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Approved, February 2, 2010

	guidelines. B. Cashmore explained the purpose of this course was to explore a student's disabilities and determine how they can be successful and that the course is personalized for each student. NCPD 402 and 403 are closer to having correct language but also need the format of expanded course description sections to be revised to meet state guidelines. (These should be lists of topics, rather than stated as objectives.) Sam Connell and Carolyn Holcroft offered to work with Bea individually.
5. Distance Learning Application Reminder	Speaker: Carolyn Holcroft Reminder that courses with any instruction delivered online coming up in the Spring must complete a Distance Learning Addendum immediately. Courses being delivered via distance ed at a later time, but that do not yet have a DE addendum on file, should submit these ASAP.
6. GE Sub-Committee Update: New/New due 1/25/10 Old/Old (1 st) due 1/27/10	Speaker: Carolyn Holcroft Be mindful of the 3-4 meetings coming up where GE applications for Area I-Humanities and Area III-Natural Sciences need to come forward as consent items. Question: What if members of sub-committee do not agree on approval of courses? Responses: Items are removed from Consent Calendar for full discussion. A suggestion was made to have faculty who wrote the request give input to the sub-committee.

Attendees: F. Cammin, B. Cashmore, S. Connell, M. Francisco, C. Holcroft, K. Jones, M. Knoble, J. Mummert, E. Orrell, S. Pennington, J. Ragey, K. Ripp, G. Schultz, K. Svetich, L. Serna, V. Villavueva, T. Woods