

**College Curriculum Committee**  
**Meeting Minutes**  
**Tuesday, October 20, 2009**  
**1:36 p.m. - 3:53 p.m.**  
**Toyon Room**

<u>Item</u>	<u>Discussion</u>
1. Minutes: October 6, 2009	Add K. Gianetto and J. Celliloto the attendees list. <b>M/S/C (Gianetto/Cashmore)</b> with the correction.
2. Announcements: <ul style="list-style-type: none"> <li>a. GE Petitions</li> <li>b. GE Handbook</li> <li>c. Stand Alone Reminder</li> <li>d. Thumb Drives</li> </ul>	<b>Speaker: Carolyn Holcroft</b> <ul style="list-style-type: none"> <li>a. Holcroft explained that occasionally a petition will be given to CCCR's for review by themselves or an appropriate faculty member from their division. If the petition is denied, a comment on the petition helps the student. Forms should be signed by reviewing faculty and returned to Holcroft. GE petitions do NOT need dean signature.</li> <li>b. Holcroft introduced handbook.</li> <li>c. KTM - reminded all that these changes and additional forms that have been produced are due to the "law". FH and all community colleges are being held to the State standards and we must be compliant with the law.</li> <li>d. Intro table of contents update.</li> </ul>
3. Curriculum Training	<b>Speaker: Carolyn Holcroft &amp; Katie Townsend-Merino</b> PPT presented by Holcroft.
4. GE Review Sub-Committee Appointments (continued)	<b>Speaker: Carolyn Holcroft</b> We were unable to complete the sub-committee volunteer lists last meeting. All committees now have volunteers. The completed list will be distributed ASAP.
5. Non-Credit Courses: <ul style="list-style-type: none"> <li>a. NCBS 401A</li> <li>b. NCBS 401B</li> <li>c. NCSV 400</li> <li>d. NCSV 401</li> </ul>	<b>Speaker:</b> <ul style="list-style-type: none"> <li>a. This course had a change to add p/np grading.</li> <li>b. This course had a change to add p/np grading.</li> <li>c. No changes from original read.</li> <li>d. No changes from original read.</li> </ul> A motion was made to approve all the above courses. <b>(M/S/C Duncan/O'Neal)</b>

**Attendees:** B. Cashmore, S. Connell, K. Duncan, M. Francisco, K. Gianetto, C. Holcroft, M. Knobel, P. Murray, V. O'Neal, S. Pennington, J. Ragey, G. Schultz, K. Svetich, M. Thomas, K. Townsend-Merino, C. Nunez, V. Villanueva, T. Woods, B. Ziegenhorn