

College Curriculum Committee
Meeting Minutes
Tuesday, January 19, 2010
2:00 p.m. - 3:30 p.m.
Toyon Room

<u>Item</u>	<u>Discussion</u>
1. Minutes: December 1, 2009	Minutes approved as written. M/S/C (, Ragey)
2. Stand Alone Course Applications - Consent Calendar a. Consent Calendar b. Stand Alone Course Applications: SOSC 75	<p>Speaker: Carolyn Holcroft</p> <p>a. Holcroft explained that the Consent Calendar (new to CCC) lists items which are predicted to be noncontroversial and require no further discussion, but clarified that any item can be pulled and discussed/voted on individually if necessary/desirable.</p> <p>Consent Calendar approved, M/S/C (,)? with the one exception of SOSC 75, which was removed from the Consent Calendar.</p> <p>b. There was a discussion regarding whether SOSC75 was generic enough to be appropriate for tutoring all subjects or if was appropriate for only tutors in the social sciences area. Reps also questioned the rationale behind assigning the course to the BSS division. This item needs further discussion and review of the course outline before it can be approved. The BSS reps and Dean were asked to gather more information about the history of the class and report back at the next meeting. A question was also asked about the course number (SOSC 75). Is this class transferable to CSU? Response: not necessarily. This is a good time to review the number to make sure it is appropriate.</p>
3. Draft: Non-Accredited Colleges Catalog Statement	<p>Speaker: Carolyn Holcroft</p> <p>General questions:</p> <p>a. What would be the policy regarding colleges that are currently accredited, but were not accredited at the time the course was taken? Response: Courses would not be accepted if taken when the college was not accredited.</p> <p>b. Is there inherent discrimination against courses from a non-accredited school? Responses: Accreditation is the closest thing to the assurance of courses meeting a standard, non-accredited college courses are held to no standard. Another alternative would be to allow students to petition for a limited number of courses from a non-accredited college. A comment was made that there is a strong resistance from the BHS division to accept any classes from non-accredited colleges, largely because of the accreditation requirements for the health programs.</p> <p>c. What does "regionally accredited" refer to? Response: Refers to accreditation by WASC (Western Assoc. of Schools and Colleges).</p> <p>d. Options regarding next step in reviewing the "non-accredited colleges" statement are: leave old policy in place; limit number of courses accepted; and no credit for courses from non-accredited colleges.</p> <p>3. Decision was made to take the draft back to the divisions for further discussion and vote at next meeting.</p>
4. Review Non-Credit Courses: NCPD 401, 402 and 403	<p>Speaker: Bea Cashmore</p> <p>a. NCPD 401: It was suggested that the language in numbers (2) Expected Outcomes and (4) Expanded Description be reviewed and changed to meet state</p>

	guidelines. B. Cashmore explained the purpose of this course was to explore a student's disabilities and determine how they can be successful and that the course is personalized for each student. NCPD 402 and 403 are closer to having correct language but also need the format of expanded course description sections to be revised to meet state guidelines. (These should be lists of topics, rather than stated as objectives.) Sam Connell and Carolyn Holcroft offered to work with Bea individually.
5. Distance Learning Application Reminder	Speaker: Carolyn Holcroft Reminder that courses with any instruction delivered online coming up in the Spring must complete a Distance Learning Addendum immediately. Courses being delivered via distance ed at a later time, but that do not yet have a DE addendum on file, should submit these ASAP.
6. GE Sub-Committee Update: New/New due 1/25/10 Old/Old (1 st) due 1/27/10	Speaker: Carolyn Holcroft Be mindful of the 3-4 meetings coming up where GE applications for Area I-Humanities and Area III-Natural Sciences need to come forward as consent items. Question: What if members of sub-committee do not agree on approval of courses? Responses: Items are removed from Consent Calendar for full discussion. A suggestion was made to have faculty who wrote the request give input to the sub-committee.

Atendees: F. Cammin, B. Cashmore, S. Connell, M. Francisco, C. Holcroft, K. Jones, M. Knoble, J. Mummert, E. Orrell, S. Pennington, J. Ragey, K. Ripp, G. Schultz, K. Svetich, L. Serna, V. Villavueva, T. Woods