

CCC COMMUNIQUÉ

FEBRUARY 7, 2013

NEWS & ANNOUNCEMENTS:

- ❖ The following courses were approved on Feb. 5th for Foothill GE for 2013-14:
Area I, Humanities - ART 4A, 5A, ENGL 16, 18A, 46B, HUMN 3, 4, MUS 7E, MUS 2/THTR 2F
Area V, Communication & Analytical Thinking - C S 1A, 1B, 1C, 2B, 2C.
- ❖ The following courses received Stand Alone approval on Feb. 5th: ITRN 50

REMINDERS:

- ❖ **GE Applications for 2013-14:** If there is a course in your discipline that you are interested in adding to the Foothill General Education pattern, please work with your curriculum rep to get the application completed and to your division curriculum committee as soon as possible. Your division curriculum committee must approve the application and forward it the Instruction Office absolutely no later than **February 28th**. Once the Office of Instruction receives your division-approved application, the appropriate general education subcommittee will review it, and if approved they will forward it to the CCC for final approval before it may be added to the 2013-14 Catalog.
- ❖ **Curriculum Sheets for 2013-14:** Reminder! ALL curriculum sheets must be updated and approved by your division and in "Review" in C3MS by **March 1st**. Even if there are no changes from 2012-13, you must still update the effective date and forward through the same approval process as usual for course outlines (Articulation, Dean, Proof, Curr Rep, Instruction Office)
- ❖ **All Certificates of Achievement:** Remember that as of this year, all certificates of achievement must explicitly specify whether or not there are minimum mathematics and English proficiencies. Our Institutional Researcher, Elaine Kuo, is collecting data about certificate completion and English/math competencies and will have this for us by our next CCC meeting and your reps will forward the data on to you so you'll be able to make informed decisions about your certificates.

"WE NEED YOUR FEEDBACK!" ITEMS:

- ❖ **Minimum unit value for GE courses:** Should there be a minimum unit threshold for GE courses? Is it possible for a course to fulfill the necessary breadth and depth in a course of less than four units? CSU GE and IGETC require courses to be at least four quarter units to meet their areas. Please discuss with your departments and division and pass feedback along to your rep.