

CCC COMMUNIQUÉ

MAY 8, 2014

NEWS & ANNOUNCEMENTS:

❖ **New Course Proposals:** The following proposals were presented at CCC. Please carefully review this list and contact your CCC rep and the faculty author(s) if you have questions or comments.

BUSI - Excel for Business Management	G. Violett
COMM - Communication Theory & Practice with Aging Populations	P. Ni
ENGR 46 - Strength of Materials	S. Parikh
HLTH - Health & Aging	K. Horowitz
HLTH - Health & Gerontology for Health Care Professionals	K. Horowitz
HLTH - Healthy Aging & Ethnic Diversity	K. Horowitz
HLTH - Healthy Aging & Nutrition	K. Horowitz
HLTH - Medical World of the Elderly: Pharmacology	K. Horowitz
HLTH - Mental Health & Aging	K. Horowitz
HLTH - Alzheimer's Workshop	K. Horowitz
HLTH - End Stage of Life Care	K. Horowitz
HLTH - Elder Abuse	K. Horowitz
HLTH - Aging & Family Dynamics	K. Horowitz
HLTH - Fitness for Healthy Aging	K. Horowitz
HLTH - Coping with Death & Dying	K. Horowitz
HLTH - Body Mechanics & Safety	K. Horowitz
HLTH - Policy Issues for Older Adults	K. Horowitz
HLTH - Work Experience in Geriatric Health Care	K. Horowitz
LINC - Tablet Computers & Media Creation	S. McGriff
MATH - Calculus Honors Seminar	Z. Cembellin & J. Anderson

❖ **Curricular Calendar:** The decision has been made to shift our curriculum deadline from a December to June date beginning 2015. This upcoming fiscal year will actually have two cycles running at the same time so be aware of due dates!

December 5, 2014 for Summer 2015
June 19, 2015 for Summer 2016

- Any course completed after December 5th will automatically be moved to the 2016-17 Catalog.
- Anyone interested in completing changes or creating new courses earlier than December 5th, is welcome to do so as Cori will be working on them beginning July 1st. This way we can get a head start with the State Chancellor's Office, to ensure we have course approval l-o-n-g before the scheduling window for next Summer arrives.

❖ **Substantial Changes to Course Outlines:** Please be aware that any time a substantial change is made to an outline, we must send it back to the State for re-approval. This type of change

is handled by the State as though it were a new course. The most often occurring substantial change is unit value, which occurs due to a shift in activity type or a change in the hours of the course. Remember that any unit change must be reflected in the outline. We must also provide a statement with the submission explaining why we made the change. The Instruction Office is working on a communication process to get statements from the owner/editors. More to follow. (See your Curr Reps for a complete list of substantial changes)

REMINDERS:

- ❖ **CCC Curriculum Representatives:** Want to have a voice in molding our curriculum policies? Need some committee participation in your life? Please consider representing your division on College Curriculum Committee. Some members are stepping down at the end of this year and we are happy to welcome new members! If you have any questions or would like more information, please contact your Curr Rep, Isaac Escoto or Cori Nuñez.