-ID descriptors (as of 5/21/13).

**367** C-ID approved descriptors in **31** disciplines (including 140 AG)

**701** AA-T and AS-T degrees approved in the Chancellor's Office as of 5/29/13

**24** Finalized TMCS

### A Fond Farewell and Best Wishes for the Future

*We would like to take this opportunity to thank Pam Brown Schachter for her outstanding contribution to C-ID. She has tirelessly served the articulation community, faculty members, and students over the past 3 years with C-ID. We offer our sincere appreciation for the positive impact of her partnership and wish her the very best as she retires from C-ID articulation activities.*

*Future articulation inquiries should be directed to the C-ID AO Subgroup who can be reached using [ao hotline@c-id.net](mailto:ao hotline@c-id.net).*

### DISCIPLINE STATUS REPORT:

Spring CTE Disciplines Convened: Faculty from Addiction Studies, Allied Health, Automotive Technology, Commercial Music, Culinary Arts and Emergency Medical Services attended two Discipline Input Group (DIG) meetings held in May. The attendees initiated work on descriptors, non-transfer degrees and certificates for those disciplines. Faculty will not be convened until the fall to prepare drafts for vetting.

Model Curriculum: The Spring CTE disciplines focused on the development of C-ID descriptors and model curricula. These CTE disciplines were not selected for convening due to their transfer volume, but due to the volume of certificates and degrees awarded. The faculty were asked if C-ID descriptors and/or model curricula would be of benefit to students in their disciplines. Many disciplines began development of descriptors and model curricula. The generic term "model curriculum" (MC) is also being used for transfer disciplines that are developing MCs (as opposed to TMCs) in disciplines that do not "fit" into the SB 1440 60 + 60 structure. Please see below for updates on the MCs being developed by nursing and engineering.

#### Agriculture

The TMCs continue vetting until June 30<sup>th</sup>. Please encourage your faculty to provide feedback.

#### Art History

The web version of ARTH 145 (Art of the Ancient Americas) was corrected to reflect the appropriate prerequisite and advisory courses that were inadvertently reversed. The Word version of the descriptor contained the appropriate prerequisite (none) and advisory (Completion of or concurrent enrollment in English Composition C-ID ENGL 100) language. In addition, C-ID ENGL 100 was appropriately inserted in place of English 1A on the ARTH 110 and 120 descriptor advisories.

#### Biology

Revised and new Biology descriptors, as well as the TMC, will be posted for vetting in the fall.

#### Chemistry

The Chemistry FDRG will confer regarding the three Chemistry descriptors that have closed vetting. Any descriptors that require additional vetting will be posted in the fall.

#### Economics

Vetting continues for the Economics TMC until June 15<sup>th</sup>. Please encourage faculty to provide feedback.

#### Engineering

The Intersegmental Curriculum Workgroup (ICW) has accepted the Model Curricula proposed for this discipline. Discussion is underway regarding any potential SB 1440 benefits for Model Curriculum-aligned degrees.

#### English

The English TMC was updated to reflect the re-addition of a sequence of "Survey of Literature in English" courses under the options for List A

#### English (continued)

Literature in English is a sequence that combines English and American literature, as well as literature from other English-speaking countries, over a three-course, 12-unit series (each C-ID course descriptor is 4 units). These courses were included in the originally approved English TMC, but because they are less common in the CSU system than in the UC system, they were temporarily removed while the need for them was investigated. Now that a need has been determined, they have been added back to their original place on the TMC and the descriptors for them have been posted. The narrative that accompanies the English TMC has been updated to reflect this change.

#### Information Systems

TMCs and descriptors continue vetting until June 15<sup>th</sup>. Please encourage your faculty to leave feedback.

#### Kinesiology

The Kinesiology FDRG has been discussing the most appropriate approach for the activity/movement courses. We hope to have this issue reconciled in the near future.

#### Mathematics

Math 955 (Precalculus & Trigonometry) nears finalization by the FDRG.

#### Nursing

The Nursing FDRG met at the end of May. The Model Curriculum was refined and will post again for vetting in the fall to ensure statewide input.

#### Film, Television and Electronic Media (Formerly Radio/TV/Film)

The ICW accepted the TMC and it will soon be posted in final form, along with descriptors, on the C-ID website.

## Course Identification Numbering System (C-ID)

### IMPORTANT INFORMATION

1. In response to feedback provided by the articulation community, the C-ID system is now able to accept course outlines with approval dates of within the last **six** years.
2. As a reminder, these are the members of the C-ID AO Subgroup:

California Community College

California State University

Deanna Abma ([dabma@ccsf.edu](mailto:dabma@ccsf.edu))

Cathy Beane ([Cathy.beane@csulb.edu](mailto:Cathy.beane@csulb.edu))

Bernie Day ([daybernie@fhda.edu](mailto:daybernie@fhda.edu))

Patty Faiman ([Patty.faiman@csun.edu](mailto:Patty.faiman@csun.edu))

Dave DeGroot ([ddegroot@hancockcollege.edu](mailto:ddegroot@hancockcollege.edu))

Mai Warren ([mwarren@fullerton.edu](mailto:mwarren@fullerton.edu))

Scott Lee ([slee@fullcoll.edu](mailto:slee@fullcoll.edu))

### CORE & FDRG RECRUITMENT

**We need full time CCC faculty members to serve on FDRGs for the following disciplines:**

Administration of Justice

Health Science

Social Work

Computer Science

Hospitality/Hotel Managements

Studio Arts

Exercise Science

Philosophy

**We need CSU faculty members to serve as COREs for the following disciplines:**

Anthropology

**Due to course review volume, the following disciplines need additional CSU reviewers:**

Art History

Biology

Business

Chemistry

Communication Studies

Computer Science

English

Early Childhood Education

Economics

Elementary Education

History

Kinesiology

Mathematics

Music

Psychology

Political Science

Spanish

Studio Arts

Theater

**Please email [info@c-id.net](mailto:info@c-id.net) if you have CCC faculty recommendations, or are interested in serving!**

### C-ID FREQUENTLY ASKED QUESTIONS

1. Does a Course Outline of Record (COR) expire once approved for C-ID?

*CORs that achieve C-ID designation (approval) do not expire. CORs must be resubmitted when a significant local change (course content; course objectives/SLOs; Prerequisites(s); Corequisite(s); a unit change to less than the descriptor unit minimum) is made or if the C-ID descriptor is reviewed by the FDRG at the five-year cycle and is found to require significant changes. Colleges will be given sufficient time to resubmit their courses if needed. Expiration dates apply only to resubmission periods (conditional or not approved courses) and to TCSU approved courses.*

2. How do I submit variable unit CORs to C-ID?

*If your COR has variable units, and the lowest unit amount is less than the descriptor requires, your course will not be approved. If the lowest variable unit amount meets the minimum descriptor units then you may submit your course to C-ID by entering the minimum unit amount.*

3. Why do some approved courses not appear on the Courses page of the C-ID website?

*C-ID approved courses which have effective dates in the future will not appear on the Courses page of the C-ID website until the effective date has been reached. Approved submissions which contain more than one COR (for example a sequence course like Math 900S or potentially a lecture/lab combination like Geog 115), will not appear on the Courses page of the C-ID website until the effective date for all CORs has been reached.*

**If you have any questions that you would like addressed, send it to us at [info@c-id.net](mailto:info@c-id.net) and we may include it in our next newsletter!**

**Foothill College Curriculum Committee  
Working Topics for 2012-2013**

Topic	Summary/Content	Action(s)	Priority/ Deadlines	Status
Transfer Degrees: <a href="#">SB 1440</a> (and related bill <a href="#">AB 2302</a> )	SB 1440 requires CCCs to offer associate degrees for transfer. These degrees require students to meet either the IGETC or CSU-Breadth requirements, plus complete a minimum of 27 quarter units in a major or area of emphasis as determined by the community college. The community college is prohibited from imposing any additional requirements for the transfer degree. Students receiving such degrees receive automatic admission to a CSU at junior level status. AB 2302 requests that UCs accept students with transfer degrees.	Faculty urged to continue development of TMC-aligned transfer degrees with all possible expediency. <b>Goal is for CCC to facilitate creation of transfer degrees for all "similar" Foothill majors during 12-13.</b>	<b>HIGH</b>	In process – see Appendix A
Prerequisites/Content Review Process	In March 2011 the BOG approved changes to Title 5 that remove the requirement for statistical evaluation of prereqs and allowing faculty to implement prereqs solely on the basis of rigorous and regular content review. CCC drafted plan and revised content review forms in Winter and Spring 2013. Adopted June 4, 2013.	Develop materials to train CCC for content review process, goal is implementation of training in Fall 2013	<b>High</b>	In progress
CCC Structure and process	Foothill College is undergoing significant organizational changes, e.g. redistribution of departments, to different divisions. Current division level curriculum committee structure necessitates high level of curriculum expertise at division level.	CCC to evaluate division level curriculum committee structure upon completion of curriculum cycle ending December 2013.	<b>High</b>	In process

C-ID (Course Identification Numbering System)	Goal is to assign a specific, common number to courses that commonly transfer between CCCs, UCs and CSUs (similar to the now-retired CAN system) in an effort to facilitate transfer. Participation requires bilateral agreements (i.e. colleges agree to accept each others' C-ID numbered courses). Intersegmental faculty are currently collaborating to develop <a href="#">course descriptors</a> that will determine the standards by which individual courses may be assigned that C-ID number. FH already has many courses approved and continues to submit as appropriate.	Discipline-specific list serve available at <a href="http://www.c-id.net/listserv.html">http://www.c-id.net/listserv.html</a> . Discipline faculty strongly encouraged to review course descriptors, proposed model transfer curriculum and participate in listserv discussions.	High	Ongoing
General Education Learning Outcomes (GELOs)	At the end of the 2010 Spring quarter, the FH CCC discussed the development of GELOs and subsequently adopted the four ILOs to function also as GELOs, with the stipulation that we would revisit this decision. CCC reviewed GELOs Spring '12 and discussed possible revisions. Foothill brought Ken O'Donnell from CSU Chancellor's Office to campus on May 18 to discuss CSU GELOs (LEAP essential learning outcomes).	Review GELOs and make changes as needed. Advise re: assessment plan. Continue discussion Fall '12	Med	In process
Foothill GE Pattern	Foothill adopted new GE guidelines at the beginning of the 2009-2010 academic year, and CCC subcommittees subsequently began evaluating courses for inclusion under these new guidelines. Courses on GE list under old pattern grandfathered through '11-'12 only. Resolution to allow students to choose to use IGETC or CSU GE pattern for Foothill AA degree, and resolution to allow limited GE reciprocity, passed CCC on May 31 agenda and passed by FH academic senate on June 6, 2011, with implementation beginning Fall 2011.	Faculty encouraged to continue to submit courses for FH GE, CSU Breadth and/or IGETC approval. Beginning Fall '12, all courses on FH GE list must have been approved under the new GE guidelines.	Med	Ongoing

District-wide course equivalencies	New Title 5 language clarifies that students may repeat a class no more than twice to remove a substandard grade ( <b>D, F or NP</b> ) or withdrawal (W) <u>within the Foothill-De Anza Community College District</u> . Fall 12: FH faculty charged with drafting initial list of proposed equivalencies and contacting DA faculty for vetting.	Began process Sp '12, target for completion is Winter '13. We have reached confirmation from both colleges for 96 equivalent courses and FH has identified 100 more courses for which FH is preparing to request confirmation from DA faculty	<b>Med</b>	Ongoing
General Education Pathways	Many schools are developing general education "packages" around a broad theme such as sustainability or global citizenship. In completing pathway, student would satisfy IGETC and/or CSU GE pattern requirements. Faculty interest in developing such a pathway(s) at Foothill.		<b>Med</b>	In process
Repeatability	BOG eliminated repeatability in most areas. Students may enroll a maximum of six times in any particular family of courses (inclusive of withdrawals). CCC reps tasked with helping faculty revise CORs to reflect new requirements by December '12 deadline.	Fall 2012: CCC vetted division CC family definition proposals. FH CCC to review and discuss DA proposals and collaborate to reconcile if/where necessary in W13.	<b>High</b>	Completed

Course Repetition <a href="http://www.cccco.edu/Portals/4/AA/Repeats and Withdrawals Title 5 Advisory 9-8-11 2.pdf">http://www.cccco.edu/Portals/4/AA/Repeats and Withdrawals Title 5 Advisory 9-8-11 2.pdf</a>	In July '11, the Board of Governors adopted new title 5 regs limiting the number of times a student can repeat and withdraw from the same credit course to THREE (to alleviate substandard grade - D, F, W or NP) with a district able to claim apportionment. ALL repeats/withdrawals in a student's enrollment record are counted towards the new limit. Note that Foothill has policy of requiring student to petition to Academic Council after 3 failed attempts. District reviewing course repetition policy.	Disseminate info to faculty and staff so students can be appropriately advised.		Complete
Minimum Proficiency Requirements for Certificates of Achievement	In Fall 2012 the CCC approved a resolution designating that program/discipline faculty will make program-by-program determinations about minimum Math and English competencies for Certificates of Achievement, and these must be communicated on each program sheet effective Fall 2013.	CCC reps to remind program faculty to make their determinations and put them on program sheets (deadline 3/1/13)		Completed
Noncredit Curriculum Process	Title 5 §55002 specifies that the process for development of curriculum must be mutually agreed upon between college administration and the academic senate. Fall 2012 Update: Noncredit courses will be shepherded by the appropriate divisional curriculum committees, and will no longer utilize a noncredit curriculum committee. For more info: <a href="#">Noncredit at a Glance</a>	Review/revise current process as agreed upon	Medium	Completed
Independent Study Course Approvals	Foothill has many courses in the catalog that are listed as Independent Study but which need significant revision to meet Title 5 requirements. Office of Instruction has contacted all appropriate faculty to facilitate revision.			Completed

