

College Curriculum Committee
Meeting Minutes
Tuesday, October 6, 2009
1:35 p.m. - 4:00 p.m.
President's Conference Room

| <u>Item</u> | <u>Discussion</u> |
|---|---|
| 1a. Minutes: June 16, 2009 | Dolores Davison welcomed and thanked the members for their participation this year. Academic Senate has as an item on their agenda for all items from the CCC forwarded to the AS be agendized as consent items. Jerry Celillo will not be serving. Kelly Edwards should have been on there. With corrections, M/S/C (O'Neal, Giannetto) |
| 1b. Minutes: June 25, 2009 | Corrections: first two modules of the Math My Way (out of the current ten courses) will be changed to non-credit, not divided into two modules. The minutes were M/S/C (Serna, Francisco) with the corrections. |
| 2. Curriculum Orientation | Speaker: Carolyn Holcroft Holcroft presented a PPT. Question regarding the inclusion of the Library under the LA division. Some felt that they should have a voting representative on this committee but currently the discussion is at the Academic Senate committee and we will be notified of the result. A major theme this year is communication. Outlined CCC Role responsibilities. Direction on what we're responsible for and what we don't do. Presentation of forms and schedules. Please note correction on schedule, section "notice of new degree.." year incorrect. |
| 3. Stand Alone Training | Speaker: Carolyn Holcroft CH presented State PPT. Those in attendance will be noted for the file by Nunez. |
| 4. GE Review Sub-Committee Appointments | Speaker: Carolyn Holcroft 1. Humanities: Cammin & Serna 2. Nat Sciences: Schultz & Knobel 3. 4. 5. 6. 7. The rest will be decided at the next mtg. |
| 5. GE Application Forms | Speaker: Carolyn Holcroft Presentation of forms. These forms will be modified with the suggested changes. Move to approve forms with suggested changes. M/S/C (Francisco, Murray) . Clarification: brand new courses, never been taught courses need to be turned in by 10/15/09. CH clarified what is being reviewed and when. |
| 6. CB21 Basic Skills Coding | Speaker: Katie Townsend-Merino Discussion regarding basic skills reporting. Each college has many data elements they report for each course. We are given apportionment based by how we report the levels of math and English. We need to make sure that our information is as accurate as possible. The implications are multiple. Those areas affected will be handled by the appropriate divisions. |
| 7. Non-Credit Curriculum | Speaker: Marnie Francisco NCBS 401A & 401B: First 2 modules of Math My Way moved |

| | |
|--|---|
| | <p>to non-credit to assist students in their success. Mastery based curriculum. Two courses and the math curriculum M/S/C (Duncan, Serna).</p> <p>Speaker: Carolyn Holcroft</p> <p>NCSV 400 & 401: Catholic Charities approached FH to provide a program to assist in the need for basic care giving techniques and nutrition. This does not lead to licensure. Handout distributed for an update of the outline. Certificate of completion available upon completion of 104 hours. Discussed amendments and moved with those changes. M/S/C (Serna, O'Neal)</p> |
|--|---|

Attending:

F. Cammin, B. Cashmore, J. Celillo, S. Connell, D. Davison, K. Duncan, M. Francisco, K. Gianetto, C. Holcroft, M. Knobel, P. Murray, V. O'Neal, E. Orrell, S. Pennington, L. Serna, K. Svetich, M. Thomas, K. Townsend-Merino, V. Villanueva