

# CCC COMMUNIQUÉ

NOVEMBER 29, 2012

## NEWS & ANNOUNCEMENTS:

- ❖ **New Course Proposals:** The following proposals were presented at CCC. Please carefully review this list and ask your Curr Rep if you're interested in more info. Contact your CCC rep and the faculty author(s) if you have questions or comments.

Financial Statement Analysis

Jose Nava

Financial Reporting

Sara Seyedin

Ethics in Accounting

Lisa Drake

Cultures of the World

Kathryn Maurer/Sam Connell

Business Communications & Technology

Jose Nava

Web Marketing

Jose Nava

E-Business

Jose Nava

VMware VIEW Installation, Configuration & Management

Mike Murphy

Introduction to Software Quality Assurance

Elaine Haight

Fresh Water Process

Oxana Pantchenko

Math for Elementary Education

Patrick Morris

Supplemental Instruction English:

Essay & Paragraph Level Revision In Context

Brian Lewis

Sentence Level Editing & Proofreading In Context

Brian Lewis

- ❖ **Activity Course Family Proposals:** The Kinesiology & Athletics faculty presented their revised "families" list. The CCC voted unanimously for approval, and thanked the KA faculty for their reconsideration after suggestions at the November 6th CCC meeting.
- ❖ **District-wide Course Equivalencies:** We are continuing to discuss equivalent courses within the District for the purposes of State-imposed repetition limits. Please remember the general rule of thumb: a course (or sequence) should be marked as "equivalent" would essentially have mastered the same outcomes and objectives by taking the course at either campus. If you've misplaced them, your CCC rep can provide you with the detailed guidelines again. Please remember that you are also responsible for contacting the De Anza faculty for input, as well.
- ❖ **Substantial Course Changes for 2013-14:** The Prerequisite for CHEM 30A is being changed to MATH 217. Please remember to check your curriculum sheets, if you require CHEM 30A, the student must complete MATH 217 as well (or have tested out of the prereq).

## "WE NEED YOUR HELP!" ITEMS:

- ❖ **General Education Review Subcommittees** - We are in desperate need for faculty to serve as general education reviewers. The time commitment this year should be very small. There are currently several courses waiting for review, but with no one willing to review them they will not be able to move forward. PLEASE consider doing this small service for your colleagues and most importantly, our students.

## REMINDERS:

### ❖ Curriculum Deadlines:

- 12/1/12 - Deadline to submit courses to CSU for CSU GE approval.
- 12/1/12 - Deadline to submit courses to UC/CSU for IGETC approval.
- 12/7/12 - Deadline for COR/Title 5 Updates in C3MS for 2013-14.