

College Curriculum Committee  
Meeting Minutes  
Tuesday, April 20, 2010  
2:00 p.m. - 3:37 p.m.  
Toyon Room

<u>Item</u>	<u>Discussion</u>
1. Minutes: March 16, 2010	Minutes approved as written <b>M/S/C (Franco, Ziegenhorn), 1 abstention (Duncan)</b>
2. Introduce Chancellor Linda Thor	<b>Speaker: Cancelled</b>
3. CCOC Tour & Lunch Invitation	<b>Speaker: Cori Nunez</b> Will forward information to the group.
4. Consent Calendars: a. Stand Alone Course Application: SOSC175  b. General Education Applications: GEOG 1 and BIOL 41	<b>Speaker: Carolyn Holcroft</b> a. CH explained that SOSC 175 is used to satisfy the Title 5 mandate that all college-paid tutors have official training. As it is not part of any certificate or degree, it must have Stand Alone approval. Holcroft reminded reps that the System Office is monitoring compliance with the Stand Alone Approval process very carefully. <b>M/S/C (Ziegenhorn, Franco)</b> - During review of the course, some interesting questions were raised re: how best to handle interdisciplinary courses given the unique division-level curriculum committee structure at Foothill. We will be revisiting this issue in an upcoming CCC meeting.  b. GE Applications for Biol 41 and Geog 1 <b>M/S/C (Thomas, Franco)</b>
5. Reminders: a. CID Homework  b. SLO's on Green Sheets	<b>Speaker: Carolyn Holcroft</b> a. CH reminded reps that at our last meeting, Bernie Day gave a handout with some "homework," asking faculty to visit the CID web site and review the courses there. Please make sure to do this if you haven't already done so, and share the CID url with your constituents.  b. Reminder that SLOs need to be on green sheets ASAP but no later than Fall '10. Program Review needs to be done for the Foothill GE pattern and the Foothill transfer program. Holcroft is coordinating these efforts; please solicit volunteers from your constituent groups and/or let her know if you'd like to participate.
6. FSAs on Courses	<b>Speaker: Carolyn Holcroft</b> Introduced the topic of FSAs and reminded that every faculty member is assigned an FSA upon their hire. Faculty members can file for additional FSAs based on the rules in the Faculty Agreement. The task now is to attach an FSA to each course that does not yet have one (each CCC rep was provided with the list of courses for their division). Please facilitate discussion with your constituent groups and determine which FSA would be the most appropriate for each course. Return the completed list to Holcroft or Nuñez (hard or soft copies acceptable). CCC members asked that Paul Starer (as past Academic Senate President) and a member of FA attend the next CCC meeting to share more perspective on potential ramifications of FSAs during RIFs.
7. Proposed C3MS Security Level Modification	<b>Speaker: Cori Nuñez</b> The group felt strongly that the checks and balances remain in place by not removing the "Proof" status from

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	the C3MS. The group would still like an email be sent to the faculty author every time an outline moves from one status to another. Nuñez will ask that email notifications be added.
8. Draft GE List for 2010-11	<b>Speaker: Cori Nuñez</b> The group was asked to please review the draft of the GE List for 2010-11 and let Nuñez know if there are any corrections as soon as possible. Other: Reps agreed that GE application forms should have minor revisions to the wording to clarify that any portions of the CORs may be used. Holcroft will make the changes and the revised forms will be posted on the CCC web page.

**Attendees:** F. Cammin, B. Cashmore, S. Connell, G. Dehnad, K. Duncan, M. Francisco, S. Franco, C. Holcroft, M. Knobel, J. Mummert, P. Murray, C. Nuñez, S. Pennington, K. Ripp, K. Svetich, M. Thomas, T. Woods, B. Ziegenhorn