

**College Curriculum Committee
Meeting Minutes
Tuesday, March 1, 2011
2:10 p.m. - 3:35 p.m.
Toyon Room**

<u>Item</u>	<u>Discussion</u>
1. Minutes: February 15, 2011	Corrections: addition of the word “include” in section #1 and add Schultheis to attendees. M/S/C (Hartwell, Cashmore) with corrections.
2. Announcements a. FH Transfer Degrees b. Regional Curriculum Training 4/9	Speaker: Carolyn Holcroft a. Transfer degrees- Math following TMC development but waiting to decide whether/not to implement math transfer degree until the pattern is finalized. b. FH has been chosen to host. Training will focus on transfer degree development and implementation, and on the title 5 changes regarding prerequisite implementation. No one is required to attend but volunteers to help would be greatly appreciated. Attendance requires formal registration on ASCCC web site - please contact Holcroft for information.
3. Consent Calendar	Speaker: Carolyn Holcroft The following consent calendar items were pulled for individual discussion: all CHIN, all JAPN, ART 4A, 4AX, 4E, 5A, 5AX, 45A, and 45AX Motion to approve remaining consent calendar (ART 1, 2D, 2E, 4E, 14, 36; ENGL 5H; FA 1; HUMN 1A & 1B). M/S/C (Cammin, Hartwell) Discussion: <ul style="list-style-type: none"> • It was suggested that these course outlines should be reviewed for currency (some were updated since the GE apps first submitted) • Suggested that committee request clarity of the items on the GE application. • Lengthy discussion re: what a “humanities” course really is. All acknowledged the difficulties the CCC had when the pattern was developed, and that not all individuals agreed that final pattern is what they’d have liked. Acknowledged that CCC is obliged to use criteria from defined pattern to evaluate GE applications, and that the criteria themselves are not being debated at this time. • Holcroft noted that GE will be a major topic of discussion in the spring. • It was pointed out that these courses are approved for the humanities area for both IGETC and CSU GE • Cammin clarified desire to honor the huge amount of work that went into building the tools that we are using to make the decisions, as well as the work that went into evaluating the courses currently being discussed. • During course of discussion, became clear that different divisions may have followed different procedures for handling applications. Some division CCs have reviewed and vetted GE applications before forwarding to the CCC, while others have allowed individual faculty to submit applications without division CC review with the expectation that the CCC is responsible for evaluating application appropriateness.

	<ul style="list-style-type: none"> • Our duty at this point is to be explicit to faculty authors re: which GE criteria are not adequately addressed in their application and give them an opportunity to clarify/revise. • Jordahl is pulling ART 4A, 4AX, 4E, 5A, 5AX, 45A, 45AX to be reviewed and resubmitted as appropriate. • Motion to ask for further clarification/revision of CHIN and JAPN courses. M/S/C (Franciso/Schultheis), one opposed, one abstention.
4. ANTH 1 & 1L for GE Natural Sciences	<p>Speaker: Carolyn Holcroft, Marc Knobel</p> <ul style="list-style-type: none"> • The subcommittee for the Natural Sciences GE was asked to review this course. • PSME division has concerns regarding this course as a hard science. They did not have any response from the instructor to their request to see the course laboratory manual. • PSME feels that the application and/or the COR doesn't meet the depth/breadth guidelines for the Area. • Holcroft and Schultz (the other two subcommittee members) both expressed opinion that there is no question that this course meets the criteria for this GE area. • Rep suggested perhaps the COR could be revised to explicitly clarify inclusion of the quantitative elements of the course. • Motion to send back for more info (Knobel/Cammin), failed. • Motion to approve application as written (Hartwell/Schultheis) passed, 2 opposed, 1 abstention.
5. Catalog Wording: a. GE page b. Degree type explanation c. Credit by Exam	<p>Speaker: Carolyn Holcroft</p> <p>a & b. Wording intended to clarify that FHGE and IGETC/CSU-Breadth are not interchangeable.</p> <ul style="list-style-type: none"> • Bernie noted that the State Academic Senate is preparing some wording to describe the differences of local vs. AA/AS transfer degrees but Holcroft opined that given uncertainty re: if/when this wording will come forward, we shouldn't wait because our print catalog must be finalized very soon. • Motion M/S/C (Schultz, Cammin) to approve language as drafted with bolding some wording. <p>c. After discussion we agreed to specify "college credit" in the first paragraph.</p> <ul style="list-style-type: none"> • Lee, Villanueva and Day will edit catalog wording for the next meeting. Ask Stephanie Franco should be asked about how this shows on our transcript. • Reminded reps that discipline faculty need to be collaborating to determine which courses will be available for credit by exam, and a list of these courses must be to Nunez/Holcroft by April 15th in order to be included in the Catalog. Clarified that credit by exam may NOT be awarded for courses not appearing on this list.
6. IB Policy	Moved to next meeting.
7. Report out: CI-D Faculty Discipline Input Group	<p>Speaker: Bernie Day</p> <p>The conference was very well attended both by FH faculty and other community colleges' faculty. Very positive feedback from meeting. Business, Accounting, Economics, Math, Political Science, were some of the up coming areas discussed.</p>

Approved March 15, 2011

8. Red-lining Policy and Procedure	Moved to next meeting.
9. FHGE vs. IGETC/CSU GE	Moved to next meeting.

Attendees: F. Cammin, B. Cashmore, B. Day, J. Dye, M. Francisco, R. Hartwell, C. Holcroft, K. Jones, K. Jordahl, M. Knobel, A. Lee, L. Schultheis, G. Schultz, B. Shewfelt, V. Villanueva, B. Ziegenhorn
Minutes by: C. Nuñez