

**College Curriculum Committee**  
**Meeting Minutes**  
**Tuesday, May 4, 2010**  
**2:05 p.m. - 3:30 p.m.**  
**Toyon Room**

<u>Item</u>	<u>Discussion</u>
1. Minutes: April 20, 2010	Minutes were approved as written <b>M/S/C (Francisco, Murray)</b> . 2 abstentions
2. Consent Calendar: a. GE Applications	<b>Speaker: Eloise Orrell</b> Consent calendar approved <b>M/S/C (Schultz, Serna)</b>
3. Curriculum Institute	<b>Speaker: Cori Nuñez</b> The Curriculum Institute is being held this year here in Santa Clara at the Santa Clara Marriott, July 8-10. Attendance is limited to 5 entrants per college. There is another meeting about SLO's on the 7 <sup>th</sup> at the same location. Reservations are accepted on a first come, first serve basis. Email Holcroft or Orrell or Nuñez if you are interested.
4. FSAs on Course Outlines	<b>Speaker: Eloise Orrell, Paul Starer</b> There were questions about where the original list of Course FSA assignments came from. AB 1725 required FSAs to be assigned to each course. At that time there was a huge effort to attach FSAs to the courses. Multidisciplinary courses: each course can have multiple FSAs and they only affect full-timers. The fundamental reason for the FSA on each course is to ensure the curricular integrity of each course. Minimum quals AND the test of competency must be considered when assigning an FSA to a course. The group was encouraged to discuss this at a time when riffing is not in the forefront rather than wait until such time that riffing is looming and the conversations become personal. Putting no FSA on a course means that the District may have anyone meeting minimum quals may teach the course.
5. SLO Update	<b>Speaker: Eloise Orrell</b> SLOs must be on green sheets by Fall 10 quarter. Rosemary Arca and/or Orrell are available to help should anyone want assistance. Fall- program reviews will be done with program level outcomes. Institutional outcomes are being done now. Orrell will bring the calendar if anyone is interested in participating. Beginning Fall- there will have new things in the C3MS. When a new outline is built in the C3MS, the system doesn't let you create SLOs at the same time. When you add new reflections, do not delete the old ones as we need to maintain history. There will be 2 SLO Coordinator positions beginning 2010-11. An SLO Committee will be created to be composed of representatives from each division. Those positions maybe the CCC rep but it's not required. Every college that's currently going through accreditation is creating a manual/guidelines.
6. Curriculum Orientation in the Fall	<b>Speaker: Eloise Orrell</b> When do you want to have orientation? In the past, we've done it the first meeting. It's boring. Discussion about the goals for the year rather than a PowerPoint presentation. The PP could be emailed to participants so that discussion could occur at the mtg.
7. Reports from CCC Reps	<b>AL:</b>

	<b>BH:</b> <b>BSS:</b> <b>CNSL:</b> <b>CTIS:</b> <b>FA:</b> <b>LA:</b> <b>LIBR:</b> <b>PE:</b> <b>PS:</b>
8. Other	<b>Speaker: Eloise Orrell</b> Judy Baker has put together a substantive change report for the Federal Government that provides information regarding 50% of a degree or certificates that is off site/online. Apprenticeship program will need to be done. On the Instruction web site.

**Atendees:** Bea Cashmore (ALD), Sam Connell (BSS), Marnie Francisco (PSME), Marc Knobel, (PSME), John Mumment (Dean, BSS), Peter Murray (Dean, PSME), Cori Nuñez (Curr Coor), Verley O'Neal (CTIS), Eloise Orrell (Interim VP, Instruction), Simon Pennington (F A), Leticia Serna (CNSL), Paul Starer (Dean, LA), Kella Svetich (L A), Mary Thomas (LIBR), Voltaire Villanueva (CNSL), Tim Woods (Dean, CTIS)